# City Council Agenda Item Report

**FROM:** Mark Ondersma- Director of Public Works

**MEETING DATE:** September 14, 2026

**SUBJECT:** AED Placement at Mt. Baldhead

**DESCRIPTION:**
The Saugatuck-Douglas HeartSafe Initiative has requested approval to install a publicly accessible AED at the base of Mt. Baldhead. The proposed AED would be housed in an outdoor Aivia cabinet and available to the public 24 hours a day.

The Saugatuck-Douglas HeartSafe Initiative will be responsible for the installation, inspections, monitoring, battery and pad replacement, and long-term maintenance of the AED. The City will be responsible for the monthly electrical cost associated with operating the unit, estimated at approximately $5 per month.

Due to the high volume of residents and visitors using Mt. Baldhead stairs and surrounding area, staff support the placement of an AED at this location on the side of the restrooms facing the steps up to Mt. Baldhead as an additional public safety resource.

**BUDGET ACTION REQUIRED:**
N/A

**COMMITTEE/COMMISSION REVIEW:**
Parks & Public Works Committee reviewed the plan and recommended the plan & location.

**LEGAL REVIEW:**
Legal has reviewed the partnership agreement and is comfortable with it.

**SAMPLE MOTION:**
Motion to approve the placement of a publicly accessible AED at the base of Mt. Baldhead on the restrooms in partnership with the Saugatuck-Douglas HeartSafe Initiative.

# Strategic Public-Access AED Deployment Plan

## Proposed Deployment Plan, Approved Installations & Future Expansion Opportunities

| Metric | Count | Status Category |
|---|---|---|
| Approved Projects | 2 | Approved Installation |
| Phase 1 Locations | 7 | Proposed Deployment |
| Phase 2 Opportunities | 9 | Future Expansion |
| Phase 3 Opportunities | 5 | Residential Expansion |
| Phase 4 Partnerships | 5 | Partnership Opportunity |

| Visual Guide | Meaning |
|---|---|
| Green | Approved installation or project currently moving forward |
| Blue | Proposed deployment location or priority |
| Red | Future expansion opportunity |
| Gold / Purple | Residential and institutional partnership opportunities |

| | |
|---|---|
| Strategic Objective: | Build a coordinated public-access AED network supporting residents, visitors, recreation areas, waterfront parks, public events, businesses, tourism corridors, residential communities, and institutional partners while improving rapid access to lifesaving defibrillation throughout the greater Saugatuck-Douglas coastal region. |

# Approved Installation Projects

| Location | Status | Strategic Benefit |
|---|---|---|
| 48 W. Center Street - Douglas | Construction in Progress | Downtown coverage, pedestrian activity, tourism corridor |
| Root Beer Barrel / Woosah Art & Coffee Area | Site Planning in Progress | Tourism, pedestrian traffic, public visibility |

# Phase 1 - Proposed AED Deployment Locations

| Location | Strategic Benefit |
|---|---|
| Wicks Park - Saugatuck | Waterfront events, recreation, tourism |
| Butler Street Playground / Public Restroom Area | Family activity, pedestrian corridor |
| Saugatuck Information Center | Tourism hub, downtown coverage |
| Mount Baldhead - Base | High-exertion area, delayed EMS |
| Mount Baldhead - Top | Remote trail access |
| Coghlin Park | Festivals, marina activity |
| Dunes View Kwik Shop / Blue Star Highway Corridor | Highway corridor, public access |

# Phase 2 - Recreation, Tourism, Waterfront & Regional Park Expansion

## Clearbrook Golf Course - 3 AED Deployment Concept

| AED Deployment Point | Coverage Area |
|---|---|
| Clubhouse / Restaurant | Primary gathering area |
| Front 9 Exterior AED Location | Coverage of front nine holes |
| Back 9 Exterior AED Location | Coverage of back nine holes |

| Location | Strategic Benefit |
|---|---|
| Sergeant Marina, 31 Butler St. | Boating activity, waterfront tourism, pedestrian access |
| Singapore Yacht Club, 48 Water St. | Waterfront recreation, boating activity, tourism |
| Harbor Natural Area Trailhead | Remote trails, delayed EMS |
| Clearbrook Golf Course (3 AED Locations) | High visitor volume, recreation, outdoor activity |
| Pier Cove Park, 2290 Lakeshore Dr., Fennville | Beach access, waterfront recreation, seasonal visitors |
| West Side County Park, 2152 Lakeshore Dr., Fennville | Public park access, beach activity, regional visitors |
| Shore Acres Township Park, 6602 138th Ave., Holland | Public recreation, shoreline access, seasonal visitors |
| Saugatuck Dunes State Park, 6575 138th Ave., Holland | Large park area, trails, beach access, delayed EMS |
| Laketown Beach, 6710 142nd Ave., Holland | Beach access, high-exertion stairs, seasonal tourism |

# Phase 3 - Residential Community AED Expansion Opportunities

| Future Expansion Location | Strategic Benefit |
|---|---|
| Gated Communities (Locations to be Determined) | Large resident populations, delayed EMS access within private developments |
| Manufactured Housing / Mobile Home Communities (Locations to be Determined) | Higher-density residential areas, aging populations, community gathering spaces |
| Homeowners Associations (HOAs) (Locations to be Determined) | Community centers, clubhouses, pools, and recreational facilities |
| Condominium Associations (Locations to be Determined) | Concentrated residential populations and shared amenities |
| Senior Living & Retirement Communities (Locations to be Determined) | Elevated cardiac risk population, community gathering areas |

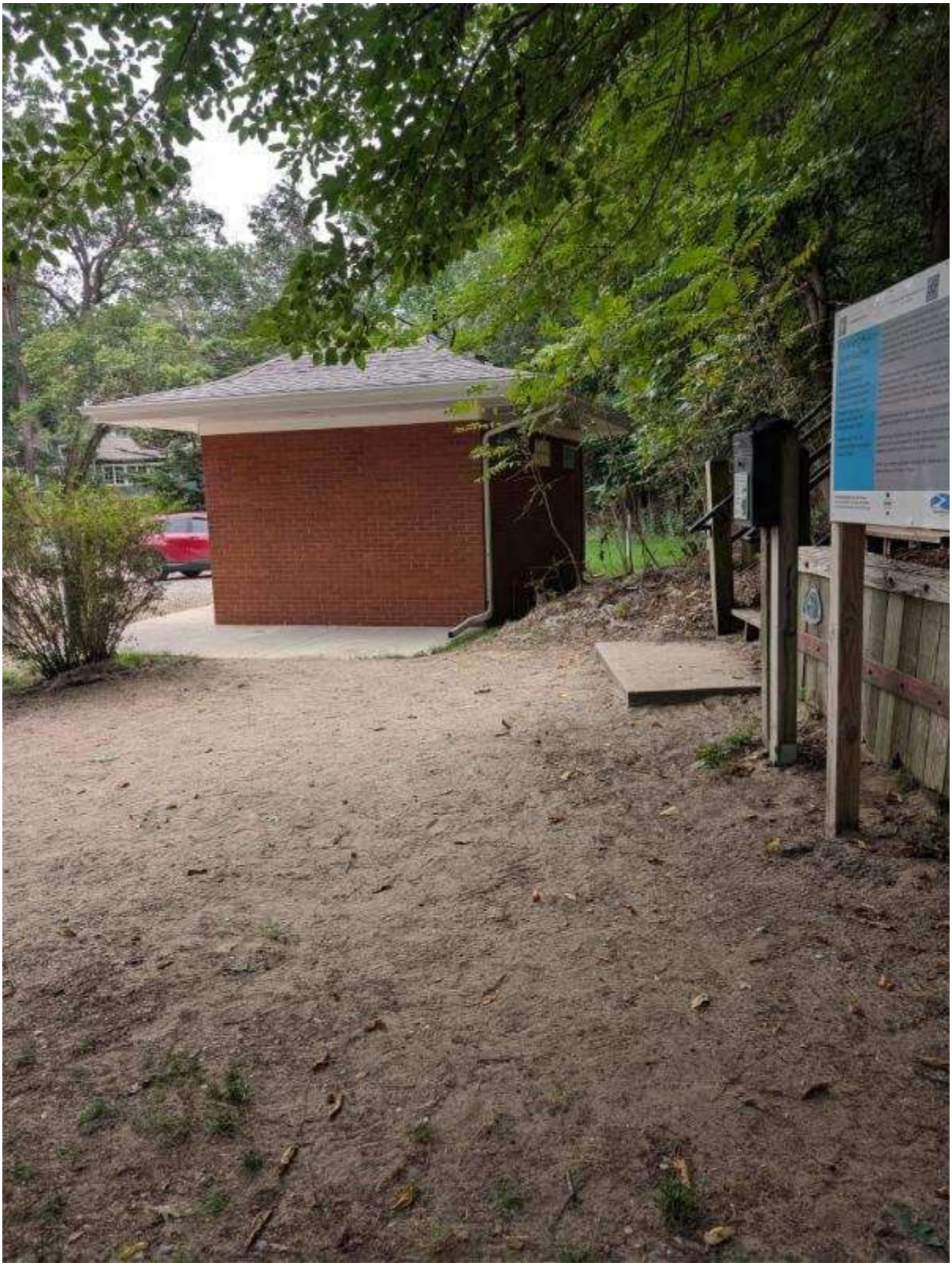
| | |
|---|---|
| Residential Strategy: | Develop partnerships with residential communities to expand AED access near clubhouses, common areas, recreational amenities, and areas where larger numbers of residents gather. |

# Phase 4 - School & Community Institution Partnerships

| Future Partnership Opportunity | Strategic Benefit |
|---|---|
| Saugatuck Public Schools (Michigan HEARTSafe School) | AED inventory coordination, PulsePoint registration verification, CPR/AED awareness |
| Faith-Based Organizations | Community gathering locations, public events, volunteer engagement |
| Community Centers | High public utilization, recreation programs, community events |
| Private Educational Facilities | Student, staff, and visitor safety |
| Nonprofit & Civic Organizations | Community outreach and emergency preparedness partnerships |

| | |
|---|---|
| Partnership Note: | Saugatuck Public Schools is a recognized Michigan HEARTSafe School and maintains AEDs throughout the school district. Future collaboration efforts will focus on AED inventory coordination, PulsePoint registration verification, CPR/AED education, and community preparedness initiatives. |

**Project Status Summary:** 2 Approved Installation Projects | 7 Phase 1 Proposed Locations | 9 Phase 2 Recreation, Tourism, Waterfront & Regional Park Opportunities | 5 Phase 3 Residential Community Opportunities | 5 Phase 4 School & Community Institution Partnerships



# SAUGATUCK–DOUGLAS HEARTSafe COMMUNITY

# Public-Access AED Partnership Agreement

## Tri-Community AED Deployment Initiative

| | |
|---|---|
| Document | Public-Access AED Partnership Agreement |
| Version | 1.0 |
| Revision Date | June 2026 |
| Prepared By | Saugatuck–Douglas HEARTSafe Community |
| EIN | 39-4133908 |
| Website | sdheart.org |
| Email | |

## Organization Information

Saugatuck–Douglas HEARTSafe Community
501(c)(3) Nonprofit Organization

## Partner Information

Organization Name: _____

Representative Name: _____

Title: _____

Address: _____

Phone: _____

Email: _____

**Purpose of the Agreement**

Establish a cooperative partnership to support expansion of publicly accessible AEDs, improve survivability from sudden cardiac arrest, increase public access to AEDs, promote CPR/AED awareness and education, strengthen community emergency preparedness, and support public safety initiatives throughout Saugatuck, Douglas, and Saugatuck Township.

**1. Responsibilities of the Partner**

Provide an approved installation location, support reasonable public accessibility, provide utilities (electric and internet) when required, and allow reasonable access for inspection, maintenance, repair, replacement, and readiness verification.

**2. Responsibilities of HEARTSafe**

Provide an AED (Automated External Defibrillator) and associated cabinet, retain ownership of the equipment, and coordinate monitoring, maintenance, repairs, replacement, PulsePoint registration, educational support, and operational oversight.

**3. Benefits to the Partner**

Recognition as a community safety partner, enhanced public safety resources, provide educational opportunities, and participation in a community HEARTSafe initiative.

**4. Term and Termination**

This Agreement remains active until terminated by either party with thirty (30) days written notice.

**5. Liability and Legal Protections**

HEARTSafe remains responsible for equipment maintenance, monitoring, readiness, and repair. Participating partners are protected under applicable Michigan Good Samaritan laws and the Cardiac Arrest Survival Act of 2000.

**6. Installation Coordination**

HEARTSafe may utilize a preferred licensed electrician to improve coordination, reduce costs, and streamline deployment timelines.

## 7. AED Deployment Initiative

The Saugatuck-Douglas HEARTSafe Community is committed to expanding public access to AEDs throughout the Tri-Community region. Equipment inventory, deployment priorities, and installation locations may change based on community needs, funding availability, site approvals, risk assessments, and program objectives. Installation details shall be documented separately from this Agreement.

## 8. Signatures

| Saugatuck–Douglas HEARTSafe Community | Partner / Municipality / Business / Owner |
|---|---|
| Representative Name: _____ | Representative Name: _____ |
| Title: _____ | Title: _____ |
| Signature: _____ | Signature: _____ |
| Date: _____ | Date: _____ |