



CITY COUNCIL SPECIAL MEETING MINUTES JUNE 6, 2025

The City Council met for a Special Meeting at 6:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Anderson at 6:00 p.m.

Attendance:

Present: Mayor Anderson, Mayor Pro-Tem Stanton and Councilmembers Clark, Dean, Gardner, Muncey and Peterson.

Absent: None.

Others Present: City Manager Cummins, Attorney Witte, Clerk Wolters, DPW Superintendent Herbert, Zoning Director Thompson and Treasurer Bredeweg.

Agenda Changes: None.

Public Comment on Agenda Items Only: None.

Approval of Minutes:

Regular City council Meeting Minutes – May 27, 2025:

Motion by Stanton, second by Clark to approve the regular city council meeting minutes from May 27, 2025. Via voice vote, motion carried unanimously.

Public Hearing:

Public Hearing was called to order by Mayor Anderson at 6:03 p.m.

City Manager Cummins presented the budget for fiscal year 2025-2026.

Public comment regarding the proposed FY 2025-2026 Budget:

Supporting comments (audience and letters): None.

Opposing comments (audience and letters): None.

General comment opportunity (Supporting, Opposing, General): None.

Public comment portion was closed by Mayor Anderson at 7:13 p.m.

No council comments.

Public hearing was closed by Mayor Anderson at 7:13p.m.

Discussion Items:

Budget for fiscal year 2025-2026:

Presented and discussed during the public hearing.

Change in the City's Schedule of Fees:

City Manager Cummins proposed the following:

Short term rental fees:

Annual license fee increase from \$525 to \$540.

Fire department re-inspection fee increase from \$150 to \$175.

Water infrastructure monthly charge changes:

Meter Size	Meter Equivalent (per KLSWA)	Customers with this Meter Size	Current Water Capital Improvement Charge (per month)	Proposed Water Capital Improvement Charge (per month)
5/8"	1	84.5%	\$20	\$23
1"	2.5	11.3%	\$50	\$57.50
1 ½"	5	1.2%	\$100	\$115
2"	8	1.8%	\$160	\$184
3"	15	.1%	\$300	\$345

Public Comments: None.

Correspondence: None.

Council Comments:

- Councilmember Peterson thanked the staff for the Maple Street project meetings, noting they were very efficient and important for residents who will be impacted by the construction. She apologized for previously not following the proper communication protocol with staff, acknowledging that he should not directly contact staff members without going through the city manager.
- Councilmember Gardner apologized for missing the Maple Street project meeting due to a commitment to his daughter. He thanked City Manager Cummins and staff for the budget presentation, calling it one of the better ones he's experienced and praising the hard work and effort. He expressed disappointment that more people didn't attend the public hearing but saw this as a sign that the city is on the right track. He asked about utility work being done in front of Gliks on Butler Street (which Ryan Cummins later explained was exploratory work on a sewer lateral). Mentioned noticing a pneumatic tube on Holland Street for traffic counting.
- Councilmember Stanton Sharing a conversation she had with resident Renee Zita about Mount Bald Head steps and the upper platform. Noting that she and Scott went to inspect the steps. Thanked the Department of Public Works (DPW) for quickly planning repairs to the steps, which were slightly delayed due to storm work. Appreciating that the DPW was already planning to address the repairs that were desperately needed around Mount Bald Head.
- Councilmember Dean thanked the staff for an excellent budget presentation. He discussed the importance of both visible and invisible infrastructure projects. Praised the budget for addressing not just visibly attractive projects like Maple Street, but also critical behind-the-scenes infrastructure needs. Highlighting the potential crisis that can arise from neglecting "out of sight, out of mind" infrastructure

like water and sewer systems.

- Councilmember Muncey thanked the staff for their great job and appreciating the open communication over the past year. He reminded everyone about the upcoming Community Pride parade that is scheduled for this weekend.
- Councilmember Clark applauded the staff for putting together the budget and thoroughly examining what needs to be done. Noting that the budget presentation was reasonable and highlighting the significant capital projects outlined in the multi-year plan.
- Mayor Anderson thanked everyone for their contributions and praising the strong team and budget. She highlighted the Saugatuck Wilds opening, mentioning that Chris, Gregory, and Lauren were there, and expressing appreciation for the donor's generosity. She will attend an upcoming meeting with Lisa Mize about a shoulder season strategy, where they want to explore potential areas of collaboration. Seeking a council member to join her and Ryan in the meeting on either June 11 or 18 at 1pm, preferably someone from Public Works.

Adjournment:

Motion by Muncey, second by Peterson to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Anderson adjourned the meeting at 7:39 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk