



City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: May 27, 2025

SUBJECT: Change Order #1 for Mt. Baldhead Restroom Replacement

DESCRIPTION:

During approval of the Mt. Baldhead restroom replacement bid, City Council advised they would like the work to be completed in the fall after the Mt. Baldhead Challenge.

Fleis & Vandenbrink provided the attached change order. The change order changes the contract times to reflect a mobilization date on or after September 8, 2025 and substantial completion by December 5, 2025.

BUDGET ACTION:

None required.

LEGAL REVIEW:

N/A at this time.

SAMPLE MOTION:

Motion to approve change order #1 for the Mt. Baldhead restroom replacement.

CHANGE ORDER NO.: 1

Owner: City of Saugatuck
Engineer: Fleis & VandenBrink
Contractor: Midwest Construction Group
Project: Mt. Baldhead Restroom Replacement
Contract Name: N/A
Date Issued: May 21, 2025
Owner's Project No.: N/A
Engineer's Project No.: 860451
Contractor's Project No.: N/A
Effective Date of Change Order: May 21, 2025
The Contract is modified as follows upon execution of this Change Order:

Description: The Contract Times are hereby changed to reflect a mobilization date on or after September 8, 2025.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 298,000.00	Original Contract Times: Substantial Completion: August 15, 2025 Ready for final payment: August 29, 2025
Increase (Decrease) from previously approved Change Orders No. N/A to No. N/A: \$ 0.00	Increase (Decrease) from previously approved Change Orders No. N/A to No. N/A: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 298,000.00	Contract Times prior to this Change Order: Substantial Completion: August 15, 2025 Ready for final payment: August 29, 2025
Increase (Decrease) this Change Order: \$ 0.00	Increase (Decrease) this Change Order: Substantial Completion: 112 days Ready for final payment: 112 days
Contract Price incorporating this Change Order: \$ 298,000.00	Contract Times with all approved Change Orders: Substantial Completion: December 5, 2025 Ready for final payment: December 19, 2025

Recommended by Engineer (if required)
By: _____
Title: Jon Moxey, PE, Project Manager
Date: _____

Authorized by Owner
By: _____
Title: _____
Date: _____

Authorized by Contractor

Approved by Funding Agency (if applicable)
N/A

