



City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: June 8, 2026

SUBJECT: Right of Way Signage Request

DESCRIPTION:

The Chamber Music Festival of Saugatuck has requested approval to place signage within the public right-of-way on the Saugatuck Palette sign during the following dates: **July 5–July 11, 2026, and July 26–August 8, 2026.**

The Chamber Music banner is not included in the approved signs listed in the updated palette sign policy, the Council is required per policy to deem the sign is:

Reflective of the City's character and values, to have traditional, historic, civic, cultural, or charitable importance to the City and/or its residents, and to otherwise be consistent with the public health, safety, and welfare.

Because the proposed installation would occur within City right-of-way and on City-managed infrastructure, authorization from the City is required prior to placement. Under Section (L) of the Sign Ordinance, right-of-way signage requires a permit issued by the Zoning Administrator, who may approve the request administratively or refer the matter to City Council for final determination.

This request has been referred to City Council for consideration and decision of the right-of-way permit as the approving body for use of City-controlled property.

In evaluating whether to authorize the proposed installation, the following criteria in Section L(5) apply:

- a. Risk of harm: The potential for the installation to encroach into vehicular or pedestrian areas, or to break, malfunction, or otherwise create hazards;
- b. Compatibility and aesthetics: Whether the installation is compatible with the surrounding area and provides an aesthetic benefit to the community;
- c. Removal: The ease and cost of removal of the installation;
- d. Size: The proposed dimensions, including height and width;
- e. Materials: The materials used in the installation; and
- f. Staff review: Review, comments, and recommendations from City staff.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Move to approve/deny the right of way sign application from the Chamber Music Festival of Saugatuck for the 2026 season dates of July 5th - 11th and July 26th - Aug 8th as the sign is reflective of the City's character and values, to have traditional, historic, civic, cultural, or charitable importance to the City and/or its residents, and to otherwise be consistent with the public health, safety, and welfare.



Right of Way Sign Application

APPLICANTS INFORMATION

APPLICATION NUMBER _____ - _____

Name Vivian Boot Address / PO Box _____
City Fennville State MI Zip 49460 Phone _____
E-Mail _____
Signature [Signature] Date 6/1/2026

SIGN DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Type: Number of Yard Signs 1 Number of Banners 1

Dates to be displayed June 26, 2026 → July 10, 2026

Further Comments: The Music Festival, Chamber Music Festival of Saugatuck, is in its 39th season. We run 12 concerts at the Woman's Club and also make educational programs in local libraries, schools + community. Concerts are every Thursday & Friday evening from July 9 till Aug. 14. We would love to display the Banner for the entire 6 weeks, as much as possible.

PLEASE INCLUDE THE FOLLOWING INFORMATION

Pursuant to Section 150.30, please attach the following supporting documents when applying for sign approval

Y N NA

- ☒ ☐ ☐ Dimensions and type of each proposed sign
☐ ☐ ☒ Map showing the location of each sign (Photo of Banner is in email)
☒ ☐ ☐ Explanation of how each sign will be attached and secured

Pursuant to Section 150.30(H), please to the following questions:

- ☐ ☒ ☐ Will the signs create a traffic vision obstruction?
☐ ☒ ☐ Will the signs create a pedestrian traffic obstruction?
☒ ☐ ☐ Are the signs compatible with the surroundings and is not uniquely out of character for the community? and
☐ ☒ ☐ Do the signs create a situation which could be detrimental to health, safety, or welfare?

- ① Banner - 12' x 4', has straps. On the corner of Blue Star + Water St - under the Palette sign -
② A-Frame sidewalk Stand - 22" x 28"; At the Woman's Club.



SAUGATUCK



*Chamber
Music
Festival
of
Saugatuck*

**THURSDAYS AND FRIDAYS
JULY AND AUGUST**

**Tickets and schedule:
www.SaugatuckMusic.org**

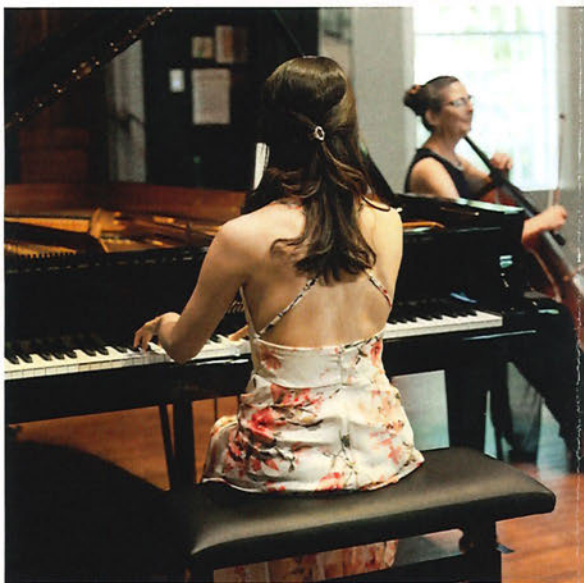
JOAN CONWAY YOUNG ARTIST PROGRAM

CMFS Internships



The Joan Conway Young Artist Program is a paid internship that provides real world experience in arts administration and concert production.

Are you a high school or college student interested in applying to be an intern? Please let us know by emailing cmfs@saugatuckmusic.org!



Get Involved

In addition to our annual Summer Festival, CMFS brings free chamber music performances and classes to public venues and schools to enrich lives across our community.

Our concerts and educational programming are made possible by generous contributions from individuals like you. Please contact us if you can support us financially or by volunteering your time.

CONTACT US

PHONE 269-857-1424
EMAIL cmfs@saugatuckmusic.org
MAIL PO Box 1073, Saugatuck, MI 49453
WEB www.saugatuckmusic.org
SOCIALS @saugatuckmusic

ADMINISTRATIVE STAFF

Kimia Ghaderi, Artistic Director
Vivian Adel Boot, Operations Manager
Jenny Walvoord, Print & Website Design

BOARD MEMBERS

Joe O'Hara, President
Doug Walvoord, Vice President & Director of Fundraising
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Jim McHugh, Co-Director of Ticket Sales
David Hoekema, Director at Large
Sue Scott, Director at Large
Lynne Snyder, Director at Large



2026 Festival

July 9 through August 14, 2026



Artwork by Penny Grob - 2026 Student Artwork Winner

Festival Season

www.saugatuckmusic.org

All main festival concerts take place on Thursday and Friday evenings at 7:00 pm at the Saugatuck Woman's Club, 303 Butler St., Saugatuck, MI 49453. Order tickets online, by phone at (269) 857-1424, or by mail-in order form.



Scan to purchase tickets and view full program details at saugatuckmusic.org



WindSync
July 9 & 10 at 7:00pm

del Aguila: *Sambeada*
N. Boulanger/arr. LaMoure: *Three Pieces*
Rameau/arr. LaMoure: *Pastoral Suite*
Mozart/arr. Rechtman: *Serenade in C minor, K. 388*

Garrett Hudson, flute · Emily Tsai, oboe
Graeme Steele Johnson, clarinet
Anni Hochhalter, horn · Kara LaMoure, bassoon

Evolution in Four Voices

July 16 & 17 at 7:00pm

Handel: "Let the Bright Seraphim" from *Samson*
Massenet: *Élégie*
Selections for Soprano and Piano
De Falla: *Siete Canciones Populares Españolas*
Sarasate: *Romanza Andaluza*
Gershwin/arr. Heifetz: Selections from *Porgy and Bess*
Ewazen: *Trio for Trumpet, Violin and Piano*
Thomas Hubel, trumpet · Jennie Judd Reyes, soprano
Grace Kim, violin · Christina Ciuca Krause, piano



French Romanticism

July 23 & 24 at 7:00pm

Fauré: *Violin Sonata No. 1 in A Major, Op. 13*
Chausson: *String Quartet in C Minor, Op. 35, II. Très calme*
Saint-Saëns: *Piano Quintet in A Minor, Op. 14*

Kimia Ghaderi & Dianna Joiner-Miller, violin
Patrick Miller, viola · Tom Sullivan, cello
Eun-Hee Park, piano



Erinys Quartet

July 30 & 31 at 7:00pm

Schubert: *String Quartet No. 4 in C Major, D.46*
Beecher: *Juniper and Birch*
Debussy: *String Quartet in G Minor*

Elizabeth Stewart & Joosep Reimaa, violin
Marija Räisänen, viola · Stergios Theodoridis, cello

EDUCATIONAL OPPORTUNITY

Friday, July 31 at 10:30 am
Children's Concert
Saugatuck-Douglas District Library

A free interactive concert for elementary-age students
introducing chamber music — bring the whole family!



Westhuizen Duo & Friends

August 6 & 7 at 7:00pm

J.S. Bach/arr. Neeman: *Air, Orchestral Suite No. 3*
Brahms: *Waltzes, Op. 39*
G. Anderson: *Lullaby based on Brahms Wiegenlied*
Rachmaninoff/arr. Anderson: *Vocalise, Op. 34*
Gershwin/arr. Skelton: *Selected Songs*
Schumann/arr. Jansen: *Fantasy Pieces, Op. 73*
Berens: *Gesellschaftsquartett No.3, Op.72*

Pierre & Sophié van der Westhuizen, piano
Yu Xin, violin · Bruce Uchimura, cello



Sibelius and Mendelssohn

August 13 & 14 at 7:00pm

Sibelius: *String Quartet "Voces intimae", Op. 56*
Mendelssohn: *String Octet, Op. 20*

DeVos Quartet:

James Crawford & Eric Tanner, violin
Ben Penzner, viola · Alicia Eppinga, cello

Jenna Buchner & Megan Crawford, violin
Barbara Corbató, viola · Will Preece, cello

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