



City Manager Report

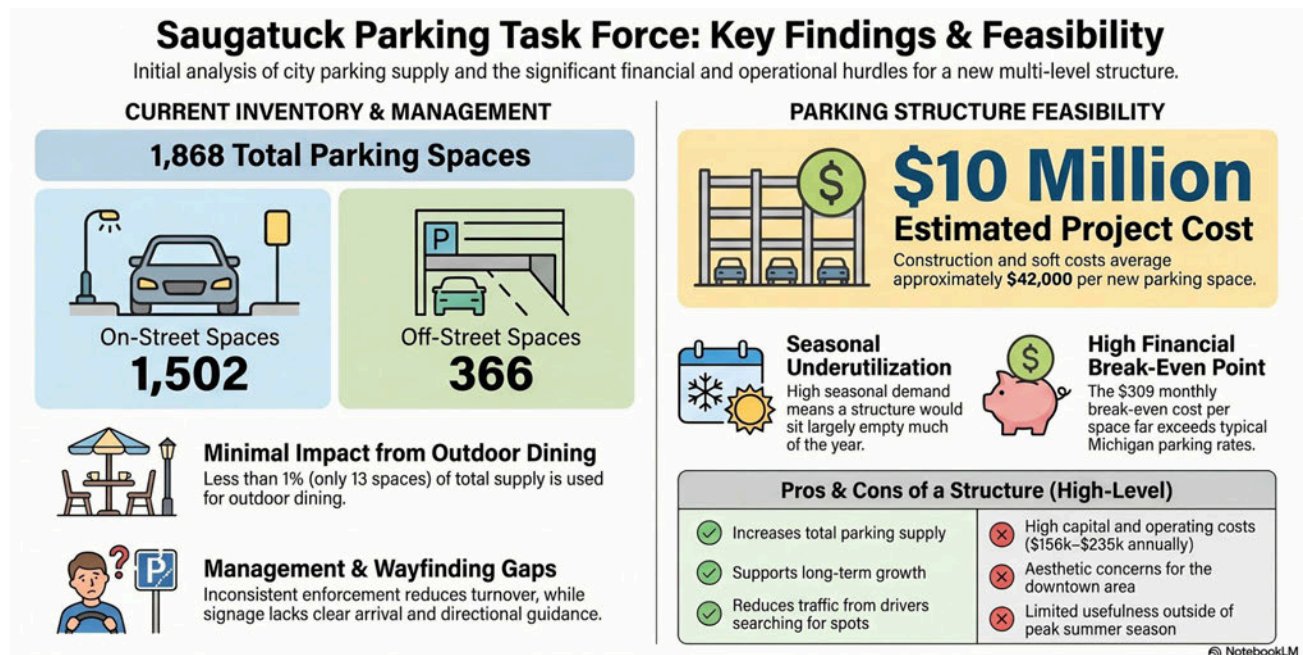
April 27, 2026

Logo and Branding Survey

- The logo and branding survey has gone out on Facebook and through e-mail. Folks can also obtain printed copies at City Hall.
- So far, we have received 245 responses!
- The survey closes on May 4, 2026.
- Survey link: https://www.surveymonkey.com/r/CityofSaugatuck_Rebranding

Parking Update: What We're Learning So Far

- As you know, the Parking Improvements Task Force has been hard at work studying parking. Here are a few quick takeaways that were recently shared in my community report and on social media:
 - We have 1,868 public parking spaces citywide
 - 1,502 on-street | 366 off-street
 - Less than 1% of spaces are used for outdoor dining
 - What about a parking structure?
 - Estimated cost: \$7M–\$10M+
 - Would likely be underused outside peak season
 - Not expected to pay for itself over time
 - Opportunities we're exploring:
 - Better signage and wayfinding
 - Easier-to-understand parking info
 - Improved online resources
 - Enhanced shuttle options
 - We've also heard concerns about inconsistent enforcement, which can lead to overstays and fewer available spaces when you need them most.
 - This is just the beginning—more work is ahead as we look for practical, cost-effective solutions that work for residents, businesses, and visitors.
 - Stay tuned for updates as the study continues until August 2026!
 - Further details: <https://www.saugatuckcity.com/parking-improvements-task-force.html>



Director of Public Works Position

- An update on the status of filling the open Director of Public Works position. We have 59 applicants, including out-of-state candidates.
- I recently narrowed the pool and invited seven candidates for interviews on April 23 and 24. The interview panel includes myself, Mayor Pro Tem/KLHA Vice-Chair Clark, Council Member/PPW Committee Liaison Stanton, and DPW Supervisor Adam Kerridge.
- We anticipate selecting 2–3 finalists for a second round, which will include a one-on-one interview with me, a tour of the City, and an informal meet-and-greet with additional City staff.
- Scott has worked closely with Adam and Michelle on a transition plan. Both have demonstrated strong leadership and a commitment to keeping Public Works operations and priorities running smoothly. I will be meeting with Scott for a final update on the transition plan and will continue working closely with Adam and Michelle until the position is filled.

Memorial Day Parade

- The American Legion has asked for help in providing the necessary resources for a safe parade.
- In addition to resources from police, fire and the City, additional volunteers are needed to help block intersections.
- April Gundy has generously offered to help seek additional volunteers. **Please e-mail** eventssaugatuckdouglas@gmail.com if you can help!

Mt. Baldhead Restrooms

- The new restrooms at Mt. Baldhead are now open!

- Engineering and public works advised they had a good walkthrough and had just one punch list item.
- We are holding the last \$5,000 in retainage to be released when the punch list item is addressed and the grass comes in, which shouldn't be too far off with the rain and warmer temps now.

Plastic Pellet Spill Cleanup

- EGLE continues to provide weekly updates to the managers of the tri-community as well as the tribal nations. Here is a quick summary from the latest update:
 - EGLE recently received a clean-up progress update/summary from the responsible party and is currently reviewing its contents. In the response, it is indicated that remediation at the crash site has been completed and that the I-196 roadway remediation efforts are on-going. The progress report estimates that approximately 28,000 lbs of nurdles have been recovered as part of remediation activities to date.
 - EGLE is coordinating with MDOT and the responsible party for a site visit to confirm remediation is complete at the crash site and evaluate clean-up activities and site conditions along the I-196 roadway. This is expected to occur in the next few weeks.

Miscellaneous

- Attended Election Commission meeting.
- Held one on one with Director of Planning and Zoning.
- Met with Fire Department, Engineering, and Township to review water and sewer options.
- Held Department Head team meeting.
- Attended Park House ribbon cutting and open house.
- Held one on one with City Treasurer/Finance Officer.
- Attended Convention and Visitors Bureau Board meeting.
- Attend Election Public Accuracy Test.

Total calls – 60

School contacts - 23

Traffic stops - 53

Average response time – 14 min

No high priority calls this month led to a higher response time this month.

Call Date/Time	Incident Type
=====	
03/31/2026 21:46:07	General Assist
03/30/2026 22:12:29	General Assist
03/29/2026 23:05:24	General Assist
03/29/2026 20:01:04	Suspicious Situation
03/29/2026 19:39:20	Parking Violation
03/29/2026 15:25:41	Assist Other Agencies
03/28/2026 22:23:07	General Assist
03/28/2026 17:52:43	DWLS
03/27/2026 22:36:38	General Assist
03/25/2026 22:40:37	General Assist
03/25/2026 15:35:00	Assault
03/24/2026 22:10:02	General Assist
03/24/2026 18:05:56	Parking Violation
03/23/2026 16:58:57	CSC
03/23/2026 13:37:44	General Assist
03/22/2026 23:00:39	General Assist
03/22/2026 02:18:40	Assault
03/22/2026 00:42:27	General Assist
03/21/2026 16:15:51	Assist Other Agencies
03/20/2026 23:49:18	General Assist

03/20/2026 17:16:09	Civil
03/20/2026 11:33:00	General Assist
03/20/2026 10:16:09	FALLS
03/19/2026 22:01:16	General Assist
03/19/2026 18:21:02	Suspicious Situation
03/18/2026 22:02:55	General Assist
03/18/2026 10:00:44	Open Door
03/17/2026 22:10:43	General Assist
03/17/2026 18:49:38	Assault
03/17/2026 11:51:34	General Assist
03/16/2026 21:57:57	General Assist
03/16/2026 11:31:42	Alarm
03/16/2026 11:18:49	Fire Alarm
03/15/2026 20:02:22	General Assist
03/14/2026 23:01:37	General Assist
03/13/2026 22:41:00	General Assist
03/12/2026 22:00:59	General Assist
03/12/2026 01:12:44	General Assist
03/10/2026 22:02:15	General Assist
03/10/2026 14:52:07	Parking Violation
03/09/2026 22:12:35	General Assist
03/08/2026 22:14:17	General Assist
03/08/2026 01:37:10	Disorderly Conduct
03/07/2026 22:49:41	Obstruct Justice
03/07/2026 22:10:12	General Assist
03/07/2026 19:08:04	DWLS
03/06/2026 22:31:37	General Assist
03/06/2026 18:17:56	General Assist
03/06/2026 12:08:58	General Assist

03/05/2026 23:04:40	General Assist
03/05/2026 07:50:30	On Foot
03/04/2026 22:42:44	General Assist
03/04/2026 11:07:44	Check Welfare
03/04/2026 02:36:40	General Assist
03/03/2026 15:01:47	Check Welfare
03/03/2026 07:22:46	Unknown Accident
03/02/2026 22:14:30	General Assist
03/02/2026 19:20:36	Suspicious Situation
03/01/2026 18:42:07	Misc
03/01/2026 00:03:56	General Assist



NOTICE

The City of Saugatuck is accepting applications for appointments to the following boards and commissions:

Planning Commission

The Planning Commission is a seven-member body empowered by the City Council to establish procedures, standards, and administrative rules for site development plan review and approval. Its powers and duties are defined by Act No. 285 of the Public Acts of the State of Michigan, as amended.

Meetings are held at Saugatuck City Hall, 102 Butler Street, at 7:00 p.m. on the third Thursday of each month, unless otherwise noted.

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members and two alternates. The board reviews and decides on applications for variances or relief from specific provisions of the zoning ordinance. It also provides a forum for residents to appeal interpretations of the City's zoning regulations.

Meetings are held at Saugatuck City Hall, 102 Butler Street, at 7:00 p.m. on the second Thursday of each month, unless otherwise noted.

Fire District Administration Board

The Saugatuck Township Fire District is governed by a seven-member Fire Administrative Board, with members appointed for six-year terms. The governing bodies of Saugatuck Township, the City of the Village of Douglas, and the City of Saugatuck shall each appoint two members to the Board. A vacancy on the Board shall be filled by the original appointing governing body for the remainder of the unexpired term.

Meetings are held at Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 at 4:00 p.m. on the 3rd Monday of each Month.

Residents of the City of Saugatuck who are interested in serving are encouraged to contact City

Hall at jwolters@saugatuckcity.com for more information or to request a paper application. Online applications can be found on Saugatuckcity.com located in forms. Application deadline is May 12th by 5 p.m.

Jamie Wolters
Saugatuck City Clerk
Dated: April 27, 2026



Outlook

FW: City park link to school website

From Ryan Cummins <rcummins@saugatuckcity.com>**Date** Mon 4/13/2026 12:20 PM**To** Jamie Wolters <jwolters@saugatuckcity.com>[Report This Email](#)

Council correspondence.

From: Phil Huffman [REDACTED]**Sent:** Friday, April 10, 2026 12:32 PM**To:** Holly Anderson <Holly@saugatuckcity.com>; Joe Clark <jclark@saugatuckcity.com>;
Istanton@sugatuckcity.com <Istanton@sugatuckcity.com>; Russ Gardner <Russ@saugatuckcity.com>; Scott Dean
<sdean@saugatuckcity.com>; Gregory Muncney <Gregory@saugatuckcity.com>; Chris Peterson
<cpeterson@saugatuckcity.com>**Subject:** City park link to school website

Caution: This email originated from outside of the organization. DO NOT click on links or open attachments unless you recognize the sender and know the content is safe.

Saugatuck City Council:

I would like the city to begin promoting our schools to vacationers in our parks. A QR code with a direct link to a dedicated school page would give visiting parents the opportunity to learn about our great schools while they are enjoying our parks.

The website could emphasise low class size, unique classes offered, high graduation rate, recent graduate success stories, extracurricular opportunities, sports, and whatever else prospective residents with children may want to know. And lots of photos of our beautiful campuses, dedicated teachers and smart kids!

Hopefully this will bring more year-round residents to our town and grow our in-district student ranks.

This is an extremely cost effective way to reach a very valuable target market.

Please feel free to contact me if you have any questions. As long as your questions don't contain any math problems!

Cheers,

Philip Huffman

306 Mary St.
Saugatuck, MI 49453



17 April 2026

Saugatuck City Council – Attention: Holly Anderson, Mayor
Saugatuck Planning Commission – Attention: Steven Manns, Chair
Saugatuck, MI 49453

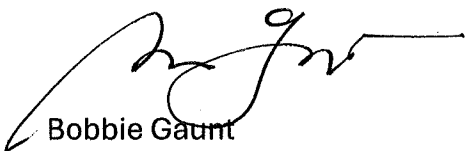
Mayor Anderson, Chair Manns, and members of City Council and the Planning Commission:

It is with disappointment and sadness that I submit my resignation as a Planning Commissioner effective Friday, April 17, 2026. My decision lies in how the City Council, with the support of the Chair of Planning, chose to act on the matter of Commissioner Bagierek's multi-year violations of the City's Short Term Rental (STR) licensing and Special Land Use (SLU) approval requirements once the violations were known.

In spite of evidence that Commissioner Bagierek (also Vice Chair of Planning) violated City STR Licensing and Special Land Use approval requirements over a number of years as well as failed to disclose a conflict of interest, which is a violation of the City's Ethics Policy as well as the Michigan Planning Enabling Act and grounds for removal from office, the City Council referred the matter to the Planning Commission as a "learning and improvement opportunity". The Planning Commission rejected that premise and returned the matter to the City Council where it belongs.

When the matter was placed on the agenda for the City Council meeting of March 23 and discussed, of the six members of Council at the meeting, three concluded that Mr. Bagierek's actions warranted his resignation or removal from the Planning Commission, but three members disagreed so the motion failed. After further discussion, four members voted to censure Mr. Bagierek and ask for his resignation as Vice Chair. Inexplicably, two members disagreed that Mr. Bagierek's record required any redress.

When citizens join the Planning Commission, we take an oath to uphold the City Charter, and thereby the City's ordinances – I don't consider this promise to be conditional or variable. I also understand mistakes can be made, and grace should always be considered. At the same time, as officials, I believe we should hold ourselves and be held to a higher standard. I don't know how to live in a world where this particular set of facts occurring over a number of years justifies my continued trust in leadership, and it is for that reason that I am resigning.



Bobbie Gaunt