



City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: March 23, 2026

SUBJECT: Resolution No.260323-B - Approving the Amended and Restated Articles of Incorporation of the Interurban Transit Authority to Add the City of Fennville as a Member of the Authority

DESCRIPTION:

The Interurban Transit Authority (ITA) has requested that its member municipalities consider approval of amended Articles of Incorporation to add the City of Fennville as a participating member of the Authority.

Since May 2025, the ITA has operated a pilot transit service in Fennville utilizing three designated stops. The pilot has generated approximately 300 passenger trips per month. According to the ITA, the pilot has demonstrated consistent demand.

On February 17, 2026, the ITA Board adopted a resolution recommending amendments to its Articles of Incorporation to formally include the City of Fennville as a member of the Authority. Under the Authority's governing documents, amendments to the Articles require approval by a two-thirds majority of the members of the governing bodies of each of the participating municipalities. The Fennville City Commission will also have to approve.

If approved, the Authority's Board would expand from six to eight members, with two members appointed by the City of Fennville.

Approval of the amendment would allow the City of Fennville to be included in a potential August 2026 transit millage proposal to support long-term service expansion.

Attached are further details from the ITA, including answers to some initial questions.

BUDGET ACTION REQUIRED:

None

LEGAL REVIEW:

Legal has reviewed the proposed amendments and will be at your meeting if you have any questions.

SAMPLE MOTION:

Motion to approve Resolution No.260323-B Approving the Amended and Restated Articles of Incorporation of the Interurban Transit Authority to Add the City of Fennville as a Member of the Authority.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 260323-B

**A RESOLUTION APPROVING THE AMENDED AND RESTATED ARTICLES OF
INCORPORATION OF THE INTERURBAN TRANSIT AUTHORITY TO ADD THE
CITY OF FENNVILLE AS A MEMBER OF THE AUTHORITY**

Council Member _____, offered the following resolution and moved
for its adoption, seconded by Council Member _____:

RECITALS

WHEREAS, the Interurban Transit Authority (“Authority”) is a public transportation authority organized and operating pursuant to Act 196 of the Public Acts of 1986, as amended (MCL 124.451 et seq.); and

WHEREAS, the Authority’s current incorporating municipalities include the City of Saugatuck, the City of the Village of Douglas, and the Township of Saugatuck; and

WHEREAS, Section 7 of Act 196 (MCL 124.457) provides that a political subdivision may become a member of a public transportation authority upon (a) adoption of a resolution by the governing body of the political subdivision requesting membership, and (b) approval of an amendment to the Articles of Incorporation by the Authority and the incorporating municipalities; and

WHEREAS, Article XI of the Authority’s Articles of Incorporation provides that the Articles may be amended upon approval by two-thirds of the governing bodies of the incorporating municipalities; and

WHEREAS, the Board of Directors of the Interurban Transit Authority, at its meeting on February 17, 2026, approved a resolution recommending adoption of Amended and Restated Articles of Incorporation to add the City of Fennville as a member of the Authority and to expand the Board of Directors accordingly; and

WHEREAS, the proposed amendment would include the City of Fennville as a participating jurisdiction in the Authority and allow Fennville voters to be included in a potential future transit millage proposal; and

WHEREAS, the City Council finds that participation by the City of Fennville in the Authority will further regional transportation coordination and serve the public interest;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saugatuck hereby approves the Amended and Restated Articles of Incorporation of the Interurban Transit Authority, in substantially the form presented, to add the City of Fennville as a member of the Authority.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are hereby authorized and

directed to execute any documents necessary to effectuate this approval on behalf of the City.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this _____ day of _____, 2026

CITY OF SAUGATUCK

BY: _____
Holly Anderson, Mayor

BY: _____
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held _____, 2026.

Signed: _____
Jamie Wolters, City Clerk



TO: Saugatuck City Council, Douglas City Council, Saugatuck Township Board, and Fennville City Commission

FROM: Becky Carten-Crandall, Interurban Transit Authority Executive Director

RE: Change Recommended Bylaws

On behalf of the Interurban Transit Authority (ITA), I am writing to share information regarding proposed amendments to the ITA bylaws and to outline how these changes support the continued expansion and effectiveness of public transit service within our region.

Since May 2025, the ITA has operated a pilot transit program serving the City of Fennville. This trial service has demonstrated consistent demand, with approximately 300 passenger trips per month originating from Fennville stops. The pilot was designed to test feasibility, assess ridership, and evaluate operational impacts prior to considering permanent service expansion.

At its February 17, 2026, meeting, the Interurban Transit Authority Board voted to recommend adoption of the attached amended bylaws. These amendments formally add the City of Fennville as a participating jurisdiction within the Authority, which is a required step for the question of long-term service funding to be placed on the August 2026 ballot. Under the ITA's governing documents, approval by two-thirds of the participating entities is required for the bylaw amendments to take effect.

Importantly, the pilot service has been implemented with no significant increase in operational costs. The trial added approximately three-quarters of a mile to existing routes near Crane Orchards and utilized only three designated stops within Fennville: downtown, Ladders of Hope, and Wagoner's Grocery. Although Fennville encompasses approximately one square mile, service during the pilot has remained limited and efficient. Full door-to-door service within the Fennville service area would not begin unless millage is approved, with implementation anticipated in calendar year 2027. At that time, the three existing stops would continue to be maintained.

The ITA believes this expansion provides meaningful regional benefits. The pilot has already demonstrated that Fennville residents are utilizing transit to access employment, services, and tourism opportunities in Saugatuck, Douglas, and Saugatuck Township, while also bringing visitors and workers into those communities from Fennville. This regional



connectivity helps reduce parking pressures in downtown Saugatuck and Douglas, supports workforce mobility, and leverages public transit as a cost-effective alternative to additional infrastructure investments.

Additionally, Fennville is home to the area's only dentist currently accepting Medicaid patients, and the Interurban has transported residents from Saugatuck, Douglas, and Saugatuck Township to access this service. Similarly, Ladders of Hope, a regional food pantry in Fennville, serves residents across multiple jurisdictions and operates on different days and at different times than other providers in our service area, such as Christian Neighbors. Transit access has improved our residents' ability to reach essential services throughout the region.

Allegan County and MDOT have been informed of the proposed expansion service and are aware of the anticipated scope of change should the bylaws be adopted and funding approved.

The Interurban Transit Authority Board strongly supports the proposed bylaw amendments and believes they reflect the evolving transit needs of our shared region. We appreciate your consideration and welcome any questions as you review the attached materials.

Executive Director: Becky Carten-Crandell

_____ Date: _____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE INTERURBAN TRANSIT AUTHORITY**

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN AMENDMENT TO THE ARTICLES OF
INCORPORATION OF THE INTERURBAN TRANSIT AUTHORITY TO ADD THE
CITY OF FENNVILLE AS A MEMBER OF THE AUTHORITY**

WHEREAS, the Interurban Transit Authority (“Authority”) is a public authority organized and operating pursuant to Act 196 of the Public Acts of 1986, as amended (MCL 124.451 et seq.) (“Act 196”); and

WHEREAS, the Authority’s incorporating political subdivisions are currently the City of Saugatuck, the City of the Village of Douglas, and the Township of Saugatuck; and

WHEREAS, Section 7 of Act 196 (MCL 124.457) provides that a political subdivision may become a member of a public authority after formation upon (a) resolution adopted by a majority vote of the members elected to and serving on the legislative body of the political subdivision requesting membership, and (b) resolution adopted by a 2/3 vote of the members serving on the board of the public authority approving an amendment to the articles of incorporation adding the political subdivision; and

WHEREAS, Article XI of the Articles of Incorporation provides that the Articles of Incorporation may be amended at any time by a two-thirds vote of approval by the governing bodies of the incorporating political subdivisions; and

WHEREAS, the Board of Directors has reviewed the proposed Amended and Restated Articles of Incorporation, which incorporate the changes necessary to add the City of Fennville as a member, including expanding the Board of Directors from six to eight members, with two members to be appointed by the Fennville City Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Interurban Transit Authority, by a vote of not less than 2/3 of the members serving on the Board, as follows:

1. **Finding of Public Interest.** The Board of Directors finds that the addition of the City of Fennville as a member of the Authority will serve the public interest by expanding public transportation services in the region.
2. **Approval of Amendment.** The Amended and Restated Articles of Incorporation of the Interurban Transit Authority, in substantially the form presented to the Board at this meeting, are hereby approved.

3. **Filing and Publication.** The Executive Director is directed to cause the Amended and Restated Articles of Incorporation, once executed, to be filed with the Michigan Secretary of State, the Allegan County Clerk, and the Director of the Michigan Department of Transportation, and to be published in the Commercial Record, all in the same manner as the original Articles of Incorporation.
4. **Authorization of Executive Director.** The Executive Director is authorized and directed to take all actions and execute all documents reasonably necessary to effectuate this Resolution and the addition of the City of Fennville as a member of the Authority.
5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

CERTIFICATION

I, Lori Babinski, Secretary of the Board of Directors of the Interurban Transit Authority, hereby certify that the foregoing Resolution was adopted at a meeting of the Board held on February 17, 2026, by a vote of 6 in favor, 0 opposed, and 0 absent, ~~constituting not~~ less than 2/3 of the members serving on the Board.

Lori Babinski
Secretary, Board of Directors
Interurban Transit Authority

Date: 2/17/26

AMENDED AND RESTATED ARTICLES OF INCORPORATION

INTERURBAN TRANSIT AUTHORITY

ARTICLE I

The name of the Corporation is Interurban Transit Authority, hereinafter referred to as the "Authority."

ARTICLE II

The incorporating political subdivisions of the Authority are the City of Saugatuck, the City of the Village of Douglas, the Township of Saugatuck, and the City of Fennville.

ARTICLE III

The Authority is organized as a non-profit corporation on a non-stock basis.

ARTICLE IV

The Authority is financed through grants of money or property from federal or state governments, other revenues from federal or state governments, fees from riders, and taxes raised through election approval.

ARTICLE V

The registered office of the Authority shall be at 100 Wiley Road, Douglas, Michigan 49406, and the registered agent at that address is the Interurban Transit Authority Director.

ARTICLE VI

The names and addresses of the incorporating political subdivisions are as follows:

City of Saugatuck, 102 Butler Street, Saugatuck, MI 49453;
City of the Village of Douglas, 86 W Center Street, Douglas, MI 49406;
Saugatuck Township, 3461 Blue Star Highway, Saugatuck, MI 49453; and
City of Fennville, 125 S. Maple Street, Fennville, MI 49408.

ARTICLE VII

The purposes for which the Authority is created are:

1. To, pursuant to Act 196 of 1986, as amended, plan, promote, purchase, acquire, establish, own, lease, operate or cause to be operated, maintain, improve, enlarge, and modernize a public transportation system within the corporate limits of the incorporating political

subdivisions; provided, however, that such services may be extended outside the limits of the incorporating political subdivisions as authorized by the Authority, if done so under a contract which returns at least the cost of the services to the incorporating political subdivisions; and

2. To do all things reasonably necessary and/or proper for the accomplishment of any of the above purposes.

ARTICLE VIII

The Authority is hereby empowered to do anything authorized or permitted by Act 196 of 1986, as amended, and to do any other lawful act reasonably necessary, proper, suitable, or convenient for the achievement or furtherance of the purposes above stated.

ARTICLE IX

1. The Authority shall be directed and governed by a eight person Board of Directors, herein referred to as the "Board."

2. Two of the Board members shall be appointed by the Saugatuck City Council, two of the Board members shall be appointed by the Douglas City Council, two of the Board members shall be appointed by the Saugatuck Township Board, and two of the Board members shall be appointed by the Fennville City Commission.

3 The two Board members appointed by each respective political subdivision may be elected officials of the political subdivisions, members of boards or committees appointed by the political subdivisions, or residents over 18 years of age of the appointing political subdivision.

4. Board members shall serve for a term of four years, with the first appointed members, only, appointed for staggering terms of a two year term, and a four year term, per political subdivision.

5. Each Board member will be responsible for attending all regular and special meetings of the Board, or notifying the Chairperson of an expected absence. The Board will allow for three unexcused absences per fiscal year. In the event a Board member accumulates more than three unexcused absences from regular meetings in a fiscal year, the Board may remove the Board member and request a replacement from the appropriate incorporating political subdivision.

6. The Board shall hold an initial meeting at a time and place selected and agreed to by the Board members for the purposes of electing officers, adopting bylaws, and taking any other action the Board deems necessary. Thereafter, the Board shall hold at least an annual meeting at such place and time as shall be fixed by the Board. The Board shall, at its initial meeting, and at each annual meeting thereafter, elect a Chairperson, Vice Chairperson, Treasurer, and Secretary, all of whom shall be members of the Board. The Chairperson shall

preside at all meetings of the Board unless the Board, by majority vote of the members present, directs otherwise. The Chairperson shall sign all contracts agreed to by the Board as well as all financial documents, records, papers, and communications of the Board, except payroll and routine financial documents. The Vice Chairperson shall become Chairperson in the event the office of Chairperson becomes vacant. The Vice Chairperson shall conduct Board meetings and otherwise act for the Chairperson in the Chairperson's absence. The Treasurer shall oversee all financial transactions of the Authority. The Secretary shall keep a record of all meetings in compliance with applicable provisions of Public Act 267 of 1976, as amended (the "Open Meetings Act"), and a record of all the financial transactions of the Board. The Board shall transact such other business as may be necessary at its annual meeting, and shall fix the time and place for regular meetings.

7. The Board shall keep a written or printed record of every meeting, which record shall be subject to the provisions of the Open Meetings Act.

8. The Board shall supply a system of accounts to conform to the system required by law and shall provide for the auditing of said accounts at least once a year by a certified public accountant.

9. The Board may employ a manager or executive director with such duties and authority as shall be determined by the Board.

10. The Board shall adopt rules, regulations, and policies governing the employees, property, and facilities under its jurisdiction.

11. The Board shall prepare, or have prepared, an annual report regarding the operation and financial condition of the Authority, which report shall be available to the public.

12. The Board shall adopt bylaws, policies, and procedures it deems reasonably necessary or proper for the conduct of the business of the Board and for accomplishing the purposes for which the Authority was created.

13. The Secretary of the Board shall be charged with the responsibility of causing these Articles of Incorporation to be published and the printed copies of the Articles of Incorporation to be filed as provided in Act 196 of 1986, as amended.

ARTICLE X

The Authority may be dissolved, and political subdivisions may withdraw or be added, in accordance with the provisions of Act 196 of 1986, as amended.

ARTICLE XI

These Articles of Incorporation may be amended at any time by a two-thirds vote of approval by the governing bodies of the incorporating political subdivisions.

ARTICLE XII

The Authority became operative on January 1, 1990. The Articles of Incorporation were then amended on October 28, 1998, and subsequently restated on June 1, 2015. These Amended and Restated Articles of Incorporation shall become effective on the last date signed below. . The Executive Director shall have these Amended and Restated Articles of Incorporation published in the *Commercial Record*, and shall file these Amended and Restated Articles of Incorporation with the Michigan Secretary of State, the Allegan County Clerk, and the Director of the Michigan Department of Transportation.

The purpose of the foregoing Amended and Restated Articles of Incorporation is to add the City of Fennville as a member of the Authority. This document was approved by: (1) an affirmative vote of the Fennville City Commission; (2) a 2/3 vote of the members of the Authority Board; and (3) a 2/3 vote of the members of the governing bodies of the City of Saugatuck, City of the Village of Douglas, and Township of Saugatuck at meetings held on the following dates:

Authority Board:	February 17, 2026
City of Saugatuck:	
City of the Village of Douglas:	
Township of Saugatuck:	
City of Fennville:	

WITNESSES:

CITY OF SAUGATUCK

By: _____

Its: _____

Dated: _____

CITY OF THE VILLAGE OF DOUGLAS

By: _____

Its: _____

Dated: _____

TOWNSHIP OF SAUGATUCK

By: _____

Its: _____

Dated: _____

CITY OF FENNVILLE

By: _____

Its: _____

Dated: _____



Hello Ryan,

Thank you for sharing the questions from Mayor Anderson. I will answer each of these questions to the best of my ability. If you have any additional questions at any time, please feel free to reach out. The information we are sharing with you is based on rough estimates of the information requested.

The information below addresses your first question regarding the governing structure. We will also attach the bylaws to this email. The sections currently shown in red font indicate the portions we are proposing to amend.

Act 196 of 1986 authorizes the creation and operation of public transportation authorities in Michigan, granting them the power to levy taxes, issue bonds, and manage public transportation services.

Purpose and Scope

Act 196 of 1986, also known as the *Public Transportation Authority Act*, authorized the formation of public transportation authorities with broad powers and duties. These powers include the ability to manage, operate, and finance public transportation systems in Michigan. The Act also provides mechanisms for local entities to withdraw from the authorities, to levy property taxes for transportation purposes, and to protect the rights of employees of existing public transportation systems.

Key Provisions

1. Formation and Membership of Public Authorities

- Public authorities may be created by counties, cities, villages, or townships and may include other entities through interlocal agreements.
- The governing body of a public authority is referred to as the Board, which oversees operations and administration.

- Articles of incorporation must be filed, published, and approved to establish a valid public authority.

2. Powers and Duties

- Authorities may levy property taxes for public transportation services and purposes.
- They are empowered to issue bonds and notes and may pledge taxes, revenues, and other funds for repayment.
- Authorities may acquire property, including through condemnation proceedings, and manage public transportation facilities such as buses, rail systems, tunnels, bridges, and parking facilities.
- They are recognized as public benefit agencies and instrumentalities of the state, granting them certain legal protections and exemptions.

3. Employee Protections and Labor Relations

- The Act safeguards the rights of employees of existing public transportation systems, including provisions for collective bargaining and military service leave.

4. Validation and Ratification

- Act 196 validates taxes, elections, bonds, and actions taken by public transportation authorities prior to July 10, 1986.
- It ensures that the organization, existence, and membership of authorities created before that date are legally recognized.

5. Definitions

- Public transportation includes the movement of people and goods via buses, rail, water vehicles, rapid transit, and other conveyances that provide general or special service to the public, excluding charter, sightseeing, or school-only transportation.
- A public transportation facility refers to property that enhances the effectiveness of a transportation system, including real and personal property eligible for federal assistance.

Financial and Legal Mechanisms

- Authorities may transfer, assign, or convey tax revenues, property, rights, duties, and obligations to ensure operational continuity.
- The Act prescribes remedies and penalties for violations to ensure compliance with its provisions.

Summary

Act 196 of 1986 provides a comprehensive legal framework for establishing and operating public transportation authorities in Michigan. It empowers local entities to manage transportation services, levy taxes, issue bonds, protect employees, and validate prior actions while defining the scope of public transportation and related facilities. This Act remains a foundational statute for public transit governance in the state.

2. Municipal Contributions

Municipality	2024	2025	2026
Saugatuck	100,900	106,815	117,469
Saugatuck Township	202,930	222,325	249,004
Douglas	103,860	112,846	121,177

The previous years were calculated at **0.5 mills**. These amounts need to be **doubled** to reflect an additional **0.5 mill**.

3. Grants Received

Over the past four years, the Interurban Transit Authority (ITA) has received **\$1,048,134.00 in federal and state grants.**

4. Ridership Data

Historically, we did not have the capability to collect location-specific data until the launch of our new platform, **Spare**, in January 2026. The ITA has carried over 2 million passengers.

Previously, the only data collected was based on rider categories, including:

- Adults
- Seniors
- Children
- Persons with disabilities

The following data was collected through Spare between **January 12, 2026, and February 28, 2026:**

Municipality Rides

Fennville	421
Douglas	3,896
Saugatuck	5,846

5. Service Expansion Estimate

Expense data has been attached to this email.

If services were extended from the **three current stops in Fennville** to **door-to-door service within a one-square-mile radius** (essentially extending service approximately $\frac{1}{4}$ mile in each direction from the existing approved stops), the estimated cost would be calculated based on our **current cost per mile of \$5.90**.

6. Board Representation

Currently, the Authority has **six board members**, with **two representatives from each municipality**. If Fennville joins the Authority, **two additional board members** would be added.

7. Vote Outcome Scenario

If the three current municipalities vote **to add the City of Fennville to the Authority**, but **the City of Fennville votes no**, ITA would proceed to amend the Articles of Incorporation.

8. Estimated Revenue

If Fennville is approved to join the Authority by the three municipalities, the estimated funds ITA would receive would be approximately **\$90,000–\$120,000**.

9. Potential Unintended Consequences

If Fennville Public Schools were to lose students to Saugatuck Public Schools, that could be considered a potential unintended consequence.



Hopefully, this helps answer some of your questions. I appreciate the time given to respond. Please reach out with any further questions.

Best regards,

Becky Carten-Crandell

She/Her/Hers

Executive Director

Interurban Transit Authority

269-857-1301

Interurban Transit Authority Profit & Loss Prev Year Comparison

October 2024 through September 2025

	Oct '24 - Sep 25	Oct '23 - Sep 24	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · Fares	115,965.99	61,261.86	54,704.13	89.3%
40760 · Gain from Sale of Capital Asset	0.00	1.00	-1.00	-100.0%
408010 · Douglas Taxes - Current	116,975.63	109,693.51	7,282.12	6.6%
408011 · Saugatuck City Taxes - Current	111,811.92	105,209.23	6,602.69	6.3%
408012 · Twp. Taxes - Current	238,442.23	217,844.23	20,598.00	9.5%
408013 · Delinquent Taxes	1,982.06	2,167.77	-185.71	-8.6%
41101 · State Subsidy-Op Assistance	467,684.00	489,965.00	-22,281.00	-4.6%
41301 · Feb Subsidy - Op Assistance	222,937.00	217,335.00	5,602.00	2.6%
41303 · Capital Grants-Federal Contr.	41,318.47	197,726.00	-156,407.53	-79.1%
41398 · Fed Subsidy-Other (RTAP)	2,002.46	3,861.54	-1,859.08	-48.1%
41401 · Interest Income	1,800.54	2,362.16	-561.62	-23.8%
41402 · Interest Income - CD's	9,444.95	15,887.29	-6,442.34	-40.6%
41403 · Interest Income -Michigan Class	35,430.70	33,986.12	1,444.58	4.3%
42000 · State of MI, prior years	-8,170.00	4,816.50	-12,986.50	-269.6%
44000 · Prior Year Refunds & Credits	55,210.78	30,510.32	24,700.46	81.0%
Total Income	1,412,836.73	1,492,627.53	-79,790.80	-5.4%
Expense				
50100 · Labor				
50101-1 · Salaries & Wages, Operators	411,991.06	331,511.06	80,480.00	24.3%
50102-1 · Salaries & Wages, Other	16,304.60	17,984.69	-1,680.09	-9.3%
50102-2 · Salaries & Wages, Maint	64,995.47	53,114.11	11,881.36	22.4%
50102-3 · Salaries & Wages, Admin	102,391.70	85,465.09	16,926.61	19.8%
50103-1 · Salaries & Wages, Dispatchers	121,716.23	104,162.73	17,553.50	16.9%
Total 50100 · Labor	717,399.06	592,237.68	125,161.38	21.1%
50200 · Fringe Benefits				
50200-1 · FICA - Employer's Share, oper	57,736.64	93,644.18	-35,907.54	-38.3%
50201-1 · MERS DC Company Match, oper	2,666.06	2,385.43	280.63	11.8%
50202-1 · MERS DB Employer's Share, oper	37,174.12	40,940.55	-3,766.43	-9.2%
50202-2 · MERS DB Employer's Share, maint	14,950.38	30,392.90	-15,442.52	-50.8%
50202-3 · MERS DB Employer's Share, admin	17,329.51	32,609.44	-15,279.93	-46.9%
50203-1 · Employee Health Ins, oper	80,704.48	93,076.33	-12,371.85	-13.3%
50203-2 · Employee Health Ins, maint	33,053.52	29,411.98	3,641.54	12.4%
50203-3 · Employee Health Ins, admin	26,034.23	19,947.65	6,086.58	30.5%
50204-1 · Dental Ins, oper	3,527.85	4,192.41	-664.56	-15.9%
50204-2 · Dental Ins, maint	1,302.51	1,290.28	12.23	1.0%
50204-3 · Dental Ins, admin	1,302.51	1,000.41	302.10	30.2%
50205-1 · Employee Life Ins, oper	1,024.40	1,229.28	-204.88	-16.7%
50205-2 · Employee Life Ins, maint	189.12	204.88	-15.76	-7.7%
50205-3 · Employee Life Ins, admin	267.92	267.92	0.00	0.0%
50206-1 · Vision Ins, oper	733.26	1,063.27	-330.01	-31.0%
50206-2 · Vision Ins, maint	257.73	304.59	-46.86	-15.4%
50206-3 · Vision Ins, admin	258.06	211.47	46.59	22.0%
50207-1 · MESC Expense, oper	1,337.00	778.00	559.00	71.9%
50208-1 · Workers Comp Ins, oper	22,147.09	18,041.92	4,105.17	22.8%
50208-2 · Workers Comp Ins, maint	2,505.51	1,962.28	543.23	27.7%
50208-3 · Workers Comp Ins, admin	514.56	349.80	164.76	47.1%
50209-1 · Sick Leave, oper	15,384.24	9,885.50	5,498.74	55.6%
50209-2 · Sick Leave, maint	1,685.75	1,624.71	61.04	3.8%
50209-3 · Sick Leave, admin	2,725.05	1,946.88	778.17	40.0%
50210-1 · Holiday Pay, oper	6,868.64	6,582.56	286.08	4.4%
50210-2 · Holiday Pay, maint	1,685.76	1,605.60	80.16	5.0%
50210-3 · Holiday Pay, admin	1,507.76	2,024.88	-517.12	-25.5%
50211-1 · Vacation Pay, oper	42,190.28	25,045.70	17,144.58	68.5%
50211-2 · Vacation Pay, maint	7,803.31	7,961.10	-157.79	-2.0%
50211-3 · Vacation Pay, admin	17,322.69	6,491.56	10,831.13	166.9%
50212-1 · Other Paid Absences, oper	0.00	128.01	-128.01	-100.0%
50213-1 · Employee Uniforms, oper	409.49	1,558.29	-1,148.80	-73.7%
50213-2 · Employee Uniforms, maint	0.00	203.03	-203.03	-100.0%
Total 50200 · Fringe Benefits	402,599.43	438,362.79	-35,763.36	-8.2%
50300 · Services				
50302-3 · Advertising Fees, admin	12,687.80	14,353.20	-1,665.40	-11.6%
50303-1 · Professional & Tech Serv, oper	21,821.98	4,215.25	17,606.73	417.7%
50303-2 · Professional & Tech Serv, maint	2,207.50	655.00	1,552.50	237.0%
50303-3 · Professional & Tech Serv, admin	5,860.55	3,854.98	2,005.57	52.0%
50305-1 · Contract Maint Services, oper	1,227.96	1,219.02	8.94	0.7%
50305-3 · Audit Services, admin	9,350.00	8,400.00	950.00	11.3%
50306-2 · Custodial Services, maint	2,730.00	2,275.00	455.00	20.0%
50307-1 · Maint/Repairs - Building, maint	5,253.43	10,245.78	-4,992.35	-48.7%
50308-3 · Board Member Compensation	5,775.00	5,250.00	525.00	10.0%
50399-1 · Other Services, oper	4,120.76	7,637.76	-3,517.00	-46.1%

Interurban Transit Authority Profit & Loss Prev Year Comparison

October 2024 through September 2025

	Oct '24 - Sep 25	Oct '23 - Sep 24	\$ Change	% Change
50399-2 · Other Services, maint	2,355.45	1,967.62	387.83	19.7%
50399-3 · Other Services, admin	5,927.52	4,790.02	1,137.50	23.8%
Total 50300 · Services	79,317.95	64,863.63	14,454.32	22.3%
50400 · Materials & Supplies				
50401-1 · Fuel and Lubricants	65,516.63	59,726.96	5,789.67	9.7%
50402-1 · Tires and Tubes	7,093.54	7,504.64	-411.10	-5.5%
50404-1 · Major Supplies-Op	0.00	0.00	0.00	0.0%
50499-1 · Other Mat'ls & Supplies, oper	48,686.28	25,780.41	22,905.87	88.9%
50499-2 · Other Mat'ls & Supplies, maint	1,917.04	3,210.11	-1,293.07	-40.3%
50499-3 · Other Mat'ls & Supplies, admin	3,064.31	4,531.28	-1,466.97	-32.4%
Total 50400 · Materials & Supplies	126,277.80	100,753.40	25,524.40	25.3%
50500 · Utilities				
50502-3 · Electric Power	3,091.12	3,020.30	70.82	2.3%
50503-1 · Phone, oper	5,358.86	3,648.96	1,709.90	46.9%
50503-2 · Phone, maint	808.21	822.89	-14.68	-1.8%
50503-3 · Phone, admin	1,235.75	791.10	444.65	56.2%
50504-3 · Water & Sewer Service - GA	2,124.95	1,616.62	508.33	31.4%
50599-3 · Other Utilities, admin	1,793.74	1,221.44	572.30	46.9%
Total 50500 · Utilities	14,412.63	11,121.31	3,291.32	29.6%
50600 · Casualty & Liability Costs				
50603-1 · Premiums for PL & PD Insurance	35,357.19	31,885.26	3,471.93	10.9%
50699-1 · Prems for Other Insur, oper	3,060.00	4,420.00	-1,360.00	-30.8%
50699-3 · Prems for Other Ins, admin	6,381.00	9,561.00	-3,180.00	-33.3%
Total 50600 · Casualty & Liability Costs	44,798.19	45,866.26	-1,068.07	-2.3%
50700 · Taxes & Fees				
50701-1 · CDL Fees	0.00	922.31	-922.31	-100.0%
50702-1 · Drug Screening	2,058.56	629.83	1,428.73	226.8%
50703-3 · Bank Fees	915.16	1,008.90	-93.74	-9.3%
50705-3 · Charge Back Tax	92.59	207.95	-115.36	-55.5%
50799-3 · Miscellaneous Fees	258.08	184.00	74.08	40.3%
50700 · Taxes & Fees - Other	18.56	0.00	18.56	100.0%
Total 50700 · Taxes & Fees	3,342.95	2,952.99	389.96	13.2%
50900 · Miscellaneous Expenses				
50901-3 · Dues & Subscriptions, admin	3,074.65	1,781.00	1,293.65	72.6%
50902-1 · Travel and Meetings, oper	1,378.06	377.81	1,000.25	264.8%
50902-2 · Travel and Meetings, maint.	113.00	657.49	-544.49	-82.8%
50902-3 · Travel and Meetings, admin	4,574.54	3,037.52	1,537.02	50.6%
Total 50900 · Miscellaneous Expenses	9,140.25	5,853.82	3,286.43	56.1%
51300 · Depreciation & Amortization				
51300-3 · Dep Expense - Land Improvements	0.00	871.00	-871.00	-100.0%
51301-3 · Dep Expense - Facility	0.00	9,289.00	-9,289.00	-100.0%
51302-1 · Dep Expense - Revenue Vehicles	0.00	105,442.00	-105,442.00	-100.0%
51304-1 · Dep Expense - Shop Equipment	0.00	4,148.00	-4,148.00	-100.0%
51305-3 · Dep Expense - Off. Furn. & Eq.	0.00	4,308.00	-4,308.00	-100.0%
Total 51300 · Depreciation & Amortization	0.00	124,058.00	-124,058.00	-100.0%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total Expense	1,397,288.26	1,386,069.88	11,218.38	0.8%
Net Ordinary Income	15,548.47	106,557.65	-91,009.18	-85.4%
Net Income	15,548.47	106,557.65	-91,009.18	-85.4%

RESTATED ARTICLES OF INCORPORATION

INTERURBAN TRANSIT AUTHORITY

ARTICLE I

The name of the Corporation is Interurban Transit Authority, hereinafter referred to as the "Authority."

ARTICLE II

The incorporated political subdivisions of the Authority are the City of Saugatuck, the Village of Douglas, the Township of Saugatuck, and the City of Fennville.

ARTICLE III

The Authority is organized as a non-profit corporation on a non-stock basis.

ARTICLE IV

The Authority is financed through grants of money or property from federal or state governments, other federal or state government revenues, fees from riders, and taxes approved by election.

ARTICLE V

The registered office of the Authority shall be at 100 Wiley Road, Douglas, Michigan 49406, and the registered agent at that address is the Interurban Transit Authority Director.

ARTICLE VI

The names and addresses of the incorporating political subdivisions are as follows:

City of Saugatuck, 102 Butler Street, Saugatuck, MI 49453.
City of the Village of Douglas, 86 W Center Street, Douglas, MI 49406; and
Saugatuck Township, 3461 Blue Star Highway, Saugatuck, MI 49453; and the
City of Fennville, 125 S Maple Street, Fennville, MI. 49408.

ARTICLE VII

The purposes for which the Authority is created are:

1. To, pursuant to Act 196 of 1986, as amended, plan, promote, purchase, acquire, establish, own, lease, operate or cause to be operated, maintain, improve, enlarge, and modernize a public transportation system within the corporate limits of the incorporating political

subdivisions; provided, however, that such services may be extended outside the limits of the incorporating political subdivisions as authorized by the Authority, if done so under a contract which returns at least the cost of the services to the incorporating political subdivisions; and

2. To do all things reasonably necessary and/or proper for the accomplishment of any of the above purposes.

ARTICLE VIII

The Authority is hereby empowered to do anything authorized or permitted by Act 196 of 1986, as amended, and to do any other lawful act reasonably necessary, proper, suitable, or convenient for the achievement or furtherance of the purposes above stated.

ARTICLE IX

1. The Authority shall be directed and governed by an eight-person Board of Directors, herein referred to as the "Board."

2. Two of the Board members shall be appointed by the Saugatuck City Council, two of the Board members shall be appointed by the Douglas City Council, two of the Board members shall be appointed by the Saugatuck Township Board, and two of the Board Members shall be appointed by the City of Fennville.

3 The two Board members appointed by each respective political subdivision may be elected officials of the political subdivisions, members of boards or committees appointed by the political subdivisions, or residents over 18 years of age of the appointing political subdivision.

4. Board members shall serve for a term of four years, with the first appointed members only appointed for staggered terms of a two-year term and a four-year term, per political subdivision.

5. Each Board member will be responsible for attending all regular and special meetings of the Board or notifying the Chairperson of an expected absence. The Board will allow for three unexcused absences per fiscal year. In the event a Board member accumulates more than three unexcused absences from regular meetings in a fiscal year, the Board may remove the Board member and request a replacement from the appropriate political subdivision.

6. The Board shall hold an initial meeting at a time and place selected and agreed to by the Board members for the purpose of electing officers, adopting bylaws, and taking any other action the Board deems necessary. Thereafter, the Board shall hold at least an annual meeting at such place and time as shall be fixed by the Board. The Board shall, at its initial meeting, and at each annual meeting, thereafter, elect a Chairperson, Vice Chairperson, Treasurer, and Secretary, all of whom shall be members of the Board. The Chairperson shall preside at all meetings of the Board unless the Board, by majority vote of the members present, directs otherwise. The

Chairperson shall sign all contracts agreed by the Board as well as all financial documents, records, papers, and communications of the Board, except payroll and routine financial documents. The Vice Chairperson shall become Chairperson in the event the office of Chairperson becomes vacant. The Vice Chairperson shall conduct Board meetings and otherwise act for the Chairperson in the Chairperson's absence. The Treasurer shall oversee all financial transactions of the Authority. The Secretary shall keep a record of all meetings in compliance with applicable provisions of Public Act 267 of 1976, as amended (the "Open Meetings Act"), and a record of all the financial transactions of the Board. The Board shall transact such other business as may be necessary at its annual meeting and shall fix the time and place for regular meetings.

7. The Board shall keep a written or printed record of every meeting, which record shall be subject to the provisions of the Open Meetings Act.

8. The Board shall supply a system of accounts to conform to the system required by law and shall provide for the auditing of said accounts at least once a year by a certified public accountant.

9. The Board may employ a manager or executive director with such duties and authority as shall be determined by the Board.

10. The Board shall adopt rules, regulations, and policies governing the employees, property, and facilities under its jurisdiction.

11. The Board shall prepare, or have prepared, an annual report regarding the operation and financial condition of the Authority, which report shall be available to the public.

12. The Board shall adopt bylaws, policies, and procedures it deems reasonably necessary or proper for the conduct of the business of the Board and for accomplishing the purposes for which the Authority was created.

13. The Secretary of the Board shall be charged with the responsibility of causing these Articles of Incorporation to be published and the printed copies of the Articles of Incorporation to be filed as provided in Act 196 of 1986, as amended.

ARTICLE X

The Authority may be dissolved, and political subdivisions may withdraw or be added, in accordance with the provisions of Act 196 of 1986, as amended.

ARTICLE XI

These Articles of Incorporation may be amended at any time by a two-thirds vote of approval by the governing bodies of the incorporating political subdivisions.

ARTICLE XII

The Authority became operative on January 1, 1990. The Articles of Incorporation were then amended on October 28, 1998, and June 1, 2015. These Restated Articles of Incorporation shall become effective on April 1, 2026. The Executive Director shall have the Restated Articles of Incorporation published in the *Commercial Record* and shall file the Restated Articles of Incorporation with the Michigan Secretary of State, the Allegan County Clerk, and the Director of the Michigan Department of Transportation.

The foregoing Articles of Incorporation were adopted by an affirmative vote of two-thirds of the members of the governing bodies of the City of Saugatuck, City of the Village of Douglas, and Township of Saugatuck at meetings held on the following dates:

City of Saugatuck: February 23, 2026

City of the Village of Douglas: March 16, 2026

Township of Saugatuck: March 11, 2026

City of Fennville March 16, 2026

WITNESSES:

CITY OF SAUGATUCK

By: _____

Its: _____

Dated: _____

WITNESSES:

CITY OF THE VILLAGE OF DOUGLAS

By: _____

Its: _____

Dated: _____

WITNESSES:

TOWNSHIP OF SAUGATUCK

By: _____

Its: _____

Dated: _____

WITNESSES:

CITY OF FENNVILLE

By: _____

Its: _____

Dated: _____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE INTERURBAN TRANSIT AUTHORITY**

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN AMENDMENT TO THE ARTICLES OF
INCORPORATION OF THE INTERURBAN TRANSIT AUTHORITY TO ADD THE
CITY OF FENNVILLE AS A MEMBER OF THE AUTHORITY**

WHEREAS, the Interurban Transit Authority ("Authority") is a public authority organized and operating pursuant to Act 196 of the Public Acts of 1986, as amended (MCL 124.451 et seq.) ("Act 196"); and

WHEREAS, the Authority's incorporating political subdivisions are currently the City of Saugatuck, the City of the Village of Douglas, and the Township of Saugatuck; and

WHEREAS, Section 7 of Act 196 (MCL 124.457) provides that a political subdivision may become a member of a public authority after formation upon (a) resolution adopted by a majority vote of the members elected to and serving on the legislative body of the political subdivision requesting membership, and (b) resolution adopted by a 2/3 vote of the members serving on the board of the public authority approving an amendment to the articles of incorporation adding the political subdivision; and

WHEREAS, Article XI of the Articles of Incorporation provides that the Articles of Incorporation may be amended at any time by a two-thirds vote of approval by the governing bodies of the incorporating political subdivisions; and

WHEREAS, the Board of Directors has reviewed the proposed Amended and Restated Articles of Incorporation, which incorporate the changes necessary to add the City of Fennville as a member, including expanding the Board of Directors from six to eight members, with two members to be appointed by the Fennville City Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Interurban Transit Authority, by a vote of not less than 2/3 of the members serving on the Board, as follows:

1. **Finding of Public Interest.** The Board of Directors finds that the addition of the City of Fennville as a member of the Authority will serve the public interest by expanding public transportation services in the region.
2. **Approval of Amendment.** The Amended and Restated Articles of Incorporation of the Interurban Transit Authority, in substantially the form presented to the Board at this meeting, are hereby approved.

3. **Filing and Publication.** The Executive Director is directed to cause the Amended and Restated Articles of Incorporation, once executed, to be filed with the Michigan Secretary of State, the Allegan County Clerk, and the Director of the Michigan Department of Transportation, and to be published in the Commercial Record, all in the same manner as the original Articles of Incorporation.
4. **Authorization of Executive Director.** The Executive Director is authorized and directed to take all actions and execute all documents reasonably necessary to effectuate this Resolution and the addition of the City of Fennville as a member of the Authority.
5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

CERTIFICATION

I, Lori Babinski, Secretary of the Board of Directors of the Interurban Transit Authority, hereby certify that the foregoing Resolution was adopted at a meeting of the Board held on February 17, 2026, by a vote of 6 in favor, 0 opposed, and 0 absent, ~~constituting not~~ less than 2/3 of the members serving on the Board.

Lori Babinski
Secretary, Board of Directors
Interurban Transit Authority

Date: 2/17/26

AMENDED AND RESTATED ARTICLES OF INCORPORATION

INTERURBAN TRANSIT AUTHORITY

ARTICLE I

The name of the Corporation is Interurban Transit Authority, hereinafter referred to as the "Authority."

ARTICLE II

The incorporating political subdivisions of the Authority are the City of Saugatuck, the City of the Village of Douglas, ~~and the Township of Saugatuck,~~ and the City of Fennville.

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The Authority is organized as a non-profit corporation on a non-stock basis.

ARTICLE IV

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subdivisions; provided, however, that such services may be extended outside the limits of the incorporating political subdivisions as authorized by the Authority, if done so under a contract which returns at least the cost of the services to the incorporating political subdivisions; and

2. To do all things reasonably necessary and/or proper for the accomplishment of any of the above purposes.

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ARTICLE XI

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ARTICLE XII

Its: _____

Dated: _____

CITY OF FENNVILLE

By: _____

Its: _____

Dated: _____