CITY COUNCIL REGULAR MEETING MINUTES - *proposed*
June 9, 2025

The City Council met to have a Regular Council Meeting at City Hall.
102 Butler St., Saugatuck, MI 49453.

The meeting was called to order by Mayor Anderson at 6:30 p.m.

Pledge of Allegiance.

Attendance:
Present: Mayor Anderson, Mayor Pro-Tem Stanton, and Councilmembers Clark, Dean, Muncey, and Peterson.
Absent: Gardner.
Motion by Peterson, second by Stanton to excuse Councilmember Gardner. Via voice vote, motion carried 6-0.
Others Present: City Manager Cummins, Treasurer Bredeweg, Clerk Wolters and Attorney Witte.

Mayor's Comments:
Mayor Holly Anderson praised the recent Pride event, giving special thanks to Liz Engel and her team for organizing it. She highlighted the hard work of various community organizations like the CVB, Rotary, and other committees who contribute to making the community great. Anderson emphasized the positive energy of summer and the many volunteers who helped make the city a wonderful place to live.

City Manager Comments:
Ryan Cummins provided several key updates**:**

- Saugatuck Wilds opened recently and has received positive feedback, with one person calling it a "slice of heaven". There has been discussion about the potential signage challenge.
- The Maple Street Project had good attendance at the open house. Construction is planned for next year, starting in April. Residents can contact John Moxey with questions.
- Fiber Improvements have started west of the river and will extend to Oval Beach. The work is expected to continue through August with mostly underground directional boring.
- The temporary signage at Holland and Blue Star Highway is in progress. He thanked the CVB staff for beautifying the town by repainting the rainbow sidewalk by the SCA.

Agenda Changes:

Motion by Stanton, second by Peterson to approve the special event application for a wedding on Main Street to the consent agenda as item #9e. Via voice vote, motion carried 6-0.

Guest Speakers: None.

Public Comment on Agenda Item Only: None.

Consent Agenda:

A. Approval of Special Meeting Minutes for June 4, 2025.
B. Special Event – Venetian Festival.
C. Special Event – Fourth of July.
D. Special Event – Music in the Park.
E. Special Event – Wedding on Main Street.

Motion by Muncey, second by Clark to approve the consent agenda. Via roll call vote, motion carried 6-0.

Staff Reports, Boards, Commissions & Committees:

The City Manager, Treasurer, Clerk, Director of Planning & Zoning, Department of Public Works and Engineer submitted status reports on current activities since the last regular council meeting for their respective departments.

Fire District Administration:

Dan Fox's report was brief and covered two main points:

South Station at Wiley Road and Blue Star Highway:

- Non-binding letter of agreement between Douglas city and Fire District
- Both parties want to move forward
- A subcommittee will meet with Douglas city council building committee
- Continuing to evaluate potential financing and operational options

Ambulance Service Agreement:

- Still under development
- Discussions primarily between the Fire Chief and Mark Meyer of Life Ambulance
- Delayed due to people's time and availability
- Both sides aim to make the agreement happen

Interurban Board:

Councilmember Muncey's Interurban board report highlighted several key points:

Extended hours of operation:

- Monday-Thursday: 7am-7pm
- Friday-Saturday: 7am-11pm
- Sunday: 9am-7pm
- Regular shuttle service remains $1 per ride
- Now serving Saugatuck, Fennville, and Lake Town Township

New Safety Measure:

- Staff trained in administering Narcan
- Free kits available on each bus

Summer Shuttle Service:

- Free shuttle service will start in the last week of June and will run through summer

- Includes high school parking lot overflow
- Supported by CVB donation

Kalamazoo Lake Sewer & Water Authority: Councilmember Clark noted the next meeting is June 23.

Kalamazoo Lake Harbor Authority: Councilmember Peterson informed the next meeting will review the results of the no-wake survey.

Zoning Board of Appeals: None.

Historic District Commission: None.

Planning Commission: Councilmember Clark will report at the next regular City Council meeting.

Parks & Public Works Committee: Mayor Pro-Tem Stanton noted the next meeting is June 24.

Tri-Community Non-Motorized Trial Study Committee: Councilmember Dean is pleased that they have a firm date for August for the tribes to walk through and evaluate the route.

Water Systems Operations Contract Advisory Committee: Councilmember Clark noted a red line reviewal is scheduled for Friday.

Wildlife Management Committee:
Councilmember Dean Dean's Wildlife Management Committee report covered these key points:

Media Engagement:
- Holland Sentinel is interested in the committee's work
- Exchanging emails with Douglas representatives to share information

Deer Management Approach:
- Committee agrees hard steps are necessary for population control
- No viable alternatives to hunting and potentially culling
- Consensus among tri-community areas on management strategy

Alternative Population Control Methods:
- Consulted DNR urban deer specialist Don Pope
- Determined birth control/relocation methods are not effective
- Deer need to feel "pressure" or threat to change behavior

Next Steps:
- Working on finalizing ordinance details
- Expecting some variability in implementation across communities
- Continuing to develop a comprehensive deer management plan

Dean emphasized that the current deer population is behaving abnormally due to lack of natural threats.

Approval of Accounts Payable:

Motion by Stanton, second by Clark to approve the accounts payable in the amount of $108,554.49. Via roll call vote, motion carried 6-0.

Public Hearing: None.

Unfinished Business: None.

New Business:
Res 250609-A Adopting the General Appropriations Act for Fiscal Year 2025-2026.

Motion by Dean, second by Muncey to approve Resolution 250609-A, to adopt the General Appropriations Act for fiscal year 2025-2026. Via roll call vote, motion carried 6-0.

Change in the City's Schedule of Fees - Resolution No. 250609-B & Resolution No. 250609-C.:

Motion by Peterson, second by Stanton to approve Resolution No. 250609-B approving a change in the City's schedule of fees to increase the water capital improvement charge and approve Resolution No. 250609-C approving a change in the City's schedule of fees to increase the short-term rental license and reinspection fees. Via roll call vote, motion carried 6-0.

Closed Session:

Motion by Stanton, second by Muncey to move into a closed session pursuant to MCL 15.268(a) to conduct an annual personnel evaluation of the City Manager. Via roll call vote, motion carried 6-0.

The council entered a closed session at 6:59 p.m.

Motion by Muncey, second by Stanton to go into open session. Via roll call vote, motion carried 6-0.

The council entered the open session at 7:59 p.m.

Public Comment: None.

Correspondence:
Kate Cotton submitted correspondence supporting allowing chickens in the city.

Council Comments:
Councilmember Peterson:

- Expressed excitement about an upcoming Harbor Authority committee meeting as they will be reviewing the results of a recent no-wake survey
- Noted the survey results were "down the middle" and seemed divisive
- Agreed with Councilmember Dean's comments about parking challenges
- Acknowledged the positive problem of having many people wanting to visit the community
- Expressed appreciation for the good discussions and collaborative spirit of the council

Mayor Pro-Tem Stanton:

- Expressed looking forward to establishing a soon-to-start parking committee
- Noted that the Fourth of July weekend is approaching quickly
    - Requested volunteers for the parade route
- Emphasized the need to start recruiting volunteers early

Councilmember Dean:

Summer Crowds and Parking:

- Appreciated the start of summer crowds
- Suggested comprehensive parking study
    - Recommended a detailed review of every parking spot in town
    - Proposed hiring a consultant to optimize parking through strategic restriping and believes they could potentially find additional parking spots without major infrastructure changes
    - Acknowledged previous parking restrictions were necessary for emergency vehicle access

Councilmember Muncey:

Wishbone Fundraising Event:

- Held last Friday at the Cut Above Event Center
- Raised significantly more money compared to last year
    - A live auction that raised over $50,000 and also held a silent auction
- Worked with Allegan County shelter, which now has a zero-kill rate
    - Helped reclaim 116 pets and return them to their original owners
- Supported hundreds of families
- They received a grant two years ago for spaying and neutering
    - Grant money specifically used for spaying and neutering
- Wishbone resale shop and other services rely on additional fundraising

Councilmember Clark:

He commented on his weekend visit to Mt. Baldy, noting the large crowds and heavy traffic. He felt this reinforced two previous council decisions:

- Postponing construction until after summer
- Proceeding with plans for new restroom facilities

He observed the road was packed with visitors and the existing restroom was not being used, which he saw as validation of the council's planning approach. Overall, he was pleased to see so many people enjoying one of the community's key attractions.

Mayor Anderson:

Mentioned her cat Kevin was adopted from Wishbone, expressing fond feelings for the organization. She also highlighted the value of council discussions. She acknowledged that while the council doesn't always agree, they listen to each other. She expressed appreciation for her fellow council members and emphasized the importance of good, respectful dialogue.

Adjournment:

Motion by Peterson, second by Stanton to adjourn the meeting. Upon voice vote, motion carried 6-0. Mayor Anderson adjourned at 8:07 p.m.

Respectfully Submitted

_____

Jamie Wolters, City Clerk

City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: Jume 18, 2025

SUBJECT: Kalamazoo River Greenway Plan Presentation and Request for Financial Investment

DESCRIPTION:

In 2018, in partnership with the Outdoor Discovery Center (ODC) and municipalities throughout the County, a lower Kalamazoo River Greenway Plan was created. In 2019, City Council endorsed the plan as an advisory document to guide a comprehensive approach to restoring the Kalamazoo River and its tributaries and help engage public involvement to determine financial feasibility of any proposed projects. A copy of the plan can be viewed here: https://tinyurl.com/ry4r7s

The ODC recently held a meeting with other tri-community stakeholders to discuss the progress we have made on the plan. The City had a lot of great progress to report on the goals of the plan including:

- Intercommunity Pathway
  - We remain hard at work on this with the Township, Douglas and Friends of the Blue Star Trail.
- Accessible launch
  - We continue to have a boat launch on Spear and we have now transient/shopper boat docks installed outside of Coughlin Park.
- Habitat Restoration in Saugatuck Harbor Natural Area
  - We had the Land Conservancy do an updated assessment of SHNA and incorporated their assessment into updates of the SHNA Master Plan.
  - The wildlife committee has made recommendations on the deer concerns.
- Harbor Sediment Removal/Management
  - The Harbor Authority has requested funding support for consulting services to define goals and work that is needed in the harbor.

    - The Township Manager and I recently met with the Army Corps staff to discuss regular dredging of their areas of responsibility and to discuss a request to conduct further sediment testing.
- Invasive Species Treatment in Habor
    - We have been treating for Milfoil.
- Green Stormwater Infrastructure
    - We now have our engineer reviewing new building or extensive addition plans and making sure that proper stormwater is incorporated into the plans. We have previously allowed ODC to install temporary rain barrels around downtown for education. The Parks and Public Works Committee recently received an educational presentation on stormwater management.
- Concrete repairs are in the works for the boardwalk.
- Saugatuck Wilds Nature Preserve will be opening soon to the public.
- Improvements to the Mt. Baldhead restrooms and upper platform are actively being worked on.
- The City Council approved a new Waterfront Preservation zoning ordinance.

The Outdoor Discovery would like to present an update to City Council and financial request to help fund future projects. They are doing the same with Douglas and the Township.

If Council is interested in providing financial support, further clarity should be provided on which projects would be prioritized. Council should also advise whether there is interest in the City participating in an advisory board and if so, who should represent the City.

LEGAL REVIEW:
N/A at this time.

SAMPLE MOTION:
N/A. Workshop item at this time.

May 19, 2025

Ryan Cummins, City Manager
Holly Anderson, Mayor
102 Butler St
Saugatuck, MI 49453

Dear Ryan and Holly,

On behalf of ODC Network, I would like to express our gratitude to Saugatuck for collaborating with us on many community initiatives. We would like to thank Saugatuck for your interest in partnering with us in the important work to implement a greenway corridor along the Kalamazoo River addressing environmental restoration, recreation, conservation and education.

The Kalamazoo River Greenway plan was completed in 2018 with the goal to bring communities together with a shared interest in environmental stewardship and economic vitality. Saugatuck established a resolution to endorse the Lower Kalamazoo Greenway Plan on June 10, 2019 to be used as an advisory document guiding public officials on a comprehensive approach to the Kalamazoo River and its tributaries and engage public involvement to determine financial feasibility of any proposed projects.

If Saugatuck were to establish financial support of the Kalamazoo River Greenway it would be pivotal in the advancement of the plan's goals. We are excited to work on issues of importance to Saugatuck, including but not limited to:

- Habitat conservation
- Invasive species consultation
- Recreation programming
- Project management
- Grant writing for the KRG Mission
- Inter-park pathway planning/development
- Trail development & review
- EPA Superfund coordination
- Educational programs
- Water trail establishment
- Property acquisition planning
- Community/school collaboration

Our continued partnership with Saugatuck is very important for our organization and the community. In light of this, **we respectfully request a 2025 financial investment of $5,000-$10,000 for the Kalamazoo River Greenway.**

By collaborating with local units of government, corporations, foundations and individuals, we can create a vibrant community for people to live, work, play and learn. Thank you again for your support and leadership in our community. Please feel free to contact us should you have any questions.

Sincerely,

Dan Callam, ODC Greenways Manager

Kalamazoo River Greenway

June 18, 2025

Meeting Outline

- Kalamazoo River Greenway (KRG) Plan
- Kalamazoo River Greenway Plan Stakeholder Update
- Municipal Resolution
- ODC Network Scope of Work
- Funding Framework
- Long-Term Goals

Kalamazoo River Greenway

TRI-COMMUNITY PARKS AND RECREATION VISION

Cultivate a unified park system that offers diverse recreational opportunities for our vibrant and engaged community, expands upon our legacy of coastal conservation and environmental stewardship, and welcomes and inspires all who visit.

Created by the Tri-Community Parks and Recreation Master Plan Steering Committee, 2023

FOSTER COMMUNITY WELL-BEING

ENSURE PEOPLE OF ALL AGES, ABILITIES, AND IDENTITIES HAVE ACCESS TO SAFE AND WELCOMING GREEN SPACES. CREATE PROGRAMS AND EVENTS THAT PROMOTE PHYSICAL ACTIVITY, MENTAL HEALTH, AND SOCIAL INTERACTION

COASTAL CONSERVATION AND ENVIRONMENTAL STEWARDSHIP

MAINTAIN AND PRESERVE THE NATURAL BEAUTY OF THE SAUGATUCK-DOUGLAS LAKESHORE AND STEWARD THE GREATER KALAMAZOO WATERSHED

INTER-LOCAL COLLABORATION

STRENGTHEN TIES BETWEEN THE TRI-COMMUNITY ENTITIES AND SAUGATUCK PUBLIC SCHOOLS AND WORK COLLABORATIVELY TO FOSTER A THRIVING REGIONAL PARK SYSTEM

IMPROVED CONNECTIVITY

PROVIDE SAFE, CONNECTED NON-MOTORIZED INFRASTRUCTURE TO SUPPORT USE AND ACCESS THROUGHOUT THE TRI-COMMUNITY

NURTURE EXISTING GREEN SPACES

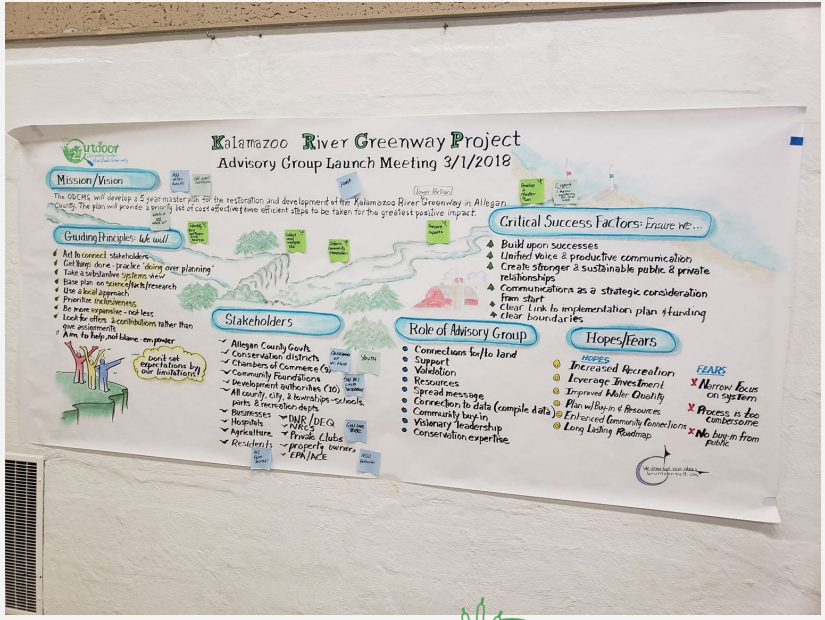
INVEST QUALITY MANAGEMENT AND CARE OF OUR EXISTING PARKS, TRAILS, AND RECREATIONAL FACILITIES

Pillars are the fundamental principles or core values that guide the development, planning, and management of parks and recreational programs within a community. The Tri-Community Pillars serve as the foundation for creating a comprehensive vision for the future of parks and recreation system, aligning with the community's goals and aspirations. They serve as guiding principles that inform the long-term vision, strategic planning, and decision-making processes related to parks and recreation. By integrating these core values into planning efforts, the community can create vibrant, inclusive, and sustainable parks and trails that contribute positively to the overall well-being and quality of life for residents and visitors.

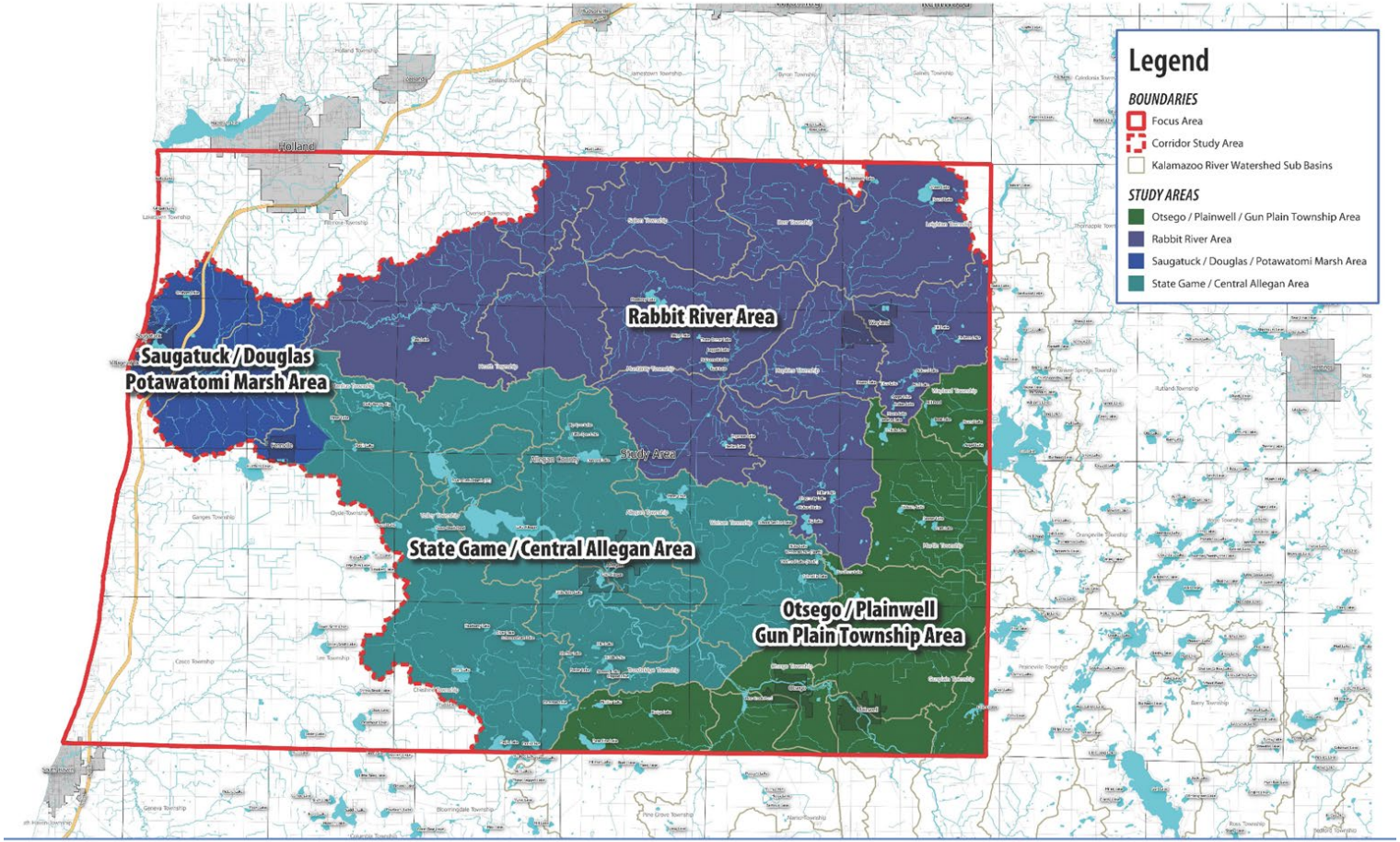
Kalamazoo River Greenway Plan

History

- Established the plan in 2018
- Designed for collaborative planning efforts addressing environmental restoration, recreation, conservation and education
- 300+ stakeholders engaged over 15 months
- Resolutions signed by municipalities 2019-2020



Kalamazoo River Greenway



Outdoor Discovery Center

GMB ae
ARCHITECTURE + ENGINEERING

Kalamazoo River Greenway

Update to Activities Along the River

- Calkins Dam
  - Consumers evaluating dam fleet, decision in Q2
- City of Allegan Dam
  - City planning for dam removal with help from EPA, DNR
- Trowbridge Dam
  - Removal currently underway
- Longer-term restoration work in Otsego, Plainwell
- Agriculture's ongoing impact
- Kalamazoo River Watershed Council

Kalamazoo River Greenway

City of the Saugatuck Resolution No. 190610-A

- Signed June 10, 2019
- Whereas, the Greenway Plan was designed to **bring together the diverse communities** scattered along the Kalamazoo, Rabbit and Gun Rivers to coordinate planning efforts and work together as a unified county on **addressing ecological, educational, and developmental issues related to the rive**r…
- Whereas the Greenway Plan address issues related to environmental **restoration, recreation, conservation and educatio**n which may include **seeking collaboration and funding for projects** such as…
- Be it resolved the **Saugatuck Council hereby endorses** the Lower Kalamazoo River Greenway Plan to used as an **advisory document** guiding public officials on a comprehensive approach to restoring the Kzoo River and its tributaries and **help engage public involvement to determine financial feasibility of proposed projects**.

ODC Work Scope (not Limited to…)

- Habitat conservation
- Invasive species consultation
- Recreation programs
- Project management with annual report and meetings
- Grant writing related to KRG mission
- School partnership
- Multi-community collaboration for regional plan
- EPA Superfund coordination
- Educational programs
- Water trail establishment
- Natural area consultation
- Trail development and review
- Property acquisition planning
- Inter-park pathway planning and development

Kalamazoo River Greenway

KRG Update/Outcomes

- Area stakeholder meeting April 22, 2025
  - Short-Term Ideas
    - Advisory Board
    - Universal logo on tri-community signage
    - ODC funded to manage plan
    - Water Trail
    - Education/Access to River
  - Long-term Ideas
    - Land Acquisition
    - Connectivity of trails, parks, downtowns
    - Pure Michigan Trail Town

Kalamazoo River Greenway

Funding Framework

- Muncipalities: $5,000-$10,000 annually
  - City of Saugatuck
  - Saugatuck Township
  - City of the Village of Douglas
  - Fennville
- Non-profits: $5,000-$10,000 annually
  - S/D Rotary
- Business
- Endowment

Kalamazoo River Greenway

Project Possibilities

- Water trail
  - Mapping/Signage
- Community Clean-ups
- Educational programs
- Green Stormwater projects
  - Rain gardens/barrels
- Pocket prairies
- Collaborate with SPS students
- Reforestation
- Meadow restoration
- Water Quality Studies
- River Restoration
- Conservation
- Wayfinding and Signage
  - Universal across towns
- Best Management Practices w/ agriculture or homeowners
- Land Acquisition
- Connectivity of Trails
- Dark Sky Initiatives
- Pure Michigan Trail Designations
- Safe River Access Points

Kalamazoo River Greenway

Next Steps…

- Presentations to KRG funding partners (May-June)
- Funding decisions made in June
- Meet individually with partner/stakeholders to determine their key priorities/values
- Host first Advisory Board meeting to define KRG Plan update, process and goals for 2025
- Continue to build an incredible, collaborative quality of life for our community

Kalamazoo River Greenway

Thank you!

CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 190610-A

A RESOLUTION TO ENDORSE THE LOWER KALAMAZOO RIVER GREENWAY PLAN

Council Member Johnson, offered the following resolution and moved for its adoption, seconded by Council Member Spangler:

WHEREAS, The Kalamazoo River and Kalamazoo Lake, located in City of Saugatuck, traverses approximately two miles of the City of Saugatuck, a prominent and defining feature of the City closest to the mouth at Lake Michigan; and

WHEREAS, At the request and with the assistance of State Representative Mary Whiteford, the Outdoor Discovery Center Network (ODC) began developing a plan for a greenway corridor in Allegan County along the Kalamazoo River in January of 2018; and

WHEREAS, The Greenway Plan was designed to bring together the diverse communities scattered along the Kalamazoo, Rabbit, and Gun Rivers to coordinate planning efforts and work together as a unified county on addressing ecological, educational, and developmental issues related to the river; and

WHEREAS, Through a planning process that involved over 300 people and dozens of meetings, the Greenway Plan was developed to identify types of projects along the river corridor; and

WHEREAS, The Greenway Plan reflects the feedback received during the planning process, yet remains adaptive and flexible enough to be updated or adapted based on future needs and accomplished projects; and

WHEREAS, The Greenway Plan addresses issues related to environmental restoration, recreation, conservation, and education which may include seeking collaboration and funding for projects such as improving river access, addressing pollutants, treating invasive species, creating pathways, creating improved educational opportunities, and preserving the highest quality habitats.

NOW THEREFORE, BE IT RESOLVED the City of Saugatuck City Council hereby endorses the Lower Kalamazoo River Greenway Plan to be used as an advisory document guiding public officials on a comprehensive approach to restoring the Kalamazoo River and its tributaries and help engage public involvement to determine financial feasibility (tax payer capacity) of any proposed projects.

YEAS: Council Members: Johnson, Spangler, Hess, Bekken, Peterson, Verplank & Trester

NAYS: Council Members: None

ABSTAIN: Council Members: None

ABSENT: Council Members: None

ADOPTED this 10th day of June, 2019

Signed:_____
Ken Trester, Mayor

Signed: _____
Monica Nagel, City Clerk

CERTIFICATION

I, Monica Nagel, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held June 10, 2019, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said Act.

Signed: _____
Monica Nagel, City Clerk

City Council Agenda Item Report

FROM: Nicole Bredeweg

MEETING DATE: June 18, 2025

SUBJECT: 2025-2026 Property and Liability Insurance Renewal

DESCRIPTION:
The City's annual renewal of its property and liability insurance through the Michigan Municipal League Liability and Property Pool is presented for Council approval. This year's renewal reflects several modest adjustments:

- **Property values** increased by approximately 3%, from $4,399,992 in 2024 to $4,561,230 in 2025, due to standard replacement cost adjustments built into the rating system.
- The **Cyber Liability deductible** increased from $2,500 to $5,000. All other deductibles, including the general Property deductible, remain unchanged at $500.

The total annual premium is **$36,775** ($34,838 in 2024 - $1,937 increased cost), with a **post-renewal dividend** of approximately **$2,803** ($2,668 in 2024 - $135 increased dividend) to be returned to the City following payment.

Jim Newman, our representative from MML, will be present via Zoom to answer any questions Council may have.

BUDGET ACTION REQUIRED:
The premium is built into the FY2025-2026 budget under Insurance expenditures. No amendment is needed.

COMMITTEE/COMMISSION REVIEW:
Not applicable.

LEGAL REVIEW:
Not applicable, plus legal will be on hand for any questions.

SAMPLE MOTION:
Motion to approve the renewal of the City's property and liability insurance policy with the Michigan Municipal League Liability and Property Pool for the 2025-2026 fiscal year, as presented.

michigan municipal league

Liability & Property Pool

Proposal

for the

City of Saugatuck

.Presented By:

James Newman, LUTCF
MML Liability & Property Pool
(517) 243-5865

June 16, 2025

Table of Contents

EXECUTIVE OVERVIEW 3

OUR MISSION 3

INTRODUCTION 4

WHAT YOU CAN EXPECT OF US 4

YOUR POOL INSURES MORE THAN . . . 4

COST AND COVERAGE SUMMARY 5

YOUR TEAM OF EXPERTS 8

BENEFITS OF POOLING WITH THE MML 9

CITY OF SAUGATUCK HAS . . . 10

INCREASED LIABILITY LIMITS 10

HIGHLIGHTS OF COVERAGES PROVIDED 11

WHO IS INSURED? 11
GENERAL LIABILITY 11
GENERAL LIABILITY EXCLUSIONS . . . 11
PUBLIC OFFICIALS LIABILITY COVERAGE 12
PUBLIC OFFICIALS LIABILITY EXCLUSIONS 12
PERSONAL INJURY & ADVERTISING / BROADCASTERS LIABILITY COVERAGE 12
POLICE PROFESSIONAL LIABILITY COVERAGE 12
PROPERTY COVERAGE 13
PROPERTY EXCLUSIONS 13
COMPREHENSIVE CRIME COVERAGE 14
AUTOMOBILE COVERAGE HIGHLIGHTS 14
WHAT IS COVERED? 14
AUTO COVERAGES PROVIDED 14

POOL RISK MANAGEMENT SERVICES 15

MEMBER EDUCATION 15

ONLINE SERVICES 15

MEMBERSHIP RESPONSIBILITIES 16

This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Saugatuck.** Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Saugatuck** for an annual premium of **$36,775.** (In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2025. The city's portion of the dividend return is estimated to be **$2,803**.The city will receive this dividend in the month following payment of your 2025 renewal premium.)

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- ✓ 433 Public Entity Members
- ✓ 139 Fire Departments
- ✓ 170 Law Enforcement Agencies
- ✓ 2,195 Police Officers
- ✓ 5,772 Miles of Streets/Roads
- ✓ 6,950 Vehicles
- ✓ 16 Electric Utilities
- ✓ 195 Water Utilities
- ✓ 218 Sewer Utilities
- ✓ 24 Municipal Marinas
- ✓ $5 Billion of Property Values
- ✓ 206 Water Service Operations
- ✓ 17 Dams

michigan municipal league
Liability & Property Pool

Coverage and Cost Summary
City Of Saugatuck

Effective 07-15-2025 to 07-15-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	$5,000,000	N/A	$0
Sewer Back-Up Sublimit	$100,000	$100,000	$0
Personal Injury Liability (Coverage B)	$5,000,000	N/A	$0
Medical Payments (Coverage C)	$10,000	N/A	N/A
Public Officials Liability (Coverage D)	$5,000,000	N/A	$0
Law Enforcement Liability (Coverages A, B, and D)	No Coverage	N/A	N/A
Employee Benefit Liability	$1,000,000	$1,000,000	$0
Fire Legal Liability	$100,000	N/A	N/A
Cyber Liability & Data Breach Response	$100,000	$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	$100,000	N/A	$0
Automobile Liability (Coverages A and B)	$5,000,000	N/A	$0

# Vehicles	Comp	Coll
11	$250	$250

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is $5,000,000 regardless of the number of coverages involved in the occurrence.

Property			
Property - Blanket Basis	$4,561,230	N/A	$500
Boiler and Machinery	Included	N/A	$500
Building(s)	Included	N/A	$500
Contents	Included	N/A	$500
Property in the Open	Included	N/A	$500
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	N/A	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	$0
Accounts Receivable	$100,000	N/A	$250
Boat & Beach Equipment	$47,646	N/A	$250
Christmas Decorations	$8,784	N/A	$250
Consequential Damage	$100,000	N/A	N/A

michigan municipal league
Liability & Property Pool

Coverage and Cost Summary
City Of Saugatuck

Effective 07-15-2025 to 07-15-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Contractor's Equipment	$329,430	N/A	$250
Debris Removal - the lesser of 25% of physical damage loss or	$5,000,000	$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	$100,000	N/A	N/A
Earth Movement	$2,000,000	$2,000,000	$5,000
Electronic Data Processing Equip	$41,944	N/A	$250
Expediting Expense	$100,000	N/A	N/A
Extra Expense	$100,000	N/A	N/A
Fine Arts	$417,000	N/A	$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	$1,000,000	$1,000,000	$5,000
Fungal Pathogens	$25,000	$25,000	$250
Loss of Income	$100,000	N/A	N/A
Loss of Rents	$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	$5,000	$10,000	$250
Personal Effects & Property of Others	$500	$2,500	$250
Valuable Papers	$100,000	N/A	$250
Comprehensive Crime Coverage			
Employee Dishonesty Blanket/Faithful Performance	$100,000	N/A	N/A
Computer Fraud	$100,000	N/A	N/A
Depositors Forgery	$100,000	N/A	N/A
Funds Transfer Fraud	$100,000	N/A	N/A
Impersonation Fraud	$100,000	N/A	N/A
Money and Securities Inside	$100,000	N/A	N/A
Money and Securities Outside	$100,000	N/A	N/A
Money Orders and Counterfeit Paper	$100,000	N/A	N/A
Bonds			
Bond #: A Treasurer	$100,000	N/A	N/A
Bond #: B Clerk	$100,000	N/A	N/A
Bond #: C City Manager	$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

michigan municipal league
Liability & Property Pool

Coverage and Cost Summary
City Of Saugatuck

Effective 07-15-2025 to 07-15-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of $36,775.

TOWER 1 Limit	**POLICY AGGREGATE LIMIT OF LIABILITY**	$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit:	$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit:	$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit:	$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit:	$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit:	$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit:	$25,000	each Claim and in the Aggregate
	Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability		
	Liability Retention Per Claim:		
TOWER 1 Retention	All other coverages Retention:	$0	each Claim
	Cyber Extortion:	$5,000	each Extortion Threat
	First Party Data Protection:	$5,000	each Data Protection Loss
	First Party Network Business Interruption:	$5,000	each Business Interuption Loss
			Waiting Period: 12 hours
	Limits of Coverage - Privacy Breach Response Services		
TOWER 2 Limit	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	$50,000	per Incident and in the Aggregate
TOWER 3 Limit	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
	Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addi		
	Privacy Breach Response Services Threshold/Retention (Each Incident):		
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	$0	each Incident
TOWER 3 Retention	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

The retention increased from $2,500 to $5,000.

Your Team of Experts

James Newman, LUTCF
Municipal Account Executive
(517) 243-5865

Michael J. Forster
Pool Administrator
(734) 669-6340

Ellen Skender is retiring and 1-1-22, the new CSR is Katelyn Petracca

Katelyn Petracca
248-204-6160
Alpha Split: (Le – Z)

Joan Opett
248-204-8579
(A – La)

Customer Service Representatives

Tracy Mattiello
Claims Manager
(248) 204-8094

Rod Pearson
Loss Control Manager
(248) 204-8036

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
- ✓ Safety aspects of emergency vehicle operations
- ✓ Accident investigation for supervisors
- ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Saugatuck Has . . .

- ✓ $820,958. Annual Payroll
- ✓ $4,561,230. of total values for real and personal property
- ✓ 11 Vehicles

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an ***occurrence* basis with *no aggregate liability limits***:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Fire legal liability for real property
- ✓ Host liquor liability
- ✓ Ambulance and EMT malpractice
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events ***excluding*** -
  - •Fireworks (unless endorsed)
  - •Liquor Liability
  - • Mechanical Amusement Rides

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
$500,000	Yes
$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

   NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to $10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing
- ✓ Backup of Sewers and Drains (**exception -- $100,000 Annual Aggregate Sublimit for Sewer and Drain Liability)**
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

"Wrongful Acts", including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials' liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only <u>one</u> deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
  - ✓ Risk Control Solutions
  - ✓ Safety & Health Manual
  - ✓ Risk Management is Good Management Program
  - ✓ Law Enforcement Newsletters
  - ✓ Access to Safetysurance website -- http://www.safetysurance.com/
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: June 18, 2025

SUBJECT: Employee Health Insurance Benefits for FY 25-26

DESCRIPTION:

The City's employee health insurance agent, Gallagher Benefit Services LLC (Gallagher), has provided the attached quotes for coverage for next fiscal year. The quote to renew the existing Priority Health HMO plan will result in a 14.94% increase, which equates to an annual change of $20,658.24.

We aren't alone in seeing significant percentage increases. State regulators approved the rate changes. Saugatuck Township's quote showed their current plan increasing 13.2%. Fennville's quote was a 14.3% increase. Kalamazoo Lake Sewer-Water Authority's quote also showed an increase of 12.7%.

The City Treasurer/Finance Officer and I have been meeting with Gallagher to discuss options to lessen our cost increase. We have also been comparing our existing benefits against nearby municipalities and running numbers on various options. At the workshop meeting, we will have a presentation on the recommendation for next fiscal year.

BUDGET ACTION:

None at this time.

LEGAL REVIEW:

Legal will be at your meeting for any questions you may have.

SAMPLE MOTION:

Workshop item.

Medical Benefit Comparison for City of Saugatuck - Copy
Prepared by Julie James, Gallagher Benefit Services LLC
49453 (Saugatuck, MI, Allegan), Medical #1: PriorityHMO 500

	Current	Renewal	Plan 1	Plan 2	Plan 3
	Priority Health	Priority Health	Priority Health	Priority Health	Priority Health
	PriorityHMO Gold G50	PriorityHMO Gold G50	PriorityHMO Gold G10 - West MI Partners	PriorityHMO Gold G10	PriorityHSA HMO Gold G16 - West MI Partners
	8/1/2024	8/1/2025	8/1/2025	8/1/2025	8/1/2025
	HMO	HMO	HMO	HMO	HMO
	In-Network	In-Network	In-Network	In-Network	In-Network
Deductible					
Individual	$500	$500	$1,000	$1,000	$1,650
Family	$1,000	$1,000	$2,000	$2,000	$3,300
Coinsurance					
Coinsurance	20%	20%	20%	20%	20%
Individual Max	$5,500	$5,500	$4,500	$4,500	Not Applicable
Family Max	$11,000	$11,000	$9,000	$9,000	Not Applicable
Annual Out of Pocket Max					
Individual	$8,500	$9,100	$8,150	$8,150	$4,500
Family	$17,000	$18,200	$16,300	$16,300	$9,000
Physician Office Services					
Preventive Care	No Charge	No Charge	No Charge	No Charge	No Charge
Primary Care	$30	$30	$20	$20	20% after deductible
Specialist	$50	$50	$50	$50	20% after deductible
Virtual Visit	$10	$10	$10	$10	$10 Copay after deductible
Behavioral Health	$25	$30	$20	$20	20% after deductible
Hospital Services					
Urgent Care	$85	$85	$85	$85	20% after deductible
Emergency Room	$250 Copay after deductible	$250 Copay after deductible	$250 Copay after deductible	$250 Copay after deductible	20% after deductible
Inpatient	20% after deductible	20% after deductible	20% after deductible	20% after deductible	20% after deductible
Outpatient	20% after deductible	20% after deductible	20% after deductible	20% after deductible	20% after deductible
Diagnostic Services					
Imaging/CT/PET/MRI	$250 Copay after deductible	$250 Copay after deductible	$250 Copay after deductible	$250 Copay after deductible	20% after deductible
Labs	$35	$35	$35	$35	20% after deductible
X-Rays	$75	20% after deductible	20% after deductible	20% after deductible	20% after deductible
Rehabilitative Care					
Chiropractic	$40	$40	$40	$40	20% after deductible
Speech Therapy	$50 Copay after deductible	$50 Copay after deductible	$50 Copay after deductible	$50 Copay after deductible	20% after deductible
Occupational and Physical Therapy	$50 Copay after deductible	$50 Copay after deductible	$50 Copay after deductible	$50 Copay after deductible	20% after deductible
Durable Medical Equipment	50% after deductible	50% after deductible	50% after deductible	50% after deductible	50% after deductible
Prescription Drugs					
Generic	$5/$35	$5/$35	$5/$35	$5/$35	$5/$35 Copay after deductible
Preferred Brand	$80	$80	$75	$75	$65 Copay after deductible
Non-Preferred Brand	$95	$95	$90	$90	$85 Copay after deductible
Preferred Specialty	20%/$250 max	20%/$250 max	20%/$250 max	20%/$250 max	After deductible, 20% $250 max
Non-Preferred Specialty	20%/$450 max	20%/$450 max	20%/$450 max	20%/$450 max	After deductible, 20% $450 max
Employee Count	4	4	4	4	4
Employee + Spouse Count	1	1	1	1	1
Employee + Children Count	0	0	0	0	0
Family Count	5	5	5	5	5
Total Number of Employees	10	10	10	10	10
Monthly Total Premium	$11,524.64	$13,246.16	$11,900.14	$13,084.39	$10,792.14
Annual Total Premium	**$138,295.68**	**$158,953.92**	**$142,801.68**	**$157,012.68**	**$129,505.68**
Compared To		**Current**	**Current**	**Current**	**Current**
Annual Change (%)		14.94%	3.26%	13.53%	-6.36%
Annual Change ($)		$20,658.24	$4,506.00	$18,717.00	($8,790.00)
			Tier 2 Benefits include higher member cost share		Tier 2 Benefits include higher member cost share

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Medical Benefit Comparison for City of Saugatuck - Copy
Prepared by Julie James, Gallagher Benefit Services LLC
49453 (Saugatuck, MI, Allegan), Medical #1: PriorityHMO 500

	Current	Renewal	Plan 4	Plan 5	Plan 6
	Priority Health	Priority Health	Priority Health	Priority Health	Priority Health
	PriorityHMO Gold G50	PriorityHMO Gold G50	PriorityHSA HMO Gold G251	PriorityHSA HMO Gold G16	PriorityHSA HMO Gold G201
	8/1/2024	8/1/2025	8/1/2025	8/1/2025	8/1/2025
	HMO	HMO	HMO	HMO	HMO
	In-Network	In-Network	In-Network	In-Network	In-Network
Deductible					
Individual	$500	$500	$2,500	$1,650	$2,000
Family	$1,000	$1,000	$5,000	$3,300	$4,000
Coinsurance					
Coinsurance	20%	20%	0%	20%	0%
Individual Max	$5,500	$5,500	Not Applicable	Not Applicable	Not Applicable
Family Max	$11,000	$11,000	Not Applicable	Not Applicable	Not Applicable
Annual Out of Pocket Max					
Individual	$8,500	$9,100	$5,000	$4,500	$6,950
Family	$17,000	$18,200	$10,000	$9,000	$13,900
Physician Office Services					
Preventive Care	No Charge	No Charge	No Charge	No Charge	No Charge
Primary Care	$30	$30	0% after deductible	20% after deductible	0% after deductible
Specialist	$50	$50	0% after deductible	20% after deductible	0% after deductible
Virtual Visit	$10	$10	0% after deductible	$10 Copay after deductible	0% after deductible
Behavioral Health	$25	$30	0% after deductible	20% after deductible	0% after deductible
Hospital Services					
Urgent Care	$85	$85	0% after deductible	20% after deductible	0% after deductible
Emergency Room	$250 Copay after deductible	$250 Copay after deductible	0% after deductible	20% after deductible	0% after deductible
Inpatient	20% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
Outpatient	20% after deductible	20% after deductible	0% after deductible	20% after deductible	0% after deductible
Diagnostic Services					
Imaging/CT/PET/MRI	$250 Copay after deductible	$250 Copay after deductible	0% after deductible	20% after deductible	0% after deductible
Labs	$35	$35	0% after deductible	20% after deductible	0% after deductible
X-Rays	$75	20% after deductible	0% after deductible	20% after deductible	0% after deductible
Rehabilitative Care					
Chiropractic	$40	$40	0% after deductible	20% after deductible	0% after deductible
Speech Therapy	$50 Copay after deductible	$50 Copay after deductible	0% after deductible	20% after deductible	0% after deductible
Occupational and Physical Therapy	$50 Copay after deductible	$50 Copay after deductible	0% after deductible	20% after deductible	0% after deductible
Durable Medical Equipment	50% after deductible	50% after deductible	50% after deductible	50% after deductible	50% after deductible
Prescription Drugs					
Generic	$5/$35	$5/$35	$5/$35 Copay after deductible	$5/$35 Copay after deductible	$5/$40 Copay after deductible
Preferred Brand	$80	$80	$70 Copay after deductible	$65 Copay after deductible	$80 Copay after deductible
Non-Preferred Brand	$95	$95	$90 Copay after deductible	$85 Copay after deductible	$100 Copay after deductible
Preferred Specialty	20%/$250 max	20%/$250 max	After deductible, 20% $250 max	After deductible, 20% $250 max	After deductible, 20% $250 max
Non-Preferred Specialty	20%/$450 max	20%/$450 max	After deductible, 20% $450 max	After deductible, 20% $450 max	After deductible, 20% $450 max
Employee Count	4	4	4	4	4
Employee + Spouse Count	1	1	1	1	1
Employee + Children Count	0	0	0	0	0
Family Count	5	5	5	5	5
Total Number of Employees	10	10	10	10	10
Monthly Total Premium	$11,524.64	$13,246.16	$11,986.81	$11,989.42	$12,472.78
Annual Total Premium	**$138,295.68**	**$158,953.92**	**$143,841.72**	**$143,873.04**	**$149,673.36**
Compared To		Current	Current	Current	Current
Annual Change (%)		14.94%	4.01%	4.03%	8.23%
Annual Change ($)		$20,658.24	$5,546.04	$5,577.36	$11,377.68

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City Council Agenda Item Report

FROM: Ryan Cummins, City Manager
Nicole Bredeweg, Treasurer/Finance Officer

MEETING DATE: June 18, 2025

SUBJECT: Budget Amendments for Fiscal Year 24-25

DESCRIPTION:

As we are nearing the end of the fiscal year, staff is proposing end-of-year budget amendments.

General fund highlights include:

- Increases in revenues from real property taxes, permit fees, interest earned, Oval Beach, and street end fees.
- Increases in certain expenses including:
    - Salaries/wages in public works as more work occurred in this department and less work ended up occurring out of their other departments (such as parks and motor pool).
    - Increased equipment rental costs across multiple departments. These are charges to use our motor pool equipment, and will also be accounted for as revenue in that fund.
    - Increased utility costs. The City also has to pay our water capital improvement charge and higher KLSWA fees.
    - Increased Oval Beach expenses including a new ice machine, swim buoys, plumbing services, supplies, engineering for Mt. Baldhead restroom replacement, and wages.
- Reduction in certain expenses including removal of the project coordinator position from planning/zoning contractual as the position was not filled in the current fiscal year.
- While we budgeted to use $465,085 of the general fund balance, we are projecting an increase in the general fund balance.
- The net impact of the amendments is an increase in revenue.

Major/Local Street fund highlights include:

- Increases in revenue from road millages and interest.
- Increased equipment rental costs. These are charges to use our motor pool equipment, and will also be accounted for as revenue in that fund.
- Increased salary/wages for public works staff time spent on local roads.
- Decrease in contractual services in the major streets fund as the Maple Street engineering is being accounted for under local streets.
- The net impact of the amendments is an increase in revenue.

Water/Sewer fund highlights include:

- Increase in revenue from interest and water infrastructure charge.
- Decrease in capital outlay expenses as major projects are now planned the next fiscal year.
- The net impact of the amendments is an increase in revenue.

Motor Pool fund highlights include:

- Increase in revenue from equipment rental and interest.
- Increase in repair and maintenance expenses.
- Decrease in capital outlay expenses as new truck will be purchased next fiscal year.
- The net impact of the amendments is an increase in revenue.

LEGAL REVIEW:
The City Attorney will be available at your meeting to answer any questions you may have.

SAMPLE MOTION:
Motion to approve Resolution No. ____ to amend the budget of the 2024/2025 general appropriations act.

CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. _____

A RESOLUTION TO AMEND THE BUDGET OF THE 2024/2025 GENERAL APPROPRIATIONS ACT

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, the Budget Hearings of Local Governments Act, 1963 PA 43, and Chapter VII of the City Charter, the City Council of the City of Saugatuck established and approved the City's budget for fiscal year commencing July 1, 2024 and ending June 30, 2025; and

WHEREAS, the City Manager has recommended that said budget be amended based on new information now available; and

WHEREAS the Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary; and

WHEREAS the Council is authorized to make additional appropriations during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of Saugatuck amends the 2024/2025 budget as follows:

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GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 101 GENERAL FUND		
101-000-402.000	REAL PROPERTY TAXES	30,482.70	Revenue
101-000-403.000	PERSONAL PROPERTY TAXES	10.63	Revenue
101-000-445.000	PENALTIES & INTEREST	252.67	Revenue
101-000-447.000	ADMINISTRATION FEE	8,326.35	Revenue
101-000-478.000	PERMIT FEES	34,046.67	Revenue
101-000-579.000	GRANTS RECEIVED	(25,000.00)	Revenue
101-000-615.000	PARKING LOT FEES	(3,000.00)	Revenue
101-000-643.000	CHARGES FOR SERVICES	1,075.00	Revenue
101-000-650.000	CHAIN FERRY FEES	2,207.66	Revenue
101-000-651.000	OVAL BEACH FEES	75,000.00	Revenue
101-000-655.000	POLICE & ORDINANCE FEES	418.74	Revenue
101-000-665.000	INTEREST EARNED	73,000.00	Revenue
101-000-667.000	STREET END & PROPERTY FEES	7,777.95	Revenue
101-000-670.000	BOAT SLIP FEES	(2,000.00)	Revenue
101-000-674.000	MISC DONATIONS & INCOME	4,904.09	Revenue

101-000-682.000	USE TAX & ELECTION FEES	1,070.42	Revenue
101-101-908.000	DUES & PUBLICATIONS	1,000.00	Council
101-215-720.000	FRINGE BENEFITS	1,500.00	Clerk
101-215-850.000	TELEPHONE	300.00	Clerk
101-215-860.000	EDUCATIONAL TRAINING	300.00	Clerk
101-253-702.000	FRINGE BENEFITS	3,000.00	Finance
101-253-727.000	OFFICE SUPPLIES	1,500.00	Finance
101-257-702.000	SALARY	200.00	Assessing
101-257-727.000	OFFICE SUPPLIES	100.00	Assessing
101-257-801.000	CONTRACTUAL SERVICES	1,000.00	Assessing
101-257-807.000	TRIBUNAL CHARGEBACKS	1,000.00	Assessing
101-265-720.000	FRINGE BENEFITS	1,000.00	City Hall
101-265-730.000	SUPPLIES	300.00	City Hall
101-265-920.000	UTILITIES	1,000.00	City Hall
101-265-946.000	EQUIPMENT RENTAL	500.000	City Hall
101-301-702.000	WAGES DEPUTIES	1,000.00	Sheriff
101-441-702.000	SALARY/WAGES	10,000.00	Public Works
101-441-730.000	SUPPLIES	7,500.00	Public Works
101-441-920.000	UTILITIES	2,000.00	Public Works
101-441-926.000	STREET LIGHTS	1,000.00	Public Works
101-441-930.000	REPAIRS & MAINTENANCE	3,000.00	Public Works
101-441-945.000	CAPITAL OUTLAY	225.00	Public Works
101-441-946.000	EQUIPMENT RENTAL	10,000.00	Public Works
101-441-960.000	SIGNS	3,000.00	Public Works
101-721-727.000	OFFICE SUPPLIES	1,500.00	Planning
101-721-801.000	CONTRACTUAL SERVICES	(70,000.00)	Planning
101-721-850.000	TELEPHONE	200.00	Planning
101-723-850.000	TELEPHONE	200.00	HDC
101-730-801.000	CONTRACTUAL SERVICES	5,000.00	Harbor
101-751-920.000	UTILITIES	4,000.00	Parks
101-756-702.000	SALARY/WAGES	11,000.00	Oval
101-756-720.000	FRINGE BENEFITS	5,000.00	Oval
101-756-730.000	SUPPLIES	5,000.00	Oval
101-756-801.000	CONTRACTUAL SERVICES	15,000.00	Oval
101-756-850.000	TELEPHONE	1,000.00	Oval
101-756-900.000	PRINTING & PUBLISHING	500.00	Oval
101-756-930.000	REPAIRS & MAINTENANCE	3,000.00	Oval
101-756-946.000	EQUIPMENT RENTAL	6,000.00	Oval
101-756-970.000	CAPITAL OUTLAY	5,000.00	Oval
101-758-702.000	SALARY	5,000.00	Concession
101-758-730.000	SUPPLIES	5,000.00	Concession

101-758-801.000	CONTRACTUAL SERVICES	2,000.00	Concession
101-760-900.000	PRINTING & PUBLISHING	100.00	Spear Boat
GL #	**DESCRIPTION**	**Increase/(Decrease)**	
	Fund 202 MAJOR STREETS		
202-000-538.000	COUNTY ROAD MILLAGE	20,000.00	Revenue
202-000-665.000	INTEREST	6,000.00	Revenue
202-463-801.000	CONTRACTUAL SERVICES	(100,000.00)	Maintenance
202-463-946.000	EQUIPMENT RENTAL	10,000.00	Maintenance
202-464-946.000	SALARY/WAGES	2,100.00	Winter
GL #	**DESCRIPTION**	**Increase/(Decrease)**	
	Fund 203 LOCAL STREETS		
203-000-402.000	LOCAL ROAD MILLAGE	6,000.00	Revenue
203-000-445.000	PENALTIES & INT ON TAXES	300.00	Revenue
203-000-538.000	COUNTY ROAD MILLAGE	22,000.00	Revenue
203-000-665.000	INTEREST	35,000.00	Revenue
203-463-702.000	SALARY/WAGES	5,000.00	Maintenance
203-463-720.000	FRINGE BENEFITS	2,500.00	Maintenance
203-463-727.000	SUPPLIES	2,000.00	Maintenance
203-463-946.000	EQUIPMENT RENTAL	2,000.00	Maintenance
203-463-970.000	CAPITAL OUTLAY	5,000.00	Maintenance
203-464-702.000	SALARY/WAGES	(5,000.00)	Winter
203-464-946.000	EQUIPMENT RENTAL	2,500.00	Winter
GL #	**DESCRIPTION**	**Increase/(Decrease)**	
	Fund 592 WATER & SEWER		
592-000-610.000	WATER TAP FEES	2,150.00	Revenue
592-000-610.0005	WATER INFRASTRUCTURE	20,000.00	Revenue
592-000-611.000	SEWER TAP FEES	3,450.00	Revenue
592-000-665.000	INTEREST	5,000.00	Revenue
592-536-970.000	CAPITAL OUTLAY	(50,000.00)	Water/Sewer
GL #	**DESCRIPTION**	**Increase/(Decrease)**	
	Fund 661 MOTOR POOL		
661-000-664.000	MOTOR POOL REVENUE	10,000.00	Revenue

661-000-665.000	INTEREST	12,000.00	Revenue
661-443-930.000	REPAIRS & MAINTENANCE	20,000.00	Motor Pool
661-443.970.000	CAPITAL OUTLAY	(65,000.00)	Motor Pool

2. The funds appropriated shall be approved pursuant to the authority granted by the Saugatuck City Charter.

3. An appropriation is not a mandate to spend.

4. All resolutions or parts of resolutions in conflict with this Resolution are rescinded.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

RESOLUTION DECLARED ADOPTED.

Dated: _____

_____
Holly Anderson, Mayor

Dated: _____

_____
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the City Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held October 23, 2023, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

_____
Jamie Wolters, City Clerk

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-000-402.000	REAL PROPERTY TAXES	2,341,500.00	2,341,500.00	30,482.70	2,371,982.70
101-000-403.000	PERSONAL PROPERTY TAXES	31,500.00	32,250.00	10.63	32,260.63
101-000-445.000	PENALTIES & INTEREST	10,000.00	16,000.00	252.67	16,252.67
101-000-447.000	ADMINISTRATION FEE	110,000.00	110,000.00	8,326.35	118,326.35
101-000-478.000	PERMIT FEES	100,000.00	100,000.00	34,046.67	134,046.67
101-000-528.000	OTHER FEDERAL GRANTS	1,300,000.00	-		-
101-000-574.000	REVENUE SHARING	100,000.00	100,000.00		100,000.00
101-000-577.000	LIQUOR LICENSE FEES	12,000.00	12,000.00		12,000.00
101-000-579.000	GRANTS RECEIVED	475,000.00	200,000.00	(25,000.00)	175,000.00
101-000-607.000	FRANCHISE FEES	42,000.00	36,000.00		36,000.00
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,190.00	3,190.00		3,190.00
101-000-615.000	PARKING LOT FEES	28,000.00	28,000.00	(3,000.00)	25,000.00
101-000-643.000	CHARGES FOR SERVICE	1,000.00	1,000.00	1,075.00	2,075.00
101-000-650.000	CHAIN FERRY FEES	2,000.00	2,000.00	2,207.66	4,207.66
101-000-651.000	OVAL BEACH FEES	525,000.00	565,000.00	75,000.00	640,000.00
101-000-652.000	OVAL CONCESSION	100,000.00	100,000.00		100,000.00
101-000-653.000	BOAT RAMP FEES	1,400.00	3,000.00		3,000.00
101-000-654.000	GAZEBO FEES	1,500.00	1,500.00		1,500.00
101-000-655.000	POLICE & ORDINANCE FEES	1,500.00	2,750.00	418.74	3,168.74
101-000-665.000	INTEREST EARNED	100,000.00	160,000.00	73,000.00	233,000.00
101-000-667.000	STREET END & PROPERTY FEES	40,000.00	35,000.00	7,777.95	42,777.95
101-000-670.000	BOAT SLIP FEES	28,000.00	28,000.00	(2,000.00)	26,000.00
101-000-674.000	MISC DONATIONS & INCOME	5,000.00	66,000.00	4,904.09	70,904.09
101-000-682.000	USE TAX & ELECTION FEES	16,000.00	16,000.00	1,070.42	17,070.42
101-000-697.000	TRANSFER FROM FUND BALANCE	465,085.00	465,085.00		465,085.00
101-000-699.000	TRANSFER FROM OTHER FUNDS	-	-		-
Total Revenues:		5,839,675.00	4,424,275.00	208,572.88	4,632,847.88
101-101-702.000	SALARY	8,600.00	8,600.00		8,600.00
101-101-720.000	FRINGE BENEFITS	800.00	800.00		800.00
101-101-801.000	CONTRACTUAL SERVICES	2,100.00	2,100.00		2,100.00
101-101-803.000	LEGAL FEES	250,000.00	250,000.00		250,000.00
101-101-831.000	CEMETERY FEES	6,800.00	6,800.00		6,800.00
101-101-860.000	EDUCATIONAL TRAINING	10,000.00	10,000.00		10,000.00
101-101-882.000	EVENTS/SERVICES	13,000.00	13,000.00		13,000.00
101-101-900.000	PRINTING & PUBLISHING	600.00	600.00		600.00
101-101-908.000	DUES & PUBLICATIONS	1,200.00	1,300.00	1,000.00	2,300.00
101-101-913.000	INSURANCE	2,800.00	3,200.00		3,200.00
Total Expenditures:		295,900.00	296,400.00	1,000.00	297,400.00
101-173-702.000	SALARY/WAGES	120,000.00	120,000.00		120,000.00
101-173-720.000	FRINGE BENEFITS	50,000.00	50,000.00		50,000.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-173-727.000	OFFICE SUPPLIES	1,800.00	1,800.00		1,800.00
101-173-801.000	CONTRACTUAL SERVICES	23,000.00	33,000.00		33,000.00
101-173-802.000	AUDIT	11,000.00	10,475.00		10,475.00
101-173-803.000	LEGAL FEES	60,000.00	60,000.00		60,000.00
101-173-850.000	TELEPHONES	2,200.00	2,200.00		2,200.00
101-173-860.000	EDUCATIONAL TRAINING	3,000.00	3,500.00		3,500.00
101-173-900.000	PRINTING & PUBLISHING	200.00	200.00		200.00
101-173-910.000	INSURANCE	2,500.00	2,760.00		2,760.00
101-173-970.000	CAPITAL OUTLAY	2,000.00	2,000.00		2,000.00
Total Expenditures:		275,700.00	285,935.00	0.00	285,935.00
101-215-702.000	SALARY/WAGES	133,000.00	133,000.00		133,000.00
101-215-720.000	FRINGE BENEFITS	60,000.00	60,000.00	1,500.00	61,500.00
101-215-727.000	OFFICE SUPPLIES	2,000.00	2,000.00		2,000.00
101-215-801.000	CONTRACTUAL SERVICES	12,850.00	12,850.00		12,850.00
101-215-803.000	LEGAL FEES	7,500.00	7,500.00		7,500.00
101-215-820.000	ELECTIONS	25,000.00	25,000.00		25,000.00
101-215-850.000	TELEPHONES	900.00	900.00	300.00	1,200.00
101-215-860.000	EDUCATIONAL TRAINING	3,000.00	3,000.00	300.00	3,300.00
101-215-900.000	PRINTING & PUBLISHING	500.00	500.00		500.00
101-215-970.000	CAPITAL OUTLAY	2,000.00	2,000.00		2,000.00
Total Expenditures:		246,750.00	246,750.00	2,100.00	248,850.00
101-253-702.000	SALARY/WAGES	95,000.00	82,500.00		82,500.00
101-253-720.000	FRINGE BENEFITS	39,000.00	39,000.00	3,000.00	42,000.00
101-253-727.000	OFFICE SUPPLIES	2,600.00	2,600.00	1,500.00	4,100.00
101-253-801.000	CONTRACTUAL SERVICES	5,800.00	35,800.00		35,800.00
101-253-803.000	LEGAL FEES	1,000.00	1,000.00		1,000.00
101-253-850.000	TELEPHONE	800.00	800.00		800.00
101-253-860.000	EDUCATIONAL TRAINING	2,500.00	3,500.00		3,500.00
101-253-900.000	PRINTING & PUBLISHING	500.00	500.00		500.00
101-253-913.000	INSURANCE	1,150.00	1,300.00		1,300.00
101-253-970.000	CAPITAL OUTLAY	2,000.00	2,000.00		2,000.00
Total Expenditures:		150,350.00	169,000.00	4,500.00	173,500.00
101-257-702.000	SALARY	1,800.00	1,800.00	200.00	2,000.00
101-257-720.000	FRINGE BENEFITS	180.00	180.00		180.00
101-257-727.000	OFFICE SUPPLIES	1,300.00	1,300.00	100.00	1,400.00
101-257-801.000	CONTRACTUAL SERVICES	39,750.00	39,750.00	1,000.00	40,750.00
101-257-804.000	BOARD OF REVIEW	300.00	300.00		300.00
101-257-807.000	TRIBUNAL CHARGEBACKS	1,500.00	1,500.00	1,000.00	2,500.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-257-850.000	TELEPHONES	750.00	750.00		750.00
101-257-860.000	EDUCATIONAL TRAINING	1,500.00	1,500.00		1,500.00
101-257-900.000	PRINTING & PUBLISHING	750.00	750.00		750.00
101-257-970.000	CAPITAL OUTLAY	2,000.00	2,000.00		2,000.00
Total Expenditures:		49,830.00	49,830.00	2,300.00	52,130.00
101-265-702.000	SALARY/WAGES	7,800.00	9,800.00		9,800.00
101-265-720.000	FRINGE BENEFITS	4,000.00	5,000.00	1,000.00	6,000.00
101-265-730.000	SUPPLIES	1,500.00	1,500.00	300.00	1,800.00
101-265-801.000	CONTRACTUAL SERVICES	14,000.00	14,000.00		14,000.00
101-265-850.000	TELEPHONE	500.00	500.00		500.00
101-265-900.000	PRINTING & PUBLISHING	150.00	150.00		150.00
101-265-913.000	INSURANCE	1,500.00	1,815.00		1,815.00
101-265-920.000	UTILITIES	5,200.00	5,200.00	1,000.00	6,200.00
101-265-930.000	REPAIRS & MAINTENANCE	5,000.00	10,000.00		10,000.00
101-265-946.000	EQUIPMENT RENTAL	1,000.00	2,500.00	500.00	3,000.00
101-265-970.000	CAPITAL OUTLAY	2,500.00	9,500.00		9,500.00
Total Expenditures:		43,150.00	59,965.00	2,800.00	62,765.00
101-301-702.000	WAGES DEPUTIES	337,000.00	337,000.00	1,000.00	338,000.00
101-301-702.001	OVERTIME	10,000.00	10,000.00		10,000.00
101-301-702.002	RESERVE OFFICERS	11,500.00	11,500.00		11,500.00
101-301-748.000	FUEL & OILS	16,000.00	16,000.00		16,000.00
101-301-801.000	CONTRACTUAL SERVICES	-	-		-
101-301-803.000	LEGAL FEES	2,500.00	2,500.00		2,500.00
101-301-882.000	EVENTS/SERVICES	1,000.00	1,000.00		1,000.00
101-301-946.000	EQUIPMENT RENTAL	37,500.00	37,500.00		37,500.00
Total Expenditures:		415,500.00	415,500.00	1,000.00	416,500.00
101-441-702.000	SALARY/WAGES	160,000.00	160,000.00	10,000.00	170,000.00
101-441-720.000	FRINGE BENEFITS	137,000.00	137,000.00		137,000.00
101-441-730.000	SUPPLIES	6,000.00	6,000.00	7,500.00	13,500.00
101-441-740.000	UNIFORMS	3,600.00	3,600.00		3,600.00
101-441-755.000	TOOLS	3,000.00	3,000.00		3,000.00
101-441-799.000	PARKWAY TREES	3,000.00	6,000.00		6,000.00
101-441-801.000	CONTRACTUAL SERVICES	2,186,000.00	636,000.00		636,000.00
101-441-805.000	HOLIDAY LIGHTING	32,500.00	32,500.00		32,500.00
101-441-860.000	EDUCATIONAL TRAINING	3,500.00	3,500.00		3,500.00
101-441-882.000	EVENTS/SERVICES	500.00	500.00		500.00
101-441-900.000	PRINTING & PUBLISHING	500.00	500.00		500.00
101-441-913.000	INSURANCE	5,100.00	6,700.00		6,700.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-441-920.000	UTILITIES	5,300.00	5,300.00	2,000.00	7,300.00
101-441-926.000	STREET LIGHTS	27,000.00	27,000.00	1,000.00	28,000.00
101-441-930.000	REPAIRS & MAINTENANCE	1,500.00	1,500.00	3,000.00	4,500.00
101-441-932.000	SIDEWALK REPAIRS	20,000.00	20,000.00		20,000.00
101-441-945.000	CAPITAL OUTLAY	-	-	225.00	225.00
101-441-946.000	EQUIPMENT RENTAL	107,000.00	107,000.00	10,000.00	117,000.00
101-441-960.000	SIGNS	4,200.00	12,200.00	3,000.00	15,200.00
Total Expenditures:		2,705,700.00	1,168,300.00	36,725.00	1,205,025.00
101-721-702.000	SALARY/WAGES	64,500.00	50,000.00		50,000.00
101-721-720.000	FRINGE BENEFITS	27,000.00	27,000.00		27,000.00
101-721-727.000	OFFICE SUPPLIES	2,200.00	3,500.00	1,500.00	5,000.00
101-721-801.000	CONTRACTUAL SERVICES	168,000.00	168,000.00	(70,000.00)	98,000.00
101-721-803.000	LEGAL FEES	65,000.00	65,000.00		65,000.00
101-721-850.000	TELEPHONES	700.00	700.00	200.00	900.00
101-721-860.000	EDUCATIONAL TRAINING	3,200.00	3,200.00		3,200.00
101-721-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00		3,000.00
101-721-908.000	DUES, FEES & PUBLICATIONS	500.00	500.00		500.00
101-721-913.000	INSURANCE	2,200.00	2,550.00		2,550.00
101-721-970.000	CAPITAL OUTLAY	2,500.00	2,500.00		2,500.00
Total Expenditures:		338,800.00	325,950.00	(68,300.00)	257,650.00
101-723-702.000	SALARY	41,870.00	36,870.00		36,870.00
101-723-720.000	FRINGE BENEFITS	19,750.00	19,750.00		19,750.00
101-723-727.000	OFFICE SUPPLIES	1,000.00	1,000.00		1,000.00
101-723-801.000	CONTRACTUAL SERVICES	5,000.00	5,000.00		5,000.00
101-723-803.000	LEGAL FEES	1,500.00	1,500.00		1,500.00
101-723-850.000	TELEPHONES	625.00	625.00	200.00	825.00
101-723-860.000	EDUCATIONAL TRAINING	1,200.00	1,200.00		1,200.00
101-723-900.000	PRINTING & PUBLISHING	300.00	300.00		300.00
101-723-908.000	DUES & PUBLICATIONS	250.00	250.00		250.00
Total Expenditures:		71,495.00	66,495.00	200.00	66,695.00
101-730-801.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	5,000.00	15,000.00
101-730-803.000	LEGAL FEES	-	-		-
101-730-931.000	WATERWAYS REPAIR	10,000.00	40,000.00		40,000.00
Total Expenditures:		20,000.00	50,000.00	5,000.00	55,000.00
101-751-702.000	SALARY/WAGES	110,000.00	110,000.00		110,000.00
101-751-720.000	FRINGE BENEFITS	47,000.00	47,000.00		47,000.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-751-730.000	SUPPLIES	22,000.00	22,000.00		22,000.00
101-751-801.000	CONTRACTUAL SERVICES	45,000.00	45,000.00		45,000.00
101-751-809.000	GRANT PROJECTS	-	-		-
101-751-819.000	CHAIN FERRY REPAIRS	20,000.00	20,000.00		20,000.00
101-751-900.000	PRINTING & PUBLISHING	500.00	500.00		500.00
101-751-913.000	INSURANCE	2,700.00	3,600.00		3,600.00
101-751-920.000	UTILITIES	27,500.00	27,500.00	4,000.00	31,500.00
101-751-928.000	TRASH	15,000.00	25,000.00		25,000.00
101-751-930.000	REPAIRS & MAINTENANCE	50,000.00	50,000.00		50,000.00
101-751-946.000	EQUIPMENT RENTAL	50,000.00	50,000.00		50,000.00
101-751-960.000	SIGNS	500.00	500.00		500.00
101-751-970.000	CAPITAL OUTLAY	500,000.00	500,000.00		500,000.00
Total Expenditures:		643,000.00	653,000.00	4,000.00	657,000.00
101-756-702.000	SALARY/WAGES	130,000.00	130,000.00	11,000.00	141,000.00
101-756-720.000	FRINGE BENEFITS	32,500.00	32,500.00	5,000.00	37,500.00
101-756-730.000	SUPPLIES	12,000.00	22,000.00	5,000.00	27,000.00
101-756-801.000	CONTRACTUAL SERVICES	16,000.00	16,000.00	15,000.00	31,000.00
101-756-850.000	TELEPHONE	3,000.00	3,000.00	1,000.00	4,000.00
101-756-860.000	EDUCATIONAL TRAINING	1,000.00	1,000.00		1,000.00
101-756-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	500.00	2,500.00
101-756-913.000	INSURANCE	4,200.00	4,200.00		4,200.00
101-756-920.000	UTILITIES	14,000.00	14,000.00		14,000.00
101-756-930.000	REPAIRS & MAINTENANCE	10,000.00	10,000.00	3,000.00	13,000.00
101-756-946.000	EQUIPMENT RENTAL	25,000.00	25,000.00	6,000.00	31,000.00
101-756-960.000	SIGNS	500.00	500.00		500.00
101-756-970.000	CAPITAL OUTLAY	-	25,000.00	5,000.00	30,000.00
Total Expenditures:		250,200.00	285,200.00	51,500.00	336,700.00
101-758-702.000	SALARY	35,000.00	35,000.00	5,000.00	40,000.00
101-758-720.000	FRINGE BENEFITS	5,000.00	5,000.00		5,000.00
101-758-730.000	SUPPLIES	38,000.00	50,000.00	5,000.00	55,000.00
101-758-801.000	CONTRACTUAL SERVICES	2,500.00	2,500.00	2,000.00	4,500.00
101-758-850.000	TELEPHONES	500.00	500.00		500.00
101-758-860.000	EDUCATIONAL TRAINING	500.00	500.00		500.00
101-758-920.000	UTILITIES	850.00	850.00		850.00
101-758-930.000	REPAIRS & MAINTENANCE	500.00	500.00		500.00
101-758-960.000	SIGNS	500.00	500.00		500.00
101-758-970.000	CAPITAL OUTLAY	1,500.00	1,500.00		1,500.00
Total Expenditures:		84,850.00	96,850.00	12,000.00	108,850.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
101-760-801.000	CONTRACTUAL SERVICES	1,000.00	1,000.00		1,000.00
101-760-900.000	PRINTING & PUBLISHING	250.00	250.00	100.00	350.00
Total Expenditures:		1,250.00	1,250.00	100.00	1,350.00
Total Revenues:		5,839,675.00	4,424,275.00	208,572.88	4,632,847.88
Total Expenditures:		5,592,475.00	4,170,425.00	54,925.00	4,225,350.00
Net of Rev/Exp:		247,200.00	253,850.00	153,647.88	407,497.88
202-000-538.000	COUNTY ROAD MILLAGE	95,000.00	95,000.00	20,000.00	115,000.00
202-000-546.000	ACT 51 FEES	120,000.00	120,000.00		120,000.00
202-000-665.000	INTEREST	5,000.00	10,000.00	6,000.00	16,000.00
202-000-697.000	TRANSFER FROM FUND BALANCE	-	-		-
202-000-699.000	DUE FROM LS & GF	100,000.00	100,000.00		100,000.00
Total Revenues:		320,000.00	325,000.00	26,000.00	351,000.00
202-463-702.000	SALARY/WAGES	22,000.00	22,000.00		22,000.00
202-463-720.000	FRINGE BENEFITS	10,250.00	10,250.00		10,250.00
202-463-727.000	SUPPLIES	3,500.00	3,500.00		3,500.00
202-463-801.000	CONTRACTUAL SERVICES	216,250.00	216,250.00	(100,000.00)	116,250.00
202-463-930.000	REPAIRS & MAINTENANCE	3,500.00	3,500.00		3,500.00
202-463-946.000	EQUIPMENT RENTAL	22,000.00	22,000.00	10,000.00	32,000.00
Total Expenditures:		25,500.00	277,500.00	(90,000.00)	187,500.00
202-464-702.000	SALARY/WAGES	10,000.00	15,000.00		15,000.00
202-464-720.000	FRINGE BENEFITS	6,000.00	6,000.00		6,000.00
202-464-727.000	SUPPLIES	14,500.00	14,500.00		14,500.00
202-464-946.000	EQUIPMENTAL RENTAL	12,000.00	12,000.00	2,100.00	14,100.00
Total Expenditures:		26,500.00	47,500.00	2,100.00	49,600.00
Total Revenues:		320,000.00	325,000.00	26,000.00	351,000.00
Total Expenditures:		52,000.00	325,000.00	(87,900.00)	237,100.00
Net of Rev/Exp:		268,000.00	-	113,900.00	113,900.00
203-000-402.000	LOCAL ROAD MILLAGE	388,000.00	389,000.00	6,000.00	395,000.00
203-000-445.000	PENALTIES & INT ON TAXES	500.00	500.00	300.00	800.00
203-000-538.000	COUNTY ROAD MILLAGE	95,000.00	95,000.00	22,000.00	117,000.00
203-000-539.000	STATE GRANTS	-	-		-
203-000-539.001	STATE GRANT - MAPLE ST	-	-		-

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
203-000-546.000	ACT 51 FEES	70,000.00	70,000.00		70,000.00
203-000-581.000	CONTRIBUTIONS FROM LOCAL UNITS	-	-		-
203-000-665.000	INTEREST	15,000.00	55,000.00	35,000.00	90,000.00
203-000-672.000	SPECIAL ASSESSMENTS	-	-		-
203-000-697.000	FUND BALANCE	-	-		-
203-000-699.000	DUE FROM OTHER FUNDS	-	-		-
Total Revenues:		568,500.00	609,500.00	63,300.00	672,800.00
203-463-702.000	SALARY/WAGES	17,500.00	22,500.00	5,000.00	27,500.00
203-463-720.000	FRINGE BENEFITS	9,000.00	9,000.00	2,500.00	11,500.00
203-463-727.000	SUPPLIES	2,500.00	2,500.00	2,000.00	4,500.00
203-463-801.000	CONTRACTUAL SERVICES	384,000.00	384,000.00		384,000.00
203-463-930.000	REPAIRS & MAINTENANCE	1,500.00	1,500.00		1,500.00
203-463-946.000	EQUIPMENT RENTAL	19,500.00	29,000.00	2,000.00	31,000.00
203-463-970.000	CAPITAL OUTLAY	-	-	5,000.00	5,000.00
Total Expenditures:		19,500.00	448,500.00	16,500.00	465,000.00
203-464-702.000	SALARY/WAGES	10,000.00	20,000.00	(5,000.00)	15,000.00
203-464-720.000	FRINGE BENEFITS	7,000.00	10,000.00		10,000.00
203-464-727.000	SUPPLIES	10,000.00	10,000.00		10,000.00
203-464-946.000	EQUIPMENT RENTAL	7,500.00	12,500.00	2,500.00	15,000.00
Total Expenditures:		34,500.00	52,500.00	(2,500.00)	50,000.00
203-965-998.202	TRANSFER TO MAJOR STREETS	100,000.00	100,000.00		100,000.00
203-965-998.390	TRANSFER TO FUND BALANCE	-	-		-
Total Expenditures:		100,000.00	100,000.00	0.00	100,000.00
Total Revenues:		568,500.00	609,500.00	63,300.00	672,800.00
Total Expenditures:		154,000.00	601,000.00	14,000.00	615,000.00
Net of Rev/Exp:		414,500.00	8,500.00	49,300.00	57,800.00
301-000-402.000	DEBT MILLAGE	317,039.00	317,039.00		317,039.00
301-000-445.000	PENALTIES & INT ON TAXES	200.00	200.00		200.00
301-000-665.000	INTEREST	-	-		-
301-000-697.000	TRANSFER FROM FUND BALANCE	-	-		-
Total Revenues:		317,239.00	317,239.00	0.00	317,239.00
301-592-804.000	AGENT FEE	500.00	500.00		500.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
301-592-991.000	DEBT PRINCIPAL	286,000.00	286,000.00		286,000.00
301-592-995.000	DEBT INTEREST	30,739.00	30,739.00		30,739.00
Total Expenditures:		317,239.00	317,239.00	0.00	317,239.00
Total Revenues:		317,239.00	317,239.00		317,239.00
Total Expenditures:		317,239.00	317,239.00		317,239.00
Net of Rev/Exp:		-	-	0.00	-
592-000-610.000	WATER TAP FEES	1,000.00	1,000.00	2,150.00	3,150.00
592-000-610.005	WATER INFRASTRUCTURE	150,000.00	150,000.00	20,000.00	170,000.00
592-000-611.000	SEWER TAP FEES	1,000.00	1,000.00	3,450.00	4,450.00
592-000-665.000	INTEREST	3,000.00	13,000.00	5,000.00	18,000.00
592-000-699.000	TRANSFER FUND BALANCE	-	-		-
Total Revenues:		155,000.00	165,000.00	30,600.00	195,600.00
592-536-801.000	CONTRACTUAL SERVICES	5,000.00	15,000.00		15,000.00
592-536-970.000	CAPITAL OUTLAY	150,000.00	150,000.00	(50,000.00)	100,000.00
Total Expenditures:		155,000.00	165,000.00	(50,000.00)	115,000.00
Total Revenues:		155,000.00	165,000.00	30,600.00	195,600.00
Total Expenditures:		155,000.00	165,000.00	(50,000.00)	115,000.00
Net of Rev/Exp:		-	-	80,600.00	80,600.00
661-000-579.000	GRANTS RECEIVED	-	-		-
661-000-664.000	MOTOR POOL REVENUE	240,000.00	240,000.00	10,000.00	250,000.00
661-000-665.000	INTEREST	10,000.00	21,000.00	12,000.00	33,000.00
661-000-673.000	SALE OF FIXED ASSETS	-	-		-
661-000-697.000	TRANSFER FROM FUND BALANCE	508,500.00	508,500.00		508,500.00
Total Revenues:		758,500.00	769,500.00	22,000.00	791,500.00
661-443-702.000	SALARY/WAGES	41,000.00	41,000.00		41,000.00
661-443-720.000	FRINGE BENEFITS	16,000.00	16,000.00		16,000.00
661-443-727.000	SUPPLIES	7,500.00	7,500.00		7,500.00
661-443-748.000	FUEL & OILS	35,000.00	35,000.00		35,000.00
661-443-750.000	TIRES & BATTERIES	10,000.00	10,000.00		10,000.00
661-443-755.000	SMALL TOOLS	2,500.00	2,500.00		2,500.00
661-443-801.000	CONTRACTUAL SERVICES	5,000.00	5,000.00		5,000.00
661-443-850.000	TELEPHONES	6,000.00	6,000.00		6,000.00

6/12/2025 BUDGET AMENDMENT DETAIL
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED TO-DATE BUDGET	REQUESTED AMENDMENT 06/18/2025 INCREASE / (DECREASE)	NEW AMENDED BUDGET
661-443-913.000	INSURANCE	11,500.00	11,500.00		11,500.00
661-443-920.000	UTILITIES	9,000.00	9,000.00		9,000.00
661-443-930.000	REPAIRS & MAINTENANCE	35,000.00	46,000.00	20,000.00	66,000.00
661-443-968.000	DEPRECIATION	-	-		-
661-443-970.000	CAPITAL OUTLAY	580,000.00	580,000.00	(65,000.00)	515,000.00
Total Expenditures:		758,500.00	769,500.00	(45,000.00)	724,500.00
Total Revenues:		758,500.00	769,500.00	22,000.00	791,500.00
Total Expenditures:		758,500.00	769,500.00	(45,000.00)	724,500.00
Net of Rev/Exp:		-	-	67,000.00	67,000.00
					-
Total Revenues:		7,958,914.00	6,610,514.00	350,472.88	6,960,986.88
Total Expenditures:		7,029,214.00	6,348,164.00	(113,975.00)	6,234,189.00
Net of Rev/Exp:		929,700.00	262,350.00	464,447.88	726,797.88

City Council Agenda Item Report

FROM: Nicole Bredeweg

MEETING DATE: June 18, 2025

SUBJECT: Investment Report

DESCRIPTION:

Included is the breakdown of funds invested in CD's and commercial paper.

Total funds Invested:

General Fund:	7,540,258.20
Major Streets:	625,535.00
Local Streets:	2,429,597.09
Water / Sewer Fund:	489,510.64
Motor Pool:	807,533.23
Total:	11,892,434.16

Investment Diversification:

Treasury Bills:	2.00%
Pooled Funds:	78.00%
Certificate of Deposits:	20.00%

Institution	Instrument				Rate	Date of Issue	Maturity Date
General Fund (101)							
Macatawa Bank	CD	$	291,082.60	#1	4.65%	09/30/24	08/29/25
Huntington Bank (Flagstar)	CD	$	196,572.49	#2	4.75%	12/11/23	12/15/25
1st National America	CD	$	278,338.08		4.19%	01/29/21	01/29/26
Horizon Bank	CD	$	281,454.62		4.84%	06/30/24	06/30/25
Grand River	CD	$	109,813.32		4.90%	07/08/24	06/29/25
First National Bank	CD	$	262,874.99		4.33%	12/28/23	06/28/25
Huntington (Key Bank)	CD	$	250,000.00	#2	5.30%	06/13/24	06/20/25
Horizon Bank	CD	$	118,438.68		4.84%	06/30/24	06/30/25
		$	**1,788,574.78**				
US Treasury Bills - Huntington B	T-Bills	$	240,413.27	#2	3.97%	06/13/25	06/11/26
First Class	CP	$	5,511,270.15	#4	4.29%		
		$	**5,751,683.42**				
Major Streets (202)							
First Class	CP	**$**	**625,535.00**	#4	4.29%		
Local Streets (203)							
First Class	CP	$	2,150,479.38	#4	4.29%		
Grand River Bank	CD	$	279,117.71		4.79%	07/08/24	07/08/25
		$	**2,429,597.09**				
Water / Sewer Fund (592)							
Huntington Bank (Flagstar)	CD		132,072.14	#3	4.75%	12/13/23	12/15/25
First Class	CP		357,438.50	#4	4.29%		
		$	**489,510.64**				
Motor Pool (661)							
First Class	CP	$	581,249.60	#4	4.29%		
First National Bank MI		$	226,283.63		4.17%	5/6/2025	12/06/25
		$	**807,533.23**				
TOTAL		**$**	**11,892,434.16**				

City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: June 18, 2025

SUBJECT: Ordinance No.250623-A: Amendment to Chapter 135 of City Code

DESCRIPTION:

In late 2024, City Council agreed to partner with the City of the Village of Douglas and Saugatuck Township to create a Tri-Community Wildlife Management Committee with a sunset date of December 31, 2025.

The committee held several meetings and recommended that each municipality adopt the attached resolution. City Council approved the resolution on April 14.

During the committee's work, staff and legal counsel flagged the need to update our existing ordinance. Based on feedback from the Saugatuck City committee members and staff, legal has prepared proposed amendments and provided the following details:

> As part of the City's initiative to address its deer overpopulation issues, a proposed amendment to Chapter 135 of the City Code, which regulates the use of weapons within the City, has been prepared.
>
> Chapter 135 currently prohibits the discharge of any firearms or archery equipment within City limits except with a permit from the City Council, which an exception only for law enforcement officers acting pursuant to their official duties. The proposed amendment to Chapter 135 would revise the City's regulations on weapons to: 1) better facilitate lawful deer hunting in accordance with state regulations, in hopes of mitigating the City's current deer overpopulation issues; 2) align with current state and federal law on the topic of weapon regulation as there have been notable developments in this area in recent years; 3) remove the permitting process that historically has not been utilized by the City; and 4) remove regulations that may be ambiguous or simply better regulated on a state or federal level.

Under the new regulations, the discharge of firearms is still prohibited within City limits, with exceptions law enforcement officers discharging their duties and now for deer culls that have received approval from the City, the Allegan County Sheriff's Department, and other applicable local and state agencies. As the City has been exploring the possibility of employing a cull to reduce the deer population, this new exception would allow that to occur, provided the requisite approvals have been obtained.

Additionally, the new regulations do away with the prior prohibition on the use of archery within City limits, noting that the use of any archery equipment must comply with applicable state laws, rules, and regulations. This would include a requirement for anyone using archery equipment to hunt to obtain a hunting license from the DNR, which in turn entails taking a hunter safety class. This revision would allow interested people to hunt on public or private property during hunting season in accordance with the rules and regulations established by the DNR, which, like the change above, will hopefully help address the City's deer overpopulation issues. Also of note, anyone using archery equipment in a reckless fashion or in such a way as to harm or endanger people or property would be subject to applicable state law sanctions.

LEGAL REVIEW:

Legal prepared the proposed amendments and provided a legal opinion which has been shared with City Council.

SAMPLE MOTION:

Motion to approve Ordinance No. 250623-A to amend Chapter 135 of the City Code.

CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

AMENDMENT TO CITY CODE

ORDINANCE NO. 250623-A

At a meeting of the City Council of the City of Saugatuck, Allegan County, Michigan, held at the City of Saugatuck Hall on _____, 2025 at _____ p.m., City Council Member _____moved to adopt the following ordinance, which motion was seconded by City Council Member _____.

An ordinance to amend the City of Saugatuck's Code of Ordinances, Chapter 135, to revise and update the City's regulations of weapons to align with applicable law and to provide an exception for the discharge of firearms within City limits as part of a City-sanctioned deer cull, to protect the public health, safety, and welfare.

CITY OF SAUGATUCK, ALLEGAN COUNTY, ORDAINS:

SECTION 1. AMENDMENT TO CITY CODE OF ORDINANCES, CHAPTER 135, SECTION 135.01: City of Saugatuck Code of Ordinances, Chapter 135, Section 135.01, shall be amended to read as follows:

§ 135.01 WEAPONS

(A) No person shall fire or discharge a firearm within the limits of the City, except for the following:

(1) A police officer or other peace officer in the discharge of his or her duty; and

(2) Individuals participating in a deer cull approved by the City, the Allegan County Sheriff's Department, and any other applicable local or state agencies or authorities.

(B) The use of bows, crossbows, and archery equipment within the limits of the City shall comply with any applicable state laws, rules, and regulations.

SECTION 2. AMENDMENT TO CITY CODE OF ORDINANCES, CHAPTER 135, SECTION 135.02: City of Saugatuck Code of Ordinances, Chapter 135, Section 135.02, shall be deleted in its entirety.

SECTION 3. SEVERABILITY: Should a court of competent jurisdiction find any provision, clause, or portion of this ordinance amendment to be invalid or unconstitutional, the balance or remainder of this ordinance amendment shall remain valid and in full force and effect and shall be deemed "severable" from the portion, clause, or provision deemed to be invalid or unconstitutional by the court.

DRAFT

SECTION 4. REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 4. EFFECTIVE DATE: This Ordinance shall become effective immediately upon the date of this Ordinance's publication as required by law.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

_____
Holly Anderson
City of Saugatuck, Mayor

DRAFT

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an ordinance adopted by the City of Saugatuck at a duly scheduled and noticed meeting of the City Council held on _____, _____ 2025, pursuant to the required statutory procedures.

2. A summary of the above ordinance was duly published in the _____ newspaper, a newspaper that circulates within the City of Saugatuck, on _____, 2025.

3. Within 1 week after such publication, I recorded the above ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the City Council voting, and how each member voted.

4. I filed an attested copy of the above ordinance with the Allegan County Clerk on _____, 2025.

ATTESTED:

_____

Jamie Wolters
City of Saugatuck, Clerk

DRAFT

CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

NOTICE OF ADOPTION

AMENDMENT TO CITY CODE

ORDINANCE NO. ___

Please take notice that on _____, 2025, the City Council of City of Saugatuck adopted Ordinance No. ___, which, among other things, amends the City of Saugatuck's Code of Ordinances, Chapter 135, to revise and update the City's regulations of weapons to align with applicable law and to provide an exception for the discharge of firearms within City limits as part of a City-sanctioned deer cull. Copies of the ordinance may be obtained from Jamie Wolters, City of Saugatuck Clerk, at 102 Butler Street, P.O. Box 86, Saugatuck, Michigan 49453 during regular business hours.

The Ordinance Amendment has the following sections, which are summarized below: Section 1: Amendment to City Code Chapter 135, Section 135.01; Section 2: Amendment to City Code Chapter 135, Section 135.02; Section 3: Severability; Section 4: Repeal; and Section 5: Effective Date.

Jamie Wolters
City of Saugatuck, Clerk
(269) 857-2603
JWolters@saugatuckcity.com

Publication Date: _____, 2025

DRAFT

CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 250414-A

A RESOLUTION FORMALLY RECOGNIZING THE RECOMMENDATIONS OF THE TRI-COMMUNITY WILDLIFE COMMITTEE

Council Member Stanton, offered the following resolution and moved for its adoption, seconded by Council Member Muncey:

RECITALS

WHEREAS, the Tri-Community Wildlife Committee consists of representatives from the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township; and

WHEREAS, based on observations and community surveys, the Tri-Community Wildlife Committee has determined that there is a substantial overpopulation of deer within all three communities; and

WHEREAS, the Tri-Community Wildlife Committee recommends that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township issue permits and facilitate controlled deer hunts using "Licensed Nuisance Wildlife Control Operators" (sharpshooters) authorized by the Michigan Department of Natural Resources (MDNR); and

WHEREAS, such hunts should take place with the permission of private landowners, including Homeowner Associations (HOAs), within their jurisdictions, with all associated costs and liabilities borne by the landowner(s) and/or HOA until the Tri-Community Wildlife Committee determines that the deer population has been brought under control; and

WHEREAS, the Tri-Community Wildlife Committee further recommends that each municipality facilitate and direct controlled deer hunts on publicly owned lands within their jurisdiction, subject to budgetary constraints, using Licensed Nuisance Wildlife Control Operators (sharpshooters) authorized by the MDNR until the Committee determines the deer population is under control; and

WHEREAS, to further manage the deer population, the Tri-Community Wildlife Committee recommends that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township revise their existing ordinances to permit the discharge of archery equipment without a special permit, thereby allowing bow hunting of deer during the fall hunting season in accordance with all applicable State of Michigan hunting regulations; and

WHEREAS, while these controlled hunts may provide temporary relief for landowners facing immediate issues, they are not a long-term solution to the deer overpopulation problem; and

WHEREAS, to monitor the effectiveness of population control measures, the Tri-Community Wildlife Committee has authorized an annual deer population census each March using drone technology to establish a baseline for future assessments; and

WHEREAS, through extensive research, the Tri-Community Wildlife Committee has determined that neither deer contraception nor relocation programs are currently viable due to cost and logistical constraints.

THEREFORE, BE IT RESOLVED, that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township formally recognize the recommendations of the Tri-Community Wildlife Committee and commit to working collaboratively to implement appropriate measures to manage the deer population, including but not limited to controlled hunts, ordinance revisions, and continued monitoring efforts; and

BE IT FURTHER RESOLVED that each municipality will endeavor to take the necessary steps to enact policies, allocate resources where feasible, and engage with relevant stakeholders to ensure the success of deer population management efforts in the best interest of public safety, ecological balance, and community well-being.

YEAS: Council Members: Anderson, Dean, Gardner, Muncey, Stanton.

NAYS: Council Members: None.

ABSTAIN: Council Members: None.

ABSENT: Council Members: Clark,Peterson.

ADOPTED this 14th day of April, 2025

CITY OF SAUGATUCK

BY: _____

Holly Anderson, Mayor

BY: _____

Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held April 14, 2025.

Signed: _____

Jamie Wolters, City Clerk