



City Council Agenda Item Report

FROM: Mark Ondersma- Director of Public Works

MEETING DATE: September 9, 2026

SUBJECT: AED Placement at Mt. Baldhead

DESCRIPTION:

The Saugatuck-Douglas HeartSafe Initiative has requested approval to install a publicly accessible AED at the base of Mt. Baldhead. The proposed AED would be housed in an outdoor Aivia cabinet and available to the public 24 hours a day.

The Saugatuck-Douglas HeartSafe Initiative will be responsible for the installation, inspections, monitoring, battery and pad replacement, and long-term maintenance of the AED. The City will be responsible for the monthly electrical cost associated with operating the unit, estimated at approximately \$5 per month.

Due to the high volume of residents and visitors using Mt. Baldhead stairs and surrounding area, staff support the placement of an AED at this location on the side of the restrooms facing the steps up to Mt. Baldhead as an additional public safety resource.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

Parks & Public Works Committee reviewed the plan and recommended the plan & location.

LEGAL REVIEW:

Legal has reviewed the partnership agreement and is comfortable with it.

SAMPLE MOTION:

Motion to approve the placement of a publicly accessible AED at the base of Mt. Baldhead on the restrooms in partnership with the Saugatuck-Douglas HeartSafe Initiative.

Strategic Public-Access AED Deployment Plan

Proposed Deployment Plan, Approved Installations & Future Expansion Opportunities

Metric	Count	Status Category
Approved Projects	2	Approved Installation
Phase 1 Locations	7	Proposed Deployment
Phase 2 Opportunities	9	Future Expansion
Phase 3 Opportunities	5	Residential Expansion
Phase 4 Partnerships	5	Partnership Opportunity

Visual Guide	Meaning
Green	Approved installation or project currently moving forward
Blue	Proposed deployment location or priority
Red	Future expansion opportunity
Gold / Purple	Residential and institutional partnership opportunities

Strategic Objective:	Build a coordinated public-access AED network supporting residents, visitors, recreation areas, waterfront parks, public events, businesses, tourism corridors, residential communities, and institutional partners while improving rapid access to lifesaving defibrillation throughout the greater Saugatuck-Douglas coastal region.
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Approved Installation Projects

Location	Status	Strategic Benefit
48 W. Center Street - Douglas	Construction in Progress	Downtown coverage, pedestrian activity, tourism corridor
Root Beer Barrel / Woosah Art & Coffee Area	Site Planning in Progress	Tourism, pedestrian traffic, public visibility

Phase 1 - Proposed AED Deployment Locations

Location	Strategic Benefit
Wicks Park - Saugatuck	Waterfront events, recreation, tourism
Butler Street Playground / Public Restroom Area	Family activity, pedestrian corridor
Saugatuck Information Center	Tourism hub, downtown coverage
Mount Baldhead - Base	High-exertion area, delayed EMS
Mount Baldhead - Top	Remote trail access
Coghlin Park	Festivals, marina activity
Dunes View Kwik Shop / Blue Star Highway Corridor	Highway corridor, public access

Phase 2 - Recreation, Tourism, Waterfront & Regional Park Expansion

Clearbrook Golf Course - 3 AED Deployment Concept

AED Deployment Point	Coverage Area
Clubhouse / Restaurant	Primary gathering area
Front 9 Exterior AED Location	Coverage of front nine holes
Back 9 Exterior AED Location	Coverage of back nine holes

Location	Strategic Benefit
Sergeant Marina, 31 Butler St.	Boating activity, waterfront tourism, pedestrian access
Singapore Yacht Club, 48 Water St.	Waterfront recreation, boating activity, tourism
Harbor Natural Area Trailhead	Remote trails, delayed EMS
Clearbrook Golf Course (3 AED Locations)	High visitor volume, recreation, outdoor activity
Pier Cove Park, 2290 Lakeshore Dr., Fennville	Beach access, waterfront recreation, seasonal visitors
West Side County Park, 2152 Lakeshore Dr., Fennville	Public park access, beach activity, regional visitors
Shore Acres Township Park, 6602 138th Ave., Holland	Public recreation, shoreline access, seasonal visitors
Saugatuck Dunes State Park, 6575 138th Ave., Holland	Large park area, trails, beach access, delayed EMS
Laketown Beach, 6710 142nd Ave., Holland	Beach access, high-exertion stairs, seasonal tourism

Phase 3 - Residential Community AED Expansion Opportunities

Future Expansion Location	Strategic Benefit
Gated Communities (Locations to be Determined)	Large resident populations, delayed EMS access within private developments
Manufactured Housing / Mobile Home Communities (Locations to be Determined)	Higher-density residential areas, aging populations, community gathering spaces
Homeowners Associations (HOAs) (Locations to be Determined)	Community centers, clubhouses, pools, and recreational facilities
Condominium Associations (Locations to be Determined)	Concentrated residential populations and shared amenities
Senior Living & Retirement Communities (Locations to be Determined)	Elevated cardiac risk population, community gathering areas

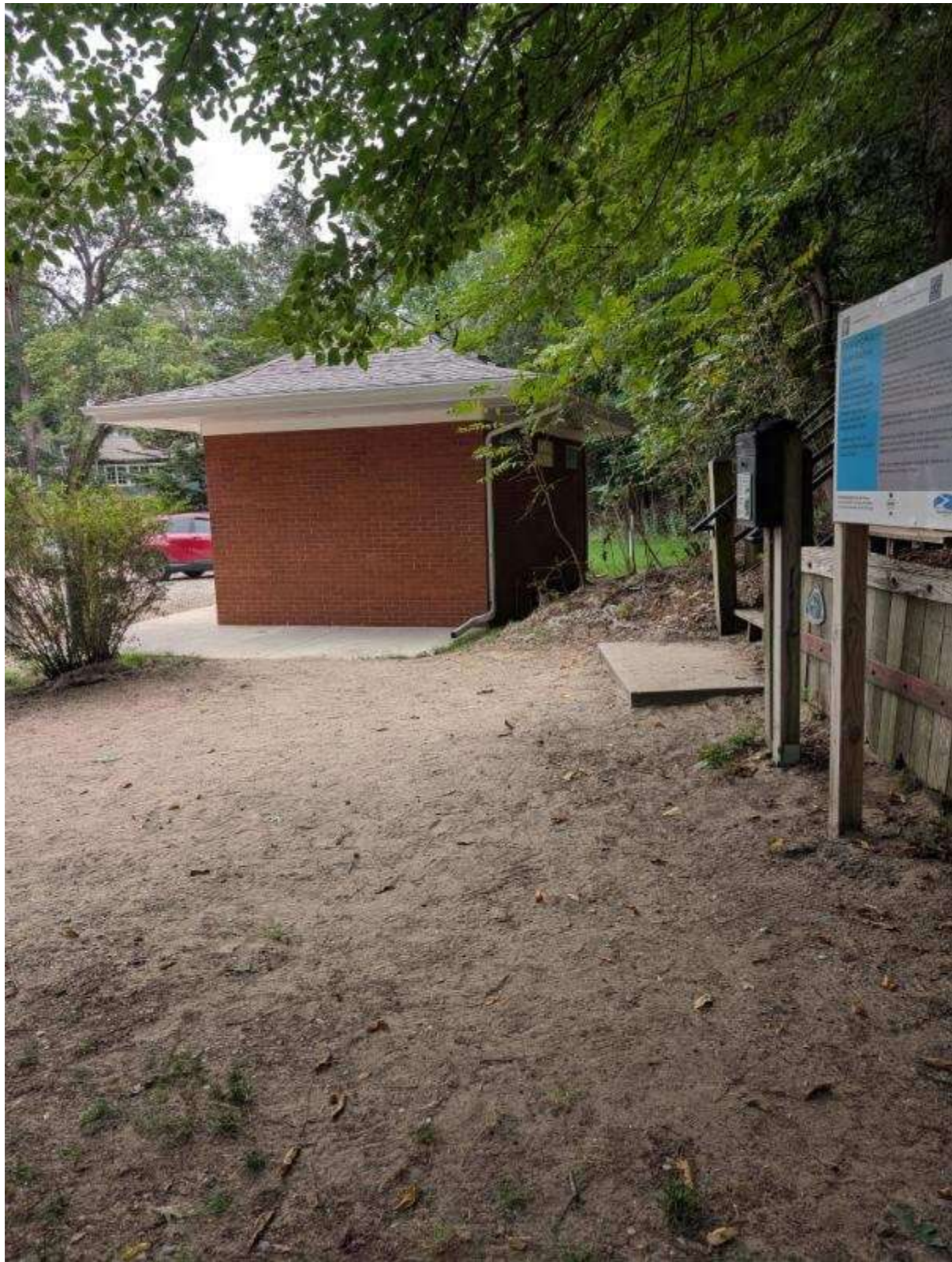
Residential Strategy:	Develop partnerships with residential communities to expand AED access near clubhouses, common areas, recreational amenities, and areas where larger numbers of residents gather.
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Phase 4 - School & Community Institution Partnerships

Future Partnership Opportunity	Strategic Benefit
Saugatuck Public Schools (Michigan HEARTSafe School)	AED inventory coordination, PulsePoint registration verification, CPR/AED awareness
Faith-Based Organizations	Community gathering locations, public events, volunteer engagement
Community Centers	High public utilization, recreation programs, community events
Private Educational Facilities	Student, staff, and visitor safety
Nonprofit & Civic Organizations	Community outreach and emergency preparedness partnerships

Partnership Note:	Saugatuck Public Schools is a recognized Michigan HEARTSafe School and maintains AEDs throughout the school district. Future collaboration efforts will focus on AED inventory coordination, PulsePoint registration verification, CPR/AED education, and community preparedness initiatives.
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Project Status Summary: 2 Approved Installation Projects | 7 Phase 1 Proposed Locations | 9 Phase 2 Recreation, Tourism, Waterfront & Regional Park Opportunities | 5 Phase 3 Residential Community Opportunities | 5 Phase 4 School & Community Institution Partnerships







SAUGATUCK–DOUGLAS HEARTSafe COMMUNITY Public-Access AED Partnership Agreement

Tri-Community AED Deployment Initiative

Document	Public-Access AED Partnership Agreement
Version	1.0
Revision Date	June 2026
Prepared By	Saugatuck–Douglas HEARTSafe Community
EIN	39-4133908
Website	sdheart.org
Email	sdheartsafe@gmail.com

Organization Information

Saugatuck–Douglas HEARTSafe Community
501(c)(3) Nonprofit Organization

Partner Information

Organization Name: _____

Representative Name: _____

Title: _____

Address: _____

Phone: _____

Email: _____

Purpose of the Agreement

Establish a cooperative partnership to support expansion of publicly accessible AEDs, improve survivability from sudden cardiac arrest, increase public access to AEDs, promote CPR/AED awareness and education, strengthen community emergency preparedness, and support public safety initiatives throughout Saugatuck, Douglas, and Saugatuck Township.

1. Responsibilities of the Partner

Provide an approved installation location, support reasonable public accessibility, provide utilities (electric and internet) when required, and allow reasonable access for inspection, maintenance, repair, replacement, and readiness verification.

2. Responsibilities of HEARTSafe

Provide an AED (Automated External Defibrillator) and associated cabinet, retain ownership of the equipment, and coordinate monitoring, maintenance, repairs, replacement, PulsePoint registration, educational support, and operational oversight.

3. Benefits to the Partner

Recognition as a community safety partner, enhanced public safety resources, provide educational opportunities, and participation in a community HEARTSafe initiative.

4. Term and Termination

This Agreement remains active until terminated by either party with thirty (30) days written notice.

5. Liability and Legal Protections

HEARTSafe remains responsible for equipment maintenance, monitoring, readiness, and repair. Participating partners are protected under applicable Michigan Good Samaritan laws and the Cardiac Arrest Survival Act of 2000.

6. Installation Coordination

HEARTSafe may utilize a preferred licensed electrician to improve coordination, reduce costs, and streamline deployment timelines.

7. AED Deployment Initiative

The Saugatuck-Douglas HEARTSafe Community is committed to expanding public access to AEDs throughout the Tri-Community region. Equipment inventory, deployment priorities, and installation locations may change based on community needs, funding availability, site approvals, risk assessments, and program objectives. Installation details shall be documented separately from this Agreement.

8. Signatures

Saugatuck–Douglas HEARTSafe Community	Partner / Municipality / Business / Owner
Representative Name: _____	Representative Name: _____
Title: _____	Title: _____
Signature: _____	Signature: _____
Date: _____	Date: _____