



City Council Agenda Item Report

FROM: Ryan Cummins - City Manager

MEETING DATE: September 22, 2025

SUBJECT: Change Order #2 to TMF Water Service Material Verification Agreement with Compton Inc.

DESCRIPTION:

The City was awarded a \$221,600 Technical, Managerial, and Financial (TMF) grant to physically verify lead service lines for the Michigan Department of Environment, Great Lakes and Energy's required final Distribution System Materials Inventory (DSMI).

Compton Inc. was selected as the contractor to perform the work. Compton Inc. has completed their work. The first DSMI report has been submitted to EGLE and an updated report is pending. Fleis and Vandenbrink has submitted the attached change order for final quantity balancing.

BUDGET ACTION REQUIRED:

The entire project was budgeted for the last fiscal year. With the final project costs occurring in this fiscal year, a budget amendment may be necessary for the additional expense. However, revenue from grant dollars will reimburse the cost of the work and will offset the expense.

LEGAL REVIEW:

The City Attorney will be at your meeting to answer any questions you may have.

SAMPLE MOTION:

Motion to approve change order #2 to the TMF Water Service Material Verification agreement with Compton Inc.

CHANGE ORDER NO. 2

Owner: City of Saugatuck
Engineer: Fleis & VandenBrink Engineering
Contractor: Compton Inc.
Project: TMF Water Service Material Verification
Contract Name: N/A

Owner's Project No.: N/A
Engineer's Project No.: 865910
Contractor's Project No.: N/A

Date Issued: 08/27/2025

Effective Date of Change Order: 08/27/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

1. Quantity Balance.
2. Extend substantial completion and final completion.

Attachments:

Change Order Breakdown Spreadsheet is attached.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 166,140	Original Contract Times: Substantial Completion: October 11, 2024 Ready for final payment: October 25, 2024
~~[[Increase]]~~ Decrease from previously approved Change Orders No. 1: \$ 9,757.50	Increase ~~[[Decrease]]~~ from previously approved Change Orders No. N/A to No. N/A Substantial Completion: 172 Days Ready for final payment: 172 Days
Contract Price prior to this Change Order: \$ 156,382.50	Contract Times prior to this Change Order: Substantial Completion: April 1, 2025 Ready for final payment: April 15, 2025
Increase ~~Decrease~~ this Change Order: \$ 17.50	Increase ~~[[Decrease]]~~ this Change Order: Substantial Completion: 142 Days Ready for final payment: 142 Days
Contract Price incorporating this Change Order: \$ 156,400.00	Contract Times with all approved Change Orders: Substantial Completion: August 21, 2025 Ready for final payment: September 4, 2025

Recommended by Engineer (if required)

By: Peter Tierney, P.E.

Title: Project Manager

Date: 08/27/2024

Authorized by Contractor

James Dotson James Dotson
Project Manager
9/12/25

Authorized by Owner

By:

Title:

Date:

City of Saugatuck
TMF Water Service Material Verification
Change Order Breakdown

Project No.: 865910
By: PMT
Date: 8/27/2025



Item No.	Item Description	Unit	Original Contract			Change Order No. 1		Change Order No. 2		Current Contract	
			Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization, Max 10%	LSum	1.00	\$ 20,000.00	\$ 20,000.00		\$ -	0.00	\$ -	1.00	\$ 20,000.00
2	Temporary Traffic Control	LSum	1.00	\$ 5,150.00	\$ 5,150.00		\$ -	0.00	\$ -	1.00	\$ 5,150.00
3	Pothole Corporation Stop	Ea	65.00	\$ 300.00	\$ 19,500.00	2.00	\$ 600.00	0.00	\$ -	67.00	\$ 20,100.00
4	Pothole Public-Side Curb Stop Box	Ea	4.00	\$ 250.00	\$ 1,000.00		\$ -	0.00	\$ -	4.00	\$ 1,000.00
5	Pothole Both Public & Private-Side Curb Stop Box	Ea	179.00	\$ 265.00	\$ 47,435.00	59.00	\$ 15,635.00	29.00	\$ 7,685.00	267.00	\$ 70,755.00
6	Pothole Private-Side Curb Stop Box	Ea	63.00	\$ 150.00	\$ 9,450.00	5.00	\$ 750.00	0.00	\$ -	68.00	\$ 10,200.00
7	Remove & Replace Concrete Driveway	Syd	30.00	\$ 83.00	\$ 2,490.00	(30.00)	\$ (2,490.00)	0.00	\$ -	0.00	\$ -
8	Remove & Replace Concrete Sidewalk	Syd	30.00	\$ 74.00	\$ 2,220.00	(12.50)	\$ (925.00)	0.00	\$ -	17.50	\$ 1,295.00
9	Remove & Replace HMA Roadway	Syd	390.00	\$ 75.00	\$ 29,250.00	(180.00)	\$ (13,500.00)	0.00	\$ -	210.00	\$ 15,750.00
10	Remove & Replace HMA Driveway	Syd	30.00	\$ 75.00	\$ 2,250.00	(26.00)	\$ (1,950.00)	0.00	\$ -	4.00	\$ 300.00
11	Surface Restoration	Syd	738.00	\$ 15.00	\$ 11,070.00	(268.50)	\$ (4,027.50)	175.50	\$ 2,632.50	645.00	\$ 9,675.00
12	In-Home Verification	Ea	653.00	\$ 25.00	\$ 16,325.00	(154.00)	\$ (3,850.00)	(412.00)	\$ (10,300.00)	87.00	\$ 2,175.00
					\$ 166,140.00	\$ (9,757.50)		\$ 17.50		\$ 156,400.00	