



City Council Agenda Item Report

FROM: Scott Herbert – Public Works Superintendent

MEETING DATE: April 8, 2026 Workshop / April 13, 2026 Regular Meeting

SUBJECT: Chain Ferry Landings

DESCRIPTION:

Staff received two proposals for the reconstruction and installation of the existing Chain Ferry landings on both the East and West sides of the river. Preferred Machine LLC was also contacted but stated they would have to pass on this project.

Tier 1 Services submitted a proposal in the amount of \$36,094.66. Their scope includes steel fabrication for both docks, installation of deck boards, fabrication and installation of handrails, powder coating of the framework and handrails, painting of deck boards, and removal and installation of the docks by their sister company. Exclusions include any work not specifically listed, such as potential hinge replacements on the pier.

Diversified Welding submitted a proposal in the amount of \$35,085.00. Their scope includes field measurements, shop drawings, structural materials, fabrication, sandblasting and epoxy painting, delivery, removal of existing landings, and installation of new docks and handrails. Their proposal notes that unforeseen issues with existing steel on site may result in additional costs or delays.

Both proposals include similar core services related to fabrication, removal, and installation of the chain ferry dock structures, with slight variations in finishing methods and noted assumptions.

BUDGET ACTION REQUIRED:

Funding for this project is included in the current fiscal year budget in the amount of \$80,000.

COMMITTEE/COMMISSION REVIEW:

Historic District Commission

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to approve the proposal submitted by Diversified Welding & Fabrication to reconstruct and install the Chain Ferry landings for a price not to exceed \$45,000, contingent on Historic District Commission approval.



Diversified Welding & Fabrication, LLC.

4189 Blue Star Hwy.

Holland, MI 49423 USA

Estimate

ADDRESS

Scott Herbert
City Of Saugatuck
102 Butler St
Saugatuck, Michigan 49453
United States

SHIP TO

Scott Herbert
City Of Saugatuck
102 Butler St
Saugatuck, Michigan 49453
United States

ESTIMATE #

9989

DATE

03/18/2026

SERVICE	QTY	RATE	AMOUNT
Field Welding & Fabrication Estimate for (2) new chain ferry landing on the east and west side on the river - Field measure - Shop drawings for approval and fabrication - All structural material - (4) new two line hand rails - Fabrication - Sand blast and epoxy paint - Delivery - Removal of existing landings - Installation * This does not included potential unforeseen issues with existing steel on site that may cause cost over runs or delays.	1	35,085.00	35,085.00

TOTAL

\$35,085.00

Accepted By

Accepted Date

Michelle Gibson

From: Jeremy Munniksma <jeremy@tier1mi.com>
Sent: Wednesday, April 1, 2026 11:43 AM
To: Michelle Gibson
Subject: Dock replacement

Caution: This email originated from outside of the organization. DO NOT click on links or open attachments unless you recognize the sender and know the content is safe.

QUOTE – CHAIN FERRY DOCKS

Date:4/1/ 2026

Bid #: 6803

Prepared By

Tier 1 Services

Scope of Work

Tier 1 Services proposes to furnish labor, materials, and equipment for the construction of chain ferry docks, including the following:

Included

- Keep same look as existing docks
- Steel fabrication for the construction of east and west docks
- Fitting and installation of all deck boards to the framework
- Fabrication and installation of handrails on both east and west docks
- Powder coating of framework and handrails (black finish)
- Painting of deck boards
- Removal and installation of docks by our sister company (CSI), including all necessary equipment

Exclusions

- Any work not specifically listed in the scope above, Including if hinges need replacing on pier

Total Price

\$36,094.66

Pricing includes one (1) mobilization. Any disruption to the project schedule caused by others may result in additional mobilization or idle equipment charges.

Assumptions

- Unobstructed access to the jobsite for required equipment
- Proposal is valid for 30 days from the date listed above

Thank You for the Opportunity

Jeremy Munniksmma

Tier 1 Services

TERMS & CONDITIONS OF SALE

- This proposal is based on information provided by the customer. Any costs incurred due to incomplete or inaccurate information will be the responsibility of the customer.
- This proposal is valid for 30 days from the date issued.
- This project is priced as open shop unless otherwise noted.
- Upon acceptance, this proposal becomes a binding agreement and constitutes the entire contract between Tier 1 Services and the customer.
- Standard payment terms: Net 30 days from invoice date.
- “Pay When/If Paid” and liquidated damages are not accepted.
- Overdue payments may incur interest at 2% per month or the maximum rate allowed by law.
- Retainage is not permitted unless agreed to in writing by both parties.
- Applicable taxes are the responsibility of the customer unless a valid exemption certificate is provided.
- Sales tax will be applied at the rate in effect at the time of delivery.
- Back charges will not be accepted without written notice within 48 hours and a full investigation.
- Tier 1 Services is not responsible for delays or costs resulting from field conditions differing from contract documents.
- Pricing is subject to revision if design or drawing changes occur.
- Additional mobilization or delay charges will apply for schedule impacts outside our control.
- Work outside the defined scope requires a written and approved change order.
- Rental equipment is not authorized for use by others; damages from unauthorized use will be billed to the customer.
- Ownership of materials remains with Tier 1 Services until full payment is received.

- This agreement is governed by the laws of the State of Michigan, with venue in Ottawa County, Michigan.
- Tier 1 Services reserves the right to notify project stakeholders of our involvement.
- The customer is responsible for maintaining all required jobsite safety standards.
- In the event of project termination, Tier 1 Services is entitled to payment for all completed work, including overhead and costs incurred.
- To the fullest extent permitted by law, Tier 1 Services shall indemnify the customer for damages caused by its own negligence.
- All terms must be accepted and signed by an authorized representative of the customer.

Signature: _____

Date: _____

Jeremy Munniksma
General Manager

