



City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: January 26, 2026

SUBJECT: Right of Way Signage – St. Patrick's Day

DISCUSSION:

Saugatuck/Douglas events has applied for a banner to be placed under the Saugatuck palette sign from February 27 through March 14.

The City Council may approve a banner as an exception, as listed in section 150.30(H). The conditions for approval of the exception are as follows:

1. The sign does not create a traffic vision obstruction;
2. The sign does not create a pedestrian traffic obstruction;
3. The sign is compatible with the surroundings and is not uniquely out of character for the community;
4. The sign does not create a situation which could be detrimental to health safety, or welfare; and,
5. The banner shall be displayed for no more than three 14-day periods between January 1 and December 31 of any year.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to approve the right of way application from Saugatuck/Douglas events advertising St. Patrick's Day, for the allowed time frame from February 27 - March 14, 2026.

Saint Paddy's Day
March 14, 2020 Events



Banner Sign App.

Right of Way Sign Application

APPLICANTS INFORMATION

APPLICATION NUMBER

Name APRIL Gundy Encompass Wellness Address / PO Box 2805 62nd Street
City Fennville State MI Zip 49408 Phone 231-878-8546
E-Mail eventssaugatuckdouglass@gmail.com
Signature April Gundy Date 1-14-2020

SIGN DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Type: Number of Yard Signs _____ Number of Banners 1 Pallet Sign
Dates to be displayed 2-27-2020 thru 3/14/2020
Further Comments: 1 pallet Sign Banner to advertise the
MARCH 14 5K FUN RUN + PUB CRAWL

PLEASE INCLUDE THE FOLLOWING INFORMATION

Pursuant to Section 150.30, please attach the following supporting documents when applying for sign approval

Y N NA

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Dimensions and type of each proposed sign

None From Pallet Sign

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Map showing the location of each sign

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Explanation of how each sign will be attached and secured

Pursuant to Section 150.30(H), please to the following questions:

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Will the signs create a traffic vision obstruction?

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Will the signs create a pedestrian traffic obstruction?

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Are the signs compatible with the surroundings and is not uniquely out of character for the community? and

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Do the signs create a situation which could be detrimental to health, safety, or welfare?