City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: March 19, 2025

SUBJECT: Resolution No. 250324-A - A Resolution of Authorizing Submission of a Recreation Passport Grant Application

DESCRIPTION:

Improvements to the courts at Village Square Park are listed as a priority for this fiscal year and next fiscal year.

Our engineers have evaluated the area. The condition of the concrete isn't a concern, but the current courts are smaller than regulation courts as they don't contain the out of bounds perimeters. The Parks and Public Works Committee previously suggested making the courts more multipurpose. The DPW Superintendent has noted that improvements to the courts have been planned for many years and could benefit from improvements to fencing and bringing back bleachers.

Our engineer has provided the attached project cost estimate of $300,000 to:

- Enlarge the existing basketball court to 56-foot width by 100-foot length (50'x94' plus 3' out of bounds area around the perimeter).
- Enlarge the existing tennis court to 60-foot width by 102-foot length (36'x78' plus 12' out of bounds area around the perimeter).
- Replace the basketball hoops.
- Replace the tennis net.
- Replace perimeter fencing.
- Add seating.
- Resurface both courts.
- Incorporate a Futsal (or other multi-sport) court

A donor has come forward and offered to pay $100,000 toward a project. Our engineers have recommended applying for a $150,000 DNR Passport Grant to also help fund the project.

Grant Application
In February, Council approved an engineering proposal to prepare and submit the grant application. The donor is covering the cost of the grant application.

Attached is a resolution authorizing the submittal of the passport grant application. The engineer recommends adding some local match commitment from the City to make the application more competitive. Council may revise the amount suggested.

A grant announcement will not occur until December 2025. If awarded the grant, design would start fall 2025 and construction would occur in fall 2026. If we are unsuccessful with the grant application, staff will re-evaluate project options and cost and discuss further with Parks and Public Works and City Council.

LEGAL REVIEW:
The City Attorney will be at your meeting if you have any questions.

SAMPLE MOTION:
Resolution No. 250324-A - A Resolution of Authorizing Submission of a Recreation Passport Grant Application

City of Saugatuck
Village Square Court Improvements
Engineer's Pre-Design Estimate of Probable Project Cost

FLEIS&VANDENBRINK
DESIGN. BUILD. OPERATE.

Project No.: 3187-38
By: JWM
Date: 10/24/2024

Scope: Enlarge the existing basketball court to 56-foot width by 100-foot length (50'x94' plus 3' out of bounds area around the perimeter). Enlarge the existing tennis court to 60-foot width by 102-foot length (36'x78' plus 12' out of bounds area around the perimeter). Replace the basketball hoops. Replace the tennis net. Replace perimeter fencing. Add bleachers. Resurface both courts. Incorporate a Futsal court.

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	ESTIMATED UNIT PRICE	ESTIMATED AMOUNT
1	General Conditions, Bonds, Insurance & Mobilization (10%)	LSUM	1	$ 21,800.00	$ 21,800
2	Soil Erosion and Sedimentation Control	LSUM	1	$ 1,000.00	$ 1,000
3	Fence Removal	Ft	100	$ 10.00	$ 1,000
4	Miscellaneous Removals	LSUM	1	$ 2,500.00	$ 2,500
5	Excavation and Grading	LSUM	1	$ 5,000.00	$ 5,000
6	Sand Subbase (6")	Cyd	90	$ 30.00	$ 2,700
7	Concrete Court Paving, 4 inch	Sft	4,240	$ 10.00	$ 42,400
8	Court Joint Repair and Coating	Syd	1,330	$ 25.00	$ 33,250
9	Basketball Goal Replacement (New Posts)	Ea	2	$ 7,500.00	$ 15,000
10	Tennis Net Replacement (New Posts)	Ea	1	$ 5,000.00	$ 5,000
11	Bleacher Structure, 5 Rows w/Guardrails, 15' Long	LSUM	1	$ 10,000.00	$ 10,000
12	Perimeter Fencing, 10 foot (Tennis Backstops)	Ft	100	$ 130.00	$ 13,000
13	Perimeter Fencing, 4 foot (Remainder of Perimeter, Both Courts)	Ft	530	$ 105.00	$ 55,650
14	Stone Edging Along Fencing	Syd	150	$ 40.00	$ 6,000
15	Upgrade Basketball Goals and Fencing with Futsal Nets	Ea	2	$ 10,000.00	$ 20,000
16	Turf Restoration	Syd	500	$ 10.00	$ 5,000
				Estimated Construction Costs (Rounded):	$ 240,000
				Undeveloped Details & Contingencies (10%):	$ 24,000
				Est. Design & Construction Engineering, Permitting & Admin (15%):	$ 36,000
				Total Estimated Project Cost:	**$ 300,000**

The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market conditions at time of bid.

CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 250324-A

RECREATION PASSPORT GRANT PROGRAM
RESOLUTION OF AUTHORIZATION

WHEREAS, the City of Saugatuck supports the submission of an application titled "Village Square Court Renovation" to the Recreation Passport Grant Program for the development of tennis and basketball court renovation and related work at Village Square Park; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan and Current Annual Capital Improvement Plan; and,

WHEREAS, the City of Saugatuck is hereby making a financial commitment to the project in the amount of $110,000 matching funds, in cash; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Private Anonymous Donor:	$100,000
City of Saugatuck General Fund:	$10,000
Total:	$110,000

NOW THEREFORE, BE IT RESOLVED that the City of Saugatuck hereby authorizes submission of a Recreation Passport Grant Program application for $260,000 and further resolves to make available a local match through financial commitment and donations of $110,000 (42%) of a total $260,000 project cost, during the 2025-2026 fiscal year.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

RESOLUTION DECLARED ADOPTED.

Dated: _____, 2025

_____
Holly Anderson, Mayor

_____
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the City Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held _____, 2025, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

_____
Jamie Wolters, City Clerk