



City Council Agenda Item Report

FROM: Ryan Cummins, City Manager
Nicole Bredeweg, Treasurer/Finance Officer

MEETING DATE: March 10, 2025

SUBJECT: Budget Amendments for Fiscal Year 24-25

DESCRIPTION:

As the fiscal year progresses, staff is proposing the attached mid-year budget amendments. Highlights include:

- Increase in revenues for Oval Beach, interest earned, and miscellaneous donations and income.
 - Highlights of donated dollars include Oval Beach Wi-fi, Milfoil treatment, and tree planting.
- Increase in expenses for enhanced IT security, support from Plante Moran, restoration of irrigation and stormwater improvements at City Hall, no parking signage for “The Hill”, concrete repairs for boardwalk, trash from City parks, Oval Beach Wi-Fi, motor pool repairs, increased insurance expense and a difference in allocation, and DPW wages and equipment for greater number of snow events.
- Decrease in salary expenses for Treasurer, Planning/Zoning and Historic District.
- Reduction of revenue (federal and state grants) and expenditure (contractual services) for the Blue Star Trail project as construction won’t begin before the end of the fiscal year.

The increased revenues and expenditures in each fund are offsetting.

LEGAL REVIEW:

The City Attorney will be available at your meeting to answer any questions you may have.

SAMPLE MOTION:

Motion to approve Resolution No.250310-A to amend the budget of the 2024/2025 general appropriations act.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 250310-A

**A RESOLUTION TO AMEND THE BUDGET OF THE 2024/2025 GENERAL
APPROPRIATIONS ACT**

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, the Budget Hearings of Local Governments Act, 1963 PA 43, and Chapter VII of the City Charter, the City Council of the City of Saugatuck established and approved the City's budget for fiscal year commencing July 1, 2024 and ending June 30, 2025; and

WHEREAS, the City Manager has recommended that said budget be amended based on new information now available; and

WHEREAS the Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary; and

WHEREAS the Council is authorized to make additional appropriations during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of Saugatuck amends the 2024/2025 budget as follows:

GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 101 GENERAL FUND		
101-000-403.000	PERSONAL PROPERTY TAXES	750.00	Revenue
101-000-445.000	PENALTIES & INTEREST	6,000.00	Revenue
101-000-528.000	OTHER FEDERAL GRANTS	(1,300,000.00)	Revenue
101-000-579.000	GRANTS RECEIVED	(275,000.00)	Revenue
101-000-607.000	FRANCHISE FEES	(6,000.00)	Revenue
101-000-651.000	OVAL BEACH FEES	40,000.00	Revenue
101-000-653.000	BOAT RAMP FEES	1,600.00	Revenue
101-000-655.000	POLICE & ORDINANCE FEES	1,250.00	Revenue
101-000-665.000	INTEREST EARNED	60,000.00	Revenue
101-000-667.000	STREET END & PROPERTY FEES	(5,000.00)	Revenue
101-000-674.000	MISC DONATIONS & INCOME	61,000.00	Revenue
101-101-908.000	DUES & PUBLICATIONS	100.00	Council
101-101-913.000	INSURANCE	400.00	Council
101-173-801.000	CONTRACTUAL SERVICES	10,000.00	Manager
101-173-802.000	AUDIT	(525.00)	Manager

101-173-860.000	EDUCATIONAL TRAINING	500.00	Manager
101-173-910.000	INSURANCE	260.00	Manager
101-253-702.000	SALARY/WAGES	(12,500.00)	Finance
101-253-801.000	CONTRACTUAL SERVICES	30,000.00	Finance
101-253-860.000	EDUCATIONAL TRAINING	1,000.00	Finance
101-253-913.000	INSURANCE	150.00	Finance
101-265-702.000	SALARY/WAGES	2,000.00	City Hall
101-265-720.000	FRINGE BENEFITS	1,000.00	City Hall
101-265-913.000	INSURANCE	315.00	City Hall
101-265-930.000	REPAIRS & MAINTENANCE	5,000.00	City Hall
101-265-946.000	EQUIPMENT RENTAL	1,500.00	City Hall
101-265-970.000	CAPITAL OUTLAY	7,000.00	City Hall
101-441-799.000	PARKWAY TREES	3,000.00	Public Works
101-441-801.000	CONTRACTUAL SERVICES	(1,550,000.00)	Public Works
101-441-913.000	INSURANCE	1,600.00	Public Works
101-441-960.000	SIGNS	8,000.00	Public Works
101-721-702.000	SALARY/WAGES	(14,500.00)	Planning
101-721-727.000	OFFICE SUPPLIES	1,300.00	Planning
101-721-913.000	INSURANCE	350.00	Planning
101-723-702.000	SALARY	(5,000.00)	HDC
101-730-931.000	WATERWAYS REPAIR	30,000.00	Harbor
101-751-913.000	INSURANCE	900.00	Parks
101-751-928.000	TRASH	10,000.00	Parks
101-756-730.000	SUPPLIES	10,000.00	Oval
101-756-970.000	CAPITAL OUTLAY	25,000.00	Oval
101-758-730.000	SUPPLIES	12,000.00	Concession
GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 202 MAJOR STREETS		
202-000-665.000	INTEREST	5,000.00	Revenue
202-464-702.000	SALARY/WAGES	5,000.00	Winter
GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 203 LOCAL STREETS		
203-000-402.000	LOCAL ROAD MILLAGE	1,000.00	Revenue
203-000-665.000	INTEREST	40,000.00	Revenue
203-463-702.000	SALARY/WAGES	5,000.00	Maintenance
203-463-946.000	EQUIPMENT RENTAL	9,500.00	Maintenance

203-464-702.000	SALARY/WAGES	10,000.00	Winter
203-464-720.000	FRINGE BENEFITS	3,000.00	Winter
203-464-946.000	EQUIPMENT RENTAL	5,000.00	Winter
GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 592 WATER & SEWER		
592-000-665.000	INTEREST	10,000.00	Revenue
592-536-801.000	CONTRACTUAL SERVICES	10,000.00	Water/Sewer
GL #	DESCRIPTION	Increase/(Decrease)	
	Fund 661 MOTOR POOL		
661-000-665.000	INTEREST	11,000.00	Revenue
661-443-930.000	REPAIRS & MAINTENANCE	11,000.00	Motor Pool

2. The funds appropriated shall be approved pursuant to the authority granted by the Saugatuck City Charter.
3. An appropriation is not a mandate to spend.
4. All resolutions or parts of resolutions in conflict with this Resolution are rescinded.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

RESOLUTION DECLARED ADOPTED.

Dated: _____

Holly Anderson, Mayor

Dated: _____

Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the City Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held October 23, 2023, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Jamie Wolters, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK

03/03/25

GL NUMBER	DESCRIPTION	BUDGET AMENDMENT INCREASE (DECREASE)	REASONS
Fund 101 - GENERAL FUND			
101-000-403.000	PERSONAL PROPERTY TAXES	750.00	More revenue collected than expected.
101-000-445.000	PENALTIES & INTEREST	6,000.00	More revenue collected than expected.
101-000-528.000	OTHER FEDERAL GRANTS	(1,300,000.00)	TAP Grant - Blue Star Trail construction date pushed to next FY.
101-000-579.000	GRANTS RECEIVED	(275,000.00)	DNR Trust Fund Grant - Blue Star Trail construction date pushed to next FY. TMF Grant will be higher for lead service lines.
101-000-607.000	FRANCHISE FEES	(6,000.00)	Fire Department no longer paying for City finance services previous Treasurer provided.
101-000-651.000	OVAL BEACH FEES	40,000.00	Pass revenue coming in higher.
101-000-653.000	BOAT RAMP FEES	1,600.00	More revenue collected than expected.
101-000-655.000	POLICE & ORDINANCE FEES	1,250.00	More revenue collected than expected.
101-000-665.000	INTEREST EARNED	60,000.00	Interest on fund balance coming in higher.
101-000-667.000	STREET END & PROPERTY FEES	(5,000.00)	Audit adjustments.
101-000-674.000	MISC DONATIONS & INCOME	61,000.00	Received unexpected donations for Oval Beach Wi-Fi, Milfoil treatment, tree planting grant. Also received Blue Star Trail design reimbursement from Township and Friends of the Blue Star Trail. Refund for sales tax overpayment.
Dept 101 - COUNCIL			
101-101-908.000	DUES & PUBLICATIONS	100.00	Membership costs increased (ProTec)
101-101-913.000	INSURANCE	400.00	Liability insurance increases and allocation changes.
Dept 173 - CITY ADMINISTRATION			
101-173-801.000	CONTRACTUAL SERVICES	10,000.00	Increase in IT costs for security and server.
101-173-802.000	AUDIT	(525.00)	Audit expense was less.
101-173-860.000	EDUCATIONAL TRAINING	500.00	Attending MML and MME conferences.
101-173-910.000	INSURANCE	260.00	Liability insurance increases and allocation changes.

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK

03/03/25

GL NUMBER	DESCRIPTION	BUDGET AMENDMENT INCREASE (DECREASE)	REASONS
Dept 253 - CITY TREASURER			
101-253-702.000	SALARY/WAGES	(12,500.00)	Current Treasurer salary differs from previous Treasurer.
101-253-801.000	CONTRACTUAL SERVICES	30,000.00	Plante Moran support for audit and Treasurer transition.
101-253-860.000	EDUCATIONAL TRAINING	1,000.00	Plante Moran training, Winter Workshop with Michigan Municipal Treasurer Association, joined Michigan Government Finance Officers Association, and enrollment in Michigan Municipal Treasurer Association three year certification program.
101-253-913.000	INSURANCE	150.00	Liability insurance increases and allocation changes.
Dept 265 - CITY HALL			
101-265-702.000	SALARY/WAGES	2,000.00	Additional expected City Hall work by DPW
101-265-720.000	FRINGE BENEFITS	1,000.00	Additional fringe benefits for DPW time.
101-265-913.000	INSURANCE	315.00	Liability insurance increases and allocation changes.
101-265-930.000	REPAIRS & MAINTENANCE	5,000.00	Irrigation and landscaping restoration following exterior painting, HVAC repairs, emergency exit sign repairs. Possible elevator repairs in the works.
101-265-946.000	EQUIPMENT RENTAL	1,500.00	Motor pool charges for landscaping work.
101-265-970.000	CAPITAL OUTLAY	7,000.00	Irrigation and stormwater installation. Server software upgrade.
Dept 441 - PUBLIC WORKS			
101-441-799.000	PARKWAY TREES	3,000.00	Planted more trees than anticipated with Consumers tree grant. Plan for more tree plantings before end of year.
101-441-801.000	CONTRACTUAL SERVICES	(1,550,000.00)	Blue Star Trail construction date pushed to next FY. Added airport property project (donor revenue received last FY).
101-441-913.000	INSURANCE	1,600.00	Liability insurance increases and allocation changes.
101-441-960.000	SIGNS	8,000.00	No parking signage for Hill, new stop sign, new yield to pedestrian signs.

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK

03/03/25

GL NUMBER	DESCRIPTION	BUDGET AMENDMENT INCREASE (DECREASE)	REASONS
Dept 721 - PLANNING/ZONING			
101-721-702.000	SALARY/WAGES	(14,500.00)	Current position duties and salary differs from previous
101-721-727.000	OFFICE SUPPLIES	1,300.00	Additional mailings for STRs
101-721-913.000	INSURANCE	350.00	Liability insurance increases and allocation changes.
Dept 723 - HISTORIC DISTRICT COMMISSION			
101-723-702.000	SALARY	(5,000.00)	Current position duties and salary differs from previous
Dept 730 - HARBOR			
101-730-931.000	WATERWAYS REPAIR	30,000.00	Concrete repairs to boardwalk.
Dept 751 - PARKS & RECREATION			
101-751-913.000	INSURANCE	900.00	Liability insurance increases and allocation changes.
101-751-928.000	TRASH	10,000.00	Trash cost increases with Republic.
Dept 756 - OVAL BEACH			
101-756-730.000	SUPPLIES	10,000.00	Additional credit card fees, season supplies.
101-756-970.000	CAPITAL OUTLAY	25,000.00	Starlink Wi-Fi and Replacement Radios
Dept 758 - OVAL CONCESSION			
101-758-730.000	SUPPLIES	12,000.00	Sales tax overpayment. Refunded amount in misc. donations revenue.
Fund 202 - MAJOR STREETS			
202-000-665.000	INTEREST	5,000.00	Interest on fund balance coming in higher.
Dept 464 - WINTER MAINTENANCE			
202-464-702.000	SALARY/WAGES	5,000.00	Additional snow events.
Fund 203 - LOCAL STREETS			
203-000-402.000	LOCAL ROAD MILLAGE	1,000.00	Collected more revenue than expected.
203-000-665.000	INTEREST	40,000.00	Interest on fund balance coming in higher.
Dept 463 - ROUTINE MAINTENANCE			
203-463-702.000	SALARY/WAGES	5,000.00	Additional time on street repairs.
203-463-946.000	EQUIPMENT RENTAL	9,500.00	Additional motor pool charges.

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK**03/03/25**

GL NUMBER		DESCRIPTION	BUDGET AMENDMENT	
			INCREASE (DECREASE)	REASONS
Dept 464 - WINTER MAINTENANCE				
203-464-702.000	SALARY/WAGES		10,000.00	Additional snow events.
203-464-720.000	FRINGE BENEFITS		3,000.00	Additional snow events.
203-464-946.000	EQUIPMENT RENTAL		5,000.00	Additional motor pool charges.
Fund 592 - WATER AND SEWER				
592-000-665.000	INTEREST		10,000.00	Interest on fund balance coming in higher.
Dept 536 - WATER AND SEWER SYSTEMS				
592-536-801.000	CONTRACTUAL SERVICES		10,000.00	Consultant costs for water-sewer agreement and local infrastructure rates.
Fund 661 - MOTOR POOL FUND				
661-000-665.000	INTEREST		11,000.00	Interest on fund balance coming in higher.
661-443-930.000	REPAIRS & MAINTENANCE		11,000.00	Upcoming repair on the street sweeper.

02/11/2025

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK

PERIOD ENDING 02/28/2025

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25		REQUESTED AMENDMENT	NEW AMENDED BUDGET		
		ORIGINAL BUDGET	INCREASE (DECREASE)	02/28/2025			
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	REAL PROPERTY TAXES	2,341,500.00			2,341,500.00		
101-000-403.000	PERSONAL PROPERTY TAXES	31,500.00		750.00	32,250.00		
101-000-445.000	PENALTIES & INTEREST	10,000.00		6,000.00	16,000.00		
101-000-447.000	ADMINISTRATION FEE	110,000.00			110,000.00		
101-000-478.000	PERMIT FEES	100,000.00			100,000.00		
101-000-528.000	OTHER FEDERAL GRANTS	1,300,000.00	(1,300,000.00)		0.00		
101-000-574.000	REVENUE SHARING	100,000.00			100,000.00		
101-000-577.000	LIQUOR LICENSE FEES	12,000.00			12,000.00		
101-000-579.000	GRANTS RECEIVED	475,000.00	(275,000.00)		200,000.00		
101-000-607.000	FRANCHISE FEES	42,000.00	(6,000.00)		36,000.00		
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,190.00			3,190.00		
101-000-615.000	PARKING LOT FEES	28,000.00			28,000.00		
101-000-643.000	CHARGES FOR SERVICE	1,000.00			1,000.00		
101-000-650.000	CHAIN FERRY FEES	2,000.00			2,000.00		
101-000-651.000	OVAL BEACH FEES	525,000.00		40,000.00	565,000.00		
101-000-652.000	OVAL CONCESSION	100,000.00			100,000.00		
101-000-653.000	BOAT RAMP FEES	1,400.00		1,600.00	3,000.00		
101-000-654.000	GAZEBO FEES	1,500.00			1,500.00		
101-000-655.000	POLICE & ORDINANCE FEES	1,500.00		1,250.00	2,750.00		
101-000-665.000	INTEREST EARNED	100,000.00		60,000.00	160,000.00		
101-000-667.000	STREET END & PROPERTY FEES	40,000.00	(5,000.00)		35,000.00		
101-000-670.000	BOAT SLIP FEES	28,000.00			28,000.00		
101-000-674.000	MISC DONATIONS & INCOME	5,000.00		61,000.00	66,000.00		
101-000-682.000	USE TAX & ELECTION FEES	16,000.00			16,000.00		
101-000-697.000	TRANSFER FROM FUND BALANCE	465,085.00			465,085.00		
101-000-699.000	TRANSFER FROM OTHER FUNDS	0.00			0.00		
Total Dept 000		5,839,675.00	(1,415,400.00)		4,424,275.00		
TOTAL REVENUES		5,839,675.00	(1,415,400.00)		4,424,275.00		

02/11/2025

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK
 PERIOD ENDING 02/28/2025
 % Fiscal Year Completed: 66.58

		REQUESTED		
		AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Expenditures				
Dept 101 - COUNCIL				
101-101-702.000	SALARY	8,600.00		8,600.00
101-101-720.000	FRINGE BENEFITS	800.00		800.00
101-101-801.000	CONTRACTUAL SERVICES	2,100.00		2,100.00
101-101-803.000	LEGAL FEES	250,000.00		250,000.00
101-101-831.000	CEMETERY FEES	6,800.00		6,800.00
101-101-860.000	EDUCATIONAL TRAINING	10,000.00		10,000.00
101-101-882.000	EVENTS/SERVICES	13,000.00		13,000.00
101-101-900.000	PRINTING & PUBLISHING	600.00		600.00
101-101-908.000	DUES & PUBLICATIONS	1,200.00	100.00	1,300.00
101-101-913.000	INSURANCE	2,800.00	400.00	3,200.00
Total Dept 101 - COUNCIL		295,900.00	500.00	296,400.00
Dept 173 - CITY ADMINISTRATION				
101-173-702.000	SALARY/WAGES	120,000.00		120,000.00
101-173-720.000	FRINGE BENEFITS	50,000.00		50,000.00
101-173-727.000	OFFICE SUPPLIES	1,800.00		1,800.00
101-173-801.000	CONTRACTUAL SERVICES	23,000.00	10,000.00	33,000.00
101-173-802.000	AUDIT	11,000.00	(525.00)	10,475.00
101-173-803.000	LEGAL FEES	60,000.00		60,000.00
101-173-850.000	TELEPHONES	2,200.00		2,200.00
101-173-860.000	EDUCATIONAL TRAINING	3,000.00	500.00	3,500.00
101-173-900.000	PRINTING & PUBLISHING	200.00		200.00
101-173-910.000	INSURANCE	2,500.00	260.00	2,760.00
101-173-970.000	CAPITAL OUTLAY	2,000.00		2,000.00
Total Dept 173 - CITY ADMINISTRATION		275,700.00	10,235.00	285,935.00
Dept 215 - CITY CLERK				
101-215-702.000	SALARY/WAGES	133,000.00		133,000.00
101-215-720.000	FRINGE BENEFITS	60,000.00		60,000.00
101-215-727.000	OFFICE SUPPLIES	2,000.00		2,000.00
101-215-801.000	CONTRACTUAL SERVICES	12,850.00		12,850.00
101-215-803.000	LEGAL FEES	7,500.00		7,500.00
101-215-820.000	ELECTIONS	25,000.00		25,000.00
101-215-850.000	TELEPHONES	900.00		900.00
101-215-860.000	EDUCATIONAL TRAINING	3,000.00		3,000.00
101-215-900.000	PRINTING & PUBLISHING	500.00		500.00
101-215-970.000	CAPITAL OUTLAY	2,000.00		2,000.00
Total Dept 215 - CITY CLERK		246,750.00	0.00	246,750.00

02/11/2025

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK

PERIOD ENDING 02/28/2025

% Fiscal Year Completed: 66.58

		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Dept 253 - CITY TREASURER				
101-253-702.000	SALARY/WAGES	95,000.00	(12,500.00)	82,500.00
101-253-720.000	FRINGE BENEFITS	39,000.00		39,000.00
101-253-727.000	OFFICE SUPPLIES	2,600.00		2,600.00
101-253-801.000	CONTRACTUAL SERVICES	5,800.00	30,000.00	35,800.00
101-253-803.000	LEGAL FEES	1,000.00		1,000.00
101-253-850.000	TELEPHONE	800.00		800.00
101-253-860.000	EDUCATIONAL TRAINING	2,500.00	1,000.00	3,500.00
101-253-900.000	PRINTING & PUBLISHING	500.00		500.00
101-253-913.000	INSURANCE	1,150.00	150.00	1,300.00
101-253-970.000	CAPITAL OUTLAY	2,000.00		2,000.00
Total Dept 253 - CITY TREASURER		150,350.00	18,650.00	169,000.00
Dept 257 - ASSESSING				
101-257-702.000	SALARY	1,800.00		1,800.00
101-257-720.000	FRINGE BENEFITS	180.00		180.00
101-257-727.000	OFFICE SUPPLIES	1,300.00		1,300.00
101-257-801.000	CONTRACTUAL SERVICES	39,750.00		39,750.00
101-257-804.000	BOARD OF REVIEW	300.00		300.00
101-257-807.000	TRIBUNAL CHARGEBACKS	1,500.00		1,500.00
101-257-850.000	TELEPHONES	750.00		750.00
101-257-860.000	EDUCATIONAL TRAINING	1,500.00		1,500.00
101-257-900.000	PRINTING & PUBLISHING	750.00		750.00
101-257-970.000	CAPITAL OUTLAY	2,000.00		2,000.00
Total Dept 257 - ASSESSING		49,830.00	0.00	49,830.00
Dept 265 - CITY HALL				
101-265-702.000	SALARY/WAGES	7,800.00	2,000.00	9,800.00
101-265-720.000	FRINGE BENEFITS	4,000.00	1,000.00	5,000.00
101-265-730.000	SUPPLIES	1,500.00		1,500.00
101-265-801.000	CONTRACTUAL SERVICES	14,000.00		14,000.00
101-265-850.000	TELEPHONE	500.00		500.00
101-265-900.000	PRINTING & PUBLISHING	150.00		150.00
101-265-913.000	INSURANCE	1,500.00	315.00	1,815.00
101-265-920.000	UTILITIES	5,200.00		5,200.00
101-265-930.000	REPAIRS & MAINTENANCE	5,000.00	5,000.00	10,000.00
101-265-946.000	EQUIPMENT RENTAL	1,000.00	1,500.00	2,500.00
101-265-970.000	CAPITAL OUTLAY	2,500.00	7,000.00	9,500.00
Total Dept 265 - CITY HALL		43,150.00	16,815.00	59,965.00

02/11/2025

REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK
 PERIOD ENDING 02/28/2025
 % Fiscal Year Completed: 66.58

		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Dept 301 - SHERIFF				
101-301-702.000	WAGES DEPUTIES	337,000.00		337,000.00
101-301-702.001	OVERTIME	10,000.00		10,000.00
101-301-702.002	RESERVE OFFICERS	11,500.00		11,500.00
101-301-748.000	FUEL & OILS	16,000.00		16,000.00
101-301-801.000	CONTRACTUAL SERVICES	0.00		0.00
101-301-803.000	LEGAL FEES	2,500.00		2,500.00
101-301-882.000	EVENTS/SERVICES	1,000.00		1,000.00
101-301-946.000	EQUIPMENT RENTAL	37,500.00		37,500.00
Total Dept 301 - SHERIFF		415,500.00	0.00	415,500.00
Dept 441 - PUBLIC WORKS				
101-441-702.000	SALARY/WAGES	160,000.00		160,000.00
101-441-720.000	FRINGE BENEFITS	137,000.00		137,000.00
101-441-730.000	SUPPLIES	6,000.00		6,000.00
101-441-740.000	UNIFORMS	3,600.00		3,600.00
101-441-755.000	TOOLS	3,000.00		3,000.00
101-441-799.000	PARKWAY TREES	3,000.00	3,000.00	6,000.00
101-441-801.000	CONTRACTUAL SERVICES	2,186,000.00	(1,550,000.00)	636,000.00
101-441-805.000	HOLIDAY LIGHTING	32,500.00		32,500.00
101-441-860.000	EDUCATIONAL TRAINING	3,500.00		3,500.00
101-441-882.000	EVENTS/SERVICES	500.00		500.00
101-441-900.000	PRINTING & PUBLISHING	500.00		500.00
101-441-913.000	INSURANCE	5,100.00	1,600.00	6,700.00
101-441-920.000	UTILITIES	5,300.00		5,300.00
101-441-926.000	STREET LIGHTS	27,000.00		27,000.00
101-441-930.000	REPAIRS & MAINTENANCE	1,500.00		1,500.00
101-441-932.000	SIDEWALK REPAIRS	20,000.00		20,000.00
101-441-945.000	CAPITAL OUTLAY	0.00		0.00
101-441-946.000	EQUIPMENT RENTAL	107,000.00		107,000.00
101-441-960.000	SIGNS	4,200.00	8,000.00	12,200.00
Total Dept 441 - PUBLIC WORKS		2,705,700.00	(1,537,400.00)	1,168,300.00

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 PERIOD ENDING 02/28/2025
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		REQUESTED		
		AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Dept 540 - CHAIN FERRY				
101-540-702.000	SALARY/WAGES	0.00		0.00
101-540-720.000	FRINGE BENEFITS	0.00		0.00
101-540-730.000	SUPPLIES	0.00		0.00
101-540-740.000	UNIFORMS	0.00		0.00
101-540-801.000	CONTRACTUAL SERVICES	0.00		0.00
101-540-860.000	EDUCATIONAL TRAINING	0.00		0.00
101-540-913.000	INSURANCE	0.00		0.00
101-540-930.000	REPAIRS & MAINTENANCE	0.00		0.00
101-540-946.000	EQUIPMENT RENTAL	0.00		0.00
Total Dept 540 - CHAIN FERRY		0.00	0.00	0.00
Dept 721 - PLANNING/ZONING				
101-721-702.000	SALARY/WAGES	64,500.00	(14,500.00)	50,000.00
101-721-720.000	FRINGE BENEFITS	27,000.00		27,000.00
101-721-727.000	OFFICE SUPPLIES	2,200.00	1,300.00	3,500.00
101-721-801.000	CONTRACTUAL SERVICES	168,000.00		168,000.00
101-721-803.000	LEGAL FEES	65,000.00		65,000.00
101-721-850.000	TELEPHONES	700.00		700.00
101-721-860.000	EDUCATIONAL TRAINING	3,200.00		3,200.00
101-721-900.000	PRINTING & PUBLISHING	3,000.00		3,000.00
101-721-908.000	DUES, FEES & PUBLICATIONS	500.00		500.00
101-721-913.000	INSURANCE	2,200.00	350.00	2,550.00
101-721-970.000	CAPITAL OUTLAY	2,500.00		2,500.00
Total Dept 721 - PLANNING/ZONING		338,800.00	(12,850.00)	325,950.00
Dept 723 - HISTORIC DISTRICT COMMISSION				
101-723-702.000	SALARY	41,870.00	(5,000.00)	36,870.00
101-723-720.000	FRINGE BENEFITS	19,750.00		19,750.00
101-723-727.000	OFFICE SUPPLIES	1,000.00		1,000.00
101-723-801.000	CONTRACTUAL SERVICES	5,000.00		5,000.00
101-723-803.000	LEGAL FEES	1,500.00		1,500.00
101-723-850.000	TELEPHONES	625.00		625.00
101-723-860.000	EDUCATIONAL TRAINING	1,200.00		1,200.00
101-723-900.000	PRINTING & PUBLISHING	300.00		300.00
101-723-908.000	DUES & PUBLICATIONS	250.00		250.00
Total Dept 723 - HISTORIC DISTRICT COMMISSION		71,495.00	(5,000.00)	66,495.00

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GL NUMBER	DESCRIPTION	2024-25		REQUESTED AMENDMENT	NEW AMENDED BUDGET
		ORIGINAL BUDGET	INCREASE (DECREASE)	02/28/2025	
Dept 730 - HARBOR					
101-730-801.000	CONTRACTUAL SERVICES	10,000.00			10,000.00
101-730-803.000	LEGAL FEES	0.00			0.00
101-730-931.000	WATERWAYS REPAIR	10,000.00		30,000.00	40,000.00
Total Dept 730 - HARBOR		20,000.00		30,000.00	50,000.00
Dept 751 - PARKS & RECREATION					
101-751-702.000	SALARY/WAGES	110,000.00			110,000.00
101-751-720.000	FRINGE BENEFITS	47,000.00			47,000.00
101-751-730.000	SUPPLIES	22,000.00			22,000.00
101-751-801.000	CONTRACTAUL SERVICES	45,000.00			45,000.00
101-751-809.000	GRANT PROJECTS	0.00			0.00
101-751-819.000	CHAIN FERRY REPAIRS	20,000.00			20,000.00
101-751-900.000	PRINTING & PUBLISHING	500.00			500.00
101-751-913.000	INSURANCE	2,700.00		900.00	3,600.00
101-751-920.000	UTILITIES	27,500.00			27,500.00
101-751-928.000	TRASH	15,000.00		10,000.00	25,000.00
101-751-930.000	REPAIRS & MAINTENANCE	50,000.00			50,000.00
101-751-946.000	EQUIPMENT RENTAL	50,000.00			50,000.00
101-751-960.000	SIGNS	500.00			500.00
101-751-970.000	CAPITAL OUTLAY	500,000.00			500,000.00
Total Dept 751 - PARKS & RECREATION		890,200.00		10,900.00	901,100.00
Dept 756 - OVAL BEACH					
101-756-702.000	SALARY/WAGES	130,000.00			130,000.00
101-756-720.000	FRINGE BENEFITS	32,500.00			32,500.00
101-756-730.000	SUPPLIES	12,000.00		10,000.00	22,000.00
101-756-801.000	CONTRACTUAL SERVICES	16,000.00			16,000.00
101-756-850.000	TELEPHONE	3,000.00			3,000.00
101-756-860.000	EDUCATIONAL TRAINING	1,000.00			1,000.00
101-756-900.000	PRINTING & PUBLISHING	2,000.00			2,000.00
101-756-913.000	INSURANCE	4,200.00			4,200.00
101-756-920.000	UTILITIES	14,000.00			14,000.00
101-756-930.000	REPAIRS & MAINTENANCE	10,000.00			10,000.00
101-756-946.000	EQUIPMENT RENTAL	25,000.00			25,000.00
101-756-960.000	SIGNS	500.00			500.00
101-756-970.000	CAPITAL OUTLAY	0.00		25,000.00	25,000.00
Total Dept 756 - OVAL BEACH		250,200.00		35,000.00	285,200.00

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PERIOD ENDING 02/28/2025

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		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Dept 758 - OVAL CONCESSION				
101-758-702.000	SALARY	35,000.00		35,000.00
101-758-720.000	FRINGE BENEFITS	5,000.00		5,000.00
101-758-730.000	SUPPLIES	38,000.00	12,000.00	50,000.00
101-758-801.000	CONTRACTUAL SERVICES	2,500.00		2,500.00
101-758-850.000	TELEPHONES	500.00		500.00
101-758-860.000	EDUCATIONAL TRAINING	500.00		500.00
101-758-920.000	UTILITIES	850.00		850.00
101-758-930.000	REPAIRS & MAINTENANCE	500.00		500.00
101-758-960.000	SIGNS	500.00		500.00
101-758-970.000	CAPITAL OUTLAY	1,500.00		1,500.00
Total Dept 758 - OVAL CONCESSION		84,850.00	12,000.00	96,850.00
Dept 760 - SPEAR BOAT LAUNCH				
101-760-801.000	CONTRACTUAL SERVICES	1,000.00		1,000.00
101-760-900.000	PRINTING & PUBLISHING	250.00		250.00
Total Dept 760 - SPEAR BOAT LAUNCH		1,250.00	0.00	1,250.00
Dept 965 - TRANSFERS				
101-965-998.202	TRANSFER TO MAJOR STREETS	0.00		0.00
101-965-998.203	TRANSFER TO LOCAL STREETS	0.00		0.00
101-965-998.390	TRANSFER TO FUND BALANCE	0.00		0.00
Total Dept 965 - TRANSFERS		0.00	0.00	0.00
TOTAL EXPENDITURES		5,839,675.00	(1,421,150.00)	4,418,525.00
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		5,839,675.00	(1,415,400.00)	4,424,275.00
TOTAL EXPENDITURES		5,839,675.00	(1,421,150.00)	4,418,525.00
NET OF REVENUES & EXPENDITURES		0.00	5,750.00	5,750.00
BEG. FUND BALANCE		6,261,158.85		
END FUND BALANCE		6,261,158.85		

Fund 202 - MAJOR STREETS

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REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK
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		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET

Revenues				
Dept 000				
202-000-538.000	COUNTY ROAD MILLAGE	95,000.00		95,000.00
202-000-546.000	ACT 51 FEES	120,000.00		120,000.00
202-000-665.000	INTEREST	5,000.00	5,000.00	10,000.00
202-000-697.000	TRANSFER FROM FUND BALANCE	0.00		0.00
202-000-699.000	DUE FROM LS & GF	100,000.00		100,000.00
Total Dept 000		320,000.00	5,000.00	325,000.00

TOTAL REVENUES		320,000.00	5,000.00	325,000.00
Expenditures				
Dept 463 - ROUTINE MAINTENANCE				
202-463-702.000	SALARY/WAGES	22,000.00		22,000.00
202-463-720.000	FRINGE BENEFITS	10,250.00		10,250.00
202-463-727.000	SUPPLIES	3,500.00		3,500.00
202-463-801.000	CONTRACTUAL SERVICES	216,250.00		216,250.00
202-463-930.000	REPAIRS & MAINTENANCE	3,500.00		3,500.00
202-463-946.000	EQUIPMENT RENTAL	22,000.00		22,000.00
Total Dept 463 - ROUTINE MAINTENANCE		277,500.00	0.00	277,500.00
Dept 464 - WINTER MAINTENANCE				
202-464-702.000	SALARY/WAGES	10,000.00	5,000.00	15,000.00
202-464-720.000	FRINGE BENEFITS	6,000.00		6,000.00
202-464-727.000	SUPPLIES	14,500.00		14,500.00
202-464-946.000	EQUIPMENTAL RENTAL	12,000.00		12,000.00
Total Dept 464 - WINTER MAINTENANCE		42,500.00	5,000.00	47,500.00
TOTAL EXPENDITURES		320,000.00	5,000.00	325,000.00

Fund 202 - MAJOR STREETS:				
TOTAL REVENUES		320,000.00	5,000.00	325,000.00
TOTAL EXPENDITURES		320,000.00	5,000.00	325,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00
BEG. FUND BALANCE		780,669.52		
END FUND BALANCE		780,669.52		

Fund 203 - LOCAL STREETS

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REVENUE AND EXPENDITURE REPORT FOR CITY OF SAUGATUCK
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		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Revenues				
Dept 000				
203-000-402.000	LOCAL ROAD MILLAGE	388,000.00	1,000.00	389,000.00
203-000-445.000	PENALTIES & INT ON TAXES	500.00		500.00
203-000-538.000	COUNTY ROAD MILLAGE	95,000.00		95,000.00
203-000-546.000	ACT 51 FEES	70,000.00		70,000.00
203-000-665.000	INTEREST	15,000.00	40,000.00	55,000.00
203-000-672.000	SPECIAL ASSESSMENTS	0.00		0.00
203-000-697.000	FUND BALANCE	0.00		0.00
203-000-699.000	DUE FROM GENERAL FUND	0.00		0.00
Total Dept 000		568,500.00	41,000.00	609,500.00
TOTAL REVENUES		568,500.00	41,000.00	609,500.00
Expenditures				
Dept 463 - ROUTINE MAINTENANCE				
203-463-702.000	SALARY/WAGES	17,500.00	5,000.00	22,500.00
203-463-720.000	FRINGE BENEFITS	9,000.00		9,000.00
203-463-727.000	SUPPLIES	2,500.00		2,500.00
203-463-801.000	CONTRACTUAL SERVICES	384,000.00		384,000.00
203-463-930.000	REPAIRS & MAINTENANCE	1,500.00		1,500.00
203-463-946.000	EQUIPMENT RENTAL	19,500.00	9,500.00	29,000.00
Total Dept 463 - ROUTINE MAINTENANCE		434,000.00	14,500.00	448,500.00
Dept 464 - WINTER MAINTENANCE				
203-464-702.000	SALARY/WAGES	10,000.00	10,000.00	20,000.00
203-464-720.000	FRINGE BENEFITS	7,000.00	3,000.00	10,000.00
203-464-727.000	SUPPLIES	10,000.00		10,000.00
203-464-946.000	EQUIPMENT RENTAL	7,500.00	5,000.00	12,500.00
Total Dept 464 - WINTER MAINTENANCE		34,500.00	18,000.00	52,500.00
Dept 965 - TRANSFERS				
203-965-998.202	TRANSFER TO MAJOR STREETS	100,000.00		100,000.00
203-965-998.390	TRANSFER TO FUND BALANCE	0.00		0.00
Total Dept 965 - TRANSFERS		100,000.00	0.00	100,000.00
TOTAL EXPENDITURES		568,500.00	32,500.00	601,000.00

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		REQUESTED		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Fund 203 - LOCAL STREETS:				
TOTAL REVENUES		568,500.00	41,000.00	609,500.00
TOTAL EXPENDITURES		568,500.00	32,500.00	601,000.00
NET OF REVENUES & EXPENDITURES		0.00	8,500.00	8,500.00
BEG. FUND BALANCE		2,249,673.95		
END FUND BALANCE		2,249,673.95		
Fund 592 - WATER AND SEWER				
Revenues				
Dept 000				
592-000-610.000	WATER TAP FEES	1,000.00		1,000.00
592-000-610.005	WATER INFRA STRUCTURE	150,000.00		150,000.00
592-000-611.000	SEWER TAP FEES	1,000.00		1,000.00
592-000-665.000	INTEREST	3,000.00	10,000.00	13,000.00
592-000-699.000	TRANSFER FUND BALANCE	0.00		0.00
Total Dept 000		155,000.00	10,000.00	165,000.00
TOTAL REVENUES		155,000.00	10,000.00	165,000.00
Expenditures				
Dept 536 - WATER AND SEWER SYSTEMS				
592-536-801.000	CONTRACTUAL SERVICES	5,000.00	10,000.00	15,000.00
592-536-970.000	CAPITAL OUTLAY	150,000.00		150,000.00
Total Dept 536 - WATER AND SEWER SYSTEMS		155,000.00	10,000.00	165,000.00
TOTAL EXPENDITURES		155,000.00	10,000.00	165,000.00
Fund 592 - WATER AND SEWER:				
TOTAL REVENUES		155,000.00	10,000.00	165,000.00
TOTAL EXPENDITURES		155,000.00	10,000.00	165,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00
BEG. FUND BALANCE		574,514.33		
END FUND BALANCE		574,514.33		

Fund 661 - MOTOR POOL FUND

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		REQUESTED AMENDMENT		
		2024-25	02/28/2025	NEW AMENDED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE (DECREASE)	BUDGET
Revenues				
Dept 000				
661-000-579.000	GRANTS RECEIVED	0.00		0.00
661-000-664.000	MOTOR POOL REVENUE	240,000.00		240,000.00
661-000-665.000	INTEREST	10,000.00	11,000.00	21,000.00
661-000-673.000	SALE OF FIXED ASSETS	0.00		0.00
661-000-697.000	TRANSFER FROM FUND BALANCE	508,500.00		508,500.00
Total Dept 000		758,500.00	11,000.00	769,500.00
TOTAL REVENUES		758,500.00	11,000.00	769,500.00
Expenditures				
Dept 443 - MOTOR POOL				
661-443-702.000	SALARY/WAGES	41,000.00		41,000.00
661-443-720.000	FRINGE BENEFITS	16,000.00		16,000.00
661-443-727.000	SUPPLIES	7,500.00		7,500.00
661-443-748.000	FUEL & OILS	35,000.00		35,000.00
661-443-750.000	TIRES & BATTERIES	10,000.00		10,000.00
661-443-755.000	SMALL TOOLS	2,500.00		2,500.00
661-443-801.000	CONTRACTUAL SERVICES	5,000.00		5,000.00
661-443-850.000	TELEPHONES	6,000.00		6,000.00
661-443-913.000	INSURANCE	11,500.00		11,500.00
661-443-920.000	UTILITIES	9,000.00		9,000.00
661-443-930.000	REPAIRS & MAINTENANCE	35,000.00	11,000.00	46,000.00
661-443-968.000	DEPRECIATION	0.00		0.00
661-443-970.000	CAPITAL OUTLAY	580,000.00		580,000.00
Total Dept 443 - MOTOR POOL		758,500.00	11,000.00	769,500.00
TOTAL EXPENDITURES		758,500.00	11,000.00	769,500.00
Fund 661 - MOTOR POOL FUND:				
TOTAL REVENUES		758,500.00	11,000.00	769,500.00
TOTAL EXPENDITURES		758,500.00	11,000.00	769,500.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00
BEG. FUND BALANCE		1,299,216.12		
END FUND BALANCE		1,299,216.12		

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GL NUMBER	DESCRIPTION	REQUESTED AMENDMENT		
		2024-25 ORIGINAL BUDGET	02/28/2025 INCREASE (DECREASE)	NEW AMENDED BUDGET
TOTAL REVENUES - ALL FUNDS		7,958,914.00	(1,348,400.00)	6,610,514.00
TOTAL EXPENDITURES - ALL FUNDS		7,958,914.00	(1,362,650.00)	6,596,264.00
NET OF REVENUES & EXPENDITURES		0.00	14,250.00	14,250.00
BEG. FUND BALANCE - ALL FUNDS		11,218,602.33		
END FUND BALANCE - ALL FUNDS		11,218,602.33		