



City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: May 12, 2025

SUBJECT: Right of Way Signage Request

DESCRIPTION:

The Saugatuck - Douglas Garden Club has applied for a right of way signage to be displayed on the Saugatuck Pallete sign from July 11 through July 19 to advertise the Annual Garden Walk to take place on July 19. ***There are already two banners to be displayed, if approved this will be the third to be displayed during this period.***

The City Council may approve a banner as an exception, as listed in section 150.30(H). The conditions for approval of the exception are as follows:

1. The sign does not create a traffic vision obstruction;
2. The sign does not create a pedestrian traffic obstruction;
3. The sign is compatible with the surroundings and is not uniquely out of character for the community;
4. The sign does not create a situation which could be detrimental to health safety, or welfare; and,
5. The banner shall be displayed for no more than three 14-day periods between January 1 and December 31 of any year.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

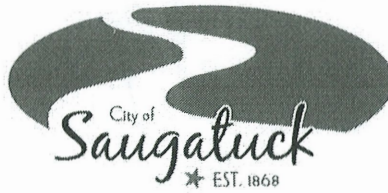
N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Move to approve/deny the right of way sign application from the Saugatuck-Douglas Garden club for the dates on July 11-15 to the Annual Garden Walk.



Right of Way Sign Application

APPLICANTS INFORMATION

APPLICATION NUMBER _____

Name Saugatuck-Douglas Garden Club Address / PO Box % Carla Vacco + Claudia Burg
City Fennville State MI Zip 49408 Phone 815/545-3545 + 616/401-0527
E-Mail e_goddess@ameritech.net (Carla Vacco)
Signature Carla J. Vacco Date 7-10-2025

SIGN DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Type: Number of Yard Signs 8 Number of Banners 1
Dates to be displayed 7-19-2025
Further Comments: Banner to be displayed July 11, 2025

PLEASE INCLUDE THE FOLLOWING INFORMATION

Pursuant to Section 150.30, please attach the following supporting documents when applying for sign approval

Y N NA

- ☒ ☐ ☐ Dimensions and type of each proposed sign 18x24 + 1-6' Banner
☐ ☐ ☐ Map showing the location of each sign
☒ ☐ ☐ Explanation of how each sign will be attached and secured metal stakes

Pursuant to Section 150.30(H), please to the following questions:

- ☐ ☒ ☐ Will the signs create a traffic vision obstruction?
☐ ☒ ☐ Will the signs create a pedestrian traffic obstruction?
☒ ☐ ☐ Are the signs compatible with the surroundings and is not uniquely out of character for the community? and
☐ ☒ ☐ Do the signs create a situation which could be detrimental to health, safety, or welfare?