



CITY COUNCIL SPECIAL MEETING

June 4, 2025, 6:00 p.m.

This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.

The meeting will also be available live, virtually on Zoom.

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda Changes (Additions/Deletions)**
- 4. Public Comment on Agenda Items Only (Limit 3 minutes)**
- 5. Approval of Minutes:**
 - A.** Regular City Council Meeting Minutes – May 27, 2025. *(Voice Vote) Pg.2*
- 6. Public Hearing:**
 - A.** Budget for Fiscal Year 2025-2026. *Pg.10*
- 7. Discussion Items:**
 - A.** Budget for Fiscal Year 2025-2026 – Resolution 250604-A. *Pg.10*
 - B.** Change in the City's Schedule of Fees - Resolution No. 250604-B & Resolution No. 250604-C. *Pg.87*
- 8. Public Comments (Limit 3 minutes)**
- 9. Correspondence**
- 10. Council Comments**
- 11. Adjourn**

NOTICE:

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 -or-
(646) 518-9805**

Then enter "Meeting ID":
2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:
rcummins@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or jwotlers@saugatuckcity.com for further information.



CITY COUNCIL REGULAR MEETING MINUTES May 27, 2025

The City Council met to have a Regular Council Meeting at City Hall.
102 Butler St., Saugatuck, MI 49453.

The meeting was called to order by Mayor Anderson at 6:30 p.m.

Pledge of Allegiance.

Attendance:

Present: Mayor Anderson, Mayor Pro-Tem Stanton, and Councilmembers Clark, Dean, Muncey, and Peterson.

Absent: Gardner.

Motion by Dean, second by Stanton to excuse Councilmember Gardner. Via voice vote, motion carried 6-0.

Others Present: City Manager Cummins, DPW Superintendent Herbert, Clerk Wolters and Attorney Witte.

Mayor's Comments:

Mayor Anderson expressed gratitude to everyone involved in the Memorial Day parade, noting how nice it was and how great it was to see so many people out enjoying the day. She also shared her excitement about the official opening of Saugatuck Wilds happening Thursday morning. After previewing the trails with the City Manager Cummins and DPW Superintendent Herbert, she described the area as beautiful and peaceful, calling it something truly special.

City Manager Comments:

1. Storm Response:

He commended the Fire Department and Public Works team for their quick and dedicated response to the recent severe weather and high winds. The entire DPW team responded overnight, clearing trees and blocked streets, with one staff member working straight through the night. The county declared a local state of emergency, and the city submitted expenses for potential reimbursement.

2. Saugatuck Wilds & Maple Street Open House:

Cummins echoed excitement about the Saugatuck Wilds ribbon-cutting on Thursday. He also announced a public open house on June 3 for the Maple Street project, where residents can review the proposed sidewalk and street plans, see which trees might be removed, and give feedback.

3. New CVB Wall Display:

He thanked the Convention and Visitors Bureau (CVB) for the new "drugstore wall" display downtown, which features guides, event info, and a QR code linking to up-to-date details—helpful for both locals and visitors.

4. **Billing Issue:**

Cummins acknowledged a recent billing date issue affecting some Kalamazoo Lake Sewer & Water Authority customers who received postcards instead of digital bills. The issue is being addressed, and more information will be shared soon.

5. **Election Audits:**

He praised Clerk Wolters and Deputy Clerk Williams and the election inspectors for their continued success during recent election audits, highlighting their adherence to proper processes and professionalism.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Item Only: None.

Consent Agenda:

- A. Approval of Workshop Meeting Minutes for May 21, 2025.
- B. Approval of Closed Session Minutes for May 21, 2025.
- C. Change Order #1 for Mt. Baldhead Restroom Replacement.
- D. Change Order #2 for 2024 Asphalt Repairs.

Motion by Stanton, second by Muncey to approve the consent agenda. Via roll call vote, motion carried 6-0.

Staff Reports, Boards, Commissions & Committees:

The City Manager, Treasurer, Clerk, Director of Planning & Zoning, Department of Public Works and Engineer submitted status reports on current activities since the last regular council meeting for their respective departments.

Fire District Administration:

Dan Fox's fire report covered several key points:

1. April call volumes were on par with previous months, with EMS calls making up 64% of total calls.
2. **The fire district's budget for 2025-2026 includes:**
 - Plans for a second fire station at 415 Wiley
 - One-time 0.4 mill increase for water/sewer improvements
 - Funding for two additional full-time firefighters/inspectors and a full-time administrative aid position
3. **Facility challenges at the current station:**
 - Physical capacity limitations
 - Two-inch water main needs upgrading to four inches
 - Second-floor sleeping rooms need sprinklers
4. **Call volume statistics show:**
 - 130% increase in calls over 20 years
 - 56% of EMS calls originate south of the Kalamazoo River
 - \$1.1 million raised through grants, cost recovery, and donations
5. Ongoing negotiations with Life EMS about service funding, with potential annual cost increase.

Interurban Board:

Councilmember Muncey's Interurban report highlighted:

1. Service expansion to Laketown Township and Fennville began in May
2. **Ridership statistics:**
 - 314 new riders from Laketown Township
 - Currently 600 more riders than usual for this time of year
3. **Upcoming developments:**
 - Plans to finalize building expansion
 - Considering repaving and improvements to accommodate growth
 - Slight increase in employee insurance premiums from 4.5% to 9%
4. **Parking recommendations:**
 - Encouraged people to use Interurban to address downtown parking issues
 - Mentioned parking options at the high school lot and Douglas
 - High school parking lot will start in the last week of June and continue through summer

Kalamazoo Lake Sewer & Water Authority:

Councilmember Clark's Kalamazoo Lake Sewer and Water Authority report covered:

1. **Wastewater Operations:**
 - April monthly operating report submitted
 - Hydrant flushing and flow testing completed in late April
 - 587 hydrants flushed, with 17 requiring mechanical repairs
2. **Power Outage Impact:**
 - Sewer pumping stations affected during recent power outage
 - Crews rotated portable generators
 - No reported residential sewer backups
3. **Water Sampling:**
 - Conducted on May 14 for EPA unregulated contaminant rule
 - Readings were well below any level of concern
4. **Upcoming Audit:**
 - Expecting fiscal year 2025 audit results at the June meeting

Kalamazoo Lake Harbor Authority:

Councilmember Peterson noted the next meeting will have Greg Weykamp, owner of Edgewater Resources at the meeting to discuss the new role of the Harbor Authority. There have been over 650 respondents to the no wake survey. City Manager Cummins will follow up with Douglas and Township on a hard cut off date for the survey.

Zoning Board of Appeals: None.

Historic District Commission: None.

Planning Commission:

Councilmember Clark's Planning Commission report focused on three main topics:

1. Master Plan:

- Douglas and the township are pursuing independent master plans
- Saugatuck will develop its own plan
 - Planning to solicit community input through:
 - Surveys
 - Pop-up events
 - At least one special meeting
 - Potential community input starting in July

2. Sign Regulations:

- Addressing Supreme Court requirements about content-neutral zoning
- Developing broad sign categories (e.g., yard signs)
- Creating generic regulations for sign size and duration
- Aiming to simplify regulations to avoid content discrimination

3. Zoning Map Simplification:

- Merging multiple zones with similar characteristics
- Reviewing zones to find common ground
- Goal is to consolidate zones without impacting property rights

Parks and Public Works Committee:

Councilmember Stanton's Parks and Public Works Committee report focused on three main council priorities:

1. Mount Bald Head Vegetation:

- Allegan Conservation District will evaluate vegetation
- Confirmed no active erosion
- Will provide recommendations for plantings

2. Invasive Species:

- Ongoing milfoil treatment
- Create a website landing page with recommendations
- Helping residents understand how to manage invasive plants

3. Wayfinding and Signage:

- Planning a city signage refresh and rebranding
- Discussing immediate signage needs for Saugatuck Harbor Natural Area
- Recommendations from West Michigan Land Conservancy about protecting pathways

Additional context:

- Committee members are researching projects without using staff time
- Focusing on educational initiatives and future planning
- Preparing recommendations for City Council review
- Emphasizing that final decisions remain with the City Council

Tri-Community Non-Motorized Trail Study Committee:

Scott Dean's Tri-Community discussion focused on the motorized trail project:

1. Meeting Highlights:

- Good attendance from municipalities with respectful dialogue
- MDOT representative participated via Zoom, Friends of Blue Star Trail also participated
- Recognized the tribe's role as a sovereign government

- Continuing ongoing discussions
- Project requires patience as all parties remain committed to the project
- Maintaining open communication while working through challenges

Water System Operations Contract Advisory Committee:

Councilmember Clark noted that they will be reviewing a new draft soon.

Wildlife Management Committee, Councilmember Dean:

Scott Dean's wildlife management discussion centered on deer population control:

1. Deer Population Assessment:

- Drone footage revealed over 103 deer in a small area near Christian Neighbors Church
- Large herd primarily on one side of the river
- Potential significant population issues

2. Tri-Community Approach:

- Meetings planned with lawyers, city manager, and county sheriff
- Discussing potential ordinances for wildlife management
- Differences in approach between Douglas and Saugatuck

3. Proposed Control Strategies:

- Considering lethal means to control deer population
- Potential coordinated culling effort with neighboring communities
- Targeting does to reduce reproduction
- Professional sharpshooters estimated at \$300 per animal

4. Rationale for Management:

- Prevent population self-correction through starvation
- Reduce disease transmission risks
- Address habitat changes that have eliminated natural predators

5. Potential Next Steps:

- Explore culling in isolated areas like old orchard behind Christian Neighbors Church
- Potentially share costs with Douglas and township
- Recognizing culling would need to be an annual activity

Approval of Accounts Payable:

Motion by Stanton, second by Clark to approve the accounts payable in the amount of \$72,459.71. Via roll call vote, motion carried 6-0.

Public Hearing: None.

Unfinished Business: None.

New Business:

Fire Department Budget for Fiscal Year 2025-2026:

Motion by Muncey, second by Stanton to adopt the Saugatuck Township Fire District Budget for the fiscal year 2025-2026. Via roll call vote, motion carried 6-0.

Front-End Loader Replacement:

Motion by Muncey, second by Clark to approve the purchase of one Caterpillar 938 Wheel-Loader from Michigan CAT in the amount of \$273,292.50, through the State's MiDEAL purchasing program. Via roll call vote, motion carried 6-0.

Updates to Personnel Policies Manual:

Motion by Muncey, second by Stanton to approve the updated personnel policies manual. Via roll call vote, motion carried 6-0.

Administrative/Project Coordinator Position:

Motion by Muncey, second by Stanton to approve the job description and addition of a full-time Administrative/Project Coordinator for the Department of Public Works. Via roll call vote, motion carried 6-0.

Temporary Signage at Holland/Blue Star:

Motion by Dean, second by Peterson to direct the City Manager to temporarily re-locate the Saugatuck sign along the river to Holland/Blue Star until new signage is designed and approved. Via voice vote, motion carried 6-0.

Public Comment:

Dan Fox thanked the council on behalf of the Saugatuck Township Fire Department for the fire budget discussion and noted that Douglas and Township adopted already.

Correspondence:

Renee Zita provided correspondence on the condition of the Mt. Baldhead steps.
Clerk Wolters provided notice of upcoming boards and committee openings.

Council Comments:

Councilmember Peterson enjoyed the good discussion. Councilmember Stanton relieved a lot of her concerns regarding PPW and will work with Stanton on any additional questions she may have.

Lauren Stanton's council comments covered:

Saugatuck Wilds Nature Preserve:

- Ribbon cutting ceremony on Thursday at 11am
- Trail conditions are muddy
- Advised wearing boots and being aware of ticks

Memorial Day Parade:

- Thanked volunteers for organizing the event
- Acknowledged local veterans who participated

Town Activity:

- Noted a busy weekend with sunshine
- Highlighted increased business activity as an unofficial summer kickoff

Kalamazoo Lake Water Levels:

- Reported extremely low water levels
- Mentioned boats getting stuck at the red dock
- Suggested the need for signage or markers to warn boaters about shallow areas
- Expressed concern about expensive towing for large boats stuck in low spots

Scott Dean's council comments focused on three main points:

Election and Staff Performance:

- Congratulated the city clerk on a safe and secure election that passed audit with flying colors

Storm Response Appreciation:

- Praised first responders and city staff, particularly DPW
- Specifically highlighted the courage of staff working at 2:30 AM during the storm with live power lines
- Commended the quick restoration of city streets and power
- Recognized Ryan Cummins and Scott Herbert for their leadership during the storm response

Detailed Acknowledgment of Staff Efforts:

- Emphasized the dedication and perseverance of city workers
- Noted the challenges of responding to emergency situations
- Expressed pride in how quickly the city recovered from the severe weather event

Gregory Muncey's council comments covered several topics:

Radio Show City Manager Ryan Cummins on 92.7 The Van

- Discussed storm recovery, park updates, and upcoming events
- Felt they could have done another half-hour segment

Garden Club Appreciation:

- Recognized the club's efforts in downtown beautification and highlighted the garden club's work as essentially volunteer-driven
- Mentioned helping raise funds and now being part of the city budget
- Noted 37 downtown pots were planted
- Gave a "pep talk" to kids about community service and volunteering

Pride Week Announcement:

- June 1st Kicks Off Pride Week
- Festivities primarily in Douglas
- Mentioned a big kickoff party in Dougals
- Encouraged people to check the website or tune into 92.7 for more information

Joe Clark's council comments focused on three main points:

Staff and City Performance:

- Praised staff for their efforts during the storm
- Noted the city was spotless after Memorial Day weekend
- Commended DPW team for their thorough cleanup and maintenance

Memorial Day Ceremony:

- Found the event moving and well-organized
- Impressed by the participation Councilmember Dean with a firearm
- Highlighted the ceremony's significance

School Music Program:

- Expressed amazement at the number of students in the music program
- Noted the impressive participation given the school's size
- Thanked those running the music department
- Emphasized the importance of music in grounding children

Mayor Holly Anderson's council comments were brief and focused on two main points:

Radio Show Appreciation:

- Praised City Manager Ryan Cummins for his interview on 92.7 The Van
- Noted the interview provided great information about the city

Team Effectiveness:

- Emphasized the importance of having challenging discussions
- Highlighted the value of listening and learning from each other
- Commended the council for being an effective team

Adjournment:

Motion by Stanton, second by Clark to adjourn the meeting. Upon voice vote, motion carried 6-0. Mayor Anderson adjourned at 8:04 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk



**RECOMMENDED
Annual Budget
Fiscal Year
July 1, 2025 – June 30, 2026**

CITY OF SAUGATUCK

ANNUAL BUDGET

FOR THE FISCAL YEAR

July 1, 2025 – June 30, 2026

102 Butler Street
PO Box 86
Saugatuck, MI 49453

(269) 857-2603 phone

FOR
Saugatuck City Council

Holly Anderson, Mayor
Lauren Stanton, Mayor Pro Tem
Joe Clark, Council Member
Scott Dean, Council Member
Russ Gardner, Council Member
Gregory Muncey, Council Member
Chris Peterson, Council Member

PREPARED BY
Ryan Cummins, City Manager
Nicole Bredeweg, City Treasurer/Finance Director

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TO: City Council

FROM: Ryan Cummins, City Manager

DATE: June 4, 2025

SUBJECT: Recommended Budget for Fiscal Year 2025/2026

INTRODUCTION:

In accordance with the City Charter, I am pleased to present the recommended budget for the City of Saugatuck for fiscal year 2025-2026. This budget reflects the City Council's and my commitment to responsible fiscal management while ensuring the continued delivery of essential services to our residents and visitors.

BUDGET DEVELOPMENT PROCESS:

The budget presented here is the culmination of a collaborative effort. It considers the City Council's goals and priorities, public feedback, community needs, essential services, and anticipated revenues.

ESTABLISHED GOALS:

- **Operations, Public Health and Safety** - We will maintain a culture of fiscal responsibility and friendly, honest, and transparent government. We will partner with the Fire District and Sheriff's office to ensure we take the right measures to keep our community safe.
- **Infrastructure** - We will focus on maintaining and improving current infrastructure while planning and saving for future needs.
- **Parks and Recreation** - We understand that our natural resources are the foundation of residents' quality of life and our tourism economy and will invest to sustain and enhance them.

BUDGET HIGHLIGHTS:

The attached presentation highlights the proposed budget which involves the following:

- **Maintaining a Low Operating Millage Rate:** The proposed operating millage rate remains much lower than nearly all nearby communities, reflecting our commitment to fiscal responsibility.

- **Healthy Fund Balances:** The proposed budget proposes the use of reserves to fund several capital projects while maintaining adequate reserves for a “rainy day” far above the current policy goal.
- **Strategic Investments:** The budget allocates resources for infrastructure improvements including Mt. Baldhead, Blue Star Trail, street resurfacing, waterfront repairs, and Maple Street (water main, lead service lines, sidewalk, stormwater, and road replacement). The budget also provides for staff wage increases, updated master plan, deer management, invasive species treatment, and rebranding (logo, signage, website). It also invests in planning for future projects including the City Hall interior, Elizabeth Street (watermain and road), and Park Street.
- **Water Infrastructure Fee:** A water infrastructure fee increase is proposed to ensure long-term sustainability of our water system.

PUBLIC HEARING AND BUDGET ADOPTION:

A public hearing on the final budget is required to be held as provided by law and has been scheduled for June 4, 2025. The City Council is required, not later than June 30 of each year, to adopt by resolution a final budget for the ensuing fiscal year and make appropriations.

An appropriation should be viewed as an authorization to spend and not a mandate to spend. An appropriation provides authority, not cash. It indicates that, if the revenue is there, it may be spent in a certain way. The budget, while often viewed as a financial instrument, is first a planning and management tool and second an accounting device.

SAMPLE MOTION:

Motion to approve Resolution No. 250604-A to adopt the general appropriations act for fiscal year 2025-2026.



Proposed Budget Presentation
Fiscal Year 2025-2026

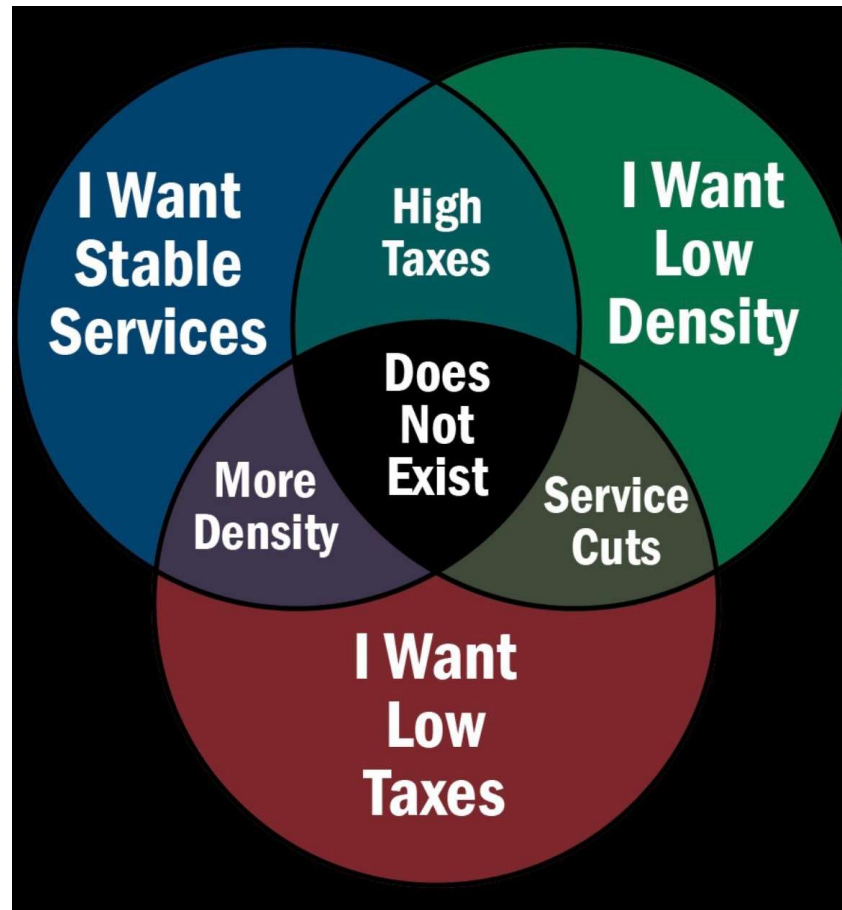
PURPOSE AND DEVELOPMENT

The overriding purpose of the budget can be defined in three key points:

- Allocation of public resources over time and among public operations.
- Accountability to the public for the expenditure of public funds.
- Maintenance of financial stability of the City of Saugatuck.



BUDGET PROCESS



**FISCAL YEAR
2025/2026**

CITY OF SAUGATUCK

Vision

Saugatuck is an inclusive waterfront community that welcomes all. City residents enjoy a great quality of life living in one of the country's highest-rated tourist destinations. Saugatuck is a vibrant, inviting community with a talented and dedicated staff, great schools, an active tourist-based economy, stable property values, and sense of history as the community moves into the future. Residents and visitors enjoy a unique, small-town atmosphere, exceptional parks, and access to beautiful natural resources.

Goals and Priorities

Saugatuck City Council sets the goals and priorities that reflect our vision and guide decision-making. The priorities-setting process forms the basis of Council's consensus on the projects that impact City residents, businesses, visitors, and the community as a whole. City Administration uses Council's vision and priorities to direct work activities and allocate staff and financial resources. City Council's priorities are dynamic and will be reviewed and modified as needed to reflect citizen input and changes in the external environment.

Operations, Public Health and Safety

Goal: We will maintain a culture of fiscal responsibility and friendly, honest, and transparent government. We will partner with the Fire District and Sheriff's office to ensure we take the right measures to keep our community safe.

Priorities

- Finish new water-sewer agreement
- Update water-sewer infrastructure fees
- Manage Dune Ridge litigation (potentially multi-year)
- Evaluate and implement solutions to parking issues (multi-year)
- Evaluate and implement Wildlife Committee recommendations
- Negotiate sale or lease of old landfill
- Update Land Use/Tri-Community Master Plan (multi-year)
- Improve profits from Oval Beach concessions
- Update zoning districts and signage regulations
- Refresh website
- Review and update older policies
- Develop and implement safety protocols, including for parades

Infrastructure

Goal: We will focus on maintaining and improving current infrastructure while planning and saving for future needs.

Priorities

- Complete Maple Street design and construction
- Finalize AT&T cellular agreement and installation
- Make repairs to seawall, sidewalks, and stairs
- Inspect culverts
- Plan for Park Street improvements
- Renovate City Hall interior (potentially multi-year)
- Develop more comprehensive Capital Improvement Plan (CIP)
- Evaluate long-term funding options for CIP
- Maintain and resurface roads
- Repair Chain Ferry landing and arbor
- Plan for lead service line replacement
- Begin planning for Elizabeth Street design and construction
- Update signage and wayfinding

Parks and Recreation

Goal: We understand that our natural resources are the foundation of residents' quality of life and our tourism economy and will invest to sustain and enhance them.

Priorities

- Construct Mt. Baldhead bathroom
- Complete Mt. Baldhead platform design; begin construction
- Restore Mt. Baldhead vegetation
- Treat invasive species
- Refresh Village Square Courts (donor funded)
- Continue to advance Blue Star Trail (multi-year)
- Monitor and mitigate low water level impacts
- Evaluate community foundation options to accept citizen donations
- Expand holiday lighting to Water and Griffith streets

www.saugatuckcity.com

CITY AT A GLANCE

Census Population: 865

Square Miles: 1.47

Housing Units: 916

Median Household Income: \$113,309

Median Age: 58

Parks: 330 acres

- Oval Beach, Saugatuck Harbor Natural Area, Mt. Baldhead , Coghlin Park, Jones Park, Cook Park, Wicks Park, Willow Park, Peterson Preserve and Village Square Park.

Roads: 11.5 miles.

Water Utilities: 298 curb stop valves, 138 fire hydrants, 302 system valves, and 14.6 miles of main.

Sanitary Sewer Utilities: 17 lift stations, 259 manholes, and 4.8 miles of gravity/force main.

Storm Sewer Utilities: 84 manholes, 68 catch basins, 51 outfalls and 6.7 miles of gravity main.

ORGANIZATION

12 Full Time Staff

- City Manager
- City Treasurer/Finance Officer
- City Clerk
- Deputy City Clerk/Administrative Assistant
- Director of Planning and Zoning
- Department of Public Works Superintendent
- DPW Administrative/Project Coordinator - Pending
- Assistant DPW Supervisor
- DPW Oval Beach Manager/Equipment Operator/Maintenance Worker
- DPW Equipment Operator/Maintenance Workers (3)

4 Seasonal DPW Maintenance Staff

25 Seasonal Oval Beach Staff

Contracted City Attorney

Contracted Sheriff's Deputies

Contracted Engineer

Contracted Planner

Contracted Assessor

WHERE WILL EACH TAX DOLLAR GO?

TAXING ENTITY	TOTAL MILLAGE RATE
CITY OF SAUGATUCK OPERATING	10.1676
CITY OF SAUGATUCK ROADS	1.6726
CITY OF SAUGATUCK ROAD DEBT	1.4000
SCHOOL STATE EDUCATION	6.0000
SCHOOL OPERATING*	18.0000
SCHOOL DEBT	3.4500
SCHOOL BLDG/SITE	0.4921
SCHOOL RECREATION	0.2460
SCHOOL INTERMEDIATE DISTRICT	6.0962
ALLEGAN COUNTY OPERATING	5.1619
ALLEGAN COUNTY MED CARE	0.2426
ALLEGAN COUNTY CONSERVATION	0.0970
ALLEGAN COUNTY ROADS	1.0000
ALLEGAN COUNTY SENIORS	0.4887
INTERURBAN TRANSIT AUTHORITY	0.4913
DISTRICT LIBRARY	0.4388
DISTRICT LIBRARY DEBT	0.2480
FIRE DISTRICT	2.9000

VOTED EXPIRES 2031
VOTED EXPIRES 2028

*Non-Principal Residence Only

Principal Residence Exemption Properties



67% Other Taxing Entities

33% City of Saugatuck

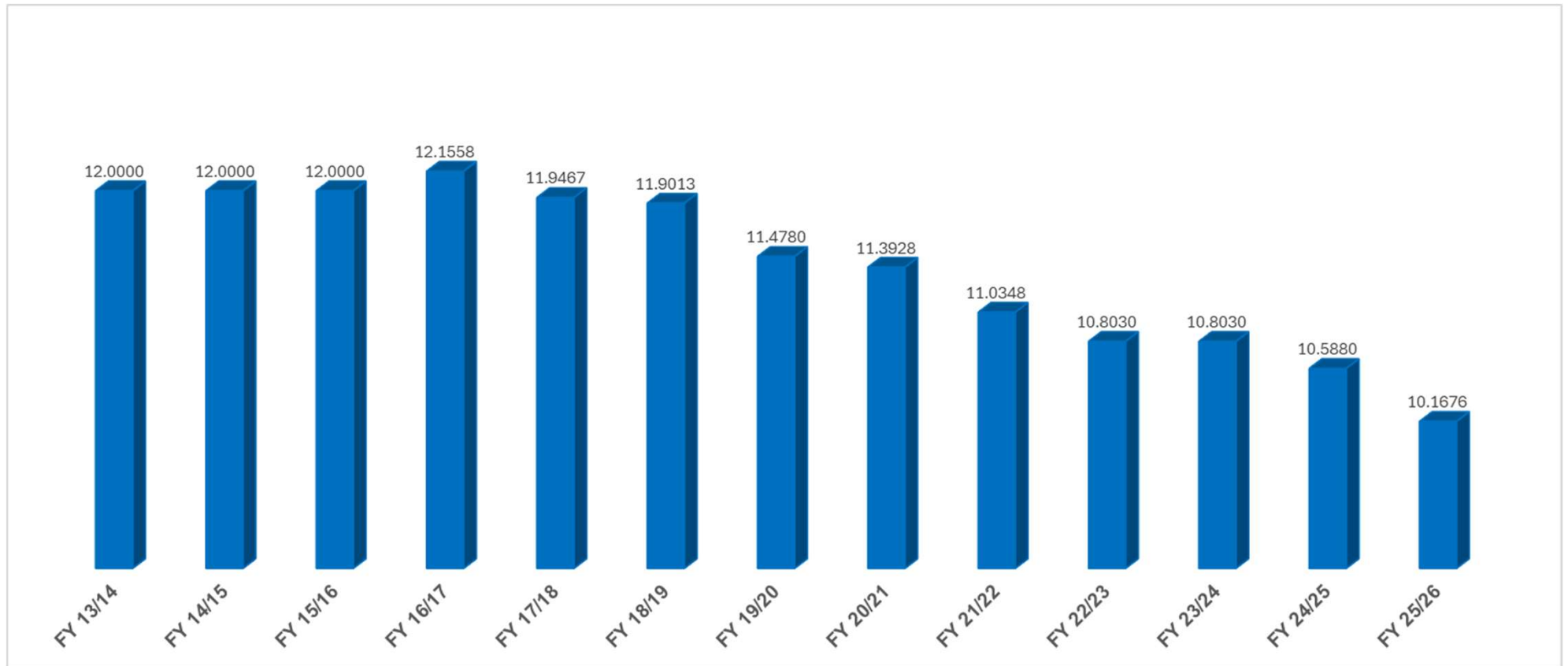
Non-Principal Residence Exemption Properties



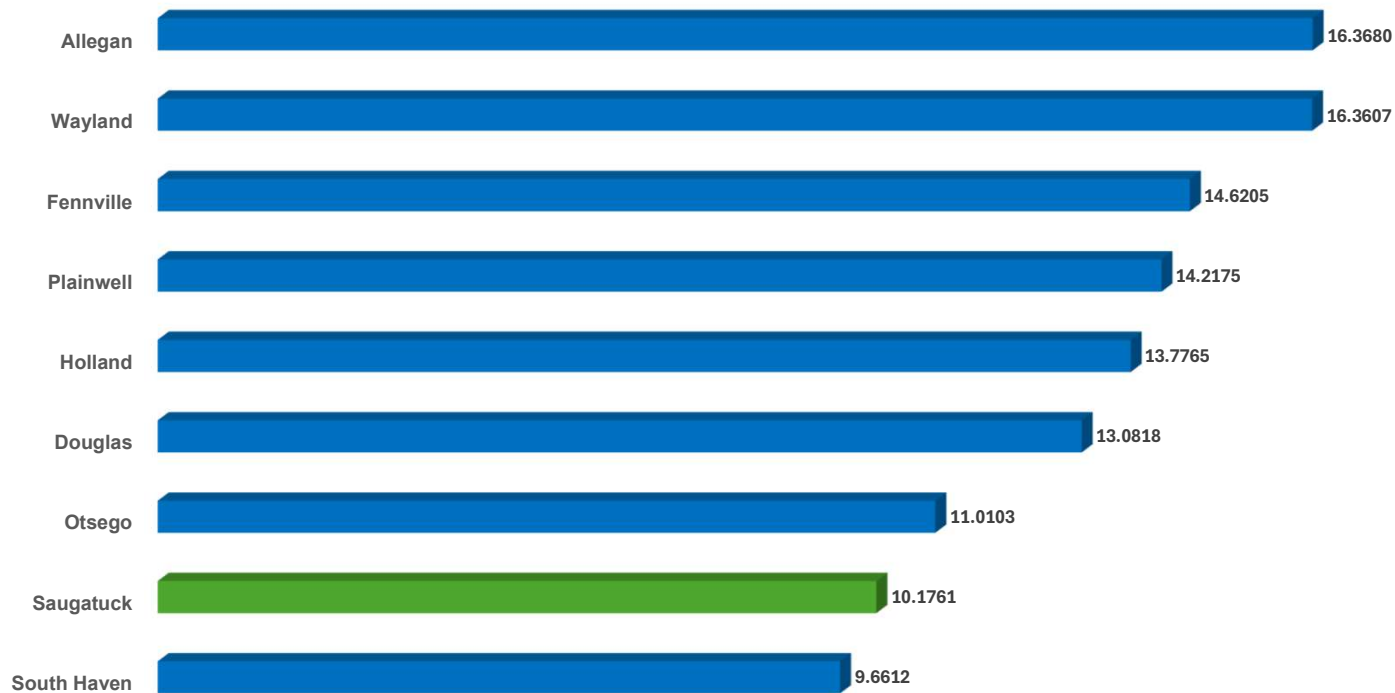
77% Other Taxing Entities

23% City of Saugatuck

OPERATING MILLAGE RATE HISTORY



HOW DOES OUR OPERATING TAX RATE COMPARE TO OTHER AREA CITIES?



FUNDS

The City of Saugatuck currently has seven separate funds.



101 - GENERAL FUND

Largest Fund

Government resources and activities not listed in other funds



202 - MAJOR STREETS

Maintenance and construction of the Major Streets System



203 - LOCAL STREETS

Maintenance and construction of the Local Streets System



301 - DEBT SERVICE

Account for payment of principal and interest on City's debt



596 and 567 – WATER and SEWER

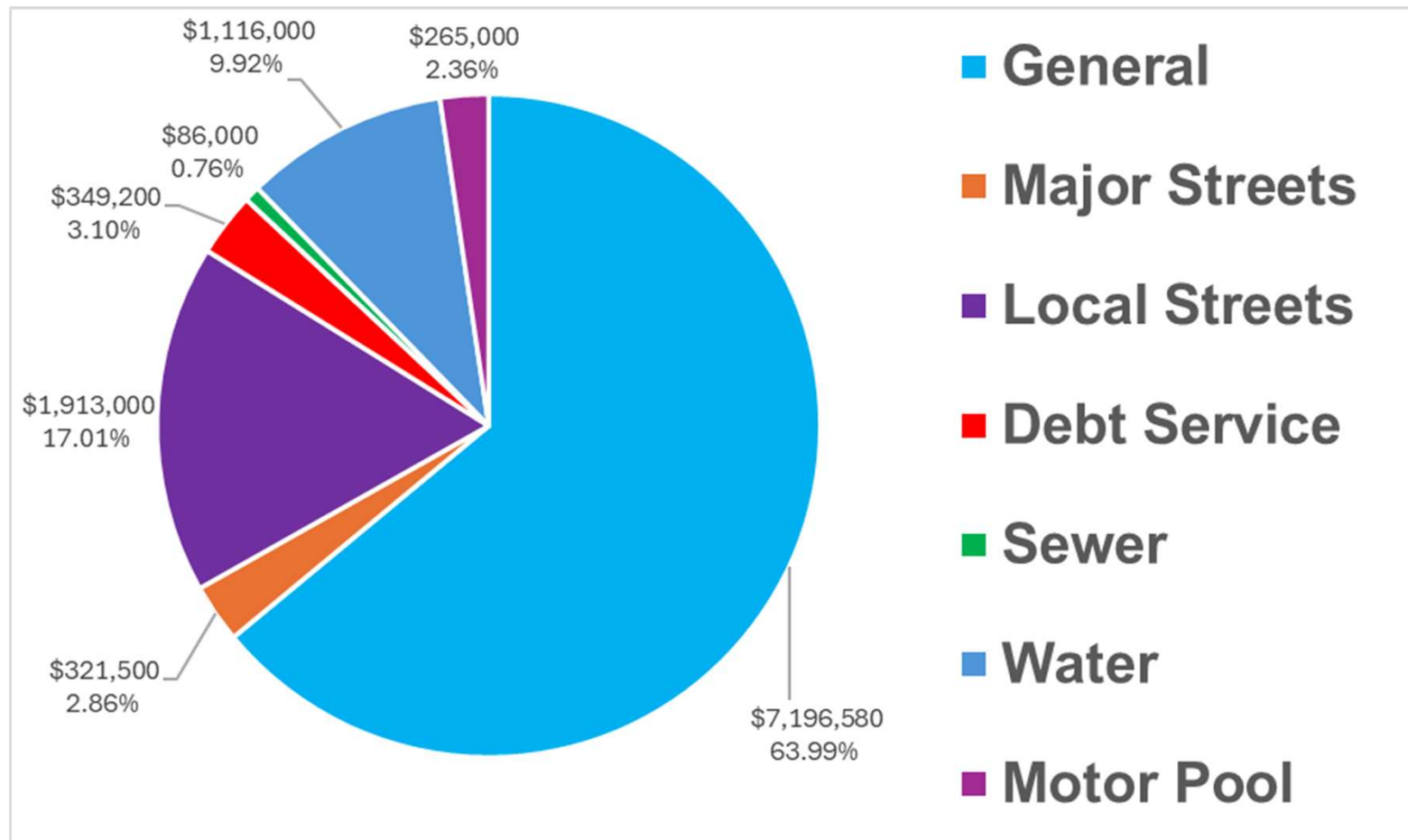
Fees collected for water and sewer and capital improvements to systems.



661 - MOTOR POOL

Maintenance of the Motor Vehicle Fleet

CITY REVENUE BY FUND



GENERAL FUND

The General Fund is the City's general operating fund and accounts for all financial resources of the general government, except for those required to be accounted for in another fund. The general fund is made up of sixteen (16) departments. These departments include:

101 COUNCIL
173 CITY ADMINISTRATION
215 CITY CLERK
253 CITY TREASURER
257 ASSESSING
265 CITY HALL
301 POLICE
441 PUBLIC WORKS

721 PLANNING/ZONING
723 HISTORIC DISTRICT COMMISSION
730 HARBOR
751 PARKS & RECREATION
756 OVAL BEACH
758 OVAL CONCESSION
760 SPEAR BOAT LAUNCH
965 TRANSFERS

Main Budget Message This Year...

- **Maintain, repair, and replace what you have.**
 - Community survey results selected infrastructure as the top priority for the fiscal year.
- **Projects, projects, projects!**

GENERAL FUND BALANCE

City savings/cash reserves.

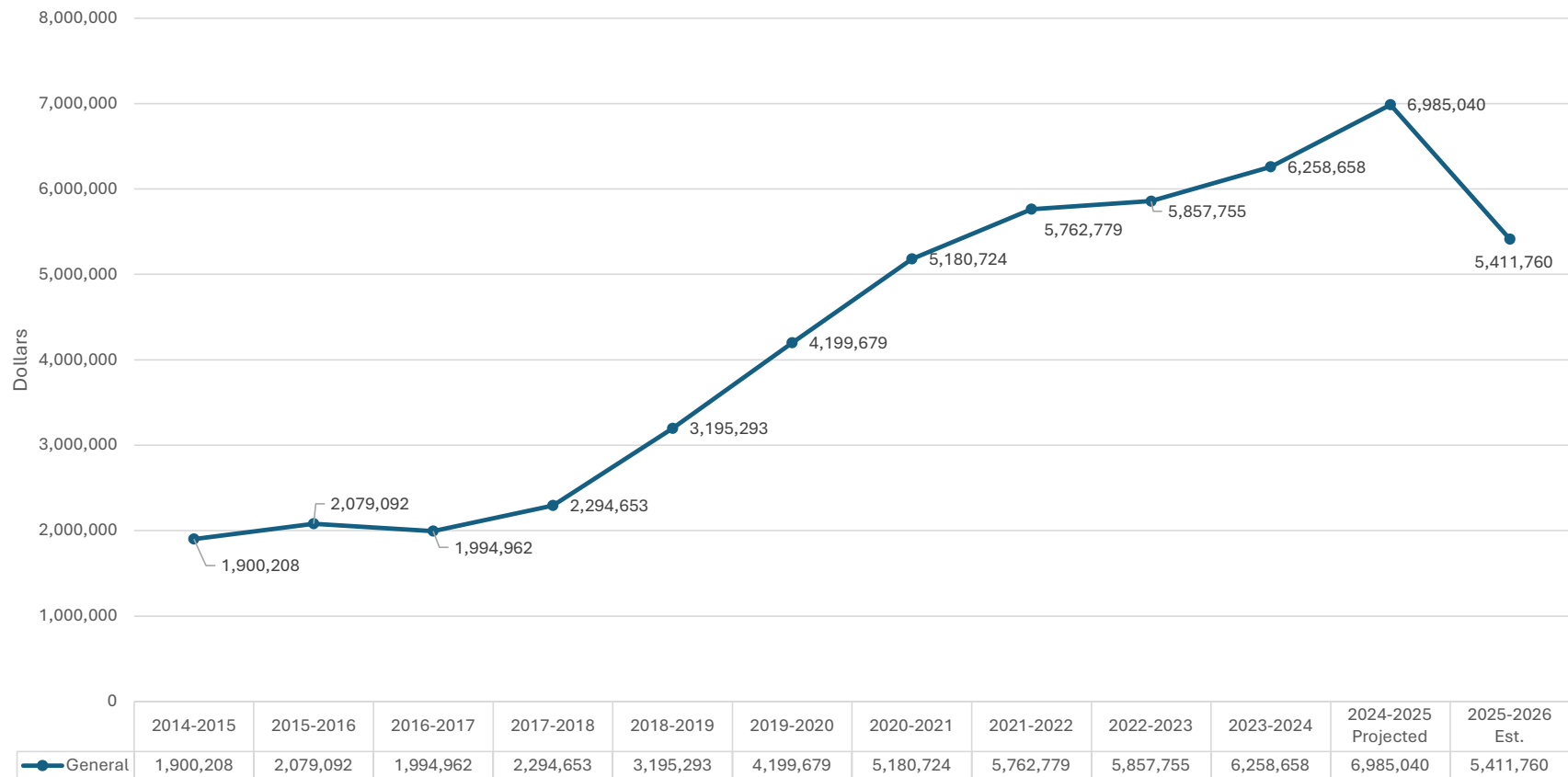
Audited Total End of Last FY: \$6,258,658

- Committed
 - Parks - \$1,000,000
 - Policy decision. Request may be made to apply Mt. Baldhead expenses against this.
 - Rose Garden - \$98,001
 - Spear Street - \$26,942
- Unassigned: \$ 5,133,815

Very healthy.

- Important to strike the right balance of keeping adequate reserves for a “rainy day” and investing in much needed maintenance and improvement of City infrastructure.
- Current Policy – Keep at least \$1,000,000 total in reserves.

General Fund Balance Over Time



Recommended Fee Schedule Updates

Short-Term Rentals

- License fee increase from \$525 to \$540 due to increased Fire Department inspection charge and legal fees to update ordinances.
- Re-inspection fee increase from \$150 to \$175 due to increased Fire Department charge.

Water Infrastructure Fee

- Last year a \$20 per Meter Equivalent (MEU) charge was established to fund watermain, lead service line replacement, and other local water needs.
- Asset Management Plan recommends \$3 increase to \$23 per MEU.

Sewer Infrastructure Fee

- Still to be determined.
- Rate study approved and will occur after updated water-sewer agreement is finalized.

Water-Sewer Connection/Tap Fees

- Have not been updated since 1996.
- New rates still to be determined.
- Rate studies approved and will occur after updated water-sewer agreement is finalized.

Credit Card Fee

- Credit card payments for permit fees is costing the City 2-3% in fees.
- Staff is evaluating a proposed credit card processing fee for permits.
- If tax payments are taken by card in future, a fee will also be recommended.

General Fund Revenue Highlights

Estimated Operating Millage Rate Reduction to: 10.1676	• Decrease of .4204 mills (3.97%) due to Headlee Rollback
Real Property Tax Revenue Increase of \$158,500	• Largely due to 3.1% CPI increase and new construction
Permit Revenue Continues to be Up Over Prior Years - \$125,000	• Largely due to zoning and historic district fee schedule adjustments in 2023, street dining, and increased fees and renewal frequency for short-term rentals.
Interest Income - \$100,000	• Return on cash reserves continues to produce interest income. Interest rate reductions will have an impact.
Oval Beach - \$590,000	• Last years increase in daily and seasonal passes has increased revenue.
Federal and Other Grants - \$1,600,000	• TAP and DNR Trust Fund for Blue Star Trail
Miscellaneous Donations and Income - \$146,000	• Donor support for Village Square courts, Blue Star Trail, and Holiday Lighting
Fund Balance Transfer – \$1,573,280	• Use of approximately 22.5% of savings to fund capital improvement projects.

GENERAL FUND APPROPRIATION HIGHLIGHTS

- **Investment in Staff**
 - Salary/Wage increases that will allow for both inflationary adjustment and merit increases
- **Consulting and Contractual Support - \$150,000**
 - Logo Redesign, Branding, and Wayfinding/Park Signage Designs
 - Deer Management
 - Parking
 - Telecommunications
 - Website Redesign
- **Further Staffing Support for Department of Public Works - \$100,000 (including fringe benefits)**
 - An additional position has been funded but not filled for the last two budgets.
 - Need for additional administrative assistance and project support.
 - Title, details, salary/benefits recently reviewed with City Council and approved.
- **File Scanning - \$11,000**
 - Scan historical files so they are digital and searchable.

LEGAL FEES

- **City remains in litigation with Dune Ridge**
 - Large portion of legal fees are budgeted for this purpose
- **Current Fiscal Year Trend Shows Legal Fees Continue to Decrease**
 - Transitioned legal to Zoom versus in person attendance at meetings.
 - Playground litigation was a large cost in legal fees.
- **Uses of Legal Services:**
 - Reviewing contracts and agreements as required by City code.
 - Drafting ordinances.
 - Legal research related to various matters that arise.
 - Updated Water/Sewer Agreements
 - Supporting Enforcement
 - Attendance at meetings
 - Now mostly via Zoom to reduce costs
- **Recommend Funding Legal at Same Levels Next Fiscal Year**
 - City Council - \$250,000
 - City Manager - \$60,000
 - Planning/Zoning - \$65,000
 - Note: Portion of permit, license, and escrow fees covers these legal costs.

PLANNING AND ZONING

- **Short-Term Rental Enforcement and Inspections - \$82,000**
 - Granicus 1-800 Hotline and Address ID, Contracted Code Enforcement, Fire Department Inspections
 - Revenue source from STR license fees to cover costs.
- **Master Plan Update - \$30,000**
- **Planner and Engineering Contractual Services - \$30,000**

GENERAL FUND SUPPORTED PROJECTS

- **Blue Star Trail - \$1.65 Million**
 - Construction - TAP and DNR grants covering most of cost
 - Additional Engineering and Assessments Requested from Tribes - \$50,000
 - Some revenue to offset expenses from Township and Friends of the Blue Star Trail
- **Traffic Signal at Lake/Blue Star - \$230,000**
 - In conjunction with Blue Star Trail installation. Not currently grant funded.
- **Mt. Baldhead Park Improvements - \$373,000**
 - Remaining construction costs from restroom replacement, design engineering for upper platform, and vegetation restoration north of stairs.
- **Invasive Species - \$100,000**
 - Milfoil and others.
- **City Hall - \$30,000**
 - Design, options, and engineering for interior remodel.
- **Village Square Courts - \$100,000**
 - Donor funded. Applied for grant for more comprehensive work.

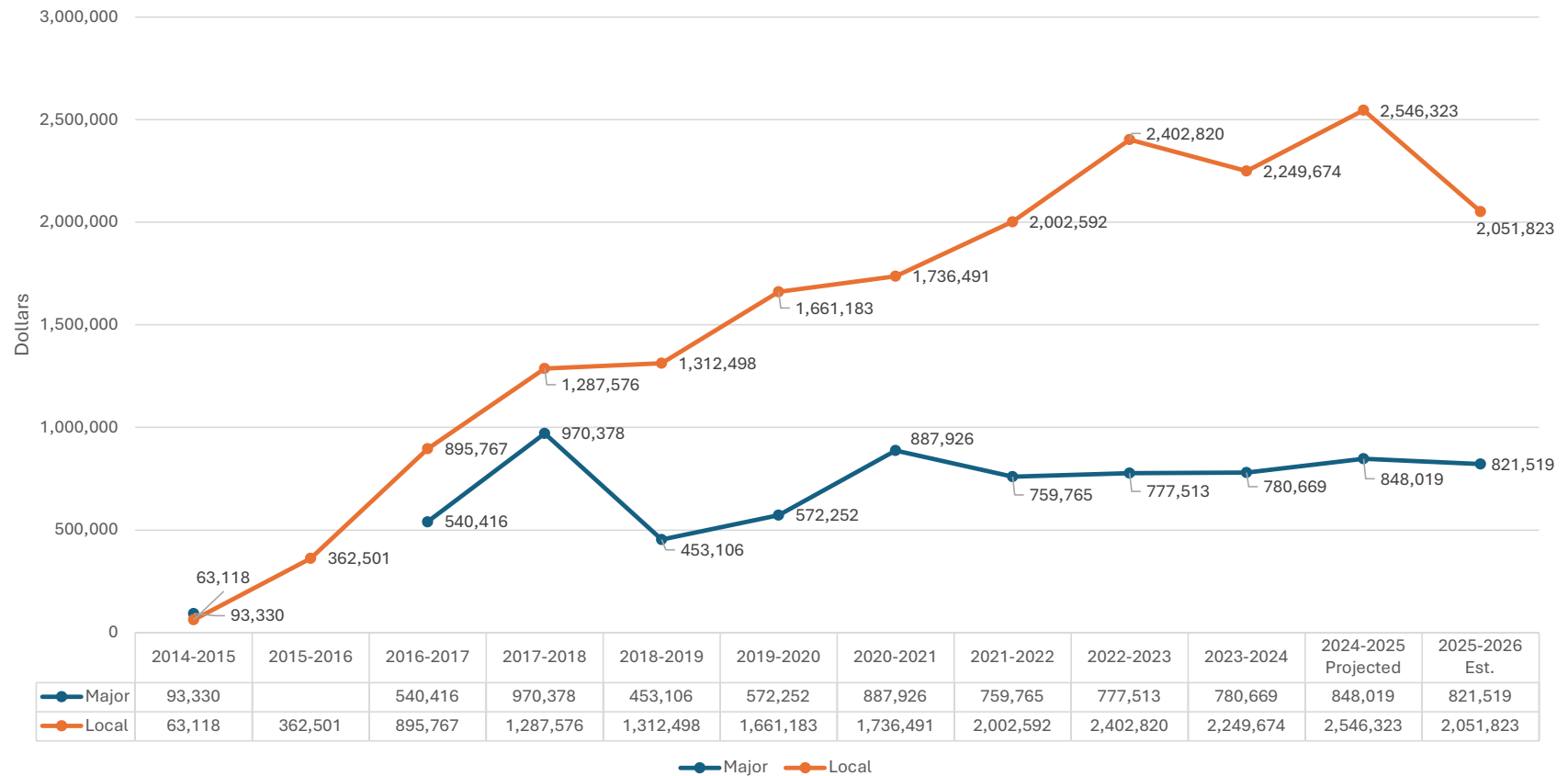
GENERAL FUND SUPPORTED PROJECTS

- **Holiday Lighting - \$101,350**
 - Continue Existing Lighting - \$26,350
 - Electrical Upgrades to Existing Polls - \$75,000
 - Expansion of Lighting Not Budgeted
- **Resurface Public Works Lot - \$85,000**
 - Concurrent with Maple Street Project
- **Wayfinding and New Park Signage - \$100,000**
- **Culver Street Lot Retaining Wall Replacement - \$20,000**
- **Saugatuck Harbor Natural Area Signs and Invasives Treatment - \$25,000**
 - Reimbursed from endowment fund.
- **Chain Ferry Landings and Arbors - \$120,000**
- **Waterfront Repairs - \$65,000**
 - Seawall, concrete boardwalk, and new pilings at transient slips.
- **Maple Street Sidewalk - \$450,000**
 - Transfer to local streets fund to cover portion of sidewalk cost.

MAJOR AND LOCAL STREETS

- **Regular Funding Sources**
 - Act 51 – State Gas Tax/Registrations - \$190,000
 - County Road Millage - \$190,000
 - Local Road Millage - \$415,000
 - **Decrease** of voted millage from 1.7418 to 1.6726 (3.97%) due to Headlee Rollback
- **Additional Revenue**
 - Township Cost Share for Maple Street Restoration- \$243,000
 - MDOT Category B Grant - \$125,000
 - General Fund Transfers - \$520,000
 - \$450,000 – Maple Street Sidewalk
 - \$70,000 for Water-Sewer portion of Elizabeth Street Design Engineering
- **Major Street Current Fund Balance - \$780,669**
 - Use of \$26,500 for Elizabeth Street design engineering.
- **Local Street Current Fund Balance - \$2,249,674**
 - Use of \$494,500 for Maple Street project.

Major and Local Street Fund Balances Over Time



MAJOR AND LOCAL STREET PROJECTS

- **Maple Street - \$1,578,000**
 - Approximately 60% of project expected to occur next fiscal year. Work includes:
 - Road Restoration
 - Stormwater Improvements
 - Concrete Sidewalk
- **Elizabeth Street - \$130,000**
 - Design engineering for road, watermain replacement, and sanitary sewer repairs
- **Road Resurfacing - \$200,000**
- **Park Street Planning - \$40,000**
 - Applied for grant to cover half of the cost.

WATER CAPITAL IMPROVEMENT FUND

- Propose splitting existing water/sewer fund into separate capital improvement funds.
- **Revenue**
 - Water Infrastructure Fee: \$275,000
 - Tap Fee: \$1,000
 - Interest: \$2,500
 - Township Cost Share for Watermain Replacement: \$501,000
- **Use of Fund Balance - \$336,500**
- **Projects**
 - Maple Street Watermain and Lead Service Replacements - \$1,102,000
 - Additional Lead Service Line Replacements - \$50,000
 - Water Street Gate Valve - \$50,000
 - Water Agreement and Further Rate Study - \$14,000

SEWER CAPITAL IMPROVEMENT FUND

- **Revenue**
 - Tap Fee: \$1,000
 - Interest: \$2,500
 - Township Cost Share for Sewer Repairs: \$36,000
- **Use of Fund Balance - \$46,500**
- **Projects**
 - Maple Street Sanitary Sewer Repairs- \$72,000
 - Sewer Agreement and Rate Study - \$14,000

MOTOR POOL

- Cash and Investments – \$826,285
- New Equipment
 - New Pickup Truck - \$60,000
 - Snow Plow - \$12,000

SUMMARY

- The City has built up healthy savings in its various funds and needs to **invest** in infrastructure needs.
- The proposed budget:
 - Funds nearly all of Council's priorities for fiscal year 2025-2026.
 - Adequately funds City services and operations.
 - **Invests** significantly in existing and new infrastructure.
 - Requires **no debt service** to complete projects.
 - Still **maintains healthy reserves** in the general fund that are far above Council's policy requirement.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 250604-A

A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT

At a regular meeting of the Saugatuck City Council held on **June 09, 2025** at 6:30 P.M. the following Resolution was offered:

Moved by: _____ and supported by: _____

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the “Act”) local units of government are required to pass a general appropriations act; and

WHEREAS, in accordance with the Act, the City has provided the required notice and hearing; and

WHEREAS, in order to comply with the Act, the City wishes to adopt an appropriations act pursuant to this resolution.

NOW, THEREFORE, IT IS RESOLVED, THAT:

1. Title. This resolution shall be known as the City of Saugatuck General Appropriations Act.
2. Chief Administrative Officer. The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. The Chief Administrative Officer is authorized to make transfers within limits between appropriations
3. Fiscal Officer. The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.
4. Public Hearing on the Budget. Pursuant to the Act, notice of a public hearing on the proposed budget was published in a newspaper of general circulation as required by law, and a public hearing on the proposed budget was held on **June 04, 2025**.
5. Estimated Revenues. Estimated City general fund revenues for fiscal year **2025 – 2026**, including a charter operating millage of **10.1676** mills (inclusive of Headlee rollback), and various miscellaneous revenues shall total **\$7,196,580**.
6. Millage Levy. The Saugatuck City Council shall cause to be levied and collect general property taxes on all real and personal property within the City upon the current tax roll in an amount equal to a total of **13.2402** mills, inclusive of Headlee rollback (charter operating **10.1676** mills; extra voted roads **1.6726** mills; 2017 road bond **1.4000** mills).
7. Appropriation is not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and

control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

8. The following budget, with fund revenues and appropriations as set forth below, is hereby approved and adopted for the fiscal year beginning July 1, **2025:**

2025 – 2026 FISCAL YEAR		
		2025 – 2026
		REQUESTED
		BUDGET
ACCOUNT	DESCRIPTION	
Fund 101 - GENERAL FUND		
ESTIMATED REVENUES		
101-000-402.000	REAL PROPERTY TAXES	2,500,000
101-000-403.000	PERSONAL PROPERTY TAXES	32,000
101-000-445.000	PENALTIES & INTEREST	10,000
101-000-447.000	ADMINISTRATION FEE	115,000
101-000-478.000	PERMIT FEES	125,000
101-000-528.000	FEDERAL GRANTS	1,300,000
101-000-574.000	REVENUE SHARING	100,000
101-000-577.000	LIQUOR LICENSE FEES	12,000
101-000-579.000	GRANTS RECEIVED	300,000
101-000-607.000	FRANCHISE FEES	36,000
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,300
101-000-615.000	PARKING LOT FEES	28,000
101-000-643.000	CHARGES FOR SERVICES	1,200
101-000-650.000	CHAIN FERRY FEES	3,800
101-000-651.000	OVAL BEACH FEES	590,000
101-000-652.000	OVAL CONCESSION	100,000
101-000-653.000	BOAT RAMP FEES	2,000
101-000-654.000	GAZEBO FEES	1,500
101-000-655.000	POLICE & ORDINANCE FEES	1,500
101-000-665.000	INTEREST EARNED	100,000
101-000-667.000	ST END & PROPERTY FEES	47,000
101-000-670.000	BOAT SLIP FEES	28,000
101-000-674.000	MISC DONATIONS & INCOME	171,000
101-000-682.000	ELECTION FEES & USE TAX	16,000
101-000-697.000	TRANSFER FROM RESERVES	1,573,280
	TOTAL ESTIMATED REVENUES	7,196,580
APPROPRIATIONS		
Dept 101-COUNCIL		435,100
Dept 173-CITY ADMINISTRATION		276,100

Dept 215-CITY CLERK		268,900
Dept 253-CITY TREASURER		154,000
Dept 257-ASSESSING		51,230
Dept 265-CITY HALL		92,850
Dept 301-POLICE		421,500
Dept 441-PUBLIC WORKS		2,987,300
Dept 721-PLANNING/ZONING		315,900
Dept 723-HISTORIC DISTRICT COMMISSION		55,300
Dept 730-HARBOR		75,000
Dept 751-PARKS & RECREATION		727,100
Dept 751 OVAL BEACH		704,700
Dept 758-OVAL CONCESSION		109,350
Dept 760-SPEAR BOAT LAUNCH		2,250
Dept 965 – TRANSFERS		520,000
	TOTAL APPROPRIATIONS	7,196,580
NET OF REVENUES/APPROPRIATIONS - FUND 101		0
Fund 202 - MAJOR STREETS		
ESTIMATED REVENUES		
202-000-538.000	COUNTY ROAD MILLAGE	95,000
202-000-546.000	ACT 51 FEES	120,000
202-000-665.000	INTEREST	10,000
202-000-697.000	TRANSFER FROM FUND BAL	26,500
202-000-699.000	TRANSFER FROM LOCAL STS AND GENERAL FUND	70,000
	TOTAL ESTIMATED REVENUES	321,500
APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		272,000
Dept 464-WINTER MAINTENANCE		49,500
	TOTAL APPROPRIATIONS	321,500
NET OF REVENUES/APPROPRIATIONS - FUND 202		0
Fund 203 - LOCAL STREETS		
ESTIMATED REVENUES		
203-000-402.000	LOCAL ROAD MILLAGE	415,000
203-000-445.000	PENALTIES & INT ON TAXES	500
203-000-538.000	COUNTY ROAD MILLAGE	95,000
203-000-539.001	STATE GRANT – MAPLE ST	125,000
203-000-546.000	ACT 51 FEES	70,000
203-000-581.000	CONTRIB FROM LOCAL UNITS	243,000
203-000-665.000	INTEREST	20,000
203-000-697.000	FUND BALANCE	494,500

203-000-699.000	DUE FROM OTHER FUNDS	450,000
	TOTAL ESTIMATED REVENUES	1,913,000
APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		1,867,500
Dept 464-WINTER MAINTENANCE		45,500
	TOTAL APPROPRIATIONS	1,913,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		0
Fund 301 - DEBT SERVICE		
ESTIMATED REVENUES		
301-000-402.000	DEBT MILLAGE	349,000
301-000-445.000	PENALTIES & INT ON TAXES	200
	TOTAL ESTIMATED REVENUES	349,200
APPROPRIATIONS		
Dept 301-ROAD BOND 2009		332,710
	TOTAL APPROPRIATIONS	332,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		16,490
Fund 496 - SEWER		
ESTIMATED REVENUES		
496-000-581.000	CONTRIB FROM LOCAL UNITS	36,000
496-000-611.000	SEWER FEES	1,000
496-000-665.000	INTEREST EARNED	2,500
496-000-697.000	TRANSFER FROM FUND BAL	46,500
	TOTAL ESTIMATED REVENUES	86,000
APPROPRIATIONS		
Dept 536- WATER AND/OR SEWER SYSTEMS		86,000
	TOTAL APPROPRIATIONS	86,000
NET OF REVENUES/APPROPRIATIONS - FUND 496		0
Fund 497 - WATER		
ESTIMATED REVENUES		
497-000-581.000	CONTRIB FROM LOCAL UNITS	501,000
497-000-610.000	WATER FEES	1,000
497-000-610.005	WATER INFRASTRUCTURE FEE	275,000
497-000-665.000	INTEREST EARNED	2,500
497-000-697.000	TRANSFER FROM FUND BAL	336,500
	TOTAL ESTIMATED REVENUES	1,116,000
APPROPRIATIONS		
Dept 536-WATER AND/OR SEWER SYSTEMS		1,116,000
	TOTAL APPROPRIATIONS	1,116,000
NET OF REVENUES/APPROPRIATIONS - FUND 496		0

Fund 661 - MOTOR POOL FUND		
ESTIMATED REVENUES		
661-000-664.000	MOTOR POOL REVENUE	240,000
661-000-665.000	INTEREST	10,000
661-000-673.000	SALE OF FIXED ASSETS	5,000
661-000-697.000	TRANSFER FROM F/B	10,000
	TOTAL ESTIMATED REVENUES	265,000
APPROPRIATIONS		
Dept 443-MOTOR POOL		265,000
	TOTAL APPROPRIATIONS	265,000
NET OF REVENUES/APPROPRIATIONS - FUND 661		0

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this 09th day of June, 2025.

Signed: _____
Holly Anderson, Mayor

Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held **June 09, 2025**, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Jamie Wolters City Clerk

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	REAL PROPERTY TAXES	2,244,870	2,341,500	2,371,983	2,371,983	2,500,000
101-000-403.000	PERSONAL PROPERTY TAXES	31,967	32,250	32,261	32,471	32,000
101-000-445.000	PENALTIES & INTEREST	12,661	16,000	16,253	16,303	10,000
101-000-447.000	ADMINISTRATION FEE	110,287	110,000	118,326	118,328	115,000
101-000-478.000	PERMIT FEES	134,612	100,000	132,097	133,000	125,000
101-000-528.000 *	OTHER FEDERAL GRANTS					1,300,000
101-000-574.000	REVENUE SHARING	106,827	100,000	70,777	88,132	100,000
101-000-577.000	LIQUOR LICENSE FEES	18,481	12,000	7,905	8,000	12,000
101-000-579.000 *	GRANTS RECEIVED	3,975	200,000	160,346	160,346	300,000
101-000-607.000	FRANCHISE FEES	45,114	36,000	20,603	30,117	36,000
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,190	3,190	3,223	3,223	3,300
101-000-615.000	PARKING LOT FEES	28,512	28,000	15,685	29,685	28,000
101-000-643.000	CHARGES FOR SERVICE	2,730	1,000	1,950	2,000	1,200
101-000-650.000	CHAIN FERRY FEES	3,932	2,000	4,208	4,208	3,800
101-000-651.000	OVAL BEACH FEES	647,045	565,000	571,416	650,000	590,000
101-000-652.000	OVAL CONCESSION	78,406	100,000	87,835	100,000	100,000
101-000-653.000	BOAT RAMP FEES	1,379	3,000	3,054	3,074	2,000
101-000-654.000	GAZEBO FEES	2,500	1,500	(1,000)	(1,000)	1,500
101-000-655.000	POLICE & ORDINANCE FEES	1,804	2,750	3,119	3,360	1,500
101-000-665.000	INTEREST EARNED	340,497	160,000	213,131	238,133	100,000
101-000-667.000	STREET END & PROPERTY FEES	44,098	35,000	42,778	42,778	47,000
101-000-670.000	BOAT SLIP FEES	27,931	28,000	26,401	26,401	28,000
101-000-674.000 *	MISC DONATIONS & INCOME	192,496	66,000	70,904	71,000	171,000
101-000-682.000	USE TAX & ELECTION FEES	16,553	16,000	11,078	16,778	16,000
101-000-697.000	TRANSFER FROM FUND BALANCE		465,085			1,573,280
Totals for dept 000 -		4,099,867	4,424,275	3,984,333	4,148,320	7,196,580
* NOTES TO BUDGET: DEPARTMENT 000						
528.000	OTHER FEDERAL GRANTS					
	FOOTNOTE AMOUNTS:					1,300,000
	TAP GRANT BLUE STAR TRAIL					
579.000	GRANTS RECEIVED					
	FOOTNOTE AMOUNTS:					300,000
	MI TRUST FUND BLUE STAR					
674.000	MISC DONATIONS & INCOME					
	FOOTNOTE AMOUNTS:					100,000
	VILLAGE SQUARE COURTS					
	FOOTNOTE AMOUNTS:					6,000
	HOLIDAY LIGHTING					
	FOOTNOTE AMOUNTS:					40,000
	BLUE STAR TRAIL					
	FOOTNOTE AMOUNTS:					25,000
	FN SHNA ENDOWMENT					
	ACCOUNT '674.000' TOTAL					171,000
	DEPT '000' TOTAL					1,771,000
TOTAL ESTIMATED REVENUES		4,099,867	4,424,275	3,984,333	4,148,320	7,196,580

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101 - COUNCIL						
101-101-702.000	SALARY	8,150	8,600	6,213	8,449	8,600
101-101-720.000	FRINGE BENEFITS	673	800	519	727	800
101-101-801.000 *	CONTRACTUAL SERVICES	9,532	2,100	964	988	139,300
101-101-803.000	LEGAL FEES	227,676	250,000	113,269	158,842	250,000
101-101-831.000	CEMETERY FEES	6,000	6,800	6,000	6,000	6,800
101-101-860.000	EDUCATIONAL TRAINING	4,298	10,000	4,662	4,662	7,500
101-101-882.000 *	EVENTS/SERVICES	37,414	13,000	9,945	9,945	15,000
101-101-900.000	PRINTING & PUBLISHING	300	600	178	178	2,500
101-101-908.000	DUES & PUBLICATIONS	1,059	1,300	1,220	1,220	1,300
101-101-913.000	INSURANCE	2,700	3,200	3,184	3,184	3,300
Totals for dept 101 - COUNCIL		297,802	296,400	146,154	194,195	435,100

* NOTES TO BUDGET: DEPARTMENT 101 COUNCIL

801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					50,000
	LOGO REDESIGN, WAYFINDING, PARK SIGNAGE DESIGNS					
	FOOTNOTE AMOUNTS:					25,000
	DEER MANAGEMENT					
	FOOTNOTE AMOUNTS:					25,000
	PARKING CONSULTANT					
	FOOTNOTE AMOUNTS:					25,000
	TELECOMMUNICATIONS CONSULTANT					
	ACCOUNT '801.000' TOTAL					125,000
882.000	EVENTS/SERVICES					
	FOOTNOTE AMOUNTS:					1,000
	4TH OF JULY INTERURBAN					
	FOOTNOTE AMOUNTS:					5,000
	FIREWORKS 4TH OF JULY					
	FOOTNOTE AMOUNTS:					200
	ART CLUB					
	FOOTNOTE AMOUNTS:					1,500
	GARDEN CLUB FLOWERS					
	FOOTNOTE AMOUNTS:					2,300
	OTHERS					
	FOOTNOTE AMOUNTS:					4,000
	FIREWORKS TOILETS					
	ACCOUNT '882.000' TOTAL					14,000
	DEPT '101' TOTAL					139,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 173 - CITY ADMINISTRATION						
101-173-702.000	SALARY/WAGES	204,155	120,000	104,385	113,461	122,000
101-173-720.000	FRINGE BENEFITS	48,161	50,000	45,001	46,770	56,000
101-173-727.000	OFFICE SUPPLIES	1,790	1,800	948	1,206	1,800
101-173-801.000	CONTRACTUAL SERVICES	25,408	33,000	23,925	25,224	13,500
101-173-802.000	AUDIT	10,475	10,475	10,475	10,475	12,000
101-173-803.000	LEGAL FEES	64,839	60,000	52,327	53,000	60,000
101-173-850.000	TELEPHONES	2,493	2,200	1,463	1,749	2,200
101-173-860.000	EDUCATIONAL TRAINING	3,480	3,500	2,187	3,546	3,500
101-173-900.000	PRINTING & PUBLISHING	824	200	171	771	200
101-173-910.000	INSURANCE	2,350	2,760	2,760	2,760	2,900
101-173-970.000	CAPITAL OUTLAY		2,000			2,000
Totals for dept 173 - CITY ADMINISTRATION		363,975	285,935	243,642	258,962	276,100

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 215 - CITY CLERK						
101-215-702.000	SALARY/WAGES	126,500	133,000	114,669	127,925	140,000
101-215-720.000	FRINGE BENEFITS	59,188	60,000	55,615	55,934	68,000
101-215-727.000	OFFICE SUPPLIES	1,622	2,000	2,484	2,500	2,000
101-215-801.000 *	CONTRACTUAL SERVICES	3,542	12,850	1,652	1,697	41,000
101-215-803.000	LEGAL FEES	11,828	7,500	3,049	3,138	7,500
101-215-820.000	ELECTIONS	24,163	25,000	20,856	21,000	4,000
101-215-850.000	TELEPHONES	1,076	900	1,047	1,070	900
101-215-860.000	EDUCATIONAL TRAINING	3,084	3,000	3,286	3,300	3,000
101-215-900.000	PRINTING & PUBLISHING	393	500	231	361	500
101-215-970.000	CAPITAL OUTLAY	530	2,000	1,450	1,450	2,000
Totals for dept 215 - CITY CLERK		231,926	246,750	204,339	218,375	268,900

* NOTES TO BUDGET: DEPARTMENT 215 CITY CLERK

801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					25,000
	WEBSITE REDESIGN					
	FOOTNOTE AMOUNTS:					11,000
	RECORDS SCANNING					
	ACCOUNT '801.000' TOTAL					36,000
	DEPT '215' TOTAL					36,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 253 - CITY TREASURER						
101-253-702.000	SALARY/WAGES	106,885	82,500	64,912	71,178	86,500
101-253-720.000	FRINGE BENEFITS	43,997	39,000	38,452	39,000	44,000
101-253-727.000	OFFICE SUPPLIES	2,469	2,600	3,772	3,700	2,600
101-253-801.000	CONTRACTUAL SERVICES	4,675	35,800	32,199	33,000	12,200
101-253-803.000	LEGAL FEES		1,000	537	1,137	1,000
101-253-850.000	TELEPHONE	730	800	748	800	800
101-253-860.000	EDUCATIONAL TRAINING	1,699	3,500	3,227	3,626	3,000
101-253-900.000	PRINTING & PUBLISHING	154	500	207	507	500
101-253-913.000	INSURANCE	1,100	1,300	1,296	1,296	1,400
101-253-970.000	CAPITAL OUTLAY		2,000			2,000
Totals for dept 253 - CITY TREASURER		161,709	169,000	145,350	154,244	154,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 257 - ASSESSING						
101-257-702.000	SALARY	1,550	1,800	2,000	2,000	1,800
101-257-720.000	FRINGE BENEFITS	119	180	153	153	180
101-257-727.000	OFFICE SUPPLIES	1,194	1,300	1,388	2,000	1,300
101-257-801.000	CONTRACTUAL SERVICES	36,779	39,750	34,857	37,798	41,000
101-257-804.000	BOARD OF REVIEW	214	300	189	189	300
101-257-807.000	TRIBUNAL CHARGEBACKS	550	1,500	2,297	2,297	1,500
101-257-850.000	TELEPHONES	721	750	748	826	900
101-257-860.000	EDUCATIONAL TRAINING	175	1,500			1,500
101-257-900.000	PRINTING & PUBLISHING	654	750	105	105	750
101-257-970.000	CAPITAL OUTLAY		2,000			2,000
Totals for dept 257 - ASSESSING		41,956	49,830	41,737	45,368	51,230

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 265 - CITY HALL						
101-265-702.000	SALARY/WAGES	9,044	9,800	7,610	9,540	10,500
101-265-720.000	FRINGE BENEFITS	4,156	5,000	5,374	6,286	5,000
101-265-730.000	SUPPLIES	1,465	1,500	1,608	2,096	2,000
101-265-801.000	CONTRACTUAL SERVICES	9,958	14,000	3,395	5,718	11,500
101-265-850.000	TELEPHONE	317	500	297	373	500
101-265-900.000	PRINTING & PUBLISHING		150	8	8	150
101-265-913.000	INSURANCE	1,400	1,815	1,812	1,812	2,000
101-265-920.000	UTILITIES	4,100	5,200	4,778	5,589	5,200
101-265-930.000	REPAIRS & MAINTENANCE	2,693	10,000	6,978	8,928	7,500
101-265-946.000	EQUIPMENT RENTAL	3,243	2,500	2,863	3,603	3,500
101-265-970.000 *	CAPITAL OUTLAY	19,735	9,500	7,968	7,968	45,000
Totals for dept 265 - CITY HALL		56,111	59,965	42,691	51,921	92,850
* NOTES TO BUDGET: DEPARTMENT 265 CITY HALL						
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					30,000
	CITY HALL INTERIOR DESIGN ENGINEERING					
	DEPT '265' TOTAL					30,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 301 - SHERIFF						
101-301-702.000	WAGES DEPUTIES	328,055	337,000	280,221	308,741	350,000
101-301-702.001	OVERTIME		10,000			2,500
101-301-702.002	RESERVE OFFICERS	6,676	11,500	5,920	9,920	12,000
101-301-748.000	FUEL & OILS	13,636	16,000	11,363	14,387	16,000
101-301-803.000	LEGAL FEES	384	2,500	528	1,178	2,500
101-301-882.000	EVENTS/SERVICES		1,000			1,000
101-301-946.000	EQUIPMENT RENTAL	36,000	37,500	30,000	36,750	37,500
Totals for dept 301 - SHERIFF		384,751	415,500	328,032	370,976	421,500

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
101-441-702.000	SALARY/WAGES	147,530	160,000	146,853	186,647	226,000
101-441-720.000	FRINGE BENEFITS	127,555	137,000	116,373	146,960	170,000
101-441-730.000 *	SUPPLIES	3,400	6,000	9,308	11,740	11,000
101-441-740.000	UNIFORMS	3,150	3,600	2,640	3,576	3,600
101-441-755.000	TOOLS	1,940	3,000	658	1,380	3,000
101-441-799.000	PARKWAY TREES	995	6,000	3,261	3,713	6,000
101-441-801.000 *	CONTRACTUAL SERVICES	283,129	636,000	416,880	440,316	300,000
101-441-805.000 *	HOLIDAY LIGHTING	31,689	32,500	31,324	31,324	35,000
101-441-860.000	EDUCATIONAL TRAINING	651	3,500	3,305	4,215	3,500
101-441-882.000	EVENTS/SERVICES		500			500
101-441-900.000	PRINTING & PUBLISHING		500	318	400	500
101-441-913.000	INSURANCE	4,900	6,700	6,624	6,624	6,700
101-441-920.000	UTILITIES	5,213	5,300	4,856	5,257	6,000
101-441-926.000	STREET LIGHTS	26,026	27,000	23,454	28,034	27,000
101-441-930.000	REPAIRS & MAINTENANCE	863	1,500	2,237	2,583	1,500
101-441-932.000	SIDEWALK REPAIRS	4,525	20,000	3,859	9,059	20,000
101-441-945.000 *	CAPITAL OUTLAY	6,514				1,975,000
101-441-946.000	EQUIPMENT RENTAL	109,211	107,000	101,089	114,390	107,000
101-441-960.000 *	SIGNS	3,388	12,200	9,971	31,971	85,000
Totals for dept 441 - PUBLIC WORKS		760,679	1,168,300	883,010	1,028,189	2,987,300

* NOTES TO BUDGET: DEPARTMENT 441 PUBLIC WORKS

730.000	SUPPLIES					
	FOOTNOTE AMOUNTS:					5,000
	BOLLARDS AROUND DPW					
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					50,000
	BLUE STAR TRAIL ENGINEERING AND ASSESSMENTS					
	FOOTNOTE AMOUNTS:					100,000
	INVASIVE SPECIES					
	FOOTNOTE AMOUNTS:					18,000
	TREE MAINTENANCE					
	FOOTNOTE AMOUNTS:					5,000
	DEBT CREW					
	FOOTNOTE AMOUNTS:					10,000
	STREET SWEEPING CLEANING					
	FOOTNOTE AMOUNTS:					4,000
	MISS DIG MEMBERSHIP					
	FOOTNOTE AMOUNTS:					30,000
	GENERAL ENGINEERING SERVICES					
	FOOTNOTE AMOUNTS:					15,000
	LOW WATER IMPACT					
	FOOTNOTE AMOUNTS:					15,000
	HOLIDAY LIGHTING POLE UPGRADES ENGINEERING					
	FOOTNOTE AMOUNTS:					3,000
	RAINBOW CROSSWALKS					
	FOOTNOTE AMOUNTS:					20,000
	CULVER ST PARKING LOT RETAINING WALL REPLACEMENT					
	FOOTNOTE AMOUNTS:					12,000
	CATCH BASIN CLEANING					

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
	ACCOUNT '801.000' TOTAL					282,000
805.000	HOLIDAY LIGHTING					
	FOOTNOTE AMOUNTS:					26,350
	CHIPS CONTRACT					
945.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					1,600,000
	BLUE STAR TRAIL					
	FOOTNOTE AMOUNTS:					230,000
	LAKE/BLUE STAR TRAFFIC SIGNAL					
	FOOTNOTE AMOUNTS:					85,000
	DPW LOT RESURFACING					
	FOOTNOTE AMOUNTS:					60,000
	UPGRADE ELECTRICAL POLES FOR HOLIDAY LIGHTING					
	ACCOUNT '945.000' TOTAL					1,975,000
960.000	SIGNS					
	FOOTNOTE AMOUNTS:					5,000
	RADAR SPEED SIGN					
	FOOTNOTE AMOUNTS:					70,000
	WAYFINDING SIGNAGE					
	ACCOUNT '960.000' TOTAL					75,000
	DEPT '441' TOTAL					2,363,350

		2023-24	2024-25	2024-25	2024-25	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	THRU 06/30/25 ACTIVITY	PROJECTED ACTIVITY	REQUESTED BUDGET
APPROPRIATIONS						
Dept 721 - PLANNING/ZONING						
101-721-702.000	SALARY/WAGES	57,227	50,000	34,690	38,108	48,000
101-721-720.000	FRINGE BENEFITS	17,926	27,000	20,352	22,386	30,000
101-721-727.000	OFFICE SUPPLIES	2,771	3,500	4,463	4,590	3,700
101-721-801.000 *	CONTRACTUAL SERVICES	62,684	168,000	76,854	107,224	156,500
101-721-803.000	LEGAL FEES	76,936	65,000	38,845	44,790	65,000
101-721-850.000	TELEPHONES	709	700	739	765	700
101-721-860.000	EDUCATIONAL TRAINING	1,625	3,200	837	900	3,200
101-721-900.000	PRINTING & PUBLISHING	3,201	3,000	2,098	2,712	3,000
101-721-908.000	DUES, FEES & PUBLICATIONS	259	500	63	63	500
101-721-913.000	INSURANCE	2,150	2,550	2,531	2,531	2,800
101-721-970.000	CAPITAL OUTLAY		2,500	699	699	2,500
Totals for dept 721 - PLANNING/ZONING		225,488	325,950	182,171	224,768	315,900

* NOTES TO BUDGET: DEPARTMENT 721 PLANNING/ZONING

801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					19,500
	GRANICUS STR ADDRESS ID AND 1-800 HOTLINE					
	FOOTNOTE AMOUNTS:					30,000
	MASTER PLAN/ZONING UPDATES					
	FOOTNOTE AMOUNTS:					25,000
	HORIZON - CODE ENFORCEMENT					
	FOOTNOTE AMOUNTS:					25,000
	HORIZON - PLANNING AND ZONING					
	FOOTNOTE AMOUNTS:					5,000
	ENGINEERING REVIEWS					
	FOOTNOTE AMOUNTS:					40,000
	FIRE DEPARTMENT INSPECTIONS STR					
	FOOTNOTE AMOUNTS:					12,000
	COMPUTER SERVICES AND COPIER AND MISCELLANEOUS					
	ACCOUNT '801.000' TOTAL					156,500
	DEPT '721' TOTAL					156,500

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 723 - HISTORIC DISTRICT COMMISSION						
101-723-702.000	SALARY	37,531	36,870	23,027	25,305	31,500
101-723-720.000	FRINGE BENEFITS	11,978	19,750	6,303	6,909	13,000
101-723-727.000	OFFICE SUPPLIES	775	1,000	15	275	1,000
101-723-801.000	CONTRACTUAL SERVICES	8,702	5,000	2,882	2,963	5,700
101-723-803.000	LEGAL FEES	570	1,500			1,500
101-723-850.000	TELEPHONES	707	625	739	804	850
101-723-860.000	EDUCATIONAL TRAINING	797	1,200			1,200
101-723-900.000	PRINTING & PUBLISHING	130	300			300
101-723-908.000	DUES & PUBLICATIONS		250	155	200	250
Totals for dept 723 - HISTORIC DISTRICT COMMISSION		61,190	66,495	33,121	36,456	55,300

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 730 - HARBOR						
101-730-801.000	CONTRACTUAL SERVICES	1,605	10,000	12,068	13,876	10,000
101-730-931.000 *	WATERWAYS REPAIR		40,000			65,000
Totals for dept 730 - HARBOR		1,605	50,000	12,068	13,876	75,000
* NOTES TO BUDGET: DEPARTMENT 730 HARBOR						
931.000	WATERWAYS REPAIR					
	FOOTNOTE AMOUNTS:					65,000
	SEAWALL, PILINGS, AND BOARDWALK REPAIRS					
	DEPT '730' TOTAL					65,000

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 751 - PARKS & RECREATION						
101-751-702.000	SALARY/WAGES	102,993	110,000	58,068	80,838	117,500
101-751-720.000	FRINGE BENEFITS	43,872	47,000	30,380	43,351	63,000
101-751-730.000	SUPPLIES	37,508	22,000	7,189	13,876	27,000
101-751-801.000 *	CONTRACTUAL SERVICES	49,944	45,000	16,707	49,202	125,000
101-751-819.000 *	CHAIN FERRY REPAIRS	1,107	20,000	1,340	6,540	20,000
101-751-900.000	PRINTING & PUBLISHING	50	500			500
101-751-913.000	INSURANCE	2,575	3,600	3,553	3,553	3,600
101-751-920.000	UTILITIES	32,507	27,500	21,985	27,734	30,500
101-751-928.000	TRASH	18,787	25,000	14,409	19,609	20,000
101-751-930.000	REPAIRS & MAINTENANCE	23,780	50,000	16,110	16,689	50,000
101-751-946.000	EQUIPMENT RENTAL	69,849	50,000	37,094	39,475	60,000
101-751-960.000 *	SIGNS	90	500			30,000
101-751-970.000 *	CAPITAL OUTLAY	356,604	500,000	36,257	38,267	180,000
Totals for dept 751 - PARKS & RECREATION		739,666	901,100	243,092	339,134	727,100
* NOTES TO BUDGET: DEPARTMENT 751 PARKS & RECREATION						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					20,000
	CHAIN FERRY LANDING ENGINEERING					
	FOOTNOTE AMOUNTS:					50,000
	VILLAGE SQUARE RESTROOM RE-SIDING					
	FOOTNOTE AMOUNTS:					12,000
	ROSE GARDEN MAINTENANCE					
	ACCOUNT '801.000' TOTAL					82,000
819.000	CHAIN FERRY REPAIRS					
	FOOTNOTE AMOUNTS:					20,000
	ARBOR REPLACEMENT					
960.000	SIGNS					
	FOOTNOTE AMOUNTS:					30,000
	WAYFINDING SIGNAGE					
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					80,000
	CHAIN FERRY LANDING					
	FOOTNOTE AMOUNTS:					100,000
	VILLAGE SQUARE COURT IMPROVEMENTS					
	ACCOUNT '970.000' TOTAL					180,000
	DEPT '751' TOTAL					312,000

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 756 - OVAL BEACH						
101-756-702.000	SALARY/WAGES	142,558	130,000	98,065	150,000	152,000
101-756-720.000	FRINGE BENEFITS	25,537	32,500	26,720	35,000	40,000
101-756-730.000	SUPPLIES	14,992	22,000	18,572	29,208	22,000
101-756-801.000 *	CONTRACTUAL SERVICES	18,414	16,000	13,927	50,582	91,000
101-756-850.000	TELEPHONE	3,215	3,000	3,260	4,740	3,500
101-756-860.000	EDUCATIONAL TRAINING	1,925	1,000	521	1,000	1,200
101-756-900.000	PRINTING & PUBLISHING	2,074	2,000	2,453	1,969	2,000
101-756-913.000	INSURANCE	2,798	4,200	3,336	3,336	3,500
101-756-920.000	UTILITIES	13,613	14,000	7,908	14,839	14,000
101-756-930.000	REPAIRS & MAINTENANCE	6,451	10,000	3,945	5,055	10,000
101-756-946.000	EQUIPMENT RENTAL	41,719	25,000	24,071	41,121	37,000
101-756-960.000	SIGNS		500	430	618	500
101-756-970.000 *	CAPITAL OUTLAY	8,037	25,000	22,802	22,802	328,000
Totals for dept 756 - OVAL BEACH		281,333	285,200	226,010	360,270	704,700
* NOTES TO BUDGET: DEPARTMENT 756 OVAL BEACH						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					25,000
	MOUNT BALDHEAD PLATFORM DESIGN ENGINEERING					
	FOOTNOTE AMOUNTS:					20,000
	MOUNT BALDHEAD VEGETATION RESTORATION					
	FOOTNOTE AMOUNTS:					25,000
	FN SHNA SIGNS & INVASIVE SPECIES					
	ACCOUNT '801.000' TOTAL					70,000
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					328,000
	MOUNT BALDHEAD RESTROOMS					
	DEPT '756' TOTAL					398,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 758 - OVAL CONCESSION						
101-758-702.000	SALARY	39,441	35,000	25,898	50,589	45,000
101-758-720.000	FRINGE BENEFITS	3,217	5,000	1,981	4,736	5,000
101-758-730.000	SUPPLIES	38,963	50,000	39,384	66,527	50,000
101-758-801.000	CONTRACTUAL SERVICES	4,086	2,500	2,404	4,875	5,000
101-758-850.000	TELEPHONES	85	500			500
101-758-860.000	EDUCATIONAL TRAINING		500	235	235	500
101-758-920.000	UTILITIES		850			850
101-758-930.000	REPAIRS & MAINTENANCE	260	500	90	368	500
101-758-960.000	SIGNS		500			500
101-758-970.000	CAPITAL OUTLAY		1,500			1,500
Totals for dept 758 - OVAL CONCESSION		86,052	96,850	69,992	127,330	109,350

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 760 - SPEAR BOAT LAUNCH						
101-760-801.000	CONTRACTUAL SERVICES		1,000			2,000
101-760-900.000	PRINTING & PUBLISHING		250	310	375	250
Totals for dept 760 - SPEAR BOAT LAUNCH			1,250	310	375	2,250

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
101-965-998.202	TRANSFER TO MAJOR STREETS					70,000
101-965-998.203	TRANSFER TO LOCAL STREETS					450,000
Totals for dept 965 - TRANSFERS						520,000
TOTAL APPROPRIATIONS		3,694,243	4,418,525	2,801,719	3,424,439	7,196,580
NET OF REVENUES/APPROPRIATIONS - FUND 101		405,624	5,750	1,182,614	723,881	
BEGINNING FUND BALANCE		5,741,862	6,261,159	6,261,159	6,261,159	6,985,040
FUND BALANCE ADJUSTMENTS		113,667				
ENDING FUND BALANCE		6,261,153	6,266,909	7,443,773	6,985,040	6,985,040

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
202-000-538.000	COUNTY ROAD MILLAGE	103,575	95,000	117,695	117,695	95,000
202-000-546.000	ACT 51 FEES	122,200	120,000	95,267	105,897	120,000
202-000-665.000	INTEREST	29,815	10,000	14,987	15,196	10,000
202-000-697.000	TRANSFER FROM FUND BALANCE					26,500
202-000-699.000	DUE FROM LS & GF		100,000			70,000
Totals for dept 000 -		255,590	325,000	227,949	238,788	321,500
TOTAL ESTIMATED REVENUES		255,590	325,000	227,949	238,788	321,500

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	SALARY/WAGES	18,631	22,000	19,700	23,708	23,000
202-463-720.000	FRINGE BENEFITS	8,505	10,250	9,350	12,040	13,000
202-463-727.000	SUPPLIES	2,334	3,500	1,931	2,103	4,500
202-463-801.000 *	CONTRACTUAL SERVICES	170,587	216,250	1,991	53,991	200,000
202-463-930.000	REPAIRS & MAINTENANCE	820	3,500	317	1,227	3,500
202-463-946.000	EQUIPMENT RENTAL	24,356	22,000	27,591	33,366	28,000
Totals for dept 463 - ROUTINE MAINTENANCE		225,233	277,500	60,880	126,435	272,000
* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					130,000
	ENGINEERING FOR ELIZABETH STREET IMPROVEMENTS					
	FOOTNOTE AMOUNTS:					40,000
	ROAD RESURFACING					
	FOOTNOTE AMOUNTS:					5,000
	BLUE STAR BRIDGE MAINTENANCE					
	FOOTNOTE AMOUNTS:					15,000
	PAVEMENT MARKINGS					
	ACCOUNT '801.000' TOTAL					190,000
	DEPT '463' TOTAL					190,000

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
202-464-702.000	SALARY/WAGES	8,682	15,000	13,732	13,775	15,000
202-464-720.000	FRINGE BENEFITS	4,452	6,000	5,095	5,100	6,000
202-464-727.000	SUPPLIES	5,200	14,500	12,039	12,039	14,500
202-464-946.000	EQUIPMENTAL RENTAL	8,867	12,000	14,037	14,090	14,000
Totals for dept 464 - WINTER MAINTENANCE		27,201	47,500	44,903	45,004	49,500
TOTAL APPROPRIATIONS		252,434	325,000	105,783	171,439	321,500
NET OF REVENUES/APPROPRIATIONS - FUND 202		3,156		122,166	67,349	
BEGINNING FUND BALANCE		777,513	780,670	780,670	780,670	848,019
ENDING FUND BALANCE		780,669	780,670	902,836	848,019	848,019

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
203-000-402.000	LOCAL ROAD MILLAGE	374,152	389,000	395,101	395,101	415,000
203-000-445.000	PENALTIES & INT ON TAXES	633	500	810	810	500
203-000-538.000	COUNTY ROAD MILLAGE	103,575	95,000	117,695	117,695	95,000
203-000-539.001 *	STATE GRANT - MAPLE ST					125,000
203-000-546.000	ACT 51 FEES	70,047	70,000	53,171	58,607	70,000
203-000-581.000 *	CONTRIBUTIONS FROM LOCAL UNITS					243,000
203-000-665.000	INTEREST	97,923	55,000	81,496	97,305	20,000
203-000-672.000	SPECIAL ASSESSMENTS	25,524		183	183	
203-000-697.000	FUND BALANCE					494,500
203-000-699.000 *	DUE FROM OTHER FUNDS					450,000
Totals for dept 000 -		671,854	609,500	648,456	669,701	1,913,000
* NOTES TO BUDGET: DEPARTMENT 000						
539.001	STATE GRANT - MAPLE ST					
	FOOTNOTE AMOUNTS:					125,000
	MDOT CATEGORY B GRANT					
581.000	CONTRIBUTIONS FROM LOCAL UNITS					
	FOOTNOTE AMOUNTS:					243,000
	SAUGATUCK TWP - MAPLE ST					
699.000	DUE FROM OTHER FUNDS					
	FOOTNOTE AMOUNTS:					450,000
	MAPLE PROJECT - SIDEWALK					
	DEPT '000' TOTAL					818,000
TOTAL ESTIMATED REVENUES		671,854	609,500	648,456	669,701	1,913,000

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	SALARY/WAGES	15,370	22,500	21,717	23,733	21,000
203-463-720.000	FRINGE BENEFITS	7,384	9,000	8,334	9,652	9,000
203-463-727.000	SUPPLIES	2,938	2,500	2,666	3,458	4,000
203-463-801.000 *	CONTRACTUAL SERVICES	763,147	384,000	212,120	257,807	225,000
203-463-930.000	REPAIRS & MAINTENANCE	529	1,500	602	992	1,500
203-463-946.000	EQUIPMENT RENTAL	15,154	29,000	27,289	32,784	29,000
203-463-970.000 *	CAPITAL OUTLAY					1,578,000
Totals for dept 463 - ROUTINE MAINTENANCE		804,522	448,500	272,728	328,426	1,867,500
* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					15,000
	PAVEMENT MARKINGS					40,000
	FOOTNOTE AMOUNTS:					
	PARK ST PLANNING, CAMPBELL RD TO MT BALDHEAD PARK					160,000
	FOOTNOTE AMOUNTS:					
	ROAD RESURFACING					10,000
	FOOTNOTE AMOUNTS:					
	GRAVEL ROAD MAINTENANCE					
	ACCOUNT '801.000' TOTAL					225,000
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					1,578,000
	MAPLE ST PROJECT - ROAD RESTORATION, STORMWATER IMP, SIDEWALK					
	DEPT '463' TOTAL					1,803,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 203 LOCAL STREETS

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
203-464-702.000	SALARY/WAGES	8,020	20,000	14,548	15,000	15,000
203-464-720.000	FRINGE BENEFITS	5,316	10,000	6,787	6,800	8,000
203-464-727.000	SUPPLIES	2,213	10,000	8,054	8,054	10,000
203-464-946.000	EQUIPMENT RENTAL	4,930	12,500	14,751	14,772	12,500
Totals for dept 464 - WINTER MAINTENANCE		20,479	52,500	44,140	44,626	45,500

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
203-965-998.202	TRANSFER TO MAJOR STREETS		100,000			
	Totals for dept 965 - TRANSFERS		100,000			
TOTAL APPROPRIATIONS						
		825,001	601,000	316,868	373,052	1,913,000
NET OF REVENUES/APPROPRIATIONS - FUND 203						
		(153,147)	8,500	331,588	296,649	
	BEGINNING FUND BALANCE	2,402,821	2,249,674	2,249,674	2,249,674	2,546,323
	ENDING FUND BALANCE	2,249,674	2,258,174	2,581,262	2,546,323	2,546,323

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
301-000-402.000	DEBT MILLAGE	295,321	317,039	318,160	318,160	349,000
301-000-445.000	PENALTIES & INT ON TAXES	499	200	651	651	200
301-000-665.000	INTEREST	599		215		
Totals for dept 000 -		296,419	317,239	319,026	318,811	349,200
TOTAL ESTIMATED REVENUES		296,419	317,239	319,026	318,811	349,200

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 592 - ROAD BOND 2009						
301-592-804.000	AGENT FEE		500			500
301-592-991.000	DEBT PRINCIPAL	265,000	286,000	286,000	286,000	307,000
301-592-995.000	DEBT INTEREST	35,185	30,739	30,629	30,700	25,210
Totals for dept 592 - ROAD BOND 2009		300,185	317,239	316,629	316,700	332,710
TOTAL APPROPRIATIONS		300,185	317,239	316,629	316,700	332,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		(3,766)		2,397	2,111	16,490
BEGINNING FUND BALANCE		57,136	53,370	53,370	53,370	55,481
ENDING FUND BALANCE		53,370	53,370	55,767	55,481	71,971

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
496-000-581.000	CONTRIBUTIONS FROM LOCAL UNITS					36,000
496-000-611.000	SEWER FEES					1,000
496-000-665.000	INTEREST EARNED					2,500
496-000-697.000	TRANSFER FROM FUND BALANCE					46,500
Totals for dept 000 -						86,000
TOTAL ESTIMATED REVENUES						86,000

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
496-536-801.000 *	CONTRACTUAL SERVICES					14,000
496-536-970.000 *	CAPITAL OUTLAY					72,000
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS						86,000
* NOTES TO BUDGET: DEPARTMENT 536 WATER AND/OR SEWER SYSTEMS						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					14,000
	SEWER AGREEMENT AND RATE STUDY					
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					72,000
	MAPLE STREET - SANITARY SEWER REPAIRS					
	DEPT '536' TOTAL					86,000
TOTAL APPROPRIATIONS						86,000
NET OF REVENUES/APPROPRIATIONS - FUND 496						
BEGINNING FUND BALANCE						
ENDING FUND BALANCE						

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
497-000-581.000	CONTRIBUTIONS FROM LOCAL UNITS					501,000
497-000-610.000	WATER FEES					1,000
497-000-610.005	WATER INFRASTRUCTURE FEE					275,000
497-000-665.000	INTEREST EARNED					2,500
497-000-697.000	TRANSFER FROM FUND BALANCE					336,500
Totals for dept 000 -						1,116,000
TOTAL ESTIMATED REVENUES						1,116,000

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
497-536-801.000 *	CONTRACTUAL SERVICES					14,000
497-536-970.000 *	CAPITAL OUTLAY					1,102,000
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS						1,116,000
* NOTES TO BUDGET: DEPARTMENT 536 WATER AND/OR SEWER SYSTEMS						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					14,000
	WATER AGREEMENT AND RATE STUDY					
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					50,000
	LEAD SERVICE LINE REPLACEMENTS					
	FOOTNOTE AMOUNTS:					50,000
	WATER ST GATE VALVE					
	FOOTNOTE AMOUNTS:					1,002,000
	MAPLE STREET - WATERMAIN REPLACEMENT					
	ACCOUNT '970.000' TOTAL					1,102,000
	DEPT '536' TOTAL					1,116,000
TOTAL APPROPRIATIONS						1,116,000
NET OF REVENUES/APPROPRIATIONS - FUND 497						
BEGINNING FUND BALANCE						
ENDING FUND BALANCE						

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 592 WATER AND SEWER
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
592-000-610.000	WATER TAP FEES	13,800	1,000	3,150	3,150	
592-000-610.005	WATER INFRASTRUCTURE		150,000	171,716	243,585	
592-000-611.000	SEWER TAP FEES	24,142	1,000	4,450	4,450	
592-000-665.000	INTEREST	19,886	13,000	16,504	18,543	
Totals for dept 000 -		57,828	165,000	195,820	269,728	
TOTAL ESTIMATED REVENUES		57,828	165,000	195,820	269,728	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
592-536-801.000	CONTRACTUAL SERVICES	4,934	15,000	6,750	6,750	
592-536-970.000	CAPITAL OUTLAY		150,000			
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS		4,934	165,000	6,750	6,750	
TOTAL APPROPRIATIONS						
		4,934	165,000	6,750	6,750	
NET OF REVENUES/APPROPRIATIONS - FUND 592						
		52,894		189,070	262,978	
BEGINNING FUND BALANCE						
		521,621	574,514	574,514	574,514	837,492
ENDING FUND BALANCE						
		574,515	574,514	763,584	837,492	837,492

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/25	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
661-000-664.000	MOTOR POOL REVENUE	277,329	240,000	248,510	281,972	240,000
661-000-665.000	INTEREST	35,840	21,000	29,709	32,971	10,000
661-000-673.000	SALE OF FIXED ASSETS	7,605				5,000
661-000-697.000	TRANSFER FROM FUND BALANCE		508,500			10,000
Totals for dept 000 -		320,774	769,500	278,219	314,943	265,000
TOTAL ESTIMATED REVENUES		320,774	769,500	278,219	314,943	265,000

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
Dept 443 - MOTOR POOL						
661-443-702.000	SALARY/WAGES	29,575	41,000	20,576	29,987	41,000
661-443-720.000	FRINGE BENEFITS	11,988	16,000	10,314	14,063	17,000
661-443-727.000	SUPPLIES	9,919	7,500	6,329	8,084	8,500
661-443-748.000	FUEL & OILS	29,917	35,000	20,656	29,631	35,000
661-443-750.000	TIRES & BATTERIES	1,679	10,000	3,748	5,990	10,000
661-443-755.000	SMALL TOOLS	2,471	2,500	1,515	2,135	2,500
661-443-801.000	CONTRACTUAL SERVICES	3,712	5,000	2,414	3,714	5,000
661-443-850.000	TELEPHONES	5,473	6,000	6,036	7,186	6,000
661-443-913.000	INSURANCE	10,869	11,500	9,742	9,742	10,000
661-443-920.000	UTILITIES	7,326	9,000	6,612	7,849	9,000
661-443-930.000	REPAIRS & MAINTENANCE	41,600	46,000	53,694	55,225	46,000
661-443-968.000	DEPRECIATION	89,232				
661-443-970.000 *	CAPITAL OUTLAY	7,108	580,000	14,060	14,060	75,000
Totals for dept 443 - MOTOR POOL		250,869	769,500	155,696	187,666	265,000
* NOTES TO BUDGET: DEPARTMENT 443 MOTOR POOL						
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					60,000
	NEW PICKUP TRUCK					
	FOOTNOTE AMOUNTS:					12,000
	BOSS SNOW PLOW					
	ACCOUNT '970.000' TOTAL					72,000
	DEPT '443' TOTAL					72,000
TOTAL APPROPRIATIONS		250,869	769,500	155,696	187,666	265,000
NET OF REVENUES/APPROPRIATIONS - FUND 661		69,905		122,523	127,277	
BEGINNING FUND BALANCE		1,229,313	1,299,216	1,299,216	1,299,216	1,426,493
ENDING FUND BALANCE		1,299,218	1,299,216	1,421,739	1,426,493	1,426,493

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
701-000-665.000	INTEREST	(46)				
Totals for dept 000 -		(46)				
TOTAL ESTIMATED REVENUES		(46)				
NET OF REVENUES/APPROPRIATIONS - FUND 701		(46)				
BEGINNING FUND BALANCE		46				
ENDING FUND BALANCE						
ESTIMATED REVENUES - ALL FUNDS						
		5,702,286	6,610,514	5,653,803	5,960,291	11,247,280
APPROPRIATIONS - ALL FUNDS		5,327,666	6,596,264	3,703,445	4,480,046	11,230,790
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		374,620	14,250	1,950,358	1,480,245	16,490
BEGINNING FUND BALANCE - ALL FUNDS		10,730,311	11,218,602	11,218,602	11,218,602	12,698,847
FUND BALANCE ADJUSTMENTS - ALL FUNDS		113,667				
ENDING FUND BALANCE - ALL FUNDS		11,218,598	11,232,852	13,168,960	12,698,847	12,715,337



City Council Agenda Item Report

FROM: Ryan Cummins, City Manager

MEETING DATE: June 4, 2025

SUBJECT: Fee Schedule Increases

DESCRIPTION:

Staff is recommending updates to the fee schedule as follows.

Capital Improvement Charge

In April 2021, the City agreed in a corrective action plan submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to submit a Drinking Water Asset Management Plan (AMP) and associated Capital Improvement Plan (CIP) for the water system assets located within our jurisdiction.

In September 2023, the City completed the AMP and CIP and City Council approved the submittal of the attached plan to EGLE.

A major component of the AMP was a recommendation from consultant, Andy Campbell (formerly Baker Tilly, now Bendzinski & Co.), to implement a water capital improvement charge to provide adequate cash flow to help fund necessary future improvements to water mains and lead service lines. The cost of the future improvements is over \$10,000,000.

Last year, City Council adopted the recommendation to establish a water infrastructure charge of \$20 per month per meter equivalent unit (MEU). A MEU is a water customer with a 5/8" meter size. For those with larger meter sizes, they pay a higher proportion based on their meter size.

The current fee is generating \$24,726.67/month, or \$296,720.04 a year. This is lower than the AMP projections of \$331,680. A recent discovery showed some accounts are being charged for less MEUs than they should be. KLSWA advised this is being corrected for future bills. This should bring revenue closer to the AMP estimate.

The AMP recommends a \$3 per month increase for FY 25/26 which was estimated to bring in an additional \$49,752 in revenue. The following chart summarizes the proposed charge and percentage of customers impacted:

Meter Size	Meter Equivalent (per KLSWA)	Customers with this Meter Size	Current Water Capital Improvement Charge (per month)	Proposed Water Capital Improvement Charge (per month)
5/8"	1	84.5%	\$20	\$23
1"	2.5	11.3%	\$50	\$57.50
1 ½"	5	1.2%	\$100	\$115
2"	8	1.8%	\$160	\$184
3"	15	.1%	\$300	\$345

Short-Term Rental Fees

Last year, City Council established fees to cover the costs of short-term rental licenses and re-inspections. The Fire Department is raising the cost of short-term rental inspections and re-inspections by \$25. After evaluating staff time, inspection and enforcement costs and legal fees associated with short-term rentals, I am recommending the following:

- Annual license fee increase from \$525 to \$540
- Re-inspection fee increase from \$150 to \$175.

LEGAL REVIEW:

The City Attorney previously reviewed these types of charges and fees. The City Attorney will be at your meeting for any questions.

SAMPLE MOTION:

Motion to approve Resolution No. 250604-B approving a change in the City's schedule of fees to increase the water capital improvement charge and approve Resolution No. 250604-C approving a change in the City's schedule of fees to increase the short-term rental license and reinspection fees.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 250604-B

A RESOLUTION APPROVING A CHANGE IN THE CITY’S SCHEDULE OF FEES

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, the City of Saugatuck amended its Code of Ordinances to authorize the assessment of a water capital improvement charge, billable monthly to all users of the water system, to finance necessary capital improvements of City-owned water system assets; and

WHEREAS, the Code of Ordinances provides that the City Council shall establish the amount of the water improvement charge by resolution and include the same in the City’s Schedule of Fees; and

WHEREAS, based on the City’s water system asset management plan, water system capital improvement plan and other matters of record presented to it, the City Council previously established a water capital improvement charge at a rate of \$20 per meter equivalent unit per month; and

WHEREAS, City’s water system asset management plan, water system capital improvement plan, and other matters of record presented to it, call for annual increases of \$3 per meter equivalent per month.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The City Council hereby approves a change in the City’s adopted Schedule of Fees to update the “Water Capital Improvement Charge”, effective July 1, 2025:

WATER CAPITAL IMPROVEMENT CHARGE			
Meter Size	Meter Equivalent Unit	Current Capital Improvement Charge	New Capital Improvement Charge
5/8”	1	\$20/mo	\$23/mo
1”	2.5	\$50/mo	\$57.50/mo
1½”	5	\$100/mo	\$115/mo
2”	8	\$160/mo	\$184/mo
3”	15	\$300/mo	\$345/mo

2. The City Manager and City Clerk are authorized to take all actions necessary to effectuate the terms of the Resolution including, without limitation, modifying the City’s adopted Schedule of Fees maintained at City Hall.

3. All resolutions and parts of resolutions that conflict with the provisions of this Resolution are hereby rescinded; provided, however, that the remainder of the City’s Schedule of Fees shall remain in full force and effect.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this ____ day of ____, 2025.

Signed:

Holly Anderson, Mayor

Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held _____, 2025, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Jamie Wolters, City Clerk

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO.250604-C

A RESOLUTION APPROVING A CHANGE IN THE CITY'S SCHEDULE OF FEES

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, the City of Saugatuck, acting through the City Council, is authorized by various ordinances and state law to set fees for the provision of permits, etc.; and

WHEREAS, the City Council adopts and establishes such fees from time to time by resolution; and

WHEREAS, based on matters of record presented to it, the City Council is of the opinion that certain City-imposed fees and charges need to be approved and incorporated into the City's Schedule of Fees.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The City Council hereby approves a change in the City's adopted Scheduled of Fees as follows:

Business Licenses	Current Fee	New Fee
Short-Term Rental	\$525/annually	\$540/annually
Short-Term Rental Reinspection Fee	\$150	\$175

2. The City Manager and City Clerk are authorized to take all actions necessary to effectuate the terms of the Resolution including, without limitation, modifying the City's adopted Schedule of Fees maintained at City Hall.

3. All resolutions and parts of resolutions that conflict with the provisions of this Resolution are rescinded.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this _____ day of _____, 2025

CITY OF SAUGATUCK

BY: _____
Holly Anderson, Mayor

BY: _____
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held _____, 2025.

Signed: _____
Jamie Wolters, City Clerk



Baker Tilly Municipal Advisors, LLC
2852 Eyde Pkwy, Suite 150
East Lansing, MI 48823
(517) 321-0110
bakertilly.com

September 21, 2023

City of Saugatuck
102 Butler St.
PO Box 86
Saugatuck, MI 49453

Re: City of Saugatuck (Michigan) Water Asset Management Plan

Dear City of Saugatuck:

The attached schedules (listed below) present unaudited and limited information for the purpose of discussion and consideration in the preliminary planning stage of a rate study by the appropriate officers, officials and advisors of the City of Saugatuck. The use of these schedules should be restricted to this purpose, for internal use only, as the information is subject to future revision and final report.

Page

- | | |
|---|--|
| 1 | Comparative Statement of Net Position |
| 2 | Comparative Statement of Revenues, Expenses, and Changes in Net Position |
| 3 | Comparative Detail of Operating Expenses |
| 4 | Schedule of Estimated Capital Improvements – Scenario One |
| 5 | Cash Flow Analysis – Scenario One |
| 6 | Schedule of Estimated Capital Improvements – Scenario Two |
| 7 | Cash Flow Analysis – Scenario Two |

We would appreciate your questions or comments on this information and would provide additional information upon request.

Sincerely,

BAKER TILLY MUNICIPAL ADVISORS, LLC

Andy Campbell, CPA, Director

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

COMPARATIVE STATEMENT OF NET POSITION

	As Of		
	6/30/2020	6/30/2021	6/30/2022
	(-----Per Audit-----)		
Assets			
Cash and cash equivalents	\$464,503	\$381,884	\$318,985
Investments	193,702	168,885	169,296
Total Assets	\$658,205	\$550,769	\$488,281
Liabilities			
Accounts payable	\$127,735	-	-
Fund Balances			
Public Works	530,470	\$550,769	\$488,281
Total Liabilities and Fund Balances	\$658,205	\$550,769	\$488,281

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	Fiscal Year Ended		
	6/30/2020	6/30/2021	6/30/2022
	(-----Per Audit-----)		
Operating Revenues			
Charges for services	\$8,450	\$19,810	\$29,650
Interest and rents	15,468	1,489	306
Total operating revenues	<u>23,918</u>	<u>21,299</u>	<u>29,956</u>
Operating Expenses			
Public Works	<u>41,566</u>	<u>1,000</u>	<u>92,444</u>
Net operating income (loss)	<u>(17,648)</u>	<u>20,299</u>	<u>(62,488)</u>
Fund balance, beginning of year	<u>548,118</u>	<u>530,470</u>	<u>550,769</u>
Fund balance, end of year	<u><u>\$530,470</u></u>	<u><u>\$550,769</u></u>	<u><u>\$488,281</u></u>

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

COMPARATIVE DETAIL OF OPERATING EXPENSES

		Fiscal Year Ended			Test Year	Multiplier
		6/30/2022	6/30/2023	6/30/2024		
		(-----Per Client-----)				
Expenditures						
801.000	Contractual Services	\$92,444	-	\$5,000	-	3.0%
	Salaries, Wages, & Benefits	-	-	-	\$10,000	3.0%
	Total Water Operating Expenses	<u>\$92,444</u>	<u>-</u>	<u>\$5,000</u>	<u>\$10,000</u>	

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

SCHEDULE OF ESTIMATED CAPITAL IMPROVEMENTS - SCENARIO ONE

<u>Project Name/Description</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
Complete Distribution System Materials Inventory	\$150,000			
Lead Service Line Replacement - Systemwide	500,000	\$5,000,000		
Wellhouse #5 Improvements	20,000	200,000		
Install Permanent Generator for Wells #4 & #5	10,000	100,000		
Maple Street Water Service Separation (720/ Olde Mill)		30,000		
Maple Street Water Main Replacement - Blue Star to S of North	115,000	1,150,000		
Elizabeth Street Water Main Replacement - Allegan to Main	35,000	350,000		
Lucy Street Water Main Replacement - Water to Butler	15,000	150,000		
Hoffman Street Water Main Replacement - Griffith to Grand	20,000	200,000		
Butler Street Water Main Replacement - Culver to Lucy	100,000	1,000,000		
Grand Street Water Main Replacement - Mason to Hoffman & Francis to St. Joseph	20,000	200,000		
Water Main Replacement/Looping in Well Field, Maple to High School	35,000	350,000		
River Crossing Water Main Replacement - Park to Water	85,000	850,000		
Bridge Street Water Main Extension				\$600,000
Total Estimated Capital Improvements:	<u>\$1,105,000</u>	<u>\$9,580,000</u>	<u>-</u>	<u>\$600,000</u>
Cash Funded:	\$150,000	\$30,000	-	-
Bond Funded:	-	10,505,000 [1]	-	\$600,000 [2]

[1] Includes 2023/24 & 2024/25 capital improvements.

[2] Includes 2026/27 capital improvements.

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO ONE

	<u>2023/24</u>		<u>Increases Per Year</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>Increases Per Year</u>	<u>2028/29</u>	<u>2029/30</u>
	<u>July - Dec.</u>	<u>Jan. - June</u>								
Assumptions										
Meter Equivalent Units (MEU) Billed	1,382	1,382		1,382	1,382	1,382	1,382		1,382	1,382
MEU Charge (monthly)	\$0.00	\$23.00	\$3.00	\$26.00	\$29.00	\$32.00	\$35.00	\$1.00	\$36.00	\$37.00
<i>Typical homeowner's monthly bill</i>										
Charges from City	-	\$23.00		\$26.00	\$29.00	\$32.00	\$35.00		\$36.00	\$37.00
Charges from KLSWA	\$25.40	25.40		26.16	26.95	27.76	28.59		29.45	30.33
Typical homeowner's monthly bill (assumes 4,500 gallons/month)	\$25.40	\$48.40		\$52.16	\$55.95	\$59.76	\$63.59		\$65.45	\$67.33
Revenue										
MEU Charge	-	\$190,716		\$431,184	\$480,936	\$530,688	\$580,440		\$597,024	\$613,608
Miscellaneous	\$3,000	-		3,000	3,000	3,000	3,000		3,000	3,000
Total Revenues	3,000	190,716		434,184	483,936	533,688	583,440		600,024	616,608
Less: Total Operating Expenditures	(5,000)	-		(10,300)	(10,609)	(10,927)	(11,255)		(11,593)	(11,941)
Net Operating Revenue	(2,000)	190,716		423,884	473,327	522,761	572,185		588,431	604,667
Less: Estimated Cash-Funded Capital Improvements	(150,000)	-		(30,000)	-	-	-		-	-
Estimated Debt Service #1 2024/25 State Revolving Fund Bonds [1]	-	-		(100,000)	(430,000)	(430,000)	(430,000)		(430,000)	(430,000)
Estimated Debt Service #2 2026/27 Open Market Bonds [2]	-	-		-	-	(15,000)	(80,000)		(80,000)	(80,000)
Net Cash Flow	<u>(\$152,000)</u>	<u>\$190,716</u>		<u>\$293,884</u>	<u>\$43,327</u>	<u>\$77,761</u>	<u>\$62,185</u>		<u>\$78,431</u>	<u>\$94,667</u>
Cash & Investments	\$260,957	\$108,957	\$299,673	\$593,557	\$636,884	\$714,644	\$776,829		\$855,260	\$949,928

[1] Estimated debt service payments based on \$9,454,500 30-year state revolving fund bond issue at an estimated interest rate. Total project assumed to be \$10,505,000 with \$1,050,500 grant.

[2] Estimated debt service payments based on \$600,000 10-year open market bond issue at an estimated interest rate.

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

SCHEDULE OF ESTIMATED CAPITAL IMPROVEMENTS - SCENARIO TWO

<u>Project Name/Description</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
Complete Distribution System Materials Inventory	\$150,000			
Lead Service Line Replacement - Systemwide	100,000	\$200,000	\$200,000	\$5,000,000
Wellhouse #5 Improvements				220,000
Install Permanent Generator for Wells #4 & #5				110,000
Maple Street Water Service Separation (720/ Olde Mill)			30,000	
Maple Street Water Main Replacement - Blue Star to S of North				1,265,000
Elizabeth Street Water Main Replacement - Allegan to Main				385,000
Lucy Street Water Main Replacement - Water to Butler				165,000
Hoffman Street Water Main Replacement - Griffith to Grand				220,000
Butler Street Water Main Replacement - Culver to Lucy				1,100,000
Grand Street Water Main Replacement - Mason to Hoffman & Francis to St. Joseph				220,000
Water Main Replacement/Looping in Well Field, Maple to High School				385,000
River Crossing Water Main Replacement - Park to Water				935,000
Bridge Street Water Main Extension				600,000
Total Estimated Capital Improvements:	<u>\$250,000</u>	<u>\$200,000</u>	<u>\$230,000</u>	<u>\$10,605,000</u>
Cash Funded:	\$250,000	\$200,000	\$230,000	-
Bond Funded:	-	-	-	\$10,605,000 [1]

[1] Includes 2026/27 capital improvements.

CITY OF SAUGATUCK (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO TWO

	2023/24		Increases Per Year	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	July - Dec.	Jan. - June							
Assumptions									
Meter Equivalent Units (MEU) Billed	1,382	1,382		1,382	1,382	1,382	1,382	1,382	1,382
MEU Charge (monthly)	\$0.00	\$20.00	\$3.00	\$23.00	\$26.00	\$29.00	\$32.00	\$35.00	\$38.00
<i>Typical homeowner's monthly bill</i>									
Charges from City	-	\$20.00		\$23.00	\$26.00	\$29.00	\$32.00	\$35.00	\$38.00
Charges from KLSWA	\$25.40	25.40		26.16	26.95	27.76	28.59	29.45	30.33
Typical homeowner's monthly bill (assumes 4,500 gallons/month)	\$25.40	\$45.40		\$49.16	\$52.95	\$56.76	\$60.59	\$64.45	\$68.33
Revenue									
MEU Charge	-	\$165,840		\$381,432	\$431,184	\$480,936	\$530,688	\$580,440	\$630,192
Miscellaneous	\$3,000	-		3,000	3,000	3,000	3,000	3,000	3,000
Total Revenues	3,000	165,840		384,432	434,184	483,936	533,688	583,440	633,192
Less: Total Operating Expenditures	(5,000)	-		(10,300)	(10,609)	(10,927)	(11,255)	(11,593)	(11,941)
Net Operating Revenue	(2,000)	165,840		374,132	423,575	473,009	522,433	571,847	621,251
Less: Estimated Cash-Funded Capital Improvements	-	(250,000)		(200,000)	(230,000)	-	-	-	-
Estimated Debt Service #1 2026/27 State Revolving Fund Bonds [1]	-	-		-	-	(160,000)	(540,000)	(540,000)	(540,000)
Net Cash Flow	<u>(\$2,000)</u>	<u>(\$84,160)</u>		<u>\$174,132</u>	<u>\$193,575</u>	<u>\$313,009</u>	<u>(\$17,567)</u>	<u>\$31,847</u>	<u>\$81,251</u>
Cash & Investments	\$260,957	\$258,957	\$174,797	\$348,929	\$542,504	\$855,512	\$837,945	\$869,792	\$951,044

[1] Estimated debt service payments based on \$10,605,000 30-year state revolving fund bond issue at an estimated interest rate.

CITY OF SAUGATUCK
ALLEGAN COUNTY, MI



DRINKING WATER
ASSET MANAGEMENT PLAN

September 2023
Project No. 862350



ASSET MANAGEMENT TEAM

Utility Information

Utility Name: Saugatuck Water Utility System
Street Address: 102 Butler St
City: Saugatuck
Zip Code: 49453
Phone Number: (269) 857-2603
WSSN: 03525

Number of Connections: 907

Personnel

City of Saugatuck

Contact Person: Scott Herbert
Title: Superintendent, Department of Public Works
Email: scott@saugatuckcity.com

Team Member: Ryan Heise
Title: City Manager
Email: ryan@saugatuckcity.com

Kalamazoo Lake Sewer & Water Authority

Contact Person: Daryl VanDyke
Title: Manager, Kalamazoo Lake Sewer & Water Authority
Email: daryl@klswa.com

Fleis & VandenBrink

Contact Person: Jon Moxey, PE
Title: Client Manager
Email: jmoxey@fveng.com

Team Member: Elaine Venema, PE
Title: Project Manager
Email: evenema@fveng.com

Team Member: Peter Drogosh, PE
Title: Project Engineer
Email: pdrogosh@fveng.com

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- Appendix B: Asset Inventory
- Appendix C: Capital Improvements Plan
- Appendix D: Water System Budget
- Appendix E: Billing Rate Structure

I. BACKGROUND

A. SERVICE AREA

The City of Saugatuck (City) is located in western Allegan County on Lake Michigan and has an area of 1.77 square miles. Saugatuck is located 11 miles southwest of the City of Holland and 18 miles north of the City of South Haven. As of the 2020 U.S. Census, Saugatuck has a permanent population of 865, though the City and other surrounding municipalities see a large increase in seasonal population during the summer months. According to the City's 2019 Parks & Recreation Plan, a seasonal influx of cottage owners, visitors, and boaters is estimated to virtually double the region's population.

The City of Saugatuck, the City of the Village of Douglas, and Saugatuck Township are Constituent Municipalities of the Kalamazoo Lake Sewer & Water Authority (KLSWA). KLSWA provides sanitary sewer and water service within the three Constituent Municipalities, as well as within Laketown Township. Laketown Township receives service through various contractual arrangements, but is not a Constituent Municipality of KLSWA under Act 233 and KLSWA's Articles of Incorporation.

B. PURPOSE

In a letter dated January 11, 2021 addressed to KLSWA and the managers of the Constituent Municipalities, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) outlined deficiencies identified in a Partial Sanitary Survey of the KLSWA water system. The following is an excerpt from the letter:

EGLE's evaluation of KLSWA has revealed issues with ownership accountability, defined authority between owners and managers/operators, and fiscal management and revenue sourcing.

EGLE understands that KLSWA operates and maintains the water supply facilities, and the individual units of government have retained ownership of the water supply facilities within their jurisdictional boundaries. Therefore, the owner of the water supply facilities is not maintaining their own facilities; KLSWA is serving as a contract operator with additional authority to make operation and maintenance decisions and repairs. This agreement only establishes authority for daily operations and maintenance of facilities, and does not include a structure for capital improvements, long term asset management, authority for cross connection inspections, or other items necessary for the long term management of a water supply.

In a Corrective Action Plan dated April 27, 2021 addressed to EGLE, KLSWA and the managers of the Constituent Municipalities elected to develop, adopt, and implement a new water service agreement between KLSWA and the Constituent Municipalities. Additionally, each Constituent Municipality would prepare and submit an Asset Management Plan (AMP) and associated Capital Improvements Plan (CIP) for the water system assets located within their jurisdictional boundary.

The purpose of this report is to provide the City of Saugatuck with an AMP and associated CIP for the water system assets located within its jurisdictional boundary, to comply with EGLE and the Michigan Safe Drinking Water Act (Act 399 of 1976). Rule 1606 of Act 399 (R 325.11606) states that a community water supply that serves more than 1,000 people shall implement an asset management program (as defined in R 325.10102).

The intent of asset management is to ensure the long-term sustainability of the water utility by helping the utility manager make informed decisions on when it is most appropriate to repair, replace, or rehabilitate particular assets and by developing a long-term funding strategy. This report is intended to be the master plan for guiding the City on the overall water system improvements needed to ensure its ability to perpetually deliver the required level of service.

II. ASSET INVENTORY

Saugatuck's publicly owned water system assets consist of two groundwater production wells, approximately 13 miles of water main, and a concrete ground storage reservoir; the City shares equal ownership of the reservoir with the City of the Village of Douglas. A map of the system is provided as Figure 1 in Appendix A.

Well #4 is rated for a capacity of 500 gpm, Well #5 is rated for 300 gpm, and together they produce between 51 and 64 million gallons of water annually. Water treatment at the wells consists of injection of chlorine for disinfection and polyphosphate for iron sequestration. The wells are housed in two separate buildings.

Water mains range from 4" to 16" in diameter and are composed of cast iron, ductile iron, and HDPE. The oldest water mains pre-date 1927, and were constructed as part of the original distribution system. Throughout the system, there are 134 fire hydrants with valves and approximately 162 water main isolation valves.

The storage reservoir has a capacity of 1,000,000 gallons and is the only storage available for Saugatuck, as well as the greater KLSWA water system.

The water asset inventory is presented in Appendix B and provides asset descriptions, year installed, location, manufacturer (where applicable), replacement cost, useful life, and criticality assessment. All information in the asset inventory is based on construction record drawings and other data received from the City and KLSWA. Not all assets had record drawings available, so their construction dates are either unknown or approximated based on record drawings from adjacent projects. There is currently a Geographic Information System (GIS) in place for refining the inventory as assets are replaced and further documented.

III. CRITICALITY ASSESSMENT

The criticality of each water system asset is based on a combination of its Probability of Failure and its Consequence of Failure. Determining each asset's criticality allows the City to manage its risk and aids in determining where to spend operation and maintenance dollars and plan capital expenditures.

When determining an asset's Probability of Failure, the following factors are considered: asset age, physical condition of asset, failure history, historical knowledge, experiences with that type of asset in general, maintenance records, and knowledge regarding how that type of asset is likely to fail. The table below details the Probability of Failure rating system. These ratings have been applied to each asset listed in the asset inventory in Appendix B.

Probability of Failure		
Rating	Probability	Description
5	Imminent	Will occur several times in the life of an item
4	Probable	Likely to occur several times in the life of an item
3	Occasional	Likely to occur sometime in the life of an item
2	Remote	Unlikely, but possible to occur in the life of an item
1	Improbable	So unlikely, it can be assumed occurrence may not be experienced

When determining an asset's Consequence of Failure, the following factors are considered: cost of repair; social cost associated with the loss of the asset; repair/replacement costs related to collateral damage caused by the failure; legal costs related to additional damage caused by the failure; environmental costs created by the failure; loss of business revenue to the community; and any other associated costs or asset losses. The Consequence of Failure can be high if any one of these costs is significant or the accumulation of several costs occur with a failure. Other considerations when determining an asset's Consequence of Failure may include the following:

- Can the system continue to produce an acceptable quantity and quality of water if asset fails?
- Is there redundancy for the asset built into the system?
- Are replacements / replacement parts on hand to replace/repair the asset on site?
- How long does it take to obtain parts or have service completed?

The table below details the Consequence of Failure rating system. These ratings have been applied to each asset listed in the asset inventory in Appendix B.

Consequence of Failure		
Rating	Consequence	Description
5	Catastrophic disruption	Massive system failure, severe health effects and death, persistent and extensive damage
4	Major disruption	Major effect, major loss of system capacity, major health effects, major costs, important LOS compromised
3	Moderate disruption	Moderate effect, moderate loss of system capacity, moderate health effects, moderate costs, important LOS still achieved
2	Minor disruption	Minor effect, minor loss of system capacity, minor health effects, minor costs
1	Insignificant disruption	Slight effect, slight loss of system capacity, slight health effects

Assessing an asset's criticality requires an examination of its Probability of Failure and its Consequence of Failure as discussed above. The assets that have the greatest probability of failure and the greatest consequences associated with the failure will be the assets that are the most critical and, therefore, present the greatest business risk to the City. An analysis of each asset reveals which assets have the highest criticality factors and, therefore, which assets require the most attention either for repair or replacement. The following formula is used to determine an asset's criticality:

$$\text{Criticality Factor} = \text{Probably of Failure} \times \text{Consequence of Failure}$$

The matrix below presents the various possible criticality factors, which are color coded based on their associated business risk. These factors have been applied to each asset listed in the asset inventory in Appendix B.

		Criticality Factor				
Probability of Failure	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		Consequence of Failure				

Assets with higher criticality factors and associated business risk should be more closely monitored and scheduled for rehabilitation or replacement. The table below provides recommended inspection and rehabilitation strategies based on an asset's business risk.

Business Risk Management		
Criticality Factor	Business Risk	Strategies for Asset Rehabilitation or Replacement
17 - 25	Very High	Inspect immediately and replace in 1-2 years
10 - 16	High	Inspect immediately and develop short- to medium-term rehabilitation plan
5 - 9	Medium	Inspect immediately and develop long-term rehabilitation plan
3 - 4	Low	Develop short-term inspection strategy and long-term rehabilitation plan
1 - 2	Very Low	Develop medium- to long-term inspection strategy and long-term rehabilitation plan

IV. LEVEL OF SERVICE GOALS

The City of Saugatuck's mission, as it relates to the water system, is to provide the community with continuous, safe drinking water and adequate fire protection that meets or exceeds Federal and State requirements by maintaining and improving the water system through the most cost-effective means without sacrificing quality.

The Asset Management Team (F&V and City staff) reviewed the City's Level of Service (LOS) goals to ensure they aligned with the City's standards and capabilities; the goals are detailed in the table below. The goals will be reviewed on an annual basis to determine if the City was successful in achieving the goals and what steps can be taken to improve the City's performance.

LOS Determinant	Define the Goal	How the Goal is Achieved
Safe Drinking Water	Meet all Federal and State water quality regulations	Monitor water quality: monthly for bacteria, annually for partial chemical, and triennially for metals.
Health & Safety	Provide a safe and injury-free workplace	Conduct regular safety meetings. Incur no MIOSHA safety violations.
Security	Secure all water installations from tampering	Maintain well-lit, fenced and/or locked facilities with proper signage.
Operator Certification	Retain certified personnel to operate and maintain the system	Employ at least 1 operator in charge and 1 backup operator. Operators must maintain a minimum of D-2 and S-2 licenses.
Customer Complaints	Provide excellent customer service	Investigate all customer complaints within 2 business days of report. Report results of the complaint to customer verbally, via the phone, in person, or in writing. Follow up on all complaints to ensure customer satisfaction.
Regulatory Changes	Be aware of regulatory changes and comply with changes as they occur	Attend industry conferences and training sessions to stay informed of changes and requirements. Request annual meeting with local EGLE representative to ensure compliance.
Response Time	Provide excellent customer service	Respond to customer emergencies within 2 hours. Provide customers with written notice 24 hours in advance of any planned interruption in service.
Financial	Maintain funds to address unexpected breakdowns and major expenses	Evaluate water rates every 5 years and adjust the rates/budget accordingly. Seek external funding for major projects as they present themselves. Maintain an operating reserve of 10%.
Water Supply	Maintain all well-related equipment	Have wells and pumps professionally inspected annually, then complete recommended maintenance items. Regularly test and perform maintenance on backup power generators. Maintain well houses in adequate condition.
Water Quality	Provide high-quality, good-tasting drinking water	Maintain water treatment equipment. Flush water mains at least once annually.
Water Storage	Maintain storage tank for longer lifespan	Have the storage tank professionally inspected every 5 years, then complete recommended maintenance items.
Water Distribution	Maintain water mains, hydrants, and valves to ensure good working order	Flush all hydrants at least once annually. Exercise all primary valves on a 4-year rotation. Maintain system pressure above 35 psi, but strive for 60-80 psi under normal conditions. Monitor water losses annually and maintain below 10%.
Administrative	Ensure accurate billing	Review discrepancies and correct in a timely fashion.
Rules & Regulations	Monitor and enforce	Update and review rules annually - cross connections, site sampling plan, required lab analysis, consumer confidence report, safety program.

V. CAPITAL IMPROVEMENTS PLAN

A Capital Improvements Plan (CIP) was developed for the City of Saugatuck based on the Water System Reliability Study (WSRS) completed for KLSWA in February 2021 by Fleis & VandenBrink. Some items have been refined as better information has become available since then. The CIP is summarized below and a complete table of capital improvements, including anticipated costs and dates of completion, is presented in Appendix C. A map of the proposed improvements is provided as Figure 2 in Appendix A.

A. WATER SUPPLY

According to the WSRS, the system's water supply capacity is sufficient to meet projected water demands. The City's well pumps were last inspected in November 2019 by Peerless Midwest and were found to be operating at their rated capacities. No improvements to the well pumps are recommended at this time.

Well 5 is housed in a building that is constructed of sheet metal, which is in fair to poor condition. The wellhouse should be replaced with an appropriate block/brick building to provide better protection and security for Well 5. Additionally, the underground electric line that serves Wells 4 and 5 is not well protected and needs to be replaced with additional protection against potential damage or tampering. It is also recommended that the City install a permanent generator to power Wells 4 and 5 in the event of a power outage.

B. WATER STORAGE

The storage tank was last inspected in October 2019 by Dixon Engineering and was found to be in good overall condition. No improvements to the tank are recommended at this time.

C. WATER DISTRIBUTION

EGLE requires all water supplies to submit a complete Distribution System Materials Inventory (DSMI) by January 1, 2025. The DSMI involves physically verifying the material of a uniformly random, statistically sound number (20%) of service lines of unknown material. Due to the prevalence of known lead service lines throughout Saugatuck's system, it is recommended that the City verify at least 50% of its 229 service lines of unknown material, which equates to 115 service line verifications. Once lead service lines throughout the system are confidently located, they must all be replaced by January 1, 2041.

Distribution system improvements are recommended to improve available fire flows and overall system reliability. These improvements should be considered and implemented by City officials as deemed necessary and as funding allows. The City should plan on replacing any water mains smaller than 6 inches as road improvements are conducted in the service area. These pipes should be replaced with minimum 8-inch pipes.

Anticipated project costs are meant to be rough estimates for budgeting purposes only. Unit prices were assumed at \$385 per foot of 8" water main, \$410 per foot of 12" water main, and \$1,000 per foot of 16" water main (directional drill river crossing). Unit prices were based on recent contractor bid prices from similar projects designed by Fleis & VandenBrink. The unit price of water main includes the cost of appurtenances (hydrants, valves, fittings, etc.) and surface restoration, assuming a worst case scenario of the water main being installed along the centerline of the roadway, requiring two lanes of road pavement restoration.

D. FUNDING SOURCES

Four possible sources of funding have been identified for The City of Saugatuck to complete the capital improvement projects if desired. A brief description of each follows:

Drinking Water State Revolving Fund

This is a preferred alternative. It is a low interest loan program sponsored by EGLE. The current interest rate is 1.875% for 20-year loans (or 30- to 40-year loans for overburdened applicants), and 2.125% for 30-year loans. Some communities may be eligible for principal forgiveness based on their overburdened status.

The program is competitive, and projects are scored on a point system that ranks them on a priority list. Not all submitted projects are funded, so it is important to maximize points on the application. Requirements include a fairly extensive project plan, but most expenses, including the project plan, are eligible activities that can be rolled into the loan. In order for a community to be competitive, they should have an active Source Water Protection Program. Applications are submitted by June 1st of every year.

Special Assessment Bonds

Special assessments levied under PA 188 of 1954 are one of the most common ways to finance infrastructure improvements. The City may levy special assessments against properties that receive special benefits from a public improvement. Property owners have petition rights that must be satisfied before the special assessment can go forward.

Special assessments typically can be repaid in installments with interest. The bonds may not exceed the amount of the special assessment roll and may be secured secondarily by a pledge of the City's full faith and credit.

Revenue Bonds

Revenue bonds are authorized by PA 94 of 1933. They authorize the City to borrow money and issue bonds. They are paid from user fees generated by the operation of the improvements.

Revenue bonds are subject to the right of referendum. Petitions for a public vote can be filed by registered City voters during a 45-day referendum period. Voter approval is not required if the referendum period expires without petitions being filed.

Contract Bonds

Contract bonds are authorized by several state laws. They authorize the City to enter into an agreement with the County or a public authority in order to have the County or authority issue bonds on behalf of the City.

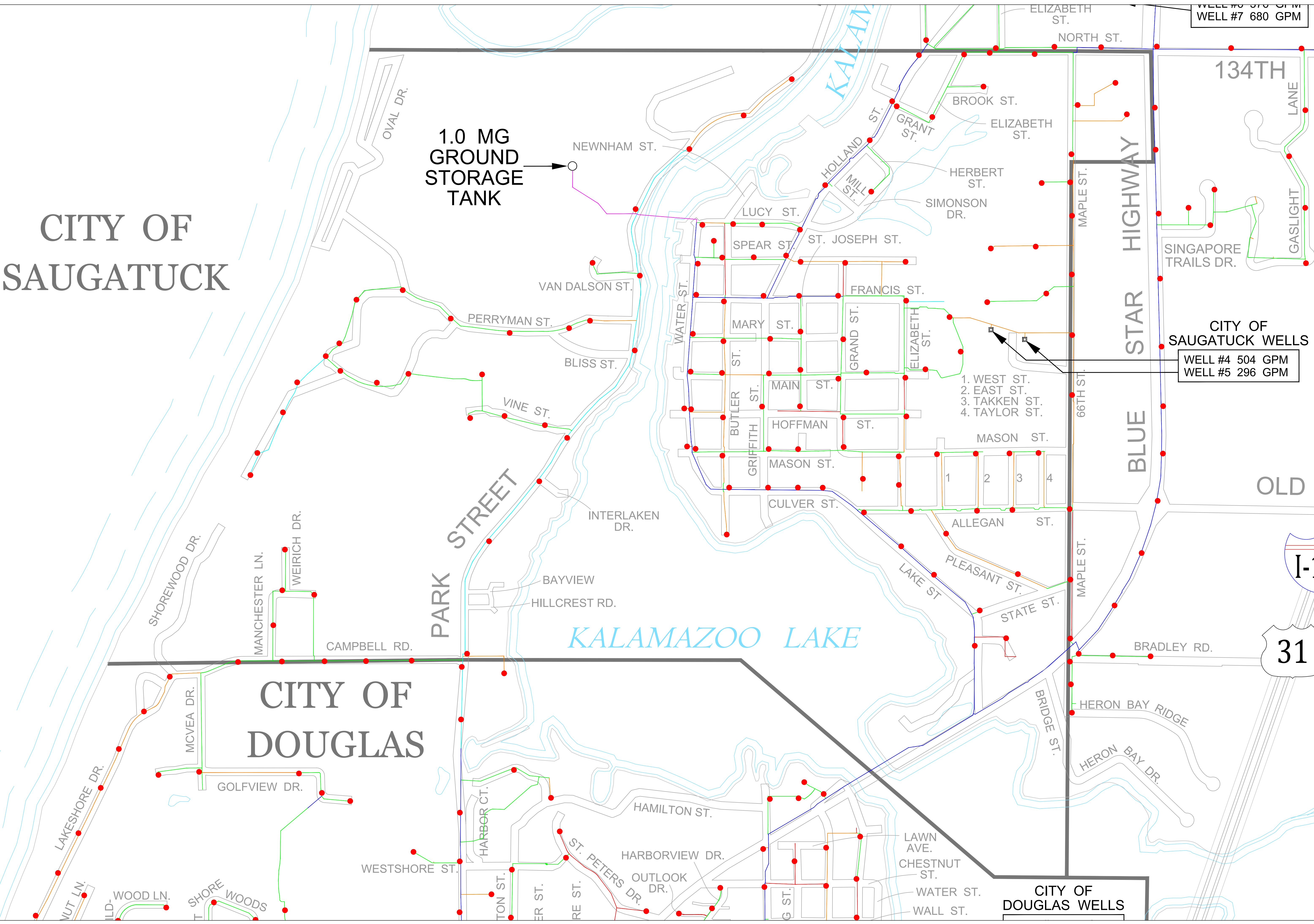
The City may want to consider a contract bond as the County may be able to borrow at a more favorable rate than the City if they are willing to pledge its taxing power as secondary security for repayment of the bonds. Also contract bonds may be paid back by a number of sources including specials assessments, connection fees, and user fees.

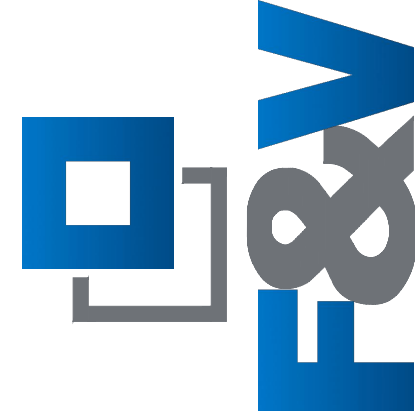
VI. REVENUE STRUCTURE & RATE METHODOLOGY

Saugatuck's financial advisor incorporated the CIP into the City's water system budget and determined the adjustments to the billing rate structure that will be required to generate sufficient revenue for implementing the CIP. The City has provided its water system budget in Appendix D and its current rate structure in Appendix E.

APPENDIX A: FIGURES

CITY OF SAUGATUCK





862350

F&V PROJECT NO.

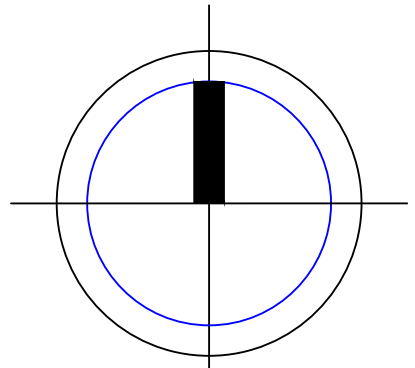
CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

WATER ASSET MANAGEMENT PLAN

FIGURE 1:
EXISTING WATER SYSTEM

LEGEND

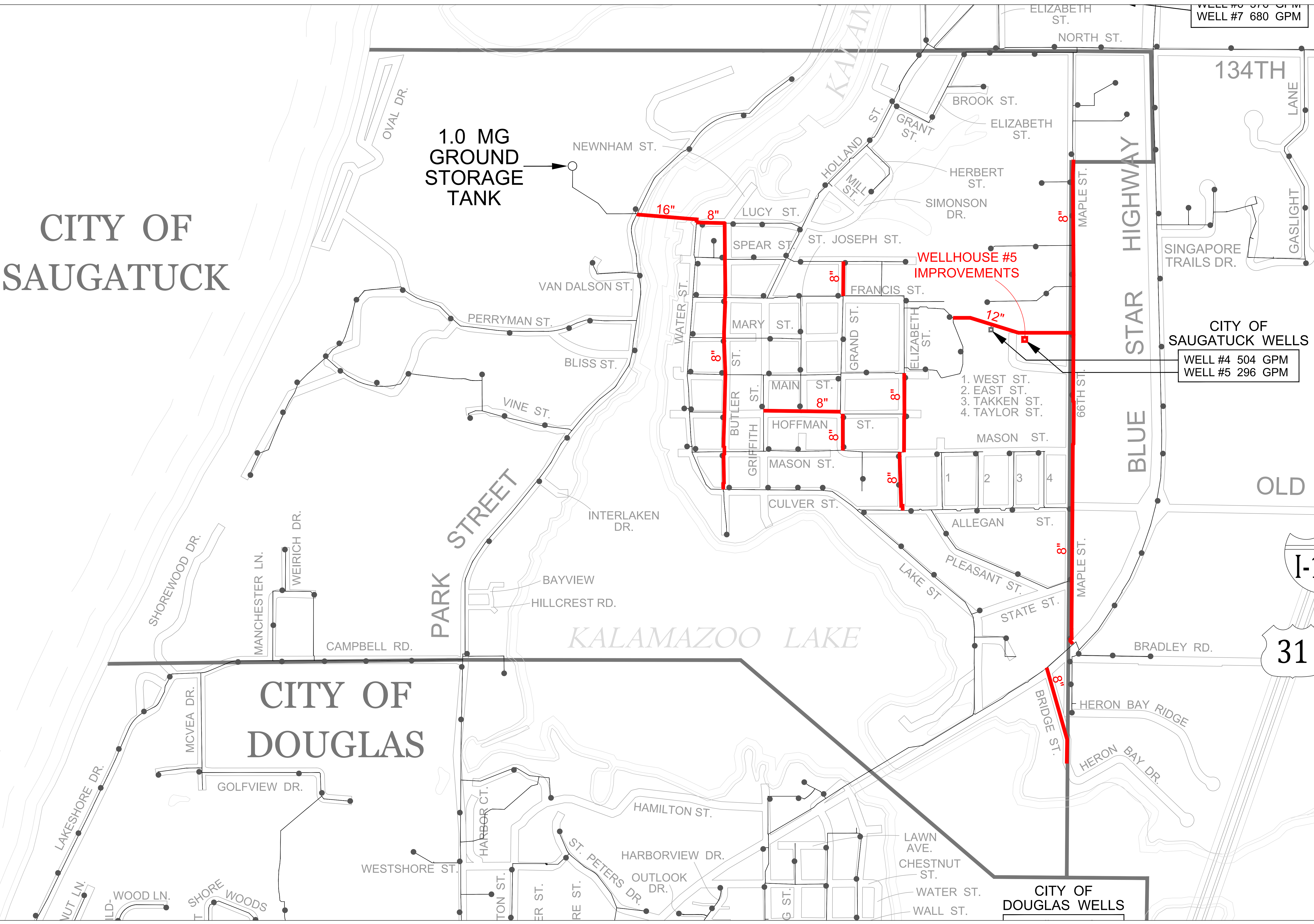
- 4" WATER MAIN
- 6" WATER MAIN
- 8" WATER MAIN
- 10" WATER MAIN
- 12" WATER MAIN
- 16" WATER MAIN
- FIRE HYDRANT



NORTH

112

CITY OF SAUGATUCK



LEGEND
PROPOSED WATER MAIN REPLACEMENT

NORTH

APPENDIX B:

ASSET INVENTORY

Source Assets												
Source Assets	Year Installed (Year Overhauled)	Location	Latitude	Longitude	Manufacturer/Model	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Well #4 (12" diameter; 205' deep)	1966	Well #4	42.658722	-86.195667		\$ 150,000	90	33	37%	1	2	2
Well #5 (12" diameter; 157' deep)	1974	Well #5	42.658500	-86.194611		\$ 150,000	90	41	46%	1	2	2
Well #4 Wellhouse	1966	Well #4	42.658722	-86.195667		\$ 150,000	90	33	37%	1	1	1
Well #5 Wellhouse	1974	Well #5	42.658500	-86.194611		\$ 150,000	90	41	46%	4	1	4
Well #4 Pump (Rated 500 gpm @ 258 ft TDH)	1966 (2006)	Well #4	42.658722	-86.195667	Peerless	\$ 12,000	20	3	15%	3	2	6
Well #5 Pump (Rated 300 gpm @ 261 ft TDH)	1974 (2008)	Well #5	42.658500	-86.194611	Peerless	\$ 10,000	20	5	25%	3	2	6

Treatment Assets												
Treatment Assets	Year Installed	Location	Latitude	Longitude	Manufacturer/Model	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Chemical feed pump - chlorine	2015	Well #4	42.658722	-86.195667	Grundfos DDC 6-10	\$ 2,000	15	7	47%	2	4	8
Chemical feed pump - chlorine	2015	Well #5	42.658500	-86.194611	Grundfos DDC 6-10	\$ 2,000	15	7	47%	2	4	8
Chemical feed pump - phosphate	2015	Well #4	42.658722	-86.195667	Grundfos DDC 6-10	\$ 2,000	15	7	47%	2	4	8
Chemical feed pump - phosphate	2015	Well #5	42.658500	-86.194611	Grundfos DDC 6-10	\$ 2,000	15	7	47%	2	4	8

Storage Assets												
Storage Assets	Year Installed	Location	Material	Capacity (gal)	Manufacturer	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Ground storage tank (shared ownership w/ Douglas)	1984	Park St	concrete	1,000,000	Natgun	\$ 3,000,000	90	51	57%	2	4	8

Distribution Assets												
Distribution Assets	Year Installed	Material	Diameter (in)	Total Length (ft)	Manufacturer	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Water Mains	Unknown	Ductile Iron	6	385		\$ 108,000	110	Unknown	Unknown	2	1	2
Replacement Cost*:	Unknown	Ductile Iron	8	1,038		\$ 291,000	110	Unknown	Unknown	2	2	4
8" @ \$280 per foot	Unknown	Ductile Iron	10	344		\$ 104,000	110	Unknown	Unknown	2	2	4
12" @ \$300 per foot	Pre-1927	Cast Iron	4	2,355		\$ 660,000	125	Unknown	Unknown	5	1	5
16" @ \$320 per foot	Pre-1927	Cast Iron	6	1,791		\$ 502,000	125	Unknown	Unknown	5	1	5
	Post-1927	Cast Iron	4	198		\$ 56,000	125	Unknown	Unknown	4	1	4
*Assumes all water main less than 8" will be replaced with 8" water main	Pre-1979	Cast Iron	4	1,102		\$ 309,000	125	Unknown	Unknown	3	1	3
	Pre-1979	Cast Iron	6	4,274		\$ 1,197,000	125	Unknown	Unknown	3	1	3
*Assumes all 10" water main will be replaced with 12" water main	Post-1979	Ductile Iron	6	1,140		\$ 320,000	110	Unknown	Unknown	2	1	2
	Pre-1983	Ductile Iron	6	228		\$ 64,000	110	Unknown	Unknown	2	1	2
	Pre-1983	Ductile Iron	8	1,245		\$ 349,000	110	Unknown	Unknown	2	2	4
	Post-1984	Ductile Iron	6	303		\$ 85,000	110	Unknown	Unknown	2	1	2
	Pre-2000	Ductile Iron	6	327		\$ 92,000	110	Unknown	Unknown	2	1	2
	Pre-2000	Ductile Iron	8	618		\$ 174,000	110	Unknown	Unknown	2	2	4
	Pre-2005	Ductile Iron	8	784		\$ 220,000	110	Unknown	Unknown	1	2	2
	Pre-2010	Ductile Iron	8	260		\$ 73,000	110	Unknown	Unknown	1	2	2
	1966	Cast Iron	6	1,119		\$ 314,000	125	68	54%	3	1	3
	1979	Ductile Iron	6	104		\$ 30,000	110	66	60%	2	1	2
	1979	Ductile Iron	10	5,099		\$ 1,530,000	110	66	60%	2	2	4
	1980	Ductile Iron	6	1,033		\$ 290,000	110	67	61%	2	1	2
	1980	Ductile Iron	8	1,509		\$ 423,000	110	67	61%	2	2	4
	1984	Ductile Iron	6	455		\$ 128,000	110	71	65%	2	1	2
	1984	Ductile Iron	8	566		\$ 159,000	110	71	65%	2	2	4
	1984	Ductile Iron	12	8,186		\$ 2,456,000	110	71	65%	2	3	6
	1984	Ductile Iron	16	1,324		\$ 424,000	110	71	65%	2	3	6
	1987	Ductile Iron	6	3,248		\$ 910,000	110	74	67%	2	1	2
	1988	Ductile Iron	6	878		\$ 246,000	110	75	68%	2	1	2
	1988	Ductile Iron	8	736		\$ 207,000	110	75	68%	2	2	4
	1989	Ductile Iron	6	18		\$ 6,000	110	76	69%	2	1	2
	1989	Ductile Iron	8	966		\$ 271,000	110	76	69%	2	2	4
	1992	Ductile Iron	8	489		\$ 137,000	110	79	72%	2	2	4
	1994	Ductile Iron	6	412		\$ 116,000	110	81	74%	2	1	2
	1994	Ductile Iron	8	456		\$ 128,000	110	81	74%	2	2	4
	1996	Ductile Iron	6	753		\$ 211,000	110	83	75%	2	1	2
	1996	Ductile Iron	8	1,689		\$ 473,000	110	83	75%	2	2	4
	2000	Ductile Iron	6	85		\$ 24,000	110	87	79%	2	1	2
	2000	Ductile Iron	8	3,520		\$ 986,000	110	87	79%	2	2	4
	2003	Ductile Iron	8	651		\$ 183,000	110	90	82%	1	2	2
	2005	Ductile Iron	8	1,211		\$ 340,000	110	92	84%	1	2	2
	2007	Ductile Iron	8	730		\$ 205,000	110	94	85%	1	2	2
	2008	Ductile Iron	8	59		\$ 17,000	110	95	86%	1	2	2
	2008	Ductile Iron	12	1,063		\$ 319,000	110	95	86%	1	3	3
	2009	Ductile Iron	6	30		\$ 9,000	110	96	87%	1	1	1
	2009	Ductile Iron	8	1,456		\$ 408,000	110	96	87%	1	2	2
	2010	Ductile Iron	6	296		\$ 83,000	110	97	88%	1	1	1
	2010	Ductile Iron	8	2,980		\$ 835,000	110	97	88%	1	2	2
	2010	Ductile Iron	12	2,652		\$ 796,000	110	97	88%	1	3	3
	2010	HDPE	8	916		\$ 257,000	55	42	76%	2	2	4
	2011	Ductile Iron	6	74		\$ 21,000	110	98	89%	1	1	1
	2014	Ductile Iron	6	31		\$ 9,000	110	101	92%	1	1	1
	2014	Ductile Iron	8	513		\$ 144,000	110	101	92%	1	2	2
	2015	Ductile Iron	6	175		\$ 49,000	110	102	93%	1	1	1
	2015	HDPE	8	4,540		\$ 1,272,000	55	47	85%	1	2	2
	2015	HDPE	10	1,238		\$ 372,000	55	47	85%	1	2	2
	2018	Ductile Iron	8	394		\$ 111,000	110	105	95%	1	2	2
	2022	Ductile Iron	6	32		\$ 9,000	110	109	99%	1	1	1
	2022	Ductile Iron	8	1,072		\$ 301,000	110	109	99%	1	2	2

Distribution Assets												
Distribution Assets	Year Installed	Material	Diameter (in)	Quantity	Manufacturer	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Hydrants	Unknown			4		\$ 12,000	90	Unknown	Unknown	2	2	4
Replacement Cost: \$3,000 each	Pre-1927			6		\$ 18,000	90	Unknown	Unknown	3	2	6
	Pre-1979			7		\$ 21,000	90	Unknown	Unknown	3	2	6
	Post-1979			2		\$ 6,000	90	Unknown	Unknown	3	2	6
	Pre-1983			2		\$ 6,000	90	Unknown	Unknown	3	2	6
	Post-1984			1		\$ 3,000	90	Unknown	Unknown	2	2	4
	Pre-2005			2		\$ 6,000	90	Unknown	Unknown	1	2	2
	Pre-2010			1		\$ 3,000	90	Unknown	Unknown	1	2	2
	1979			7		\$ 21,000	90	46	51%	3	2	6
	1980			5		\$ 15,000	90	47	52%	3	2	6
	1984			23		\$ 69,000	90	51	57%	3	2	6
	1987			2		\$ 6,000	90	54	60%	2	2	4
	1988			7		\$ 21,000	90	55	61%	2	2	4
	1989			2		\$ 6,000	90	56	62%	2	2	4
	1994			2		\$ 6,000	90	61	68%	2	2	4
	1996			7		\$ 21,000	90	63	70%	2	2	4
	2000			9		\$ 27,000	90	67	74%	2	2	4
	2003			1		\$ 3,000	90	70	78%	2	2	4
	2005			2		\$ 6,000	90	72	80%	1	2	2
	2007			1		\$ 3,000	90	74	82%	1	2	2
	2008			1		\$ 3,000	90	75	83%	1	2	2
	2009			4		\$ 12,000	90	76	84%	1	2	2
	2010			14		\$ 42,000	90	77	86%	1	2	2
	2011			1		\$ 3,000	90	78	87%	1	2	2
	2014			3		\$ 9,000	90	81	90%	1	2	2
	2015			15		\$ 45,000	90	82	91%	1	2	2
	2022			3		\$ 9,000	90	89	99%	1	2	2

Distribution Assets												
Distribution Assets	Year Installed	Material	Diameter (in)	Quantity	Manufacturer	Replacement Cost	Estimated Useful Life in Years	Remaining Useful Life in Years	Percent of Useful Life Remaining	Probability of Failure	Consequence of Failure	Criticality Factor
Valves	Unknown		8	3		\$ 6,000	70	Unknown	Unknown	2	2	4
Replacement Cost*:	Pre-1927		4	1		\$ 2,000	70	Unknown	Unknown	3	2	6
8" @ \$2,000 each	Pre-1927		6	1		\$ 2,000	70	Unknown	Unknown	3	2	6
12" @ \$3,000 each	Pre-1979		4	3		\$ 6,000	70	Unknown	Unknown	3	2	6
	Pre-1979		6	4		\$ 8,000	70	Unknown	Unknown	3	2	6
*Assumes all valves less than 8" will be replaced with 8" valves	Post-1979		6	2		\$ 4,000	70	Unknown	Unknown	3	2	6
*Assumes all 10" valves will be replaced with 12" valves	Pre-1983		6	1		\$ 2,000	70	Unknown	Unknown	3	2	6
	Pre-1983		8	3		\$ 6,000	70	Unknown	Unknown	3	2	6
	Post-1984		6	1		\$ 2,000	70	Unknown	Unknown	2	2	4
	Pre-2000		6	1		\$ 2,000	70	Unknown	Unknown	2	2	4
	Pre-2000		8	2		\$ 4,000	70	Unknown	Unknown	2	2	4
	Pre-2005		8	1		\$ 2,000	70	Unknown	Unknown	2	2	4
	Pre-2010		8	2		\$ 4,000	70	Unknown	Unknown	2	2	4
	1966		6	3		\$ 6,000	70	13	19%	5	2	10
	1979		10	8		\$ 24,000	70	26	37%	4	2	8
	1980		6	4		\$ 8,000	70	27	39%	4	2	8
	1980		8	4		\$ 8,000	70	27	39%	4	2	8
	1984		8	8		\$ 16,000	70	31	44%	3	2	6
	1984		12	9		\$ 27,000	70	31	44%	3	2	6
	1984		16	4		\$ 12,000	70	31	44%	3	2	6
	1987		6	10		\$ 20,000	70	34	49%	3	2	6
	1988		6	2		\$ 4,000	70	35	50%	3	2	6
	1988		8	1		\$ 2,000	70	35	50%	3	2	6
	1989		8	4		\$ 8,000	70	36	51%	3	2	6
	1992		8	1		\$ 2,000	70	39	56%	3	2	6
	1994		6	2		\$ 4,000	70	41	59%	3	2	6
	1994		8	1		\$ 2,000	70	41	59%	3	2	6
	1996		6	1		\$ 2,000	70	43	61%	2	2	4
	1996		8	5		\$ 10,000	70	43	61%	2	2	4
	2000		8	9		\$ 18,000	70	47	67%	2	2	4
	2003		8	5		\$ 10,000	70	50	71%	2	2	4
	2005		8	5		\$ 10,000	70	52	74%	2	2	4
	2007		8	3		\$ 6,000	70	54	77%	2	2	4
	2008		12	1		\$ 3,000	70	55	79%	2	2	4
	2009		8	5		\$ 10,000	70	56	80%	1	2	2
	2010		6	2		\$ 4,000	70	57	81%	1	2	2
	2010		8	18		\$ 36,000	70	57	81%	1	2	2
	2010		12	5		\$ 15,000	70	57	81%	1	2	2
	2011		6	1		\$ 2,000	70	58	83%	1	2	2
	2014		8	2		\$ 4,000	70	61	87%	1	2	2
	2015		8	10		\$ 20,000	70	62	89%	1	2	2
	2015		10	2		\$ 6,000	70	62	89%	1	2	2
	2018		8	1		\$ 2,000	70	65	93%	1	2	2
	2022		8	1		\$ 2,000	70	69	99%	1	2	2

APPENDIX C:

CAPITAL IMPROVEMENTS PLAN

City of Saugatuck
Water System Capital Improvements Plan 2024-2028

Project	Anticipated Funding Source(s)	Anticipated Project Cost By Year					Total	Notes
		2024	2025	2026	2027	2028		
Water System								
Complete Distribution System Materials Inventory	Local/General	\$ 150,000					\$ 150,000	Due to State January 1, 2025
Lead Service Line Replacement - Systemwide	Potentially EGLE/DWSRF	\$ 500,000	\$ 5,000,000				\$ 5,500,000	Locations and final count TBD. Contingent on EGLE funding.
Wellhouse #5 Improvements	Potentially EGLE/DWSRF	\$ 20,000	\$ 200,000				\$ 220,000	Contingent on EGLE funding.
Install Permanent Generator for Wells #4 & #5	Potentially EGLE/DWSRF	\$ 10,000	\$ 100,000				\$ 110,000	Contingent on EGLE funding.
Maple Street Water Service Separation (720/Olde Mill)	Local/General		\$ 30,000				\$ 30,000	Concurrent with Maple St WM replacement
Maple Street Water Main Replacement - Blue Star to S of North Street	Potentially EGLE/DWSRF	\$ 115,000	\$ 1,150,000				\$ 1,265,000	Contingent on EGLE funding.
Elizabeth Street Water Main Replacement - Allegan to Main	Potentially EGLE/DWSRF	\$ 35,000	\$ 350,000				\$ 385,000	Contingent on EGLE funding.
Lucy Street Water Main Replacement - Water to Butler	Potentially EGLE/DWSRF	\$ 15,000	\$ 150,000				\$ 165,000	Contingent on EGLE funding.
Hoffman Street Water Main Replacement - Griffith to Grand	Potentially EGLE/DWSRF	\$ 20,000	\$ 200,000				\$ 220,000	Contingent on EGLE funding.
Butler Street Water Main Replacement - Culver to Lucy	Potentially EGLE/DWSRF	\$ 100,000	\$ 1,000,000				\$ 1,100,000	Contingent on EGLE funding.
Grand Street Water Main Replacement - Mason to Hoffman & Francis to St. Joseph	Potentially EGLE/DWSRF	\$ 20,000	\$ 200,000				\$ 220,000	Contingent on EGLE funding.
Well Field Loop Water Main Replacement - Maple to High School	Potentially EGLE/DWSRF	\$ 35,000	\$ 350,000				\$ 385,000	Contingent on EGLE funding.
River Crossing Water Main Replacement - Park to Water	Potentially EGLE/DWSRF	\$ 85,000	\$ 850,000				\$ 935,000	Contingent on EGLE funding.
Bridge Street Water Main Extension	Local/General				\$ 600,000		\$ 600,000	
	Subtotal Water System	\$ 1,105,000	\$ 9,580,000	\$ -	\$ 600,000	\$ -	\$ 11,285,000	

Note: Projects shaded blue/gray denote those that would be partially funded by EGLE and are thus contingent on EGLE funding.

APPENDIX D:

WATER SYSTEM BUDGET

APPENDIX E:

BILLING RATE STRUCTURE



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