



Planning Commission Special Meeting Minutes

The Planning Commission met for a Special Committee Meeting, June 25, 2025, at
4:00 p.m. at City Hall,
102 Butler St., Saugatuck, MI 49453.

1. Call to Order/Attendance:

The meeting was called to order by Chair Manns at 4:00 p.m.

Present: Commission members Bagierek, Baldwin, Clark, Gaunt, LaChey, Manns, & Marineau.

Absent: None.

Others Present: Planning & Zoning Director Thompson, Deputy Clerk Williams, City Planner David Jirousek (Horizon Planning).

2. Approval of Agenda:

Motion by Clark, second by Bagierek, to approve the meeting agenda for June 10 , 2025. Upon voice vote, motion carried unanimously.

3. Approval of Minutes: None.

4. Public Comment (Agenda Items Only): None.

5. Old Business:

A. Master Plan – Continued Discussion.

The Planning Commission held a special meeting to discuss the development of the City of Saugatuck's 2026 Master Plan. Key points include:

1. The plan will follow a three-phase approach involving public input, community survey, and comprehensive planning.
2. The commission will manage the process internally, potentially creating smaller research groups for specific topics like economic development, land use, and parks.
3. They plan to develop a detailed community survey that covers:
 - Demographics
 - Residency status
 - Community priorities
 - Parks and recreation

- Economic development
 - Housing
 - Transportation and mobility
 - City identity and character
4. The survey aims to capture residents' perspectives on maintaining the city's small-town charm, understanding community needs, and gathering insights on future development.
 5. A tentative special meeting was scheduled for July 30th to continue refining the survey and planning process.

The overall goal is to create a forward-looking master plan that reflects the community's values and vision for Saugatuck's future.

6. **New Business:** None.

7. **Communications:** None.

8. **Reports of Officers and Committees:** None.

9. **Public Comments:** None.

10. **Commissioner Comments:** None.

11. **Adjournment:**

Motion by Bagierek, second by Baldwin, to approve adjournment of the meeting. Upon voice vote, motion carried unanimously. Chair Manns adjourned the meeting at 6:06 pm.

Respectfully Submitted,

Sara Williams, Deputy Clerk