ZONING PERMIT APPLICATION

Failure to answer all pertinent questions and to supply all of the requested information will delay processing of this application.

FEES

Fence Only: $75.00

Deck, Patio, Shed, Pool or Hot Tub Only (per item): $125

New Dwelling (Single or Two Family) or Bed and Breakfast: $500

All Others: $250

Escrow Deposit: Zoning Administrator Discretion

City of Saugatuck Zoning Code: https://codelibrary.amlegal.com/codes/saugatuck/latest/saugatuck_mi/0-0-0-4355

PROPERTY ADDRESS _____

PARCEL NUMBER _____

PROPERTY OWNER _____

ADDRESS / PO BOX _____

EMAIL _____

PHONE _____

I hereby authorize the applicant listed below to make this application for proposed work as my agent. I agree the statements made in this application and submitted plans are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the City of Saugatuck Zoning Ordinance and all other applicable laws, ordinances and regulations will be complied with. I additionally grant City of Saugatuck staff or authorized representatives thereof access to the property to inspect conditions, before, during, and after the proposed work is completed. Finally, I understand this is a zoning permit application (not a permit) and that a zoning permit, if issued, does not include any representation or conveyance of rights in any other statute, building code, fire code, deed restriction or other property rights.

OWNER SIGNATURE _____ **Date** _____

APPLICANT _____

ADDRESS / PO BOX _____

EMAIL _____

PHONE _____

I agree the statements made in this application and submitted plans are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. I understand that this application will not be processed until it is deemed complete and the required fees and escrow deposit (if applicable) are paid. Further, I agree the permit that may be issued is with the understanding all applicable sections of the City of Saugatuck Zoning Ordinance and all other applicable laws, ordinances and regulations will be complied with. Finally, I understand this is a zoning permit application (not a permit) and that a zoning permit, if issued, does not include any representation or conveyance of rights in any other statute, building code, fire code, deed restriction or other property rights.

APPLICANT SIGNATURE _____ **Date** _____

PROJECT DESCRIPTION _____

_____

PROPOSED AREA/ DIMENSIONS

LOT AREA (SQ FT) _____ **LOT COVERAGE (%)** _____ **HEIGHT** _____

TOTAL FLOOR AREA _____ **FLOOR AREA RATIO** _____

CHECKLIST

- ☐ **SURVEY**
- ☐ **CURRENT SITE IMPROVEMENTS** (include structures, sidewalks, decks, streets, fences, etc)
- ☐ **PROPOSED IMPROVEMENTS, DISTANCES FROM OTHER IMPROVEMENTS/PROPERTY LINES, DIMENSIONS**
- ☐ **LOCATION OF FLOOD PLAINS, WATERSHED, WETLANDS, EASEMENTS, CRITICAL DUNES**
- ☐ **DESCRIPTION OF PROPOSED USE INCLUDING ACTIVITIES** _____

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