CITY COUNCIL MEETING AGENDA
June 8, 2026

The meeting will start at 6:30 p.m.

This is an in-person meeting at Saugatuck City Hall
102 Butler St, Saugatuck, MI 49453.
The meeting will also be available live, virtually on Zoom.

NOTICE:
Join online by visiting:
https://us06web.zoom.us/j/2698572603

Join by phone by dialing:
(312) 626-6799 -or-
(646) 558-8656

Then enter "Meeting ID":
2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:
rcummins@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or jwolters@saugatuckcity.com for further information.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Mayor's Comments**
5. **City Manager Comments**
6. **Agenda Changes** *(Additions/Deletions)*
7. **Guest Speakers**
8. **Public Comment on Agenda Items Only** *(Limit 3 minutes)*
9. **Consent Agenda:** *(Roll Call)*
   - **A.** Approval of City Council Workshop Minutes – June 3, 2026. *Pg.3*
   - **B.** Approval of City Council Closed Session Meeting Minutes – June 3, 2026.
   - **C.** Resolution No. 260608-A Designation of Street Administrator. *Pg.6*
   - **D.** Palette Sign Banner Request – Chamber Music Festival. *Pg.8*
   - **E.** Appointments and Reappointments to Boards and Commissions: *Pg.14*
     a. Fire Board: John Mayer with a Term Ending June 30, 2032
     b. Zoning Board of Appeals Regular Member: James Bouck with a Term Ending July 1, 2029
     c. Zoning Board of Appeals Regular Member: Kate McPolin with a Term Ending July 1, 2027
     d. Zoning Board of Appeals Alternate Member: Matt Holley with a Term Ending July 1, 2029
     e. Planning Commission Member: Steven Manns with a Term Ending July 1, 2029
     f. Planning Commission Member: Craig Baldwin with a Term Ending July 1, 2029
     g. Planning Commission Member: Mark LaChey with a Term Ending July 1, 2029
     h. Planning Commission Member: Chris Raphael with a Term Ending July 1, 2027

10. **Approval of Accounts Payable:** *(Roll Call) Pg.67*
    - **A.** Accounts payable in the amount of $176,174.60.

11. **Public Hearings:** *(Roll Call) Pg.74*
    - **A.** Budget for Fiscal Year 2026-2027.

12. **Unfinished Business**

13. **New Business:** *(Roll Call)*
    - **A.** Resolution No. 260608-B - Adopting the General Appropriations Act for Fiscal Year 2026-2027. *Pg.114*
    - **B.** Resolution No. 260608-C - Granting Local Governmental Approval for a Liquor License to be Located at 510 Butler Street (Wickwood Inn Bed & Breakfast Establishment) and Associated Special Land Use Request for the Service of Alcoholic Beverages. *Pg.156*

14. **Staff Reports, Boards, Commissions & Committees:**
    - **A. Staff Report:**
        1. City Manager
        2. Treasurer
        3. Clerk
        4. Planning & Zoning
        5. Department of Public Works
        6. Engineer
        7. Police

15. **Public Comments**

16. **Correspondence**: *Pg.221*
    - **A.** Marilyn Migliore
    - **B.** Jane Ann

17. **Council Comments**

18. **Adjourn** *(Voice Vote)*

CITY COUNCIL WORKSHOP MEETING MINUTES
June 3, 2026
The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:
The meeting was called to order by Mayor Anderson at 4:00 p.m.

Attendance:
Present: Mayor Anderson, Mayor Pro Tem Clark and Councilmembers, Dean, Gardner, Muncey and Peterson.
Absent: None.
Others Present: City Manager Cummins, Attorney Witte, Zoning Director Moore, Treasurer Bredeweg, and Clerk Wolters.

Agenda Changes:
Motion by Peterson, second by Muncey to add a discussion of sidewalk chalking as 7c on the agenda.
Council discussed adding the topic after the closed session.
Councilmember Peterson amended her motion:
Motion by Peterson, second by Muncey to add the discussion of sidewalk chalking as #10 on the agenda. Via roll call vote, motion carried unanimously.

Public Comment on Agenda Items Only:
Glenna DeYoung, Jan Cohen, Fran Martin, John Thomas, Allen Swank, Jennifer Lamb, Julie Maguire, Joe Leonatti and Laura Durham provided public comment.

Approval of Minutes:
Regular City Council Meeting Minutes – May 26, 2026:
Motion by Muncey, second by Stanton to approve the regular city council meeting minutes from May 26, 2026. Via roll call vote, unanimously.

Guest Speaker: None.

Discussion Items:
Introduction of new Director of Public Works:
DPW Director Mark Ondersma introduced himself as the City's new Director of Public Works, highlighting 18 years of experience with the City of Hudsonville where he progressed from entry-level work to overseeing functions such as water and sewer operations, parks, equipment maintenance, capital improvement planning, and budgeting. He also described his 20 years of service in the Michigan Air National Guard with the Civil Engineer Squadron, noting that the unit's responsibilities—managing water, sewer, waterways, buildings, and housing—are very similar to running a municipality, though often more intensive on the facilities side. Mark shared that he is married with three children and said he would welcome council members to stop by.

Special Land Use & Liquor License Request – 510 Bulter Street (Wickwood Inn):
Council reviewed a special land use and liquor license request for The Wickwood Inn (510 Butler Street), with Zoning Director Grayson Moore explaining that the applicant is seeking approval to sell liquor to overnight guests. Grayson noted that the Planning Commission has recommended approval, subject to conditions outlined in the packet, and that consultant was available for technical questions. Council clarified that the proposed liquor service would be limited to registered guests only, not the general public. In response to a question from Councilmember Chris Peterson, Grayson explained that this is a special land use because of the zoning district, not because the property is a bed and breakfast. Councilmember Gardner added that the Commission had held extensive discussions with the applicant, who was cooperative and amenable to the recommended conditions, and he characterized the outcome as positive for both the city and The Wickwood Inn.

Public Comments: None.

Closed Session:

Motion by Stanton, second by Muncey to move into a closed session for the following reasons:

- *Pursuant to MCL 15.268(a) to conduct an annual personnel evaluation of the City Manager; and*
- *Pursuant to MCL 15.268(e) to consult with the City Attorney regarding the ongoing lawsuits filed against the City by Dune Ridge, captioned Dune Ridge v. City of Saugatuck (Case No. 22-65713-CK) and Dune Ridge v City of Saugatuck (Case No. 21-64709-CZ) regarding trial or settlement strategy, which if discussed in an open meeting would have a detrimental financial effect.; and*
- *Pursuant to MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute.*

Via roll call vote, motion carried unanimously.

City Council moved into closed session at 4:34 p.m.

Motion by Gardner, second by Peterson to move into open session. Via roll call vote motion carried unanimously.

City Council moved into open session at 7:20 p.m.

Sidewalk Chalking:
Mayor Anderson informed that the Saugatuck City Council unanimously supports the First Amendment and the right to free speech. However, knowingly using permanent markings on City property crosses a line and may violate existing City ordinances.

Council Comments:
Councilmember Peterson explained how the chalking discussion request originated with her request to remove black, nearly permanent marks from sidewalks regardless of content, noted that idea of a volunteer cleanup generated strong public engagement on social media, and said that level of interest warranted a public discussion with elected officials; she concluded that council had drawn a line between free speech and near-permanent markings and would now prevent long-lasting chalk from remaining on sidewalks.

Councilmember Gardner voiced support for the mayor's statement affirming First Amendment protections while disallowing permanent markings on city property, acknowledged there were no simple answers, and said the chosen approach fit Saugatuck's circumstances; he also highlighted and praised the girls' varsity soccer team's first regional win.

Mayor Pro Tem Clark thanked attendees for presenting strong views in a professional, clear manner, said their input gave council the information needed, and praised colleagues for a good internal discussion grounded in

the U.S. Constitution and the First Amendment.

Councilmember Dean remarked that, despite public concern over divisiveness, the council itself works together well when they are face to face and truly listening, and he expressed pride in the body's frank, open, and respectful deliberation.

Councilmember Muncey stressed that, while social media can be distorted by "bad actors," he strongly values freedom of speech, clarified that when he calls the chalk "ugly" he is referring to the near-permanent look of the words rather than any particular political side, and said he would prefer more non-political imagery such as flowers and rainbows; he framed the divisiveness as community-level tension, especially for Butler Street business owners who had approached him with concerns, and said he was trying to respond to those local voices.

Councilmember Stanton said she appreciated that council reached a practical conclusion that both removes overly permanent markings and respects First Amendment rights, noted that the broader issue may continue, and expressed satisfaction that council was unanimous in deciding that permanent-like sidewalk markings will not be allowed going forward, while also congratulating the girls soccer regional and the boys track team district wins.

Mayor Anderson In her closing comments described it as a strong meeting marked by good discussion and collegiality among council members, and she pushed back on the broader "divisiveness" narrative as a distortion of how well the council works together. She emphasized that all council members swear an oath to the U.S. Constitution and said she personally takes that oath—especially the First Amendment—very seriously. Anderson reiterated that the council fully supports free speech, but that the city also has an obligation not to allow permanent markings on public sidewalks, and she expressed confidence that the council had found a solid middle ground that both defends constitutional rights and protects city property.

Adjournment:

Motion by Muncey, second by Clark to adjourn the meeting. Upon voice vote, motion unanimously. Mayor Anderson adjourned the meeting at 7:33 p.m.

Respectfully Submitted

_____

Jamie Wolters, City Clerk

DRAFT

City Council Agenda Item Report

FROM: Mark Ondersma – Director of Public Works

MEETING DATE: Jume 8th, 2026

SUBJECT: Street Administrator Designation

DESCRIPTION:
For the City to receive Act 51 funding from the State of Michigan's Department of Transportation, it must designate a Street Administrator to ensure documentation is completed and submitted in conformance with requirements. One such document is an Annual Act 51 Mileage Certification Report.

BUDGET ACTION REQUIRED:
N/A

COMMITTEE/COMMISSION REVIEW:
N/A

LEGAL REVIEW:
N/A

SAMPLE MOTION:
Motion to designate Director of Public Works, Mark Ondersma, as the Street Administrator for the City of Saugatuck.

Michigan Department
of Transportation
2012 (07/09)

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Bureau of Finance and Administration, P.O. Box 30050, **Lansing, MI 48909.**
or Fax to: 517-241-2589

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____
offered the following resolution 260608-A and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Director of Public Works **Mark Ondersma** as the single Street Administrator for the City of Saugatuck in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas

_____

Nays _____

_____
I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting

of the governing body of this municipality on the 8th Day of June 2026

CITY CLERK (SIGNATURE)	EMAIL ADDRESS Jwolters@saugatuckcity.com	DATE 6/2/2026
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS Mondersma@saugatuckcity.com	DATE 6/2/2026
ADDRESS OF CITY OR VILLAGE OFFICE 102 Butler Street		P.O.BOX 86
CITY Saugatuck MI	ZIP CODE	PHONE NUMBER

City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: June 8, 2026

SUBJECT: Right of Way Signage Request

DESCRIPTION:
The Chamber Music Festival of Saugatuck has requested approval to place signage within the public right-of-way on the Saugatuck Palette sign during the following dates: **July 5–July 11, 2026**, and **July 26–August 8, 2026**.

The Chamber Music banner is not included in the approved signs listed in the updated palette sign policy, the Council is required per policy to deem the sign is:

Reflective of the City's character and values, to have traditional, historic, civic, cultural, or charitable importance to the City and/or its residents, and to otherwise be consistent with the public health, safety, and welfare.

Because the proposed installation would occur within City right-of-way and on City-managed infrastructure, authorization from the City is required prior to placement. Under Section (L) of the Sign Ordinance, right-of-way signage requires a permit issued by the Zoning Administrator, who may approve the request administratively or refer the matter to City Council for final determination.

This request has been referred to City Council for consideration and decision of the right-of-way permit as the approving body for use of City-controlled property.

In evaluating whether to authorize the proposed installation, the following criteria in Section L(5) apply:

a. Risk of harm: The potential for the installation to encroach into vehicular or pedestrian areas, or to break, malfunction, or otherwise create hazards;
b. Compatibility and aesthetics: Whether the installation is compatible with the surrounding area and provides an aesthetic benefit to the community;
c. Removal: The ease and cost of removal of the installation;
d. Size: The proposed dimensions, including height and width;
e. Materials: The materials used in the installation; and
f. Staff review: Review, comments, and recommendations from City staff.

BUDGET ACTION REQUIRED:
N/A

COMMITTEE/COMMISSION REVIEW:
N/A

LEGAL REVIEW:
N/A

SAMPLE MOTION:
Move to approve/deny the right of way sign application from the Chamber Music Festival of Saugatuck for the 2026 season dates of July 5th - 11th and July 26th - Aug 8th as the sign is reflective of the City's character and values, to have traditional, historic, civic, cultural, or charitable importance to the City and/or its residents, and to otherwise be consistent with the public health, safety, and welfare.

Right of Way Sign Application

APPLICANTS INFORMATION **APPLICATION NUMBER** ____ - ____

Name Vivian Boot Address / PO Box [redacted]

City Fennville State MI Zip 49408 Phone [redacted]

E-Mail [redacted]

Signature VBoot Date 6/1/2026

SIGN DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Type: Number of Yard Signs 1 Number of Banners 1

Dates to be displayed June 26, 2026 → July 10, 2026

Further Comments: The Music Festival, Chamber Music Festival of Saugatuck, is in it's 39th season. We run 12 concerts at the Woman's Club and also make educational programs in local libraries, schools + community. Concerts are every Thursday & Friday evening from July 9 till Aug. 14. We would love to display the Banner for the entire 6 weeks, as much as possible.

PLEASE INCLUDE THE FOLLOWING INFORMATION

Pursuant to Section 150.30, please attach the following supporting documents when applying for sign approval

Y	N	NA	
☑	☐	☐	Dimensions and type of each proposed sign
☐	☐	☑	Map showing the location of each sign (Photo of Banner is in email)
☑	☐	☐	Explanation of how each sign will be attached and secured

Pursuant to Section 150.30(H), please to the following questions:

☐	☑	☐	Will the signs create a traffic vision obstruction?
☐	☑	☐	Will the signs create a pedestrian traffic obstruction?
☑	☐	☐	Are the signs compatible with the surroundings and is not uniquely out of character for the community? and
☐	☑	☐	Do the signs create a situation which could be detrimental to health, safety, or welfare?

(1) Banner - 12' x 4', has straps. On the corner of Blue Star + Water St. under the Palette sign.

(2) A-Frame sidewalk Stand - 22" x 28"; At the Woman's Club.


SAUGATUCK
Chamber Music Festival of Saugatuck
THURSDAYS AND FRIDAYS
JULY AND AUGUST
Tickets and schedule:
www.SaugatuckMusic.org

JOAN CONWAY YOUNG ARTIST PROGRAM

CMFS *Internships*



The Joan Conway Young Artist Program is a paid internship that provides real world experience in arts administration and concert production.

Are you a high school or college student interested in applying to be an intern? Please let us know by emailing cmfs@saugatuckmusic.org!



Freedom 250 | National Endowment for the Arts | Michigan Arts & Culture Council | Allegan County Community Foundation — Impacting Community. For Good. For Ever.

Get *Involved*

In addition to our annual Summer Festival, CMFS brings free chamber music performances and classes to public venues and schools to enrich lives across our community.

Our concerts and educational programming are made possible by generous contributions from individuals like you. Please contact us if you can support us financially or by volunteering your time.

CONTACT US

PHONE	269-857-1424
EMAIL	cmfs@saugatuckmusic.org
MAIL	PO Box 1073, Saugatuck, MI 49453
WEB	www.saugatuckmusic.org
SOCIALS	@saugatuckmusic

ADMINISTRATIVE STAFF

Kimia Ghaderi, Artistic Director
Vivian Adel Boot, Operations Manager
Jenny Walvoord, Print & Website Design

BOARD MEMBERS

Joe O'Hara, President
Doug Walvoord, Vice President & Director of Fundraising
Jan Tripp, Secretary & Communications Director
Tim Chalus, Treasurer
Bill Klatt, Co-Director of Ticket Sales
Jim McHugh, Co-Director of Ticket Sales
David Hoekema, Director at Large
Sue Scott, Director at Large
Lynne Snyder, Director at Large



Chamber Music Festival of Saugatuck

2026 *Festival*

July 9 through August 14, 2026



Artwork by Penny Grob · 2026 Student Artwork Winner

Festival *Season*

www.saugatuckmusic.org

All main festival concerts take place on Thursday and Friday evenings at 7:00 pm at the Saugatuck Woman's Club, 303 Butler St., Saugatuck, MI 49453. Order tickets online, by phone at (269) 857-1424, or by mail-in order form.

Scan to purchase tickets and view full program details at saugatuckmusic.org



WindSync

July 9 & 10 at 7:00pm

del Aguila: *Sambeada*
N. Boulanger/arr. LaMoure: Three Pieces
Rameau/arr. LaMoure: Pastoral Suite
Mozart/arr. Rechtman: Serenade in C minor, K. 388

Garrett Hudson, flute · Emily Tsai, oboe
Graeme Steele Johnson, clarinet
Anni Hochhalter, horn · Kara LaMoure, bassoon



Evolution in Four Voices

July 16 & 17 at 7:00pm

Handel: "Let the Bright Seraphim" from *Samson*
Massenet: *Élégie*
Selections for Soprano and Piano
De Falla: *Siete Canciones Populares Españolas*
Sarasate: *Romanza Andaluza*
Gershwin/arr. Heifetz: Selections from *Porgy and Bess*
Ewazen: Trio for Trumpet, Violin and Piano

Thomas Hubel, trumpet · Jennie Judd Reyes, soprano
Grace Kim, violin · Christina Giuca Krause, piano



French Romanticism

July 23 & 24 at 7:00pm

Fauré: Violin Sonata No. 1 in A Major, Op. 13
Chausson: String Quartet in C Minor, Op. 35, II. Très calme
Saint-Saëns: Piano Quintet in A Minor, Op. 14

Kimia Ghaderi & Dianna Joiner-Miller, violin
Patrick Miller, viola · Tom Sullivan, cello
Eun-Hee Park, piano



Erinys Quartet

July 30 & 31 at 7:00pm

Schubert: String Quartet No. 4 in C Major, D.46
Beecher: Juniper and Birch
Debussy: String Quartet in G Minor

Elizabeth Stewart & Joosep Reimaa, violin
Marija Räisänen, viola · Stergios Theodoridis, cello

EDUCATIONAL OPPORTUNITY
Friday, July 31 at 10:30 am
Children's Concert
Saugatuck-Douglas District Library

A free interactive concert for elementary-age students introducing chamber music — bring the whole family!



Westhuizen Duo & Friends

August 6 & 7 at 7:00pm

J.S. Bach/arr. Neeman: Air, Orchestral Suite No. 3
Brahms: Waltzes, Op. 39
G. Anderson: Lullaby based on Brahms *Wiegenlied*
Rachmaninoff/arr. Anderson: Vocalise, Op. 34
Gershwin/arr. Skelton: Selected Songs
Schumann/arr. Jansen: Fantasy Pieces, Op. 73
Berens: *Gesellschaftsquartett* No.3, Op.72

Pierre & Sophié van der Westhuizen, piano
Yu Xin, violin · Bruce Uchimura, cello



Sibelius and Mendelssohn

August 13 & 14 at 7:00pm

Sibelius: String Quartet "Voces intimae", Op. 56
Mendelssohn: String Octet, Op. 20

DeVos Quartet:
James Crawford & Eric Tanner, violin
Ben Penzner, viola · Alicia Eppinga, cello

Jenna Buchner & Megan Crawford, violin
Barbara Corbató, viola · Will Preece, cello

Supported by the National Endowment for the Arts, the Michigan Arts & Culture Council, and the Allegan Community Foundation.

FROM: Jamie Wolters

MEETING DATE: June 8, 2026

SUBJECT: Board and Commission Appointments

DESCRIPTION:
Notice of Board and Commission openings for the Planning Commission, Zoning Board of Appeals, and Fire District Administrative Board was provided to the public on April 27, 2026. Attached are the application materials submitted by all individuals who applied for these vacancies for your review. Mayor Anderson and city staff have conducted interviews of new applicants to the applicable boards, and the following recommendations are below.

BUDGET ACTION REQUIRED:
N/A

COMMITTEE/COMMISSION REVIEW:

LEGAL REVIEW:
N/A

SAMPLE MOTION:
Motion to appoint the following residents to the respective Boards and Commissions as indicated below:

- Fire Board:
  - John Mayer with a Term Ending June 30, 2032.
- Zoning Board of Appeals Regular Member:
  - James Bouck with a Term Ending July 1, 2029.
  - Kate McPolin with a Term Ending July 1, 2027.
- Zoning Board of Appeals Alternate Member:
  - Matt Holley with a Term Ending July 1, 2029.
- Planning Commission Member:
  - Steven Manns with a Term Ending July 1, 2029.
  - Craig Baldwin with a Term Ending July 1, 2029.
  - Mark LaChey with a Term Ending July 1, 2029.
  - Chris Raphael with a Term Ending July 1, 2027.

City of Saugatuck
EST. 1868
P.O. Box 86, Saugatuck, MI 49453
Phone: 269.857.2603 Fax: 269.857-4406
Website: www.saugatuckcity.com

RECEIVED
MAY 11 2026
CITY OF SAUGATUCK
102 BUTLER ST
SAUGATUCK, MI 49453

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES

Name: JOHN B. MAYER Home Phone: [redacted]

Home/Mailing Address: 233 LUCY ST SAUGATUCK, MI 49453

E-mail Address: [redacted]

Employer: RETIRED Occupation/Position: N/A

Business Phone: SAME Business Reference: —

Are you a Saugatuck City resident? YES Are you a registered Saugatuck City voter? YES

Do you or your employer have any business dealings with the City which might present a conflict of interest? NO If yes, explain N/A

Serving on a Board or Commission can be time-consuming. Are you committed to attending all regularly scheduled meetings? YES

On which Boards and/or Commissions would you be willing to serve?

Board of Review	Kalamazoo Lake Harbor Authority	Planning Commission
(Fire District Board)	Kalamazoo Lake Sewer & Water	Tri-Community Non-Motorized Trail Committee
Historic District Commission	Library Board	
Interurban Board	Parks & Public Works Committee	Tri-Community Wildlife Committee
Compensation Commisson		Zoning Board of Appeals

Please describe any qualifications, expertise or special interests that relate to your possible appointment: PLEASE SEE ATTACHED

You may wish to submit a cover letter with your application. Please return the original to the City Clerk's office at the above address for processing. The City of Saugatuck recognizes and supports the concept of balanced representation in regard to filling vacancies on Boards and Commissions. To this end, every effort is made to appoint members who represent Saugatuck's diverse community, including citizens of all ethnic groups as well as people with disabilities. Reasonable accommodations and equal access to communication are provided upon request.

Signature: John B Mayer Date: —

***Disclaimer: Per the City of Saugatuck's retention schedule this application will be kept on file for twelve months, unless you are chosen to serve on a board, then this application is kept on file for the duration of your term.*

COPY: Mayor City Council City Clerk

JOHN B. MAYER

05/11/2026

Saugatuck City Council
102 Butler Street
Saugatuck, MI 49453

Dear Saugatuck City Council:

I am asking for your consideration for appointment as the City of Saugatuck representative on the Saugatuck Township Fire District (SFTD) Board.

I entered the fire service as a firefighter/paramedic in Illinois, in 1987, and throughout my 24-year career I held every rank, retiring as Deputy Chief of Operations, responsible for the daily medical and suppression training and activities for a community of 50,000 people, along with the safety of 100 personnel.

Additionally, I was elected to three terms on my local village board, where I served as the Board Liaison to Fire and Police.

I believe my understanding of the complexities of today's fire service, along with being fiscally responsible to the community we serve, make me a good fit for this position, and would ask for your consideration.

Sincerely,

John B. Mayer

John Bernard Mayer

233 Lucy St
Saugatuck, MI 49453

SUMMARY

Over the past 35 years I have dedicated my career to ensuring safety in both the public and private sector. I have six years' experience in Healthcare Disaster Preparedness both locally and regionally. I have almost 24 years of experience in all facets of Fire and Emergency Medical response, including public education, training, and executive management. As a private contractor, I have assisted hundreds of commercial and residential clients with Emergency Preparedness needs and standard compliancy

WORK HISTORY

09/20/2020 to 2023 — **Receptionist/Screener – Holland Hospital, Holland, Michigan (Part-time)**

- Screen patients and visitors visiting the hospital
- Assist hospital security when needed.

05/2017 to 05/2019 — **Emergency Manager – Northwest Community Hospital, Arlington Heights, IL (Part-time)**

- Coordinate all disaster and emergency preparedness training at Northwest Community Hospital and six off-site locations.

10/2015 to 05/2017 — **Safety and Training Specialist IV – Elgin Community College, Elgin, IL (Part-time)**

- Responsible for OSHA Compliancy and Safety Training for Faculty and Staff
- Assist with Emergency Preparedness activities at school

05/2014 to 07/2015 — **Disaster Preparedness Coordinator – Advocate Sherman Hospital, Elgin, IL**

- Responsible for the regional coordination and management of a federal Hospital Preparedness Program (HPP) Grant through the Assistant Secretary of Preparedness and Response (ASPR).
- Manage and chair a regional healthcare coalition consisting of thirteen hospitals, five county health departments local EMS, Police, Fire and others charged with regional healthcare and disaster preparedness.
- Coordinate all disaster preparedness training at Advocate Sherman Hospital and nine off-site locations.

09/2013 to 5/2014 — **Interim Manager of EMS and Disaster Preparedness – Advocate Sherman Hospital**

- Daily Management of Greater Elgin Area Emergency Medical Services System which includes paramedic licensing, continuing education and inspections for thirteen regional fire agencies and private ambulance services.
- Continuing responsibilities as Regional Hospital Coordinating Center for IDPH Region IX.

09/2011 to 09/2013 **Disaster Preparedness Coordinator – Sherman Hospital, Elgin, IL**

- Responsible for the regional coordination and management of a federal Hospital Preparedness Program (HPP) Grant through the Assistant Secretary of Preparedness and Response (ASPR).
- Manage and chair a regional healthcare coalition consisting of thirteen hospitals, five county health departments local EMS, Police, Fire and others charged with regional healthcare and disaster preparedness.
- Coordinate all disaster preparedness training at Advocate Sherman Hospital and nine off-site locations.
- Comply with all regulating agency training requirements for evacuation, incident command, hazardous materials decontamination, severe weather, utility failure and emergency incidents that may impact patients, visitors and staff at all Advocate Sherman facilities.

03/2008 to 12/2010 **Deputy Fire Chief – Operations – Hoffman Estates Fire Department**

- Oversaw daily operational activities of the fire department.
- Supervised the Assistant Chief of Training and Safety, and three Battalion Chiefs
- Project Manager of a new seven-million-dollar fire station which opened in June of 2009.
- Developed and facilitated the bi-annual Lieutenant's promotional examination.
- Facilitated new hire eligibility test for 700 candidates.
- Negotiated collective bargaining agreements.
- Coordinated the Insurance Services Organization (ISO) evaluation.
- Represented the department at regional fire service, civic organization, and Village Board meetings.

02/2006 to 03/2008 **Deputy Fire Chief – Administration**

- Managed $12 million annual fire department budget.
- Created a program that manages divisional responsibilities for each of the department's fifteen Company Officers.
- Hired Fire Prevention Bureau staff and administrative assistants.
- Developed department's long- and short-range goals.
- Coordinated Capital Improvement Budget and Apparatus Replacement Programs.
- Facilitated annual medical examinations for over 100 employees.
- Improved annual employee appraisal evaluations.

- Represented the department at regional fire service, civic organization, and Village Board meetings.

12/2003 to 02/2006 **Fire Marshal**
Although titled Fire Marshal, my responsibilities during this period of my career, included mainly Fire Department Administrative assignments. During this period my responsibilities included Capital Improvement and Annual Budgets, codification of the Department Standard Operating Guidelines and implementation of new computer reporting programs within the department.

09/2003 to 12/2003 **Acting Fire Marshal**
I was appointed to the position of Acting Fire Marshal in September of 2003, during the short time I served in this capacity, I assisted with the completion of the 2004 annual budget and completed the 2004 Capital Improvement Budget.

01/2002 to 09/2003 **Captain/Paramedic**
During my career as a Captain, I continued to be the Department's Public Education Officer. I served in my capacity as Captain exclusively at Station 24, where I was responsible for the facility and apparatus. Part of this responsibility involved submitting annual facilities budgets to be included in the EDA Budget.

09/1995 to 01/2002 **Lieutenant/Paramedic**
During my career as a Lieutenant, I continued to balance my role as Public Education Officer, with my responsibilities as Company Officer. As the Public Education Officer, my duties included budget preparation, providing educational fire safety programs to over 7000 school children annually, scheduling speaking engagements to civic groups, creating quality local cable television programming, scheduling career day programs, business programs, block parties, station tours, *Code Three* programs and other public education programs. As Company Officer of one of the busiest companies in the department, my responsibilities included, annual training and documentation, emergency scene safety, and annual performance reviews for a company of five individuals. During this time, I also served on a Community Advisory Board, at Woodland Hospital, which is now Alexian Brothers Behavioral Health.

03/1987 to 09/1995 **Firefighter/Paramedic**
During my career as a firefighter, I became a member of the Department's Public Education Division. The last three of these years, I held the title of Public Education Coordinator. As a firefighter, I created the "Trauma Teddy Bear" program, as well as the Library Safety Corner at the Hoffman Estates Branch Library. I also became a regular provider of fire safety programming on local cable access television. I was a member of the Department's SCUBA Team, the EMS Coordinator for my shift, and I was honored as Firefighter of the Year, in 1991, by VFW Post 8080.

01/2009 to 12/2010	**Kane County Commissioner** Served as a County Commissioner, also a Commissioner on the Kane County Forest Preserve District. Additionally, I was a committee member on the Kane County Public Services and Public Health Committees, and the Kane County Forest Preserve Utilization and Planning Committee.
04/1997 to 01/2008	**West Dundee Village Trustee** As a Village Board Member, I was the Board Liaison to Public Safety, a Local Liquor Commissioner, Village representative on the Quad-Com Regional Dispatch Board, and member of the Carpentersville School District 300 Leadership Council.
09/98 to 12/2013	**President – Evacuation Planning Consultants, Inc.** A consulting company that assists corporate and residential clients with the preparation of emergency evacuation plans for their facilities. Clients include *Verizon* and *Walgreens*

EDUCATION

December 2009	**Bachelor's Degree / Business Management** Benedictine University, Lisle, IL
May 24, 1995	**Associate of Applied Science / Fire Science and Safety (with Honors)** Elgin Community College, Elgin, IL
July 29, 1993	**Associate of Arts** William Rainey Harper College, Palatine, IL

CERTIFICATES & LICENSES

Available upon request

VOUNTEER

2022 – Current	Chairman City of Saugatuck Board of Assessment Review
11/19 – 05/23	Saugatuck Douglas History Center – Family Search Group
03/20 – 12/23	Holland Hospital – Security and Post-Op Recovery
2021	Michigan Volunteer Registry/Saugatuck Township Fire District Allegan County Community COVID-19 Vaccination Clinics.

Daniel W. Fox

1 May 2026

To the members of the Saugatuck City Council:

I hereby submit my name for reappointment to a term as one of the City Council's two representatives to the Saugatuck Township Fire District Administrative Board.

I currently serve in this position and have for more than six years now. In that time, I have been elected STFD Board Secretary multiple times and served on the Board's three-person Executive Committee; attended more than 98% of of the STFD Board meetings (as well as virtually every City Council meeting in which an STFD report was expected); worked effectively with the other six Board members; and helped nurture a very productive and collegial dynamic on the Fire Board; all to the benefit of the residents of the Fire District.

I am fully versed in the details, practices, priorities, personnel and not least of all, the mission of the fire service. I was part of the working group of the Board that navigated the upgrading of advanced life-support ambulance service within the Fire District, ultimately selecting the new provider, Life EMS. I was one of two Board members working directly with union leadership and STFD legal advisors on contract negotiation and various personnel matters. I served on the District's 2022 Ad Hoc Parade Safety Group and authored its final report. Candidly, it could easily take two years or more for a new appointee to come up-to-speed on all this institutional knowledge.

Currently, the STFD is embarked on a generational initiative in the form of planning, funding, and construction of a second fire station, as well as renovating the current station. This project will dramatically improve emergency-service delivery in the District. Since its inception, I have played—and hope to continue to play — an important role in this complex undertaking.

I urge Council members to seek out each of my fellow STFD Board members — and Fire Chief Greg Janik — for their views of my performance and qualifications.

Respectfully,



Daniel W. Fox ~ 1006 Elizabeth Street ~ Saugatuck, Michigan 49453



Daniel W. Fox

Professional Experience

1969-1970 **United States Army;** commissioned a Second Lieutenant, USA Quartermaster Corps; attended Supply Management Office course at Fort Lee, Virginia

1970-74 **United States Army Europe**; promoted to First Lieutenant; served in multiple logistics-management roles in VII Corps Support Command, 95th Supply & Service Battalion, highlighted by a year as Commanding Officer of a 250-man tactical Quartermaster Company in Fürth, West Germany

1976-2006 **Foote, Cone & Belding Advertising**, Chicago, Illinois**;** hired as a trainee in the ad agency's Account Executive Development Program; advanced through that department on a variety of client accounts over the years including Johnson Wax, Sara Lee, Kimberly Clark and, for the final 15 years, Coors Brewing; managed clients billing in excess of $175 million annually; retired as Executive Vice President and member of the Executive Committee

2007-2011 **The Energy Infuser**, Chicago and **O'Keefe Reinhard & Paul/Chicago;** served as a client-business-area expert at these two marketing and advertising consultancies

2015-2019 **Sudler & Company**, Chicago, Illinois**;** served as marketing and advertising personal consultant to the CEO of the largest property-management firm in the city

Volunteer & Government Experience

2012-2016 **Saugatuck Center for the Arts;** member of the board of trustees

2014-2020 **City of Saugatuck;** multiple appointments to the Planning Commission; elected chair

2021-present **St. Peter Church;** Douglas, Michigan**;** active in two parish ministries

2018-present **Saugatuck Township Fire District;** appointed by the Saugatuck City Council as representative to the Fire Board; twice elected board secretary

Education

1969 **St. Norbert College**, DePere, Wisconsin**;** B.A., Business Administration

1975 **University of Illinois,** Champaign-Urbana, Illinois**;** M.A., Advertising**;** Hearst Fellowship

P.O. Box 86, Saugatuck, MI 49453
Phone: 269.857.2603 Fax: 269.857-4406
Website: www.saugatuckcity.com

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES

Name: Daniel W. Fox Home Phone: [redacted]

Home/Mailing Address: 1006 Elixabeth Street, Saugatuck MI 49453

E-mail Address: [redacted]

Employer: Retired Occupation/Position: _____

Business Phone: _____ Business Reference: _____

Are you a Saugatuck City resident? Yes Are you a registered Saugatuck City voter? Yes

Do you or your employer have any business dealings with the City which might present a conflict of interest? _____ If yes, explain _____

Serving on a Board or Commission can be time-consuming. Are you committed to attending all regularly scheduled meetings? Yes

On which Boards and/or Commissions would you be willing to serve?

Board of Review	Kalamazoo Lake Harbor Authority	Planning Commission
Fire District Board	Kalamazoo Lake Sewer & Water	Tri-Community Non-Motorized Trail Committee
Historic District Commission	Library Board	Tri-Community Wildlife Committee
Interurban Board	Parks & Public Works Committee	Zoning Board of Appeals

Please describe any qualifications, expertise or special interests that relate to your possible appointment:

Please see the included ckover letter.

You may wish to submit a cover letter with your application. Please return the original to the City Clerk's office at the above address for processing. The City of Saugatuck recognizes and supports the concept of balanced representation in regard to filling vacancies on Boards and Commissions. To this end, every effort is made to appoint members who represent Saugatuck's diverse community, including citizens of all ethnic groups as well as people with disabilities. Reasonable accommodations and equal access to communication are provided upon request.

Signature: _____ Date: 1 May 2026

***Disclaimer: Per the City of Saugatuck's retention schedule this application will be kept on file for twelve months, unless you are chosen to serve on a board, then this application is kept on file for the duration of your term.*

COPY: Mayor City Council City Clerk

[redacted]

You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
James Bouck

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number
[redacted]

Address
638 Spear
Saugatuck, Michigan USA 49453

Current Employer
Retired

Occupation/Position

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?

Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Zoning Board of Appeals
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I have served as a member of the Saugatuck zoning board of appeals for approximately the past decade.

I have successfully completed the Michigan State University extension training for zoning board of appeals members

I previously was a state of Michigan licensed residential builder.

My educational background includes BS in mechanical engineering and a masters degree in business administration

Digital Signature
James Bouck



You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
Kate McPolin

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number

Address
349 ST JOSEPH ST
SAUGATUCK, Michigan United States 49453

Current Employer
Self employed

Occupation/Position
Marketing copywriter

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?
Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Zoning Board of Appeals
1

If you are applying for the Parking Improvement Task Force - Please select what seat are you applying for:.City Resident (non-business owner)
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
Served on the Planning Commission for 20+ years then the ZBA for a couple years before traveling for a year. Back from travels and available to serve again if there's an opening on the ZBA.

Digital Signature
Kate McPolin

You've just received a new submission to your Application for Boards & Commissions.

Mark as Spam

Submitted Information:

Name
Matt Holley

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number
[redacted]

Address
650 Campbell Road
Saugatuck, MI United States 49453

Current Employer
Virtue Cider

Occupation/Position

Director of Operations

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?
Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Zoning Board of Appeals
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I have gone through the zoning permit application process for a project at my own home in Saugatuck. I was also a Secretary on our condo board of directors when we lived in Chicago from 2012-2017.

I have been heavily involved in building permits/renovations for my current and previous home.

Digital Signature
Matt Holley

Submitted Files

Cover Letter

Resume
matt_holley_resume.pdf



Matt Holley

Mechanical Engineer / Brewer / Cidermaker

Contact

650 Campbell Rd. Saugatuck, MI 49453

Skills

- Design engineering
- Operation and maintenance of brewing and cellaring systems and equipment
- Coordinating large projects
- Teamwork
- Complex problem solving
- Budget adherence
- Management
- Effective and clear communication
- Licensed Fork Truck Operator
- Licensed for Mobile Work Platforms
- GLINTCAP Judge (2022)
- HACCP Certified
- Licensed P.E. (exp. 2018)

Interests

- Gardening and orcharding
- Spending time with my family
- Traveling
- Coffee and fermented beverages
- Learning about carpentry, plumbing and electric

Education

B.S.M.E. 2003 - 2007
Michigan State University

Brewing Certification 2014
American Brewers Guild

Professional Summary

Talented and driven engineer excited by mechanical systems and application-based engineering problem solving. Experienced in system design/operation, coordinating and executing complex projects safely and efficiently, equipment operation/maintenance and team management.

Experience

Head Cidermaker / Plant Engineer
October 2017 to Present
Virtue Cider - Fennville, MI

- Responsible for all CAPEX (Capital Expenditure) projects, from planning and requesting funds to hiring contractors and executing. Completed $250K worth of projects at Virtue from 2020 - 2023. Ensure contractors are completing tasks according to company and OSHA safety policies (LOTO, Working at Heights, etc.).
- Manage and help maintain all cider making production equipment. This includes sourcing and maintaining spare parts inventory. Creatively solve problems. Commission new equipment.
- Manage farm operations, including an apple orchard, animals, small construction projects and gardens. Coordinate between farm, production, and taproom teams to ensure projects are done correctly and in a timely manner.
- Assist with basic QC testing – pH, brix, yeast cell counts and calculating sulfite additions.
- Responsible for developing SOPs and constantly improving cellar tasks including tank CIPs, transferring/racking cider, blending, filtering, filling/emptying barrels, pitching yeast and operating press equipment. Also responsible for training newly hired Cidermakers to ensure SOPs are followed.
- Extensive sensory participant for apples/juice, in process fermentation, barrel-aged cider and small-scale blends. Able to blend cider to brand specifications or sensory qualities.
- Responsible for inventory management and Orchestrated Beer (OBeer), including processing production orders, developing BOMs, writing POs and traceability.

Brewer / Lead Cellarman / Safety Coordinator
January 2015 to September 2017
Half Acre Beer Company - Chicago, IL

- Responsible for cellar SOPs, maintenance and training of new cellar personnel. Cellar experience includes tank CIP, yeast handling, dry hopping, carbonation, filling/emptying of barrels and grist milling.
- Developed new processes and modified equipment to increase the reliability of fermenter CIPs. Procured and built systems to increase keg filling speed and to allow thorough mixing of spent yeast/hops in side-stream storage tanks. Improved the lautering process to increase lauter speed and wort clarity on the brewhouse.
- Assisted with maintenance on brew house pumps, gear boxes and instrumentation. Interfaced with equipment vendors to procure new equipment and troubleshoot existing equipment.
- Packaging experience includes operating a 5-head semi-automated canning line, keg washers and manual keg fillers.

Senior Associate 2
May 2007 to January 2015
Sargent and Lundy, LLC - Chicago, IL

- Designed and engineered mechanical systems for coal, natural gas and nuclear power plants.
- Prepared engineering calculations (pump/compressor sizing, pipe sizing, pipe wall thickness, pressure class, pressure drop, etc.) and worked with vendors on equipment procurement.

July 20, 2025

To Whom it May Concern:

I am submitting my interest in serving on a city board or committee. I am passionate about supporting the community around me and contributing to a joyful, connected city—one that celebrates its people and natural resources. I bring a strong combination of civic involvement, leadership experience, and professional expertise in communication, collaboration, and strategic thinking.

Highlights of Qualifications:

- **Civic Leadership**: Former board member of the Commercial Park Advisory Board in Chicago, where I helped secure a $300K donation for park improvements, led community events, and supported inclusive programming.
- **Local Engagement**: Active in the Saugatuck community through volunteer work with the school system and as a cast and board member of the annual *Christmas Carol* production.
- **Professional Experience:** Marketing Business Partner at Sheppard Moscow, an international leadership development consultancy. I bring experience in program management, business development, and storytelling—shaped by deep exposure to leadership development practices such as vertical development, influencing, and team effectiveness. This work has given me a unique lens on how individuals and organizations grow.
- **Collaborative Mindset**: Known for building strong relationships, navigating complex projects, and bringing people together around shared goals.

In support of my application I have submitted 2 additional pieces of information: 1) statement of qualifications, and 2) professional resume.

I am excited about the opportunity to contribute my energy, experience, and perspective to the city's ongoing work, thank you for the consideration.

Jennifer Rees

[redacted]

Statement of Qualifications

I've always been drawn to opportunities that allow me to contribute meaningfully to the communities I'm part of—whether through volunteer work, creative collaboration, or civic leadership. In all of my endeavors, I bring forward the experience I've gained from my professional life, which includes a strong background in business development, project management, and marketing.

Below are three areas I believe make me a strong candidate for consideration:

1. Relevant Civic Experience

Before moving to Saugatuck full-time, I served on the **Commercial Park Advisory Board** in Chicago's West Town neighborhood. During my tenure, I held the roles of Secretary and Treasurer—at one point, both simultaneously. Highlights from that time include:

- **Securing a $300K Donation**: As a Board we worked with Fifield, a developer, the City of Chicago, and the local Alderman over the course of more than a year to secure a $300,000 donation for park and fieldhouse upgrades, as well as improved pathway access. This complex effort involved navigating competing interests and priorities, and it was a testament to the leadership, collaboration, and persistence of our Board that we were able to secure the funds.
- **New Playground**: As a member of the Board we worked with the City, Park District and the playground equipment manufacturer to establish a new, accessible playground – upgrading to safer ground material, more accessible and modern play structures. This involved creating awareness in the community and seeking their input and fund raising. This helped me to be aware of different perspectives and viewpoints, and the work needed to bring people together in support of a cause.
- **Hosting the Midnight Circus**: Our Board successfully brought this citywide fundraising event to our park—an honor that required strong project and resource management, coordination with city departments and volunteers, and a commitment to creating a joyful, inclusive experience for the community.
- **Community Events and Programs**: We organized an annual Halloween parade and party, providing costumes and a safe, welcoming space for children and families. We also supported initiatives like reading hour and a pollinator garden—efforts that helped build a more connected and vibrant neighborhood.

2. Local Engagement in Saugatuck

Since moving to Saugatuck, I've continued to stay involved in community life. I've volunteered through the local school system and have been an active participant in the beloved **Christmas Carol** production—as both a cast member and a board member. Most recently, our board formalized a partnership with **Christian Neighbors**. As has been the practice all proceeds from the play are donated to support local needs. The formation of the board creates the scaffolding for a proper legacy so it can persist in vision to delight and aid the community. This is another example of how I seek out opportunities to contribute meaningfully and sustainably to the place I call home.

3. Professional Experience in Leadership Development

I currently work at **Sheppard Moscow**, an international leadership development consultancy. I've program managed and aided in design of large-scale leadership development programs for global clients such as the World Bank Group, Ford, Lear, Ericsson, Bayer and Vodafone. I currently serve as the **Marketing Business Partner**, helping shape how our firm communicates its work and values. Whether managing projects, developing content, or collaborating with teams, I bring a strategic, people-centered approach to everything I do—always with an eye toward clarity, impact, and connection.

Resume (reference LinkedIn)

ABOUT

Over the years, working with teams and clients across marketing, program management, and business development, I've developed a way of making complex work feel seamless, strategic, and human—always brought to life with energy, passion, and determination.

As a program manager at Sheppard Moscow, I worked on flagship leadership development programs for global financial institutions. I worked closely with clients and delivery teams to scope projects, manage multiple moving parts, and ensure smooth, high-quality delivery—crafting premium experiences that reflect our brand. Whether developing communications, producing high-impact materials, or integrating digital tools, I've always approached the work with a partner mindset—keeping the whole system in view and the client at the center.

Now, as a Marketing Business Partner, I bring that same lens to shaping how Sheppard Moscow shows up in the world. I collaborate with colleagues and our partners to translate our collective expertise into marketing that's clear, compelling, and storyful.

SHEPPARD MOSCOW

Marketing Business Partner

Jul 2024 - Present

As the Marketing Business Partner at Sheppard Moscow, I work at the intersection of brand, business development, and client experience—translating our firm's expertise into marketing that's as thoughtful and premium as the work we deliver.

I partner across the Sheppard Moscow business engine to educate, enable, and embed our brand into every layer of how we operate—from foundational systems and proposal frameworks to elegant, repeatable assets that empower our collective. I also collaborate with client teams to bring our story of impact and partnership to market—through strategic content, digital presence, and more storyful means.

I'm at my best when asked to be creative and innovative in service of crafting assets that reflect our USP—accessible, compelling narratives that embody who we are and the experience clients can expect when partnering with us.

Project Manager

Apr 2013 - Jul 2024

As a core member of the Operations team, I focused on client program management and digital initiatives. For over 11 years, I served as the lead program manager for multiple flagship leadership development programs with a North America-based International Financial Institution. I bring a broad and deep background in business development and project management—seeing initiatives through from discovery to delivery. My work included:

- Partnering with client leads to scope projects aligned with financial models, building detailed project plans, managing critical paths, anticipating blockers, and innovating where possible to enhance client outcomes
- Creating and producing premium proposal and delivery materials—leveraging existing assets and ensuring new content was shared across the wider team.
- Co-developing and executing participant communications plans, ensuring every touchpoint reflected our premium brand and supported a seamless, human-centered learning experience. This included integrating the Sheppard Moscow learning app as a key part of our delivery.
- Maintaining warm, collaborative relationships with clients and internal teams—communicating consistently across financial milestones, logistics, and delivery planning, always with a partner mindset.

I work to keep the whole system in view—applying strong commercial acumen and well-honed program management skills to ensure our work is impactful, supportive, and memorable for our clients. As a core member of the Operations team, I focused on client program management and digital initiatives. For over 11 years, I served as the lead program manager for multiple flagship leadership development programs with a North America-based International Financial Institution. I

bring a broad and deep background in business development and project management—seeing initiatives through from discovery to delivery. My work included:

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- Creating and producing premium proposal and delivery materials—leveraging existing assets and ensuring new content was shared across the wider team.
- Co-developing and executing participant communications plans, ensuring every touchpoint reflected our premium brand and supported a seamless, human-centered learning experience. This included integrating the Sheppard Moscow learning app as a key part of our delivery.
- Maintaining warm, collaborative relationships with clients and internal teams—communicating consistently across financial milestones, logistics, and delivery planning, always with a partner mindset. I work to keep the whole system in view—applying strong commercial acumen and well-honed program management skills to ensure our work is impactful, supportive, and memorable for our clients.

M3 CAPITAL PARTNERS

Project Assistant

May 2005 - May 2011

Managed and maintained all aspects of internal and external email communications (including calendar events) for multiple Principals; including responding as the person, or on their behalf. Established a system for compliance email archiving required on a daily basis. Coordinated all aspects of domestic and international travel which included multi-party property and investor "road shows". Obtained business visas and monitored passport validity. Managed air ticket issues (refunds, exchanges) and actively worked to control air / hotel costs. Capitalized on travel planned for conferences by working to establish multiple meetings with clients within those cities. Prepared all reporting required for expense reimbursements on a monthly basis, reconciling both corporate

AMEX and cash expenses. Proactively stayed ahead of this administrative duty in order to avoid fees / penalties. Worked with other team members to edit and publish enterprise-wide quarterly capital market update reports for distribution to over 1,000 clients and investors. Continually updated contacts in the company's SalesForce database and within Principals' individual Outlook folders. Created and managed on-going list of action items for Principals including: prioritizing call lists, providing near term deliverables, evaluating potential conferences and coordinating future travel. Performed research on property sectors and investors; then compiled a weekly news "clipping" portfolio for Principals. Established and maintained an electronic "deal close" file in adherence to FINRA compliance standards. Arranged all meetings in-office or off-site and created corresponding presentation materials. Managed and maintained all aspects of internal and external email communications (including calendar events) for multiple Principals; including responding as the person, or on their behalf. Established a system for compliance email archiving required on a daily basis. Coordinated all aspects of domestic and international travel which included multi-party property and investor "road shows". Obtained business visas and monitored passport validity. Managed air ticket issues (refunds, exchanges) and actively worked to control air / hotel costs. Capitalized on travel planned for conferences by working to establish multiple meetings with clients within those cities. Prepared all reporting required for expense reimbursements on a monthly basis, reconciling both corporate AMEX and cash expenses. Proactively stayed ahead of this administrative duty in order to avoid fees / penalties. Worked with other team members to edit and publish enterprise-wide quarterly capital market update reports for distribution to over 1,000 clients and investors. Continually updated contacts in the company's SalesForce database and within Principals' individual Outlook folders. Created and managed on-going list of action items for Principals including: prioritizing call lists, providing near term deliverables, evaluating potential conferences and coordinating future travel. Performed research on property sectors and investors; then compiled a weekly news "clipping" portfolio for Principals. Established and maintained an electronic "deal close" file in adherence to FINRA compliance standards. Arranged all meetings in-office or off-site and created corresponding presentation materials.

EDS, an HP COMPANY

Project Assistant

Jan 2001 - Dec 2003

Provided executive and sales support to the Midwest & Northeast Regional President for Solutions Consulting. Conducted business development specifically for Regional President including competitive and industry research, and prepared subsequent presentation materials. Worked within Salesforce.com to establish weekly regional procedures to report sales and operating figures and deal closing dates; this resulted in more accurate and reliable sales, operating, and new deal numbers which were reported to corporate management. Corresponded, on President's behalf, via email to both internal staff and external clients. Planned and coordinated all regional meetings with management staff. Managed all travel logistics and produced subsequent business expense reports. Provided executive and sales support to the Midwest & Northeast Regional President for Solutions Consulting. Conducted business development specifically for Regional President including competitive and industry research, and prepared subsequent presentation materials. Worked within Salesforce.com to establish weekly regional procedures to report sales and operating figures and deal closing dates; this resulted in more accurate and reliable sales, operating, and new deal numbers which were reported to corporate management. Corresponded, on President's behalf, via email to both internal staff and external clients. Planned and coordinated all regional meetings with management staff. Managed all travel logistics and produced subsequent business expense reports.

Business Development

May 1999 - Jan 2001

Managed internal sales process and supported sales team in the creation of end-to-end business solutions from conception to delivery. Engaged in multiple sales of $10M - awarded to the President's Club for 2000 sales achievements. Conducted marketing, intelligence and competitive research and analysis for sales team; contributed in the development of sales strategies by identifying critical business factors. Engaged in prospect qualification and development, including viability of incoming RFIs and RFPs. Further, managed proposal development, including; defining deal scope and functioning as a liaison for the development of the solutions architecture, along

with managing internal “check points” and management reviews, also identified appropriate internal resources to support sales, and created the internal cost model to guide the effort.

MCI SYSTEMHOUSE

Business Development

Aug 1997 - May 1999

Education and Skills

BA Humanities – San Francisco State University

Multiple professional skills:

- Microsoft Office Suite: Word, Excel, PowerPoint, Outlook, Teams
- AI: CoPilot, Gemini and ChatGPT
- Google Workspace: Docs, Sheets, Drive)
- Adobe: Rush
- Collaborative tools and videoconferencing: Microsoft Teams, Zoom, Trello, Monday.com, Miro
- Active Campaign
- Salesforce,
- WordPress
- Google Analytics
- SurveyMonkey, Qualtrics
- Cvent

[redacted]

You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
Jennifer Rees

Email
[redacted]

Home Phone Number

Mobile Phone Number

Address
245 Spear Street
PO Box 1077
Saugatuck, Michigan United States 49453

Current Employer
Sheppard Moscow

Occupation/Position
Marketing Business Partner

Business Phone Number

Business Reference Name
Ally Salisbury

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?
Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Historic District Commission
1

On which boards and/or commissions would you be willing to serve? .Library Board
1

On which boards and/or commissions would you be willing to serve? .Parks and Public Works Committee
1

On which boards and/or commissions would you be willing to serve? .Planning Commission
1

On which boards and/or commissions would you be willing to serve? .Zoning Board of Appeals
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I have submitted a cover letter, statement of qualifications and a professional resume, please reference those for my qualifications, expertise and special interests that would make me a valuable candidate for a City board or commission.

Digital Signature

Jennifer Rees

Submitted Files

Cover Letter
rees_jennifer_city_of_saugatuck_board_and_commission_application_cover_letter.pdf

Resume
rees_jennifer_city_of_saugatuck_board_and_commission_application_statement_of_qualifications_and_resume.pdf

You've just received a new submission to your Application for Boards & Commissions.

Mark as Spam

Submitted Information:

Name
Steven Manns

Email
[redacted]

Home Phone Number

Mobile Phone Number
[redacted]

Address
568 Weirich Dr
SAUGATUCK, MI United States 49453

Current Employer
Retired

Occupation/Position

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?
Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Planning Commission

1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I submit my application for re-appointment to the Planning Commission. As Chair of the Commission for the past 4 years and member for 7 years, I believe I shown a commitment to serve and always strive to be a positive member and leader.

Digital Signature
Steven Manns

You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
Craig Baldwin

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number

Address
787 MANCHESTER DR
Saugatuck, MI, MI United States 49453-9752

Current Employer
n/a

Occupation/Position

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?

Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Planning Commission
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I am seeking to be reappointed to the Planning Commission.

Digital Signature
Craig Baldwin

[redacted]

You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
Mark LaChey

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number
[redacted]

Address
345 Grand Street
SAUGATUCK, Michigan US 49453

Current Employer
Retired

Occupation/Position
Attorney

Business Phone Number
n/a

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?

Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Planning Commission
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
Prior service on Pleasant Ridge, MI and Saugatuck, MI planning commissions plus 14 years as a member of the Pleasant Ridge City Commission.

Digital Signature
Mark LaChey

You've just received a new submission to your Application for Boards & Commissions.

Mark as Spam

Submitted Information:

Name
Christopher Raphael

Email
[redacted]

Home Phone Number

Mobile Phone Number

Address

Saugatuck, MICHIGAN United States 49453

Current Employer
Self

Occupation/Position
IT Support

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?
Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Planning Commission

1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
I am a long term resident of this area. We live here for the wonderful diversity. I am concerned about the growth of the Saugatuck. We have a challenge to balance growth and environmental concerns such that our citizenry gets the best possible outcome.

Digital Signature
Christopher Raphael

May 12, 2026

Planning Commission,
My wife and I are native Michiganders, meeting at The University of Michigan and later raising three children in the Ann Arbor area. During our transition to “empty nesters” we decided to buy a condo near Lake Michigan. That brought us to Douglas and Saugatuck where we decided to settle permanently. Below are some personal and professional details that I think would be relevant to a position on the planning commission

Professional

- As you will note on my resume, I have formal education in engineering, statistics and business.
- I spent most of my career in the automotive industry across many different functions
- Eventually I led companies in the roles of President in one company and Chief Operating Officer in another
- I have settled into self-employment as a consultant in Raravis Consulting LLC where I work anywhere from 20 to 40 hours per week advising companies with problem solving, continuous improvement, the implementation of processes/systems, and merger & acquisitions

Community Connections

- We lived in Douglas at Singapore condos from 2016 - 2019
- We moved to 450 Spear Street in 2019 which has been our permanent residence ever since
- We have owned and operated The Book Nook since 2018, now at 242 Butler Street
- We also own a slip in Tower Harbor Marina to the west of Safe Harbor Marina (property taxpayer in Douglas)
- We own and operate a classic boat on the local waterways, storing it and restoring it during the winters in Holland

Real Estate/Planning

- We live permanently in our home and own a separate ADU that has an STR license
- I was initially exposed to the planning commission during the debates regarding STR’s
- I believe I was the first person to seek a special land use permit for an ADU after the new STR regulations, and helped the planning commission think through the impact of the new regulations on prior approved units
- Over the past 2 years I have attended about 60% of planning commission meetings and city council meetings on zoom
- Last summer we completed the process of adding a garage with primary suite to our 100+ year old home (which included all permitting requirements)
- Along with two partners I am an investor in a residential real estate rental company, currently with a single property in the city of Hazel Park MI. In this business we bought “unloved” properties, personally rehabbed them, and then rented them on a long-term basis. We owned and operated three rental units at one time.

The reason I am volunteering my service to the planning commission is to simply help serve the community as my professional life slows down and I approach retirement. We love living here in Saugatuck and we plan to stay. We want to help the community always maintain its character and attractiveness.

Regards,
Paul Whitfield

PAUL WHITFIELD

| LOCATION: Saugatuck, MI |

OPERATIONS EXECUTIVE | P&L LEADER | TEAM BUILDER | PROBLEM SOLVER

EXECUTIVE PROFILE

Energetic, proactive, analytical leader with strong business acumen, and 40 years of success. Track record of managing regionally and globally dispersed teams by developing defined management processes/systems/data. Builds teams and culture that results in a unified approach to continuous improvement. An accomplished problem solver who has demonstrated leadership in turning around key metrics and adding value to the bottom line. A strategic planning leader who drives leadership initiatives through the organization in an efficient and effective manner.

PROFESSIONAL EXPERIENCE

Quality Management ■ Program Management ■ Strategic Planning and Deployment ■ P&L Management

Multiple Manufacturing Processes and Products ■ Continuous Improvement ■ Lean Manufacturing ■ Finance

Budgeting ■ Organizational Analysis and Development ■ Logistics Management ■ Manufacturing Engineering

RARAVIS CONSULTING, LLC: Saugatuck, MI **2019-Present**

President

As an independent business/operations consultant I assist clients with business strategy, process improvements, customer service excellence, team building, data/KPI implementation and other initiatives. Specific projects have included:

- $205M+ Client (Private Equity) 4 years and currently still a client
  - Serving as right-hand man to the CEO, leading due diligence efforts and implementing key process improvements
  - Upgrading the team talent by participating in, and sometimes leading, the hiring process of key employees
  - Served as VP of Operations, leading the following functions: Purchasing, Quality, Customer Service, Manufacturing Planning & Logistics, Production, and Maintenance. Includes 1 site in PA and 1 site in MN. Established a data-centric culture, implemented continuous improvement projects and mindset, established annual budgets, developed inventory reduction and gross margin improvement strategies. Hired a permanent successor for the role.
  - Led due diligence and integration activities on an acquisition of a $25M revenue company.
  - Boosted productivity from $350k revenue per day to $500k+ per day in one site, with improved on-time delivery.
- $30B+ Client (Publicly Traded) 18 months
  - *Manufacturing Strategy:* Analyzed options for capacity expansion, recommending a new site in Monterrey Mexico, and developing financial justification for the project
  - *Operational Improvement/Management:* On-site full time to assist and guide plant manager with capacity analysis and supply chain tracking initiatives, and implement management tracking of continuous improvements in a "war room" environment. Included weekly reporting to the Chief Mfg Officer of the company.
  - *Supplier Localization:* Managing the project team to localize the supply base in Mexico near the new facility.
  - *Quality Strategy/Organizational Structure:* Providing feedback to the VP of Global Quality on the approach to an overall strategy and communication, and assisting with transition of the org structure to better facilitate success.
- $2M Client (Family)
  - Two and a half years in a "board advisory" role

AMERICAN TRIM: Sidney, OH **2016-2019**

Chief Operations Officer

I was recruited to American Trim in Sept. 2016 where I led the Operations, Engineering and HR functions of the company. American Trim is a family-owned manufacturer of coated metal products in the Appliance, Automotive, and Heavy Truck industries, having revenue of approximately $200M and 1,200 employees. I was designated as the future successor to the CEO.

- Led the annual Strategy Deployment Process within the company
- Partnered with Finance and Sales groups to develop the annual operating plan

- Developed & managed a cadence of reviews (staff meetings, ops reviews, innovation sessions, etc.) to drive execution
- Led Continuous Improvement Project planning and execution
- Frequently led all-hands communications meetings and established a collaborative work culture across all employee levels

➢ Increased PBT every year as a percent of sales, and beat budget each year

RARAVIS CONSULTING LLC: Ann Arbor, MI **2014-2016**

President

After a successful turnaround, ChML was sold to a company owned by Trive Capital, a private equity firm. During the sale process I developed a good working relationship with Trive and formed my own company to consult for them. I then added Michigan Capital Partners and Skypoint Ventures as clients. Projects with each client included the following:

Trive Capital (Dallas, TX) - I successfully completed a 14-month project working in their portfolio company Valence Surface Technologies (VST). VST is a roll-up of metal finishers in the aerospace industry, located throughout the United States. Nine businesses, with a consolidated annual sales run rate of $80M, were acquired in 12 months to form the largest independent company in the industry. I mentored their c-level team to implement management systems to run a larger, multi-site company, assisted with due diligence on three of the transactions, and worked on turn-around activities for two business units. I also helped recruit a new CEO and VP of Ops to the company, and then transitioned out as they came up to speed.

Michigan Capital Partners (MCP) (Detroit, MI) – On one project I assisted with due diligence on the potential purchase of a stamping company, and formulated 30/60/90 day operational improvement plans. On another project I identified issues in a failing screw machine business, and assisted with beginning the execution of a turnaround plan. I also assisted with operational due diligence on a potential acquisition target in the plastics industry.

Skypoint Ventures (Fenton, MI) – I implemented management tools and processes for Coliant Corporation to manage their startup company which supplied motorcycle accessories & heated clothing.

CHICAGO MINIATURE LIGHTING (ChML): Novi, MI **2012-2014**

President

ChML was a Revstone-owned company, but Revstone was not able to provide appropriate funding for the business. Our private-equity partner took control of the company and asked me to continue leading the way toward profitability in 2013. The business had a manufacturing site in Costa Rica with over 770 employees, and a headquarters/distribution site in Michigan with 37 employees. Significant accomplishments included:

➢ Growing quarterly adjusted EBITDA as follows:

Q2 2012	Q3 2012	Q4 2012	Q1 2013	Q2 2013	Q3 2013	Q4 2013
-$1.2M	$0	$0.8M	$1.2M	$1.4M	$1.6M	$2.2M

➢ Launching new products resulting in significant sales growth from $50M in 2012 to $65M in 2013
➢ Selling a non-core business segment to help fund turnaround activities and focus on core strengths
➢ Improving margins by exiting unprofitable business, gaining price increases, and implementing lean manufacturing

REVSTONE: Southfield, MI **2009-2012**

Operations Executive

To gain further P&L experience, I joined a private company focused on acquiring and turning around poorly performing/bankrupt manufacturing companies. I rotated through several executive positions. Significant assignments included:

➢ Recruited to Revstone to turn around their Specialty Products ($60M sales) group of companies in a P&L role. In 8 months we massively restructured the group, closing or selling two-thirds of the companies and moving one-third into other business units.
➢ In a 6-month turnaround assignment I led one of our casting/machining business units. We implemented a plan where we negotiated customer and bank accommodation agreements, completed a product line profitability analysis, gained price increases, exited operations for numerous no/low-profit parts, and developed a stabilization plan to include operational improvements, headcount reductions, and other savings opportunities. This effort resulted in financial performance that significantly beat budget for 2011.
➢ In a VP role supporting the COO of Revstone Transportation group ($600M in annual revenue), I led difficult discussions with two major customers of our cast products divisions, making several presentations of action plans, and served as the liaison between our operational teams and the customers.

TRW: Livonia, MI **1996-2009**

Director, Program Management & Quality – N.A. Body Controls (Jan 2007 – Oct 2009)
I joined a new, turn-around management team where we improved program launches, quality, delivery, and financial performance. I was responsible for driving quality vision and integrating quality with launch management. We had 1 site in Michigan, 3 sites in Minnesota, and 1 site in Mexico with a total headcount of 2,645. In the first year our team accomplished the following:

- Reduced scrap 47% and reduced premium freight 78%
- Increased profit from ($2M) on sales of $297M in 2006 to $18.5M on sales of $329M in 2007
- Improved cash flow from ($0.8M) in 2006 to $33M in 2007

The global depression of the automotive markets reduced sales to approximately $160M during 2009, but the division was still profitable. I was designated as a successor to the VP & GM.

Director, Global Market Planning (Dec 2003 – Dec 2006)
I assumed leadership of this strategic planning position in the OE business and significantly improved the integrity of all data, and the analysis capabilities of the team, while also broadening the scope of the function. Responsible for tracking OEM vehicles, TRW components, and competitor components globally, and working within a sales-matrix organization to identify new target business for the next 5 years.

- Maintained & improved a part number database that built revenue forecasts for strategic planning covering $9B+ of business.
- Tracked sales team's achievements to plan, forecasted sales, and managed CEO reviews of customer and product strategies
- Managed an organization in Germany and the U.S, while developing an organization in Asia Pacific

General Manager, North American Independent Aftermarket (Jan 2002 – Dec 2003)
In this role I replaced the General Manager of a California-based business of 375 employees and 5 distribution sites in a turn-around situation, accomplishing the following:

- Reduced canceled shipments from 22% to 8% in 24 months by improving logistics execution
- Repositioned 52% of employees in 12 months to improve customer satisfaction while reducing cost
- Closed a manufacturing facility, moved operations, and reduced headcount from 375 to 230 employees

TRW Automotive decided to exit the aftermarket in April, 2003. From this time forward I helped lead the efforts to sell the company while also maintaining restructuring activity. The sale was concluded in January, 2004.

Director, VM Service Operations (June 1999 - Dec 2001)
I was promoted to Director within the Aftermarket group with shared P&L responsibility of $120M in sales in Wixom, MI. Responsible for achieving minimum customer service levels, and implementing manufacturing and sourcing strategies across North America. Achievements included:

- Improved average on-time delivery from 40% in 1999 to 95% in 2000.
- Improved on-time performance for remanufacturing from 36% in the summer of 1999 to 100% in 2000.
- Achieved over $900k in Purchasing cost reductions in 1999 (6% of 3rd party spend), and $1.1M in 2000.

Manager - Strategic Planning (May 1998 - June 1999)
Senior Manager – Operations (Prototype) (Mar 1997 – May 1998)
Program Manager (April 1996 – Mar 1997)

ADDITIONAL EXPERIENCE

Director of Mfg Services, Product Design Center, Livonia, MI **1993-1996**
Quality Systems Manager, Rockwell Automotive, Louisville KY and Centralia IL **1991-1993**
Staff Quality Engineer, Rockwell Automotive, Troy MI **1988-1991**
Manufacturing Methods Engineer, McDonnell Douglas, Long Beach CA **1987-1988**

EDUCATION

Master of Business Administration (MBA) *with High Distinction*, The University of Michigan, Ann Arbor, MI **2001**
Master of Science (MS) – Applied Statistics, Oakland University, Rochester, MI **1991**
Bachelor of Science (BS), Industrial and Operations Engineering, The University of Michigan, Ann Arbor, MI **1986**

You've just received a new submission to your Application for Boards & Commissions.
Mark as Spam

Submitted Information:

Name
Paul Whitfield

Email
[redacted]

Home Phone Number
[redacted]

Mobile Phone Number
[redacted]

Address
450 Spear Street
Saugatuck, MI United States 49453-9632

Current Employer
Self-Employed

Occupation/Position
Owner/Consultant

Business Phone Number

Business Reference Name

Business Reference Phone Number

Business Reference Email

Does your employer have any business dealings wth the City which might present a conflict of interest
No

If yes, please explain:

Are you a City of Saugatuck resident?

Yes

Are you a registered City of Saugatuck voter?
Yes

Serving on a board or commission can be time-consuming. Are you committed to attending all regularly scheduled meetings?
Yes

On which boards and/or commissions would you be willing to serve? .Planning Commission
1

If you are applying for the Parking Improvement Task Force - Please select what seat are you applying for:.City Resident (non-business owner)
1

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
See cover letter

Digital Signature
Paul Whitfield

Submitted Files

Cover Letter
planning_commission_cover_2026.docx

Resume
pwhit_may_2026_resume.docx

Vendor Name	Description		Amount
1. ALLEGAN COUNTY SHERIFF			
	RESERVE DEPUTIES		428.00
	MAY '26 SHERIFF CONTRACT		37,469.98
		TOTAL	37,897.98
2. ALLEGAN COUNTY TREASURER			
	TAX PAPER		64.00
3. AMERICAN PUBLIC WORKS ASSOCIATION			
	ANNUAL MEMBERSHIP		707.00
4. ASSESSING SOLUTIONS INC			
	MAY '26 ASSESSING SERVICES		3,024.84
	JUN '26 ASSESSING SERVICES		3,024.84
		TOTAL	6,049.68
5. BEYOND GREEN BIOTECH INC			
	DOG WASTE BAGS		793.95
6. CONSUMERS ENERGY			
	APR '26 SERVICE		3,579.36
7. DIVERSIFIED WELDING & FAB LLC			
	CHAIN FERRY LANDINGS		35,085.00
8. FIRST BANK CARD			
	03/27 - 04/24 STATEMENT BALANCE		994.84
	03/27 - 04/24 STATEMENT BALANCE		411.36
	03/27 - 04/24 STATEMENT BALANCE		4,387.74
	03/27 - 04/24 STATEMENT BALANCE		917.72
	03/25 - 04/24 STATEMENT BALANCE		1,433.83
		TOTAL	8,145.49
9. FLEIS & VANDENBRINK ENGINEERING INC			
	04/05 - 05/02 ENGINEERING FEES - MAPLE STREET		9,680.00
	04/05 - 05/02 ENGINEERING FEES - VILLAGE SQUAR		8,715.00
		TOTAL	18,395.00
10. FRONTIER			
	05/03 - 06/02 SERVICE		236.85
11. GROUNDS MANAGEMENT SOLUTIONS			
	FERTILIZER - VARIOUS PARKS, CITY HALL		1,259.00
12. HORIZON COMMUNITY PLANNER			
	PLANNING SERVICES		1,960.00
13. KALAMAZOO LAKE SEWER & WATER			
	APR '26 SERVICE		2,177.45
14. KEPPEL'S LOCK & SAFE CO.			
	REPAIRS (OB) AND KEYS (VARIOUS)		295.00
15. KOOPS WELL DRILLING INC			
	OVAL BEACH		2,225.00
16. LAKEFRONT ROOFING & EXTERIORS LLC			
	TICKET BOOTH REBUILD		23,329.36
17. MERS			
	MAY '26 RETIREMENT		4,499.97
18. METRO WIRELESS			
	JUN '26 WIFI SERVICE		698.00
19. MICHIGAN CAT			
	FILTERS AND ELEMENTS		1,507.97
20. MIDWEST CONSTRUCTION GROUP, INC.			
	MT BALDHEAD RESTROOM REPLACEMENT		5,000.00
21. MINER SUPPLY CO			
	SUPPLIES		6,378.16
	SUPPLIES		915.30
		TOTAL	7,293.46

Vendor Name	Description		Amount
22. NEW AGE LABORATORIES			
	WATER TESTING		35.00
23. OVERISEL LUMBER COMPANY			
	MAY '26 STATEMENT BALANCE		2,139.35
24. PRIORITY HEALTH			
	JUN '26 HEALTH INSURANCE COVERAGE		7,330.20
25. PRO-TEMP INC			
	REFRIGERATION AND ICE MACHINE START UP		744.69
26. PURITY CYLINDER GASES INC			
	ARGON/CO2		113.90
27. RATHCO SAFETY SUPPLY CO			
	TOW AWAY ZONE		107.82
28. RICOH USA INC			
	05/26 - 06/25 COPIER LEASE		127.97
	05/26 - 06/25 COPIER LEASE		35.27
		TOTAL	163.24
29. SHORELINE TECHNOLOGY SOLUTIONS			
	JUN '26 COMPUTER SERVICES		1,980.60
30. SPRING BROOK SUPPLY			
	PARTS		435.80
31. STREAMLINE DESIGN.COM LLC			
	ALUMINUM SIGNS - SEASON PERMIT DAILY PERMIT		134.98
32. TIME SAVES LIVES LLC			
	TRAINING		607.00
33. VAN DER KOLK PLUMBING LLC			
	OVAL BEACH RESTROOMS		1,010.00
	OVAL BEACH SHOWER		172.50
		TOTAL	1,182.50
TOTAL - ALL VENDORS			176,174.60

FUND TOTALS:

Fund 101 - GENERAL FUND	164,778.06
Fund 202 - MAJOR STREETS	131.80
Fund 203 - LOCAL STREETS	6,237.86
Fund 496 - SEWER CAPITAL PROJECTS FUND	290.00
Fund 497 - WATER CAPITAL PROJECTS FUND	2,420.00
Fund 661 - MOTOR POOL FUND	2,316.88

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
05/08/2026	DD7908(A)	ARAMENDI, NOAH	PAYROLL	1,660.89
05/08/2026	DD7909(A)	BREDEWEG, NICOLE	PAYROLL	2,143.98
05/08/2026	DD7910(A)	BROWN, ANTHONY	PAYROLL	1,368.91
05/08/2026	DD7911(A)	CUMMINS, RYAN	PAYROLL	3,094.47
05/08/2026	DD7912(A)	GIBSON, MICHELLE	PAYROLL	1,838.05
05/08/2026	DD7913(A)	HERBERT, SCOTT	PAYROLL	12,081.80
05/08/2026	DD7914(A)	HINKLE, MARY	PAYROLL	1,057.81
05/08/2026	DD7915(A)	KERRIDGE, ADAM	PAYROLL	2,842.55
05/08/2026	DD7916(A)	LIVINGSTON, JOHN	PAYROLL	1,185.22
05/08/2026	DD7917(A)	MACK, ELLIS	PAYROLL	1,460.57
05/08/2026	DD7918(A)	MARTIN, DANNY	PAYROLL	1,344.07
05/08/2026	DD7919(A)	MOORE, GRAYSON	PAYROLL	3,763.76
05/08/2026	DD7920(A)	STASEWICH, ANGELA	PAYROLL	1,673.87
05/08/2026	DD7921(A)	WILLIAMS, SARA	PAYROLL	1,845.40
05/08/2026	DD7922(A)	WOLTERS, JAMIE	PAYROLL	2,179.81
05/08/2026	EFT2059(E)	MERS EMPOWER 457	PAYROLL	3,795.71
05/08/2026	EFT2060(E)	EMPOWER DEFINED CONTRIBUTION	PAYROLL	2,432.24
05/08/2026	EFT2061(E)	HEALTH EQUITY	PAYROLL	630.00
05/08/2026	EFT2062(E)	FEDERAL TAX DEPOSIT	PAYROLL	17,465.82
05/11/2026	20598	COMMERCIAL RECORD	ACCURACY, ZBA, SPEC USE	280.00
05/11/2026	20599	DAVID DUEY	REFUND STR APP FEE	540.00
05/11/2026	20600	GREAT LAKES ORNAMENTALS	PARKWAY TREES	578.00
05/11/2026	20601	IHLE AUTO PARTS	APR '26 MOTOR PURCHASES	23.49
05/11/2026	20602	KEPPEL'S LOCK & SAFE CO.	REPAIRS - OVAL BEACH	225.00
05/11/2026	20603	KOOPS WELL DRILLING INC	OVAL BEACH	2,044.25
05/11/2026	20604	MICHIGAN ASS OF PLANNING	ANNUAL MEMBER DUES	75.00
05/11/2026	20605	SAUGATUCK DOUGLAS GARDEN CLUB	DOWNTOWN FLOWERS	300.00

Check Date	Check	Vendor Name	Description	Amount
05/11/2026	20606	SHIVER ME TIMBERS LLC	STUMP GRINDING	1,612.00
05/11/2026	20607	SUPERIOR ASPHALT INC	WINTER HOT MIX	160.00
05/11/2026	20608	VETTER CONSULTING ENTERPRISES, LLC	KLHA ECONOMIC IMPACT STUDY – PHASE 1	2,750.00
05/11/2026	20609	WYOMING ASPHALT PAVING CO	ASPHALT	396.80
05/12/2026	6639(E)	AMERICAN BOTTLING COMPANY	BOTTLED WATER	1,566.00
05/12/2026	6640(E)	COMCAST-DPW	04/15 - 05/14 INTERNET-DPW	266.37
05/12/2026	6641(E)	KALAMAZOO LAKE SEWER & WATER	MAE '26 SERVICE	2,840.01
05/12/2026	6642(E)	METRO WIRELESS	MAY '26 WIFI SERVICE	698.00
05/12/2026	6643(E)	PRIORITY HEALTH	MAY '26 HEALTH INSURANCE COVERAGE	10,887.16
05/12/2026	6644(E)	REPUBLIC SERVICES	APR '26 DISPOSAL AND PICKUP SERVICE - BL	24.00
05/12/2026	6645(E)	RICOH USA INC	COPIER USAGE	506.47
05/12/2026	20610	PETTY CASH	OVAL BEACH	4,000.00
05/13/2026	6608(A)	ACE PARKING LOT STRIPING INC	2026 RAINBOW CROSSWALKS	2,500.00
05/13/2026	6609(A)	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT - HINKLE	45.78
05/13/2026	6610(A)	DUNESVIEW KWIK SHOP INC	APR '26 GAS AND DIESEL	14,696.49
05/13/2026	6611(A)	ETNA SUPPLY	CLOSET SPUD - WICKS	29.98
05/13/2026	6612(A)	FLEIS & VANDENBRINK ENGINEERING INC	03/01 - 04/04 ENGINEERING FEES - ELIZABE	31,771.56
05/13/2026	6613(A)	GROUNDS MANAGEMENT SOLUTIONS	REPAIRS - PALETTE SIGN	5,565.00
05/13/2026	6614(A)	HOLLAND P.T.	BACKHOE HOSES	140.62
05/13/2026	6615(A)	INTERNAL SOUND & COMMUNICATIONS	ELEVATOR PHONE	254.00
05/13/2026	6616(A)	INTERURBAN TRANSIT AUTHORITY	2025 COUNTY DISBURSEMENT - PROPERTY TAXE	5,006.01
05/13/2026	6617(A)	OVERISEL LUMBER COMPANY	APR '26 STATEMENT BALANCE	3,878.94
05/13/2026	6618(A)	QUALITY DOOR OF HOLLAND INC	REPAIRS	368.75
05/13/2026	6619(A)	RATHCO SAFETY SUPPLY CO	SIGN - TOW AWAY ZONE	75.20
05/13/2026	6620(A)	REPCOLITE	APR '26 STATEMENT BALANCE	145.45
05/13/2026	6621(A)	SAUGATUCK FIRE	2025 COUNTY DISBURSEMENT - PROPERTY TAXE	30,258.94
05/13/2026	6622(A)	SHORELINE TECHNOLOGY SOLUTIONS	MAY '26 COMPUTER SERVICES	1,961.60
05/13/2026	6623(A)	STREAMLINE DESIGN.COM LLC	DECALS NEW TRUCK	75.00

Check Date	Check	Vendor Name	Description	Amount
05/13/2026	6624(A)	TRAFFIC LOGIX CORPORATION	RADAR SPEED FEEDBACK SIGN	2,928.00
05/19/2026	6703(E)	FIRST BANK CARD	04/25 - 05/26 STATEMENT BALANCE	5,000.00
05/22/2026	DD7923(A)	ANDERSON, HOLLY	PAYROLL	145.37
05/22/2026	DD7924(A)	ARAMENDI, NOAH	PAYROLL	1,735.91
05/22/2026	DD7925(A)	BALDWIN, HELEN	PAYROLL	144.37
05/22/2026	DD7926(A)	BELLA, VICTOR	PAYROLL	153.30
05/22/2026	DD7927(A)	BREDEWEG, NICOLE	PAYROLL	2,022.90
05/22/2026	DD7928(A)	BROCKINGTON, CATHERINE	PAYROLL	332.14
05/22/2026	DD7929(A)	BROWN, ANTHONY	PAYROLL	1,594.98
05/22/2026	DD7930(A)	CARRILLO, DONNA	PAYROLL	155.06
05/22/2026	DD7931(A)	CUMMINS, RYAN	PAYROLL	3,489.96
05/22/2026	DD7932(A)	FARAH, REEM	PAYROLL	300.43
05/22/2026	DD7933(A)	GAUNT, BOBBIE	PAYROLL	145.37
05/22/2026	DD7934(A)	GIBSON, MICHELLE	PAYROLL	2,217.45
05/22/2026	DD7935(A)	HANSON, PETER	PAYROLL	145.37
05/22/2026	DD7936(A)	HINKLE, MARY	PAYROLL	934.51
05/22/2026	DD7937(A)	KERRIDGE, ADAM	PAYROLL	3,114.16
05/22/2026	DD7938(A)	LIVINGSTON, JOHN	PAYROLL	634.32
05/22/2026	DD7939(A)	MACK, ELLIS	PAYROLL	1,535.54
05/22/2026	DD7940(A)	MARTIN, DANNY	PAYROLL	1,492.84
05/22/2026	DD7941(A)	MATTERN, MICHAEL	PAYROLL	155.06
05/22/2026	DD7942(A)	MOORE, GRAYSON	PAYROLL	2,236.47
05/22/2026	DD7943(A)	MUIR, BETSY	PAYROLL	155.06
05/22/2026	DD7944(A)	MUIR, JAMES	PAYROLL	183.24
05/22/2026	DD7945(A)	SCHOENROCK, LINDA	PAYROLL	145.37
05/22/2026	DD7946(A)	STASEWICH, ANGELA	PAYROLL	1,795.00
05/22/2026	DD7947(A)	WILLIAMS, SARA	PAYROLL	1,920.40
05/22/2026	DD7948(A)	WOLTERS, JAMIE	PAYROLL	2,254.81

Check Date	Check	Vendor Name	Description	Amount	
05/22/2026	EFT2063(E)	MERS EMPOWER 457	PAYROLL	3,265.43	
05/22/2026	EFT2064(E)	EMPOWER DEFINED CONTRIBUTION	PAYROLL	1,860.51	
05/22/2026	EFT2065(E)	HEALTH EQUITY	PAYROLL	630.00	
05/22/2026	EFT2066(E)	FEDERAL TAX DEPOSIT	PAYROLL	9,018.45	
05/22/2026	EFT2067(E)	MI DEPT OF TREASURY	PAYROLL	3,720.41	
05/22/2026	EFT2068(E)	MERS	PAYROLL	4,968.24	
05/26/2026	20611	A1 ASPHALT INC	ASPHALT REPAIRS	57,212.00	
05/26/2026	20612	BRIAN STEPHENS	REFUND ROW PERMIT FEE	150.00	
05/26/2026	20613	PLUMBER'S PORTABLE TOILET SERVICE	PORTABLE TOILETS - OVAL BEACH	327.50	
05/26/2026	20614	UNEMA PLUMBING & EXCAVATING	REPLACE 1" FEBCO PVB - WILLOW PARK	398.41	
05/26/2026	20615	WYOMING ASPHALT PAVING CO	INFRA RED TOP	552.69	
05/27/2026	6664(E)	CAPITAL ONE	APR '26 STATEMENT BALANCE	75.26	
05/27/2026	6665(E)	COMCAST	04/28 - 05/27 INTERNET SERVICE	237.90	
05/27/2026	6666(E)	FIRST BANK CARD	03/27 - 04/24 STATEMENT BALANCE	5,000.00	V
05/27/2026	6667(E)	FRONTIER	03/20 - 04/19 SERVICE - OVAL BEACH	134.47	
05/27/2026	6668(E)	MERCHANTS BANCARD NETWORK	APR '26 CC PROCESSING - PLANNING AND ZON	583.92	
05/27/2026	6669(E)	MICHIGAN GAS UTILITIES	03/24 - 04/26 SERVICE - 102 BUTLER	88.93	
05/27/2026	6670(E)	MICHIGAN GAS UTILITIES	03/24 - 04/26 SERVICE - 345 BUTLER	94.23	
05/27/2026	6671(E)	MICHIGAN GAS UTILITIES	03/25 - 04/26 SERVICE - 3338 BLUE STAR	230.52	
05/27/2026	6672(E)	NET2PHONE INC	MAY '26 PHONE SERVICE	261.26	
05/27/2026	6673(E)	REPUBLIC SERVICES	MAY '26 DISPOSAL AND PICKUP SERVICE - BL	480.00	
05/27/2026	6674(E)	REPUBLIC SERVICES	ANNUAL JUNK WEEK	420.93	
05/27/2026	6675(E)	VALLEY CITY LINEN INC	SHOP TOWELS	79.68	
05/27/2026	20616	PETTY CASH	OVAL BEACH	2,000.00	
05/28/2026	6646(A)	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT - GIBSON	156.79	
05/28/2026	6647(A)	ALLEGAN COUNTY SHERIFF	APR '26 SHERIFF CONTRACT	37,469.98	
05/28/2026	6648(A)	ALLEGAN COUNTY SHERIFF	APR '26 CORRECTIONS SERVICES	256.00	
05/28/2026	6649(A)	AMERICAN LEGAL PUBLISHING CORP.	INTERNET RENEWAL	550.00	

Check Date	Check	Vendor Name	Description	Amount
05/28/2026	6650(A)	FAHEY SCHULTZ BURZYCH RHODES	APR '26 WATER AND SEWER	20,872.98
05/28/2026	6651(A)	FLEIS & VANDENBRINK ENGINEERING INC	04/05 - 05/02 ENGINEERING FEES - GEN CON	18,473.51
05/28/2026	6652(A)	HORIZON COMMUNITY PLANNER	PLANNING AND HDC SERVICES	4,865.00
05/28/2026	6653(A)	INTERNAL SOUND & COMMUNICATIONS	DPW PHONE LINE - DPW SUPERINTENDENT	296.99
05/28/2026	6654(A)	LAKESHORE OUTDOORS LLC	SCREENED TOPSOIL	176.00
05/28/2026	6655(A)	LANDSCAPE DESIGN SERVICES INC	APR '26 ROSE GARDEN MAINTENANCE	530.00
05/28/2026	6656(A)	MC NALLY ELEVATOR COMPANY INC	ELEVATOR SERVICE	21,423.90
05/28/2026	6657(A)	SAUGATUCK FIRE	RENTAL HOME INSPECTIONS	8,000.00
05/28/2026	6658(A)	SHORELINE TECHNOLOGY SOLUTIONS	NEW COMPUTERS - CITY MANAGER AND ASSESSO	3,578.98
05/28/2026	6659(A)	SISTERS IN INK	DPW PRINTED/EMBROIDERED CLOTHING	62.66
05/28/2026	6660(A)	SPRING BROOK SUPPLY	PARTS	1,633.99
05/28/2026	6661(A)	STANDARD INSURANCE COMPANY	JUN '26 INSURANCE	546.25
05/28/2026	6662(A)	STREAMLINE DESIGN.COM LLC	SOCIAL DISTRICT BOUNDARIES	926.62
05/28/2026	6663(A)	WALKER CONSULTANTS INC	PARKING STUDY	7,917.50
05/31/2026	6694(E)	CONSUMERS ENERGY	APR '26 SERVICE	3,579.36
05/31/2026	6695(E)	FIRST BANK CARD	03/27 - 04/24 STATEMENT BALANCE	8,145.49
05/31/2026	6696(E)	FRONTIER	05/03 - 06/02 SERVICE	236.85
05/31/2026	6697(E)	MERS	MAY '26 RETIREMENT	4,499.97
05/31/2026	6698(E)	RICOH USA INC	05/26 - 06/25 COPIER LEASE	35.27
05/31/2026	6699(E)	RICOH USA INC	05/26 - 06/25 COPIER LEASE	127.97

Total of 131 Checks:	463,630.99
Less 1 Void Checks:	5,000.00
Total of 130 Disbursements:	458,630.99



Annual Budget
Fiscal Year
July 1, 2026 – June 30, 2027

CITY OF SAUGATUCK

ANNUAL BUDGET

FOR THE FISCAL YEAR

July 1, 2026 – June 30, 2027

102 Butler Street
PO Box 86
Saugatuck, MI 49453

(269) 857-2603 phone

FOR
Saugatuck City Council

Holly Anderson, Mayor
Joe Clark, Mayor Pro Tem
Scott Dean, Council Member
Russ Gardner, Council Member
Gregory Muncey, Council Member
Chris Peterson, Council Member
Lauren Stanton, Council Member

PREPARED BY
Ryan Cummins, City Manager
Nicole Bredeweg, City Treasurer/Finance Director

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TO: City Council

FROM: Ryan Cummins, City Manager

DATE: June 8, 2026

SUBJECT: Recommended Budget for Fiscal Year 2026/2027

INTRODUCTION:

In accordance with the City Charter, I am pleased to present the recommended budget for the City of Saugatuck for fiscal year 2026-2027. This budget reflects the City Council's and my commitment to responsible fiscal management while ensuring the continued delivery of essential services to our residents and visitors.

BUDGET DEVELOPMENT PROCESS:

The budget presented here is the culmination of a collaborative effort. It considers the City Council's goals and priorities, public feedback, community needs, essential services, and anticipated revenues.

ESTABLISHED GOALS:

- **Operations, Public Health and Safety -** We will maintain a culture of fiscal responsibility and friendly, honest, and transparent government. We will partner with the Fire District and Sheriff's office to ensure we take the right measures to keep our community safe.
- **Infrastructure -** We will focus on maintaining and improving current infrastructure while planning and saving for future needs.
- **Parks and Recreation -** We understand that our natural resources are the foundation of residents' quality of life and our tourism economy and will invest to sustain and enhance them.

BUDGET HIGHLIGHTS:

The attached presentation highlights the proposed budget which involves the following:

- **Maintaining a Low Operating Millage Rate:** The proposed operating millage rate for next fiscal year is 2.1784 mills lower than it was in FY 2016/17, an 18% decrease. Comparing FY 2016/17 to FY 2025/26, the City's overall millage rate has decreased significantly, down 2.5730 mills, or 16.27%, driven largely by Headlee rollbacks. The

proposed operating rate remains lower than most nearby cities, reflecting the City's continued commitment to fiscal responsibility.

- **Healthy Fund Balances:** The proposed budget proposes the use of reserves to fund several capital projects while maintaining adequate reserves for a "rainy day" far above the current policy goal.

- **Strategic Investments:** The budget allocates resources for infrastructure investments including Mt. Baldhead, Village Square, Blue Star Trail, restroom upgrades, sidewalk repairs, Maple Street (water main, lead service lines, sidewalk, stormwater, and road replacement) and Elizabeth Street (water main, sanitary repairs, lead service lines, sidewalk improvements and road replacement). The budget provides for staff wage increases, continued invasive species treatment, completing the master plan, finishing the parking study, website redesign, deer management, and wayfinding signage. It also invests in continued planning and design for future projects including Park Street, Grant Street, and City Hall interior.

PUBLIC HEARING AND BUDGET ADOPTION:

A public hearing on the final budget is required to be held as provided by law and has been scheduled for June 8, 2026. The City Council is required, not later than June 30 of each year, to adopt by resolution a final budget for the ensuing fiscal year and make appropriations.

An appropriation should be viewed as an authorization to spend and not a mandate to spend. An appropriation provides authority, not cash. It indicates that, if the revenue is there, it may be spent in a certain way. The budget, while often viewed as a financial instrument, is first a planning and management tool and second an accounting device.

SAMPLE MOTION:

Motion to approve Resolution No. 260608-B to adopt the general appropriations act for fiscal year 2026-2027.

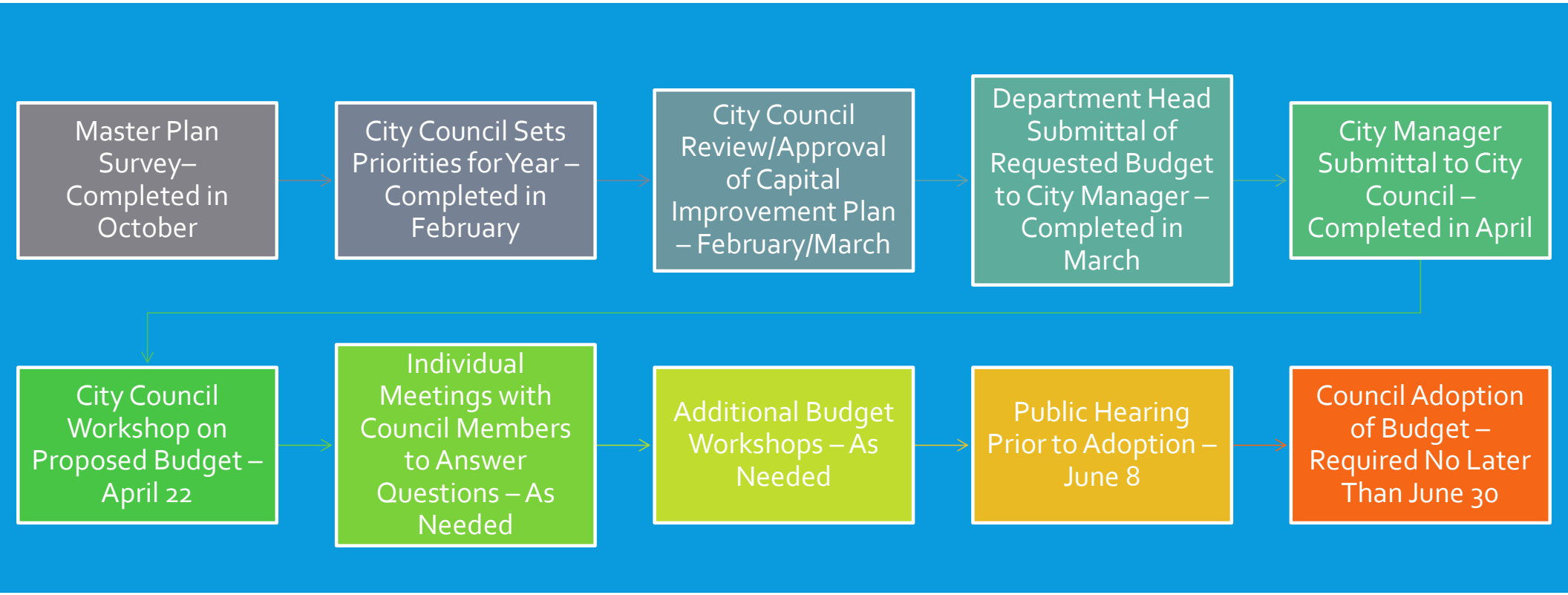
Proposed Budget Presentation

Fiscal Year 2026-2027

PURPOSE AND DEVELOPMENT

The overriding purpose of the budget can be defined in three key points:

- Allocation of public resources over time and among public operations.
- Accountability to the public for the expenditure of public funds.
- Maintenance of financial stability of the City of Saugatuck.



BUDGET PROCESS



Fiscal Year 26/27

Vision

Saugatuck is an inclusive waterfront community that welcomes all. City residents enjoy a **great quality of life** living in one of the country's highest-rated tourist destinations.

Saugatuck is a **vibrant, inviting community** with a talented and dedicated staff, great schools, an active tourist-based economy, stable property values, and sense of **history** as the community moves into the future.

Residents and visitors enjoy a **unique, small-town** atmosphere, exceptional parks, and access to **beautiful natural resources.**

Operations, Public Health & Safety

Goal: We will maintain a culture of fiscal responsibility and friendly, honest, and transparent government. We will partner with the Fire District and Sheriff's office to ensure we take the right measures to keep our community safe.

Priorities

- Evaluate Parking Improvements Task Force recommendations and implement solutions *(essential)*
- Update website, including the addition of online payments. *(essential, regulatory)*
- Finish update to Land Use Master Plan, including non-motorized (pathways, biking) plan (reg.)
- Roll out new logo and branding
- Finish new water-sewer agreement and as necessary, update water-sewer infrastructure fees *(regulatory)*
- Manage Dune Ridge litigation
- Implement deer cull
- Begin full zoning code update
- Install outdoor AED stations
- Conduct Town Halls: One with businesses and another on taxes

Infrastructure

Goal: We will focus on maintaining and improving current infrastructure while planning and saving for future needs

Priorities

- Complete Maple Street construction *(essential)*
- Complete Elizabeth Street design; begin construction (essential)
- Complete feasibility and plan for Park Street improvements; begin design *(essential)*
- Renovate City Hall interior
- Make further sidewalk repairs
- Maintain and resurface roads
- Finalize plan for lead service line replacement *(regulatory)*
- Update signage and wayfinding
- Evaluate long-term funding options for CIP/AMP
- Encourage AT&T cellular antenna installation and other telecommunication improvements from private sector

Parks & Recreation

Goal: We understand that our natural resources are the foundation of residents' quality of life and our tourism economy and will invest to sustain and enhance them.

Priorities

- Monitor and mitigate low water level impacts *(essential)*
- Complete Mt. Baldhead platform and retaining wall design; begin construction
- Refresh Village Square Courts
- Continue to advance Blue Star Trail
- Restore Mt. Baldhead vegetation
- Continue invasive species treatment
- Begin planning for replacement of Mt. Baldhead stairs and river deck
- Upgrade restroom interiors at Village Square and Wicks Park

www.saugatuckcity.com

For planning purposes only.

The plan is updated annually and priorities often change based on current conditions and funding opportunities.

City of Saugatuck
Capital Improvements Plan 2026-2031
February 24, 2026

Project	Estimated Const. Year	Anticipated Funding Source(s)	Anticipated Project Cost By Year FY2025-26	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31	FY2031-32	Total	Notes
Roadways (Streets, Sidewalks, Streetscapes, Storm Sewer & Bridges)											
Gravel Road Maintenance	Ongoing	Local	$ 5,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 65,000	Grading, dust control, millings by DPW
Update PASER Ratings/Study	Ongoing	Local		$ 8,000				$ 10,000		$ 18,000	Last updated in 2022
Sidewalk Repairs	Ongoing	Local	$ 10,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 160,000	By DPW
Annual Pavement Markings	Ongoing	Local	$ 36,000	$ 38,000	$ 40,000	$ 42,000	$ 44,000	$ 46,000	$ 48,000	$ 294,000	Annual restriping.
As-Needed Asphalt Repairs/Improvements	Ongoing	Local		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000	Mill & fill, slurry seal, chip seal, etc.
Culvert & Storm Sewer Outfall Inspections	Ongoing	Local		$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 30,000	Combination of diving, rover, CCTV and simple visual anticipated.
Maple Street Improvements, Blue Star Hwy to S of North Street	2026	Local/Township/MDOT Category B	$ 330,000	$ 800,000						$ 1,130,000	2026 construction season
Maple Street Drainage Improvements	2026	Local	$ 60,000	$ 65,000						$ 125,000	Underground detention and related improvements, 2026 construction
Maple Street Sidewalk Improvements	2026	Local	$ 100,000	$ 900,000						$ 1,000,000	2026 construction season
Mary Street Resurfacing, Water to Butler	2026	Local	$ 45,000							$ 45,000	2026 construction season, coordinated with Maple Street.
Elizabeth Street Improvements, Allegan St to Francis St	2027	Local	$ 27,000	$ 400,000	$ 350,000					$ 777,000	2026 planning & design, 2027 construction.
Blue Star Highway - West Side Valley Gutter & Shoulder Repairs	2027?	Local, Potentially MDOT/MDNR		$ 10,000						$ 10,000	DPW is coordinating the work with the Blue Star Trail project.
Grant Street (Holland to Elizabeth) and Elizabeth Street (Grant to North)	2028	Local		$ 50,000	$ 300,000	$ 250,000				$ 600,000	2027 design, 2028 construction.
Park Street, Campbell Rd to Mt. Baldhead Park	2029	Local/EGLE MCMP grant	$ 20,000	$ 100,000	$ 300,000	$ 1,000,000	$ 1,000,000			$ 2,420,000	2026 planning, 2027-2028 design, 2029 construction.
Lucy Street Resurfacing - Water to Holland, with sidewalk	2030	Local			$ 30,000	$ 100,000	$ 150,000	$ 150,000		$ 430,000	2028 planning, 2029 design, 2030 construction.
Newnham Street Improvements	2030	Local			$ 10,000	$ 30,000	$ 120,000	$ 120,000		$ 280,000	2028 planning, 2029 design, 2030 construction.
Butler Street Improvements - Culver to Lucy	2031	Local + TBD (pot. MDOT)				$ 50,000	$ 250,000	$ 800,000	$ 800,000	$ 1,900,000	2028-2029 planning, 2030 design, 2031 construction.
Hoffman Street Improvements - Griffith to Grand	2032-2033	Local					$ 40,000	$ 150,000	$ 150,000	$ 340,000	2030 planning, 2031 design, 2032-2033 construction.
Grand Street Improvements - Francis to Spear	2032-2033	Local					$ 40,000	$ 125,000	$ 125,000	$ 290,000	2030 planning, 2031 design, 2032-2033 construction.
Mason Street Improvements - Grand to Elizabeth	2032-2033	Local					$ 25,000	$ 125,000	$ 125,000	$ 275,000	2030 planning, 2031 design, 2032-2033 construction.
Spear Street Resurfacing - East and West of Grand	2032-2033	Local					$ 25,000	$ 100,000	$ 100,000	$ 225,000	2030 planning, 2031 design, 2032-2033 construction.
Mill Street Improvements	2034	Local							$ 20,000	$ 20,000	2032 planning, 2033 design, 2034 construction.
Lakeview, Brooks & Interlaken Street Improvements	2034	Local							$ 10,000	$ 10,000	2032 planning, 2033 design, 2034 construction.
		Subtotal Roadways	**$ 633,000**	**$ 2,461,000**	**$ 1,120,000**	**$ 1,562,000**	**$ 1,784,000**	**$ 1,716,000**	**$ 1,468,000**	**$ 10,744,000**	
Water System											
Lead Service Line Replacement - Systemwide	2026-2038	Local, Potentially State/Federal	$ 50,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,850,000	Annually addressing services prior to road work plus others.
Maple Street Water Main Replacement - Blue Star to S of North Street	2026	Local/Township	$ 450,000	$ 400,000						$ 850,000	2026 construction season
Water Street Gate Valve Installation	2026	Local	$ 85,000							$ 85,000	2026 construction season, coordinated with Maple Street.
Elizabeth Street Water Main Replacement - Hoffman to Main	2027	Local		$ 150,000	$ 150,000					$ 300,000	Coordinated with road improvements.
Park Street Water Main Improvements	2029	Local			$ 10,000	$ 50,000	$ 50,000			$ 110,000	Non-traffic hydrant replacement & misc. improvements.
Lucy Street Water Main Replacement - Water to Butler	2030	Local				$ 30,000	$ 80,000	$ 80,000		$ 190,000	Coordinated with road improvements.
Newnham Street Water Main Extension	2030	Local				$ 10,000	$ 60,000	$ 60,000		$ 130,000	Coordinated with road improvements.
400 Block Water Street Water Service Separation	2031	Local					$ 5,000	$ 30,000	$ 30,000	$ 65,000	Shared water service from Main St under existing buildings
Butler Street Water Main Replacement - Culver to Lucy	2031	Local					$ 175,000	$ 750,000	$ 750,000	$ 1,675,000	Coordinated with road improvements.
Non-Traffic Hydrant Replacement	2031-2032	Local							$ 100,000	$ 100,000	Those not replaced as part of other projects.
Hoffman Street Water Main Replacement - Griffith to Grand	2032-2033	Local					$ 20,000	$ 100,000	$ 100,000	$ 220,000	Coordinated with road improvements.
Grand Street Water Main Replacement - Francis to Spear	2032-2033	Local					$ 20,000	$ 75,000	$ 75,000	$ 170,000	Coordinated with road improvements.
		Subtotal Water System	**$ 585,000**	**$ 850,000**	**$ 460,000**	**$ 390,000**	**$ 710,000**	**$ 1,395,000**	**$ 1,355,000**	**$ 5,745,000**	
Wastewater System											
Maple Street Sanitary Sewer Improvements	2026	Local/Township		$ 5,000						$ 5,000	Addressed with road improvements.
Elizabeth Street Sanitary Sewer Improvements	2027	Local	$ 5,000	$ 45,000	$ 35,000					$ 85,000	Coordinated with road improvements, scope TBD.
Park Street Sanitary Sewer Improvements	2029	Local			$ 20,000	$ 85,000	$ 75,000			$ 180,000	Coordinated with road improvements, scope TBD.
Newnham Sanitary Sewer Replacement	2030	Local				$ 10,000	$ 75,000	$ 75,000		$ 160,000	Coordinated with road improvements, scope TBD.
Sanitary Sewer Lining - Systemwide	2030	Local					$ 25,000	$ 250,000		$ 275,000	Portions of Butler, Culver, Mary & Grand (per SAW).
Sanitary Manhole Rehabilitation - Systemwide	2030	Local					$ 25,000	$ 250,000		$ 275,000	Locations as identified in wastewater AMP (SAW).
Mason Street Sanitary Sewer Replacement - Grand to Elizabeth	2032-2033	Local					$ 10,000	$ 150,000	$ 150,000	$ 310,000	Coordinated with road improvements.
		Subtotal Wastewater System	**$ 5,000**	**$ 50,000**	**$ 55,000**	**$ 95,000**	**$ 210,000**	**$ 725,000**	**$ 150,000**	**$ 1,290,000**	
Other											
Mt. Baldhead Restroom Building Replacement	2025-2026	Local	$ 75,000							$ 75,000	Spring 2026 completion.
DPW Resurfacing	2026	Local	$ 40,000	$ 120,000						$ 160,000	2026 construction season, coordinated with Maple Street.
Sea Wall and Misc. Structure Repairs	2026	Local	$ 170,000							$ 170,000	2026 construction season, coordinated with Maple Street.
Chain Ferry Ramp Repairs	2026	Local	$ 50,000							$ 50,000	Spring 2026 project.
Mt. Baldhead Parking Lot Maintenance and Improvements	2026	Local	$ 5,000	$ 10,000						$ 15,000	Work anticipated to be performed by DPW - millings, etc.
Village Square Restroom Building Siding Replacement	2026	Local	$ 10,000	$ 25,000						$ 35,000	Placeholder for scope and timeframe TBD.
Village Square Court Improvements	2026-2027	Local, Donor, MDNR	$ 30,000	$ 240,000						$ 270,000	2026 design, fall 2026 or spring 2027 construction.
Mt. Baldhead Observation Platform Replacement	2026-2027	Local + TBD	$ 20,000	$ 300,000						$ 320,000	2026 design, fall 2026 or spring 2027 construction.
Village Square & Wicks Park Restroom Interior Renovation	2027	Local	$ 10,000	$ 50,000	$ 50,000	$ 50,000				$ 160,000	2026 planning, design and construction TBD
City Hall Interior Renovation	2027?	Local	$ 5,000	$ 35,000	$ 150,000	$ 100,000				$ 290,000	Planning ongoing, design and construction TBD
Mt. Baldhead Stairs & River Deck Improvements	2028	Local + TBD		$ 50,000	$ 500,000	$ 450,000				$ 1,000,000	Planning/design in 2027, construction in 2028.
Blue Star Trail Development	TBD	Local, Township, FOBST, MDOT, MDNR									Final budget and timeframe TBD.
Lake Street & Blue Star Highway Traffic Signal	TBD	Local, MDOT									Final budget and timeframe TBD.
Shoreline Master Planning	TBD	Local + TBD									Final budget and timeframe TBD.
		Subtotal Other	**$ 415,000**	**$ 830,000**	**$ 700,000**	**$ 600,000**	**$ -**	**$ -**	**$ -**	**$ 2,545,000**	

Note: Project costs shown are budgetary in nature (in current dollars) for comparison only to be refined during project planning & design.

CITY AT A GLANCE

Census Population: 865

Square Miles: 1.47

Housing Units: 916

Median Household Income: $113,309

Median Age: 58

Parks: 500 acres

- Oval Beach, Saugatuck Harbor Natural Area, Mt. Baldhead , Coghlin Park, Jones Park, Cook Park, Wicks Park, Willow Park, Peterson Preserve, Village Square Park, and Saugatuck Wilds Nature Preserve.

Roads: 11.5 miles.

Water Utilities: 298 curb stop valves, 138 fire hydrants, 302 system valves, and 14.6 miles of main.

Sanitary Sewer Utilities: 17 lift stations, 259 manholes, and 4.8 miles of gravity/force main.

Storm Sewer Utilities: 84 manholes, 68 catch basins, 51 outfalls and 6.7 miles of gravity main.

FINANCIAL HEALTH

- **The Michigan Department of Treasury maintains a community financial dashboard. Here are our 2025 rankings:**

  -General Fund Ratio: 4th of 239 (98th percentile)

  -Governmental Net Position: 2nd of 240 (99th percentile)

- **Pension Funding**

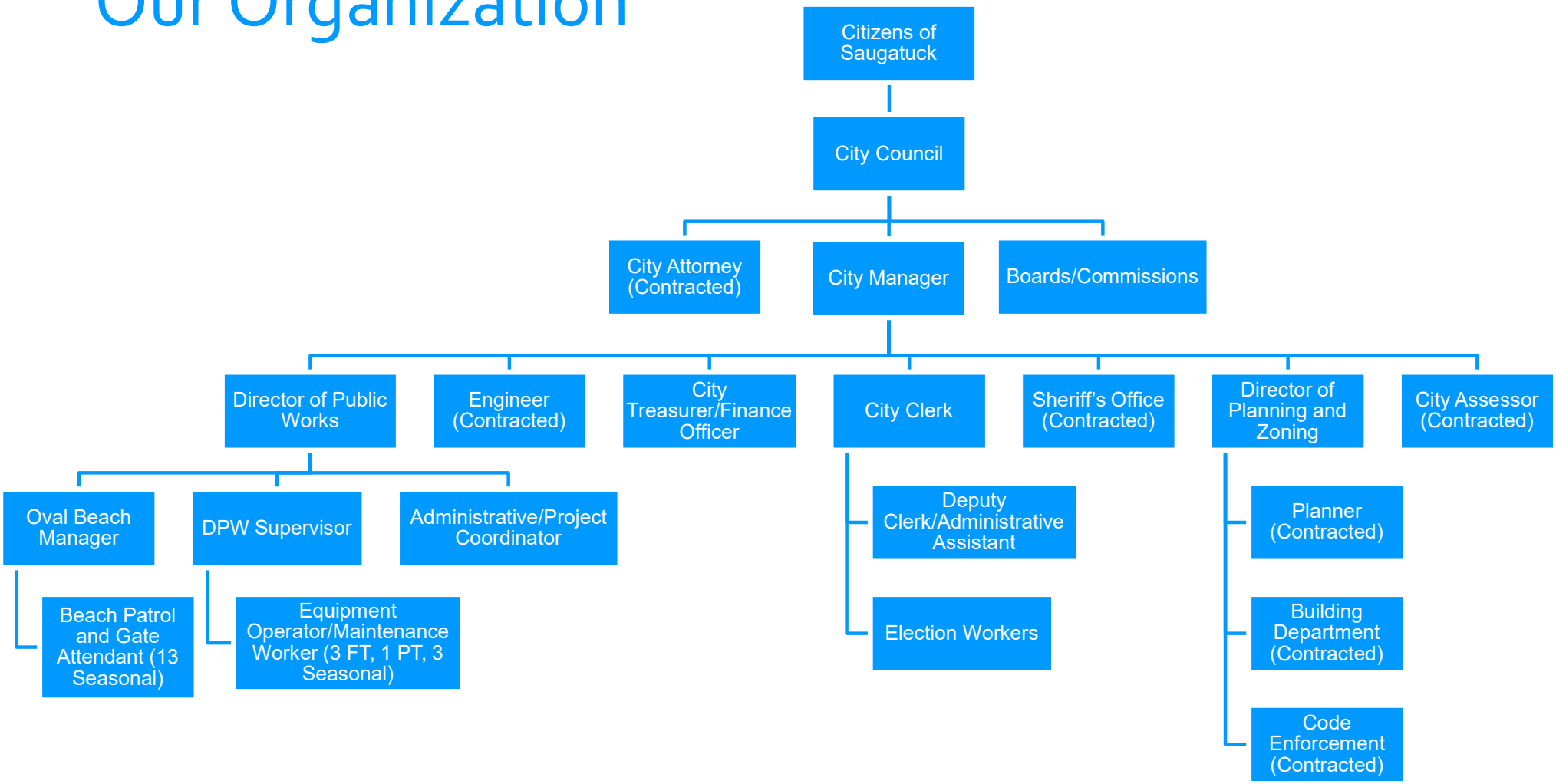
  -Our latest actuarial report from MERS shows the funding percentage at 113%

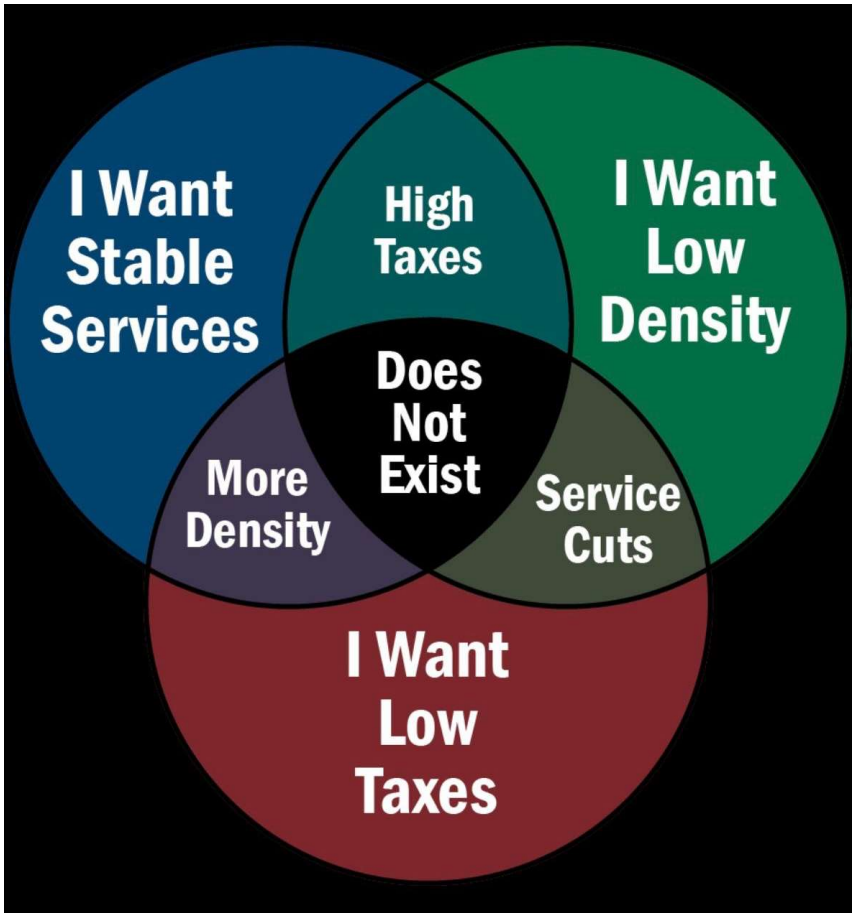
- **Debt**

  -Amount Outstanding – $1,343,000

  -Debt Millage – 1.4 mills (ends FY 28/29)

Our Organization




I Want Stable Services
High Taxes
I Want Low Density
Does Not Exist
More Density
Service Cuts
I Want Low Taxes

WHERE WILL EACH TAX DOLLAR GO?

TAXING ENTITY	TOTAL MILLAGE RATE	
CITY OF SAUGATUCK OPERATING	9.9774	
CITY OF SAUGATUCK ROADS	1.6413	VOTED EXPIRES 2031
CITY OF SAUGATUCK ROAD DEBT	1.4000	VOTED EXPIRES 2028
SCHOOL STATE EDUCATION	6.0000	
SCHOOL OPERATING*	18.000	*Non-Principal Residence Only
SCHOOL DEBT	3.4500	
SCHOOL BLDG/SITE	0.5000	
SCHOOL RECREATION	0.2405	
SCHOOL INTERMEDIATE DISTRICT	6.3164	
ALLEGAN COUNTY OPERATING	5.1619	
ALLEGAN COUNTY MED CARE	0.2394	
ALLEGAN COUNTY CONSERVATION	0.0957	
ALLEGAN COUNTY ROADS	0.9870	
ALLEGAN COUNTY SENIORS	0.4823	
INTERURBAN TRANSIT AUTHORITY	0.4798	
DISTRICT LIBRARY	0.4284	
DISTRICT LIBRARY DEBT	0.2381	
FIRE DISTRICT	2.9000	

Principal Residence Exemption Properties



68% Other Taxing Entities | 32% City of Saugatuck

Non-Principal Residence Exemption Properties



77% Other Taxing Entities | 23% City of Saugatuck

Millage Rate Changes Over Time

City Millage Rates

- Comparing FY 16/17 to FY 25/26, overall City millage rates **decreased** significantly.
  - Down 2.5730 mills (-16.27%)
  - Driven largely by Headlee rollbacks

Non-City Millage Rates

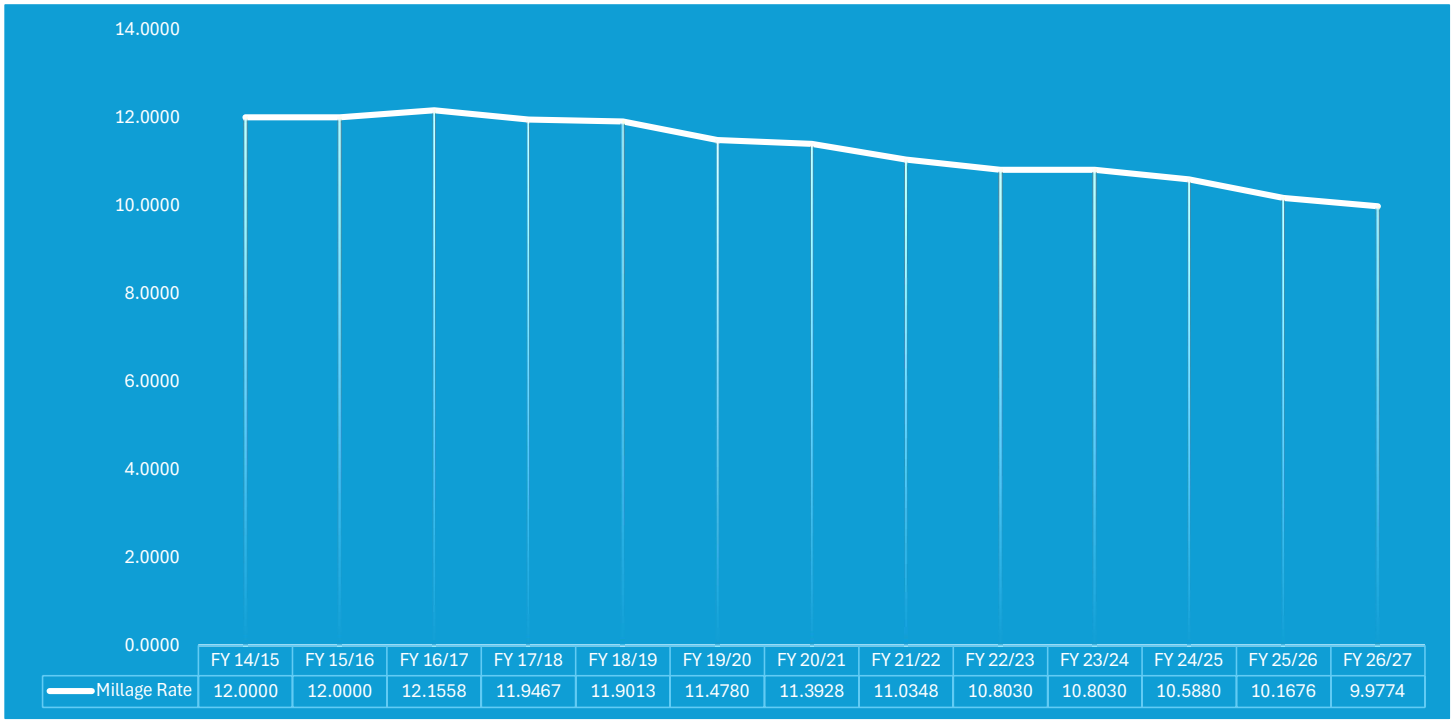
- During that same period:
  - **County and regional millages increased**
    - County Operating: +.5117 mills
    - ISD: +.8194 mills
  - **Fire District increased**
    - +1.2000 mills
  - **New Millages**
    - Library Debt: .2381
    - County Medical Care: .2394
    - County Conservation: .0957
  - **Total New/Additional:** +2.0333 mills

Taxing Jurisdiction	FY 16/17 Millage Rate	FY 25/26 Millage Rate	Difference in Mills	% Difference
CITY OPERATING (CHARTER)	12.1558	10.1676	-1.9882	-16.36%
CITY ROADS	1.7974	1.6726	-0.1248	-6.94%
CITY ROAD DEBT	1.8600	1.4000	-0.4600	-24.73%
Total City of Saugatuck	**15.8132**	**13.2402**	**-2.5730**	**-16.27%**
SCHOOL STATE EDUCATION	6.0000	6.0000	0.0000	0.00%
SCHOOL DEBT	3.5900	3.4500	-0.1400	-3.90%
SCHOOL BLDG/SITE	0.4972	0.4812	-0.0160	-3.22%
SCHOOL RECREATION	0.2485	0.2405	-0.0080	-3.22%
SCHOOL INTERMEDIATE DISTRICT	5.4970	6.3164	0.8194	14.91%
ALLEGAN COUNTY OPERATING	4.6502	5.1619	0.5117	11.00%
ALLEGAN COUNTY ROADS	0.9984	0.9870	-0.0114	-1.14%
ALLEGAN COUNTY SENIORS	0.4353	0.4823	0.0470	10.80%
INTERURBAN TRANSIT AUTHORITY	0.4968	0.4798	-0.0170	-3.42%
DISTRICT LIBRARY	0.4203	0.4284	0.0081	1.93%
FIRE DISTRICT	1.7000	2.9000	1.2000	70.59%
SCHOOL SUPPL	0.9337	0.0000	-0.9337	Fell Off
LIBRARY DEBT	0.0000	0.2381	0.2381	New
ALLEGAN COUNTY MED CARE	0.0000	0.2394	0.2394	New
ALLEGAN COUNTY CONSERVATION	0.0000	0.0957	0.0957	New
Total Other Taxing Jurisdictions (excluding school operating)	**25.4674**	**27.5007**	**2.0333**	**7.98%**

Not inherently bad—many increases reflect legitimate needs or voter-approved services—but this is important context when comparing overall tax trends.

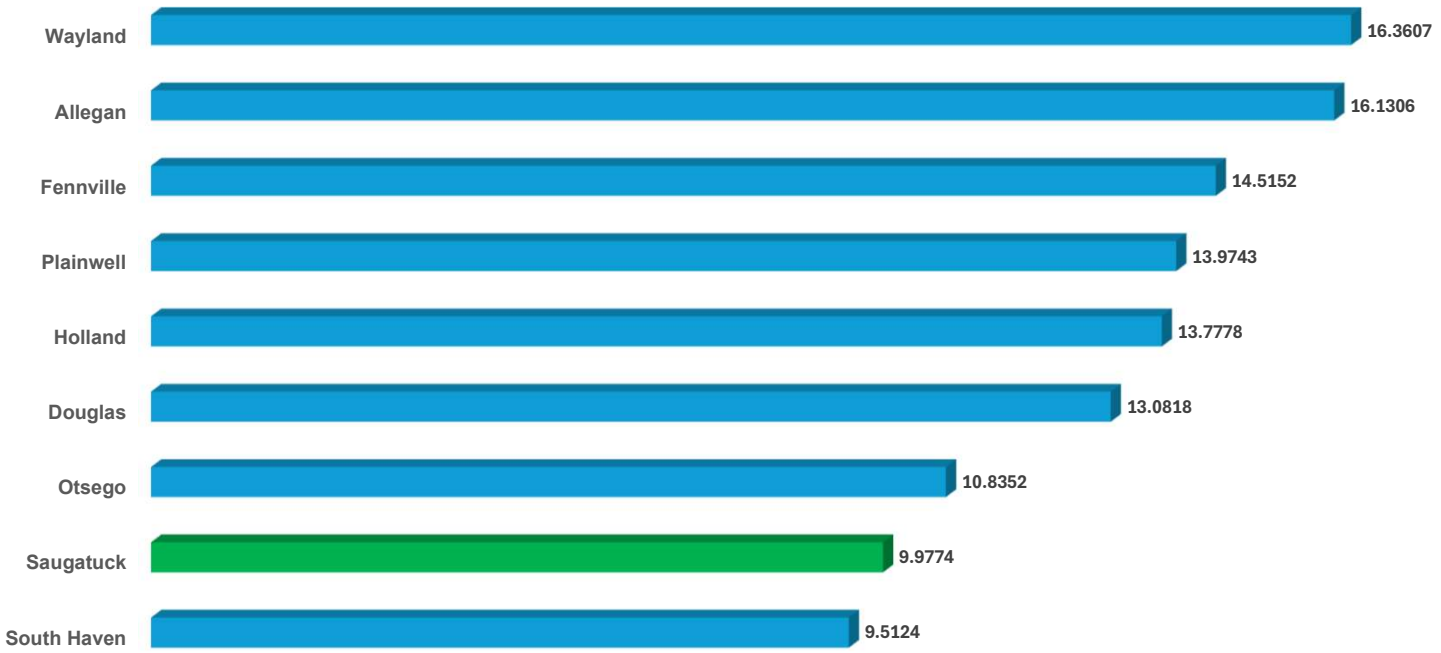
OPERATING MILLAGE RATE HISTORY

- From at least 1996 to 2017, the operating millage rate for the City was always 12 mills or higher.
- The City's operating millage rate has declined 9 out of the last 10 years due to Headlee Amendment rollbacks.
- The operating millage rate for next fiscal year is **2.1784 mills (18% lower)** than it was in FY 16/17.
- Based on current taxable values, this equates to **$579,220 less revenue annually** compared to the original FY 16/17 rate (if not rolled back or reduced).



	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Millage Rate	12.0000	12.0000	12.1558	11.9467	11.9013	11.4780	11.3928	11.0348	10.8030	10.8030	10.5880	10.1676	9.9774

HOW DOES OUR OPERATING TAX RATE COMPARE TO OTHER AREA CITIES?

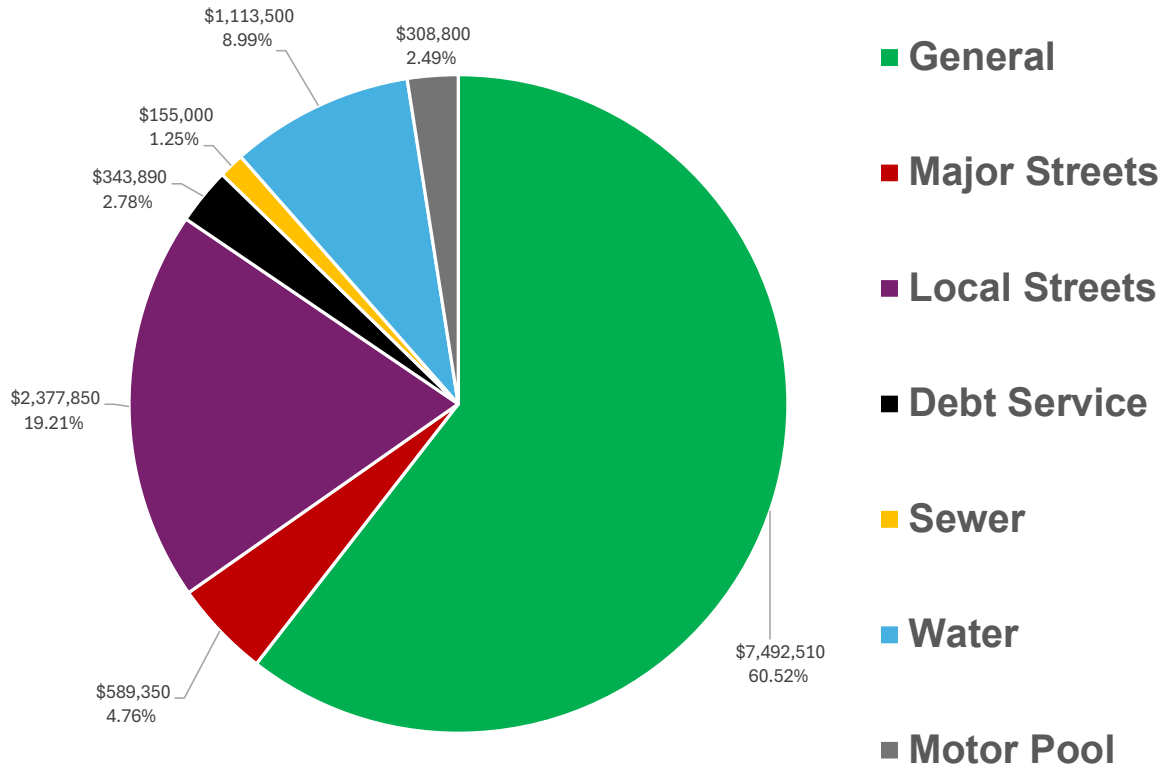


FUNDS

The City of Saugatuck currently has seven separate funds.

101 - GENERAL FUND	Largest Fund Government resources and activities not listed in other funds
202 - MAJOR STREETS	Maintenance and construction of the Major Streets System
203 - LOCAL STREETS	Maintenance and construction of the Local Streets System
301 - DEBT SERVICE	Account for payment of principal and interest on City's debt
496 and 497 – WATER and SEWER	Fees collected for water and sewer and capital improvements to systems.
661 - MOTOR POOL	Maintenance of the Motor Vehicle Fleet

CITY REVENUE BY FUND



GENERAL FUND

The General Fund is the City's general operating fund and accounts for all financial resources of the general government, except for those required to be accounted for in another fund. The general fund is made up of sixteen (16) departments. These departments include:

101 COUNCIL
173 CITY ADMINISTRATION
215 CITY CLERK
253 CITY TREASURER
257 ASSESSING
262 ELECTIONS
265 CITY HALL
301 POLICE
441 PUBLIC WORKS
721 PLANNING/ZONING
723 HISTORIC DISTRICT COMMISSION
730 HARBOR
751 PARKS & RECREATION
756 OVAL BEACH
760 SPEAR BOAT LAUNCH
965 TRANSFERS

Main Budget Message Remains

- **Maintain, repair, and replace what you have.**
  - Community survey results show infrastructure as the top priority for the fiscal year.
- **Projects, projects, projects!**

GENERAL FUND BALANCE

City savings/cash reserves.

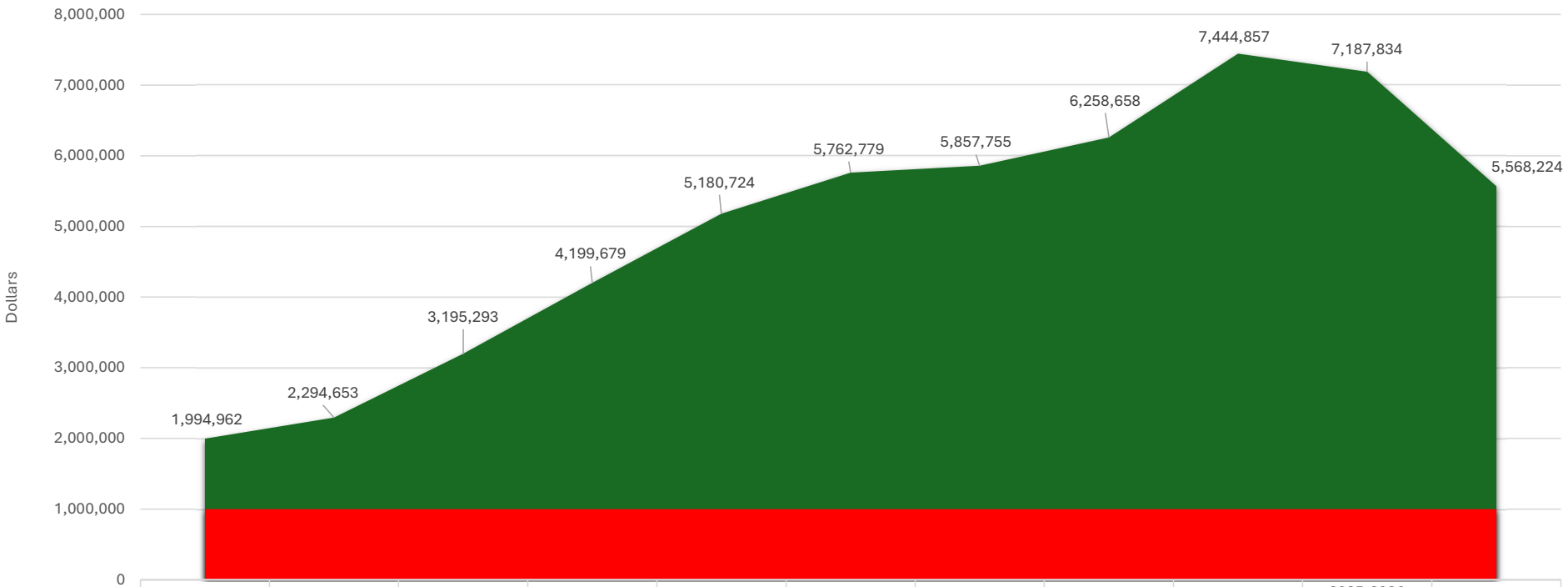
Audited Total End of Last FY: $7,444,857

- Committed
  - Parks - $1,000,000
    - Policy decision. We haven't needed to use fund balance for parks projects, but Council could choose to reduce.
  - Rose Garden - $98,001
  - Spear Street - $26,942
- Unassigned: $ 6,319,914

Very healthy.

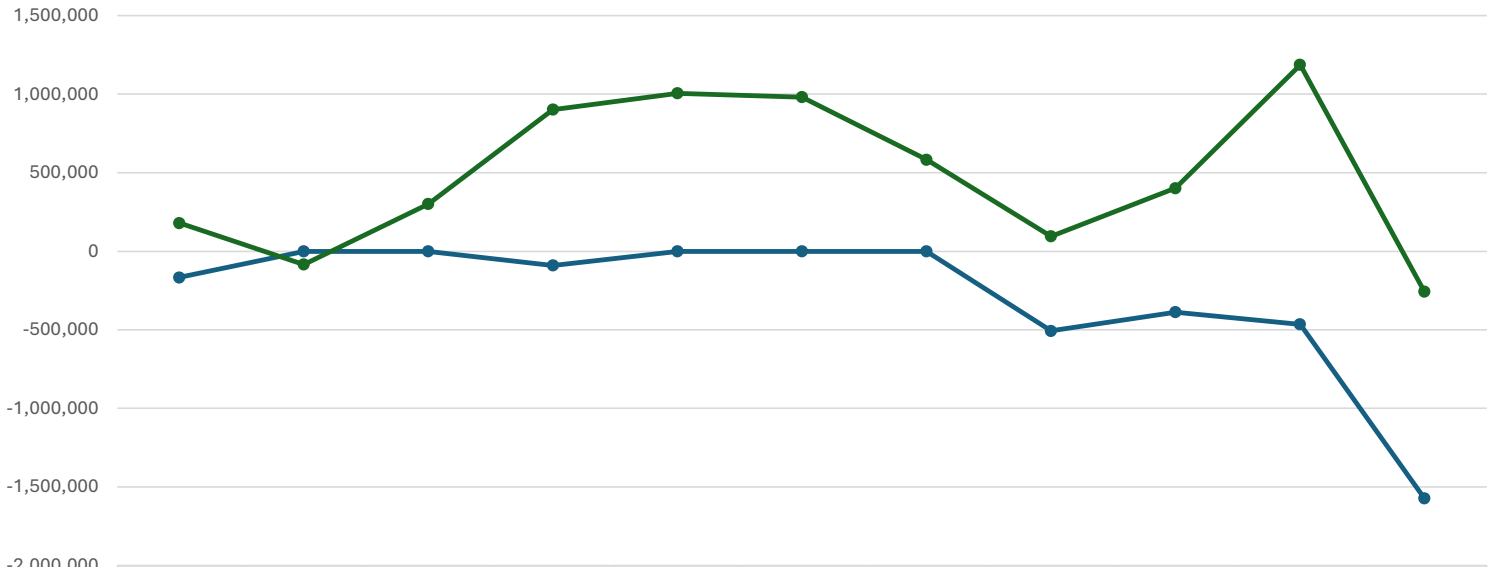
- Important to strike the right balance of keeping adequate reserves for a "rainy day" and investing in much needed maintenance and improvement of City infrastructure.
- Current Policy – Keep at least $1,000,000 total in reserves.

General Fund Balance Over Time



	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026 Projected	2026-2027 Est.
General	1,994,962	2,294,653	3,195,293	4,199,679	5,180,724	5,762,779	5,857,755	6,258,658	7,444,857	7,187,834	5,568,224
GF Policy Level	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Budgeted vs Actual Addition or Use of General Fund Balance



	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026 Projected
Budgeted Add or Use	-167,105	0	0	-91,500	0	0	0	-506,975	-387,500	-465,085	-1,573,280
Actual Add or Use	178,884	-84,130	299,691	900,640	1,004,386	981,045	582,055	94,976	400,903	1,186,199	-257,023

General Fund Revenue Highlights

Estimated Operating Millage Rate **Reduction** to: 9.9774	• Decrease of .1902 mills (1.87%) due to Headlee Rollback.
Real Property Tax Revenue **Increase** of $100,000	• Driven largely by a 2.7% CPI increase and new construction. Without the Headlee rollback, revenue would be $50,572 higher.
Permit Revenue Continues to be **Up** Over Prior Years - $145,000	• Largely due to zoning and historic district fee schedule adjustments in 2023, street dining, and increased fees and renewal frequency for short-term rentals.
Interest Income - $150,000	• Return on cash reserves continues to produce interest income. Interest rate reductions will have an impact.
Oval Beach - $660,000	• Increase in daily and seasonal pass fee in 2024 has increased revenue.
Federal and Other Grants - $1,740,000	• TAP and DNR Trust Fund for Blue Star Trail, DNR Grant for Village Square
Miscellaneous Donations and Income - $105,000	• Donor support for Blue Star Trail, Holiday Lighting, and Saugatuck Harbor Natural Area
Fund Balance Transfer – $1,619,610	• Use of approximately 22.5% of projected savings to fund **capital improvement** projects.

Recommended Fee Schedule Updates

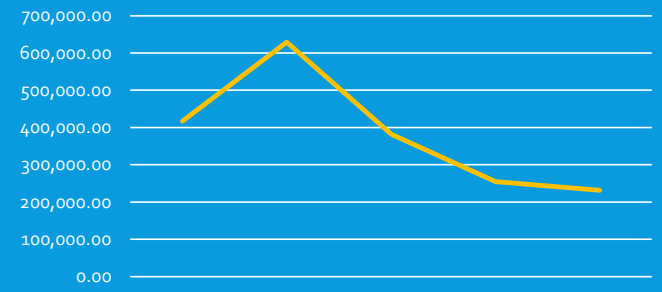
Water Infrastructure Fee	• In 2024, a $20 per Meter Equivalent (MEU) charge was established to fund watermain, lead service line replacement, and other local water needs. • Asset Management Plan recommends $3 increase from $23 to $26 per MEU.
Sewer Infrastructure Fee	• Still to be determined. • Rate study approved and will occur after updated water-sewer agreement is finalized.
Water-Sewer Connection/Tap Fees	• Have not been updated since 1996. • New rates still to be determined. • Rate studies approved and will occur after updated water-sewer agreement is finalized.
Credit Card Fee	• Credit card payments for permit fees is costing the City 2-3% in fees. • Staff is evaluating a proposed credit card processing fee for permits. • If tax payments are taken by card in future, a fee will also be recommended.
Planning/Zoning Fees	• Updates to provide further clarity on certain fees.

GENERAL FUND APPROPRIATION HIGHLIGHTS

- **Investment in Staff**
  - Salary/Wage increases that will allow for both inflationary adjustment and merit increases
  - Continuing to offer high quality health insurance plans.
- **Consulting and Contractual Support for Council Priorities - $162,500**
  - Remainder of Logo Redesign and Branding Project and Wayfinding/Park Signage Designs
  - Deer Management
  - Remainder of Parking Study
  - Website Redesign
  - Studies and Assessments for Addressing Low Water Issues
- **New Election Equipment - $15,000**
  - Required by state law.
- **Replace Public Works Furnace - $15,000**

LEGAL FEES

- **City remains in litigation with Dune Ridge**
  - Large portion of legal fees are budgeted for this purpose
- **Current Fiscal Year Trend Shows Legal Fees Continue to Decrease**
- **Uses of Legal Services:**
  - Reviewing contracts and agreements as required by City code.
  - Drafting ordinances.
  - Legal research related to various matters that arise.
  - Updated Water/Sewer Agreements
  - Supporting Enforcement
  - Attendance at meetings
    - Now mostly via Zoom to reduce costs
- **Recommend Budgeting 11% Less (than current budget) for Legal Fees Next Fiscal Year**
  - City Council - $215,000
  - City Manager - $50,000
  - City Clerk - $7,500
  - Planning/Zoning - $67,000
    - Note: Portion of permit, license, and escrow fees covers these legal costs.



	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026 Projected
Legal Fees	417,066.83	629,192.02	381,662.63	254,649.07	231,415.00
Increase/Decrease		50.9%	-39.3%	-33.3%	-9.1%

PLANNING AND ZONING

- **Short-Term Rental Enforcement and Inspections - $117,500**
  - Granicus 1-800 Hotline and Address ID, Contracted Code Enforcement, Fire Department Inspections
  - Revenue source from STR license fees to cover costs.
- **Master Plan/Zoning Code Updates - $30,000**
- **Planner and Engineering Contractual Services - $37,000**
  - Revenue source from permit fees and escrows to help cost cover.

GENERAL FUND SUPPORTED PROJECTS

- **Blue Star Trail - $1.7 Million**
  - Construction - TAP and DNR grants covering majority of cost
  - Additional Engineering and Assessments Requested from Tribes - $100,000
    - Some revenue to offset expenses from Township and Friends of the Blue Star Trail
- **Traffic Signal at Lake/Blue Star - $240,000**
  - In conjunction with Blue Star Trail installation. Not currently grant funded.
- **Mt. Baldhead Park Improvements - $380,000**
  - Remainder of design engineering for upper platform, construction of new upper platform and retaining walls (if necessary), parking lot maintenance and improvements, and design engineering for stairs and river deck improvements.
- **Invasive Species - $120,000**
  - Milfoil, Saugatuck Harbor Natural Area, and assessments and treatment of others.
  - Endowment Fund will provide reimbursement for SHNA.

GENERAL FUND SUPPORTED PROJECTS

- **City Hall - $35,000**
  - Design, options, and engineering for interior remodel.
- **Village Square Courts - $240,000**
  - Nearly all is donor and grant funded.
- **Restroom Upgrades at Wicks and Village Square- $185,000**
  - Interior upgrades to both and exterior siding at Village Square
- **Resurface Public Works Lot - $155,000**
  - Concurrent with Maple Street Project
- **Wayfinding and Updated Park and Street Signage - $130,000**
- **Maple Street Sidewalk - $630,000**
  - Transfer to local streets fund to cover portion of sidewalk cost.
- **Sidewalk Repairs - $20,000**

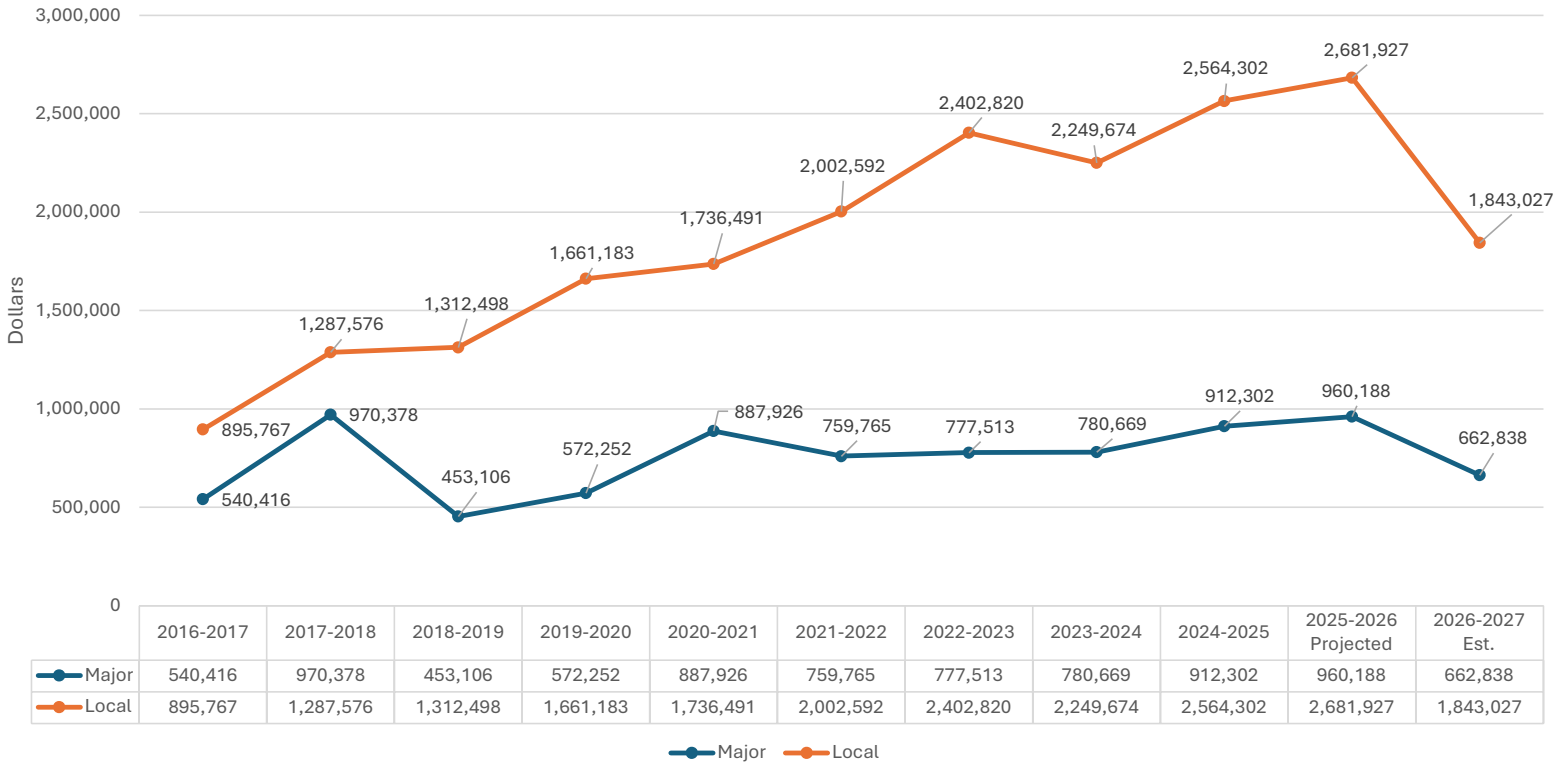
IMPACT OF CAPITAL PROJECTS ON GENERAL FUND

- After accounting for grants and donations for these projects, the net amount is $1,900,000.
- As noted previously, proposed fund balance use of $1,619,610 is for capital projects, not to support daily operations.

MAJOR AND LOCAL STREETS

- **Regular Funding Sources**
  - Act 51 – State Gas Tax/Registrations - $256,000
  - County Road Millage - $210,000
  - Local Road Millage - $425,000
    - **Decrease** of voted millage from 1.6726 to 1.6414 (1.86%) due to Headlee Rollback
- **Additional Revenue**
  - Township Cost Share for Maple Street Restoration- $241,000
  - General Fund Transfers - $630,000
    - Maple Street Sidewalk
  - EGLE MCMP Grant for Park Street -$15,000
- **Major Street Current Fund Balance - $912,302**
  - Use of $297,350 for Elizabeth Street project.
- **Local Street Current Fund Balance - $2,564,302**
  - Use of $838,900 for Maple Street project.

Major and Local Street Fund Balances Over Time



	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026 Projected	2026-2027 Est.
Major	540,416	970,378	453,106	572,252	887,926	759,765	777,513	780,669	912,302	960,188	662,838
Local	895,767	1,287,576	1,312,498	1,661,183	1,736,491	2,002,592	2,402,820	2,249,674	2,564,302	2,681,927	1,843,027

MAJOR AND LOCAL STREET PROJECTS

- **Maple Street - $2,010,000**
  - Road Restoration, stormwater Improvements, concrete sidewalk
- **Elizabeth Street - $400,000**
  - Road restoration and stormwater and sidewalk improvements.
- **Updated PASER Ratings- $8,000**
- **Park Street Planning and Beginning Design- $70,000**
  - Partially grant funded.
- **Grant St (Holland to Elizabeth) and Elizabeth St (Grant to North) - $50,000**
  - Design engineering.
- **As Needed Asphalt Repairs - $50,000**

SEWER CAPITAL IMPROVEMENT FUND

- **Revenue**
  - Tap Fee: $2,000
  - Interest: $5,500
- **Use of Fund Balance - $62,500**
- **Projects**
  - Maple Street Sanitary Sewer Repairs - $5,000
  - Elizabeth Street Sanitary Sewer Repairs - $45,000
  - Sewer Agreement and Rate Study - $14,000

WATER CAPITAL IMPROVEMENT FUND

- **Revenue**
  - Water Infrastructure Fee: $340,000
  - Tap Fee: $4,500
  - Interest: $4,000
  - Township Cost Share for Watermain Replacement: $435,000
- **Use of Fund Balance - $330,000**
- **Projects**
  - Maple Street Watermain and Lead Service Replacements - $848,500
  - Elizabeth Street Watermain Replacement - $150,000
  - Additional Lead Service Line Replacements - $100,000
  - Water Agreement and Further Rate Study - $14,000

MOTOR POOL

- **Cash and Investments – $997,051**
- **New or Replacement Equipment**
  - John Deere Mower - $15,000
  - Auger Attachment for Skid Steer - $5,000
  - Replace Pickup Truck - $65,000
  - Replace Snow Plow Attachment - $13,000
  - Various Small Engine Equipment - $4,000

SUMMARY

- The City has built up healthy savings in its various funds and needs to **invest** in infrastructure needs.
- The proposed budget:
  - Funds all of Council's approved priorities for fiscal year 2026-2027.
  - Adequately funds City services and operations.
  - **Invests** significantly in existing and new infrastructure.
  - Requires **no debt service** to complete projects.
  - Still **maintains healthy reserves** in the general fund that are far above Council's policy requirement.

CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 260608-B

A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT

At a regular meeting of the Saugatuck City Council held on **June 08** at 6:30 P.M. the following Resolution was offered:

Moved by: _____ and supported by: _____

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government are required to pass a general appropriations act; and

WHEREAS, in accordance with the Act, the City has provided the required notice and hearing; and

WHEREAS, in order to comply with the Act, the City wishes to adopt an appropriations act pursuant to this resolution.

NOW, THEREFORE, IT IS RESOLVED, THAT:

1. Title. This resolution shall be known as the City of Saugatuck General Appropriations Act.

2. Chief Administrative Officer. The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. The Chief Administrative Officer is authorized to make transfers within limits between appropriations

3. Fiscal Officer. The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

4. Public Hearing on the Budget. Pursuant to the Act, notice of a public hearing on the proposed budget was published in a newspaper of general circulation as required by law, and a public hearing on the proposed budget was held on **June 08, 2026**.

5. Estimated Revenues. Estimated City general fund revenues for fiscal year **2026 – 2027**, including a charter operating millage of **9.9774** mills (inclusive of Headlee rollback), and various miscellaneous revenues shall total **$7,477,510.**

6. Millage Levy. The Saugatuck City Council shall cause to be levied and collect general property taxes on all real and personal property within the City upon the current tax roll in an amount equal to a total of **13.0187** mills, inclusive of Headlee rollback (charter operating **9.9774** mills; extra voted roads **1.6413** mills; 2017 road bond **1.4000** mills).

7. Appropriation is not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and

control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

8. The following budget, with fund revenues and appropriations as set forth below, is hereby approved and adopted for the fiscal year beginning July 1, **2026:**

2026 – 2027 FISCAL YEAR		
		2026 – 2027
		REQUESTED
		BUDGET
ACCOUNT	**DESCRIPTION**	
Fund 101 - GENERAL FUND		
ESTIMATED REVENUES		
101-000-402.000	REAL PROPERTY TAXES	2,600,000
101-000-403.000	PERSONAL PROPERTY TAXES	32,000
101-000-432.000	PILOT REVENUE	5,300
101-000-445.000	PENALTIES & INTEREST	15,000
101-000-447.000	ADMINISTRATION FEE	128,000
101-000-478.000	PERMIT FEES	145,000
101-000-528.000	FEDERAL GRANTS	1,300,000
101-000-548.000	STATE GRANTS	440,000
101-000-573.000	LOCAL COMM STABILIZATION	16,000
101-000-574.000	REVENUE SHARING	100,000
101-000-577.000	LIQUOR LICENSE FEES	10,000
101-000-607.000	FRANCHISE FEES	36,000
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,200
101-000-615.000	PARKING LOT FEES	28,000
101-000-643.000	CHARGES FOR SERVICES	1,400
101-000-650.000	CHAIN FERRY FEES	4,500
101-000-651.000	OVAL BEACH FEES	660,000
101-000-652.000	OVAL CONCESSION	10,000
101-000-653.000	BOAT RAMP FEES	1,500
101-000-654.000	GAZEBO FEES	1,500
101-000-655.000	POLICE & ORDINANCE FEES	2,000
101-000-665.000	INTEREST EARNED	150,000
101-000-667.000	ST END & PROPERTY FEES	48,000
101-000-670.000	BOAT SLIP FEES	28,000
101-000-674.000	MISC DONATIONS & INCOME	105,000
101-000-682.000	ELECTION FEES & USE TAX	2,500
101-000-697.000	TRANSFER FROM RESERVES	1,619,610
	TOTAL ESTIMATED REVENUES	7,492,510

APPROPRIATIONS		
Dept 101-COUNCIL		362,250
Dept 173-CITY ADMINISTRATION		298,500
Dept 215-CITY CLERK		294,300
Dept 253-CITY TREASURER		171,800
Dept 257-ASSESSING		52,660
Dept 262 – ELECTIONS		26,900
Dept 265-CITY HALL		88,800
Dept 301-POLICE		483,000
Dept 441-PUBLIC WORKS		3,072,300
Dept 721-PLANNING/ZONING		347,000
Dept 723-HISTORIC DISTRICT COMMISSION		54,150
Dept 730-HARBOR		25,000
Dept 751-PARKS & RECREATION		877,500
Dept 751 OVAL BEACH		706,100
Dept 760-SPEAR BOAT LAUNCH		2,250
Dept 965 – TRANSFERS		630,000
	TOTAL APPROPRIATIONS	7,492,510
NET OF REVENUES/APPROPRIATIONS - FUND 101		0
Fund 202 - MAJOR STREETS		
ESTIMATED REVENUES		
202-000-538.000	COUNTY ROAD MILLAGE	110,000
202-000-546.000	ACT 51 FEES	164,000
202-000-665.000	INTEREST	18,000
202-000-697.000	TRANSFER FROM FUND BAL	297,350
	TOTAL ESTIMATED REVENUES	589,350
APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		537,750
Dept 464-WINTER MAINTENANCE		51,600
	TOTAL APPROPRIATIONS	589,350
NET OF REVENUES/APPROPRIATIONS - FUND 202		0
Fund 203 - LOCAL STREETS		
ESTIMATED REVENUES		
203-000-402.000	LOCAL ROAD MILLAGE	425,000
203-000-432.000	PILOT REVENUE	450
203-000-445.000	PENALTIES & INT ON TAXES	500
203-000-538.000	COUNTY ROAD MILLAGE	100,000
203-000-539.000	STATE GRANT	15,000
203-000-546.000	ACT 51 FEES	92,000
203-000-581.000	CONTRIB FROM LOCAL UNITS	241,000

203-000-665.000	INTEREST	35,000
203-000-697.000	FUND BALANCE	838,900
203-000-699.000	DUE FROM OTHER FUNDS	630,000
	TOTAL ESTIMATED REVENUES	2,377,850
APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		2,317,250
Dept 464-WINTER MAINTENANCE		60,600
	TOTAL APPROPRIATIONS	2,377,850
NET OF REVENUES/APPROPRIATIONS - FUND 203		0
Fund 301 - DEBT SERVICE		
ESTIMATED REVENUES		
301-000-402.000	DEBT MILLAGE	342,000
301-000-432.000	PILOT REVENUE	990
301-000-445.000	PENALTIES & INT ON TAXES	500
301-000-665.000	INTEREST	400
	TOTAL ESTIMATED REVENUES	343,890
APPROPRIATIONS		
Dept 301-ROAD BOND 2009		332,710
	TOTAL APPROPRIATIONS	332,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		11,180
Fund 496 - SEWER		
ESTIMATED REVENUES		
496-000-611.000	SEWER FEES	2,000
496-000-665.000	INTEREST EARNED	5,500
496-000-697.000	TRANSFER FROM FUND BAL	147,500
	TOTAL ESTIMATED REVENUES	155,000
APPROPRIATIONS		
Dept 536- WATER AND/OR SEWER SYSTEMS		155,000
	TOTAL APPROPRIATIONS	155,000
NET OF REVENUES/APPROPRIATIONS - FUND 496		0
Fund 497 - WATER		
ESTIMATED REVENUES		
497-000-581.000	CONTRIB FROM LOCAL UNITS	435,000
497-000-610.000	WATER FEES	4,500
497-000-610.005	WATER INFRASTRUCTURE FEE	340,000
497-000-665.000	INTEREST EARNED	4,000
497-000-697.000	TRANSFER FROM FUND BAL	330,000
	TOTAL ESTIMATED REVENUES	1,113,500

APPROPRIATIONS		
Dept 536-WATER AND/OR SEWER SYSTEMS		1,113,500
	TOTAL APPROPRIATIONS	1,113,500
NET OF REVENUES/APPROPRIATIONS - FUND 497		0
Fund 661 - MOTOR POOL FUND		
ESTIMATED REVENUES		
661-000-664.000	MOTOR POOL REVENUE	260,000
661-000-665.000	INTEREST	20,000
661-000-673.000	SALE OF FIXED ASSETS	5,000
661-000-697.000	TRANSFER FROM F/B	23,800
	TOTAL ESTIMATED REVENUES	308,800
APPROPRIATIONS		
Dept 443-MOTOR POOL		308,800
	TOTAL APPROPRIATIONS	308,800
NET OF REVENUES/APPROPRIATIONS - FUND 661		0

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this 08th day of June, 2026.

Signed: _____
Holly Anderson, Mayor

_____
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held **June 08, 2026**, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan,

1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

_____

Jamie Wolters City Clerk

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	REAL PROPERTY TAXES	2,366,684	2,500,000	2,510,880	2,510,880	2,600,000
101-000-403.000	PERSONAL PROPERTY TAXES	32,261	32,000	31,557	32,528	32,000
101-000-432.000	PILOT REVENUE	5,298				5,300
101-000-445.000	PENALTIES & INTEREST	16,253	15,000	19,337	16,420	15,000
101-000-447.000	ADMINISTRATION FEE	118,326	128,000	131,006	128,240	128,000
101-000-478.000	PERMIT FEES	151,547	125,000	168,913	145,000	145,000
101-000-528.000 *	OTHER FEDERAL GRANTS					1,300,000
101-000-543.000	STATE GRANTS - PUBLIC SAFETY			1,419		
101-000-548.000 *	STATE GRANTS			2,128		440,000
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAI					16,000
101-000-574.000	REVENUE SHARING	105,977	100,000	70,522	107,422	100,000
101-000-577.000	LIQUOR LICENSE FEES	7,905	12,000	9,356	11,856	10,000
101-000-579.000	GRANTS RECEIVED	201,346	25,000	20,235	22,919	
101-000-607.000	FRANCHISE FEES	39,035	36,000	26,302	37,794	36,000
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,223	3,200	3,204	3,204	3,200
101-000-615.000	PARKING LOT FEES	39,171	28,000	23,711	40,121	28,000
101-000-643.000	CHARGES FOR SERVICE	2,090	1,200	2,415	1,605	1,400
101-000-650.000	CHAIN FERRY FEES	4,208	4,500	4,502	4,502	4,500
101-000-651.000	OVAL BEACH FEES	857,658	590,000	614,871	740,000	660,000
101-000-652.000 *	OVAL CONCESSION	107,942	100,000	76,739	76,739	10,000
101-000-653.000	BOAT RAMP FEES	3,054	2,000	1,551	1,551	1,500
101-000-654.000	GAZEBO FEES	(1,000)	1,500	2,000	2,000	1,500
101-000-655.000	POLICE & ORDINANCE FEES	3,594	1,750	2,278	2,529	2,000
101-000-665.000	INTEREST EARNED	335,338	200,000	277,761	262,000	150,000
101-000-667.000	STREET END & PROPERTY FEES	42,778	47,000	46,600	46,600	48,000
101-000-670.000	BOAT SLIP FEES	26,401	28,000	23,657	23,457	28,000
101-000-674.000 *	MISC DONATIONS & INCOME	47,759	171,000	167,681	170,063	105,000
101-000-682.000	USE TAX & ELECTION FEES	17,070	18,500	14,187	20,187	2,500
101-000-697.000	TRANSFER FROM FUND BALANCE		1,148,963		257,023	1,619,610
Totals for dept 000 -		4,533,918	5,318,613	4,252,812	4,664,640	7,492,510

* NOTES TO BUDGET: DEPARTMENT 000

528.000 OTHER FEDERAL GRANTS

FOOTNOTE AMOUNTS: 1,300,000
TAP GRANT - BLUE STAR TRAIL

548.000 STATE GRANTS

FOOTNOTE AMOUNTS: 300,000
MI TRUST FUND - BLUE STAR TRAIL
FOOTNOTE AMOUNTS: 140,000
MI DNR RECREATION PASSPORT GRANT - VILLAGE SQUARE COURTS
ACCOUNT '548.000' TOTAL 440,000

652.000 OVAL CONCESSION

FOOTNOTE AMOUNTS: 10,000
SAUGATACO BASE

674.000 MISC DONATIONS & INCOME

FOOTNOTE AMOUNTS: 75,000

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
	BLUE STAR TRAIL					
	FOOTNOTE AMOUNTS:					20,000
	SAUGATUCK HARBOR NATURAL AREA ENDOWMENT					
	FOOTNOTE AMOUNTS:					6,000
	HOLIDAY LIGHTING					
	ACCOUNT '674.000' TOTAL					101,000
	DEPT '000' TOTAL					1,851,000
TOTAL ESTIMATED REVENUES		4,533,918	5,318,613	4,252,812	4,664,640	7,492,510

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101 - COUNCIL						
101-101-702.000	SALARY	8,400	8,600	6,063	8,600	8,600
101-101-720.000	FRINGE BENEFITS	687	800	476	700	700
101-101-801.000 *	CONTRACTUAL SERVICES	1,795	139,300	71,380	105,000	105,000
101-101-803.000	LEGAL FEES	134,951	250,000	107,632	180,000	215,000
101-101-831.000	CEMETERY FEES	6,000	6,800	6,000	6,000	6,400
101-101-860.000	EDUCATIONAL TRAINING	4,662	7,500	4,201	6,000	7,500
101-101-882.000 *	EVENTS/SERVICES	9,945	15,000	9,854	15,000	15,000
101-101-900.000	PRINTING & PUBLISHING	178	2,500	573	2,000	2,500
101-101-908.000	DUES & PUBLICATIONS	2,507	1,300		1,300	1,300
101-101-913.000	INSURANCE	3,184	241	241	241	250
Totals for dept 101 - COUNCIL		172,309	432,041	206,420	324,841	362,250

* NOTES TO BUDGET: DEPARTMENT 101 COUNCIL

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	30,000
	DEER MANAGEMENT	
	FOOTNOTE AMOUNTS:	35,000
	LOGO AND BRANDING AND DESIGNS FOR WAYFINDING, PARK SIGNAGE	
	FOOTNOTE AMOUNTS:	25,000
	PARKING CONSULTANT	
	FOOTNOTE AMOUNTS:	3,000
	LONG TERM FINANCIAL FORECASTING AND TOWN HALL	
	ACCOUNT '801.000' TOTAL	93,000

882.000	EVENTS/SERVICES	
	FOOTNOTE AMOUNTS:	200
	ART CLUB	
	FOOTNOTE AMOUNTS:	10,000
	4TH OF JULY - FIREWORKS AND EVENT NEEDS	
	FOOTNOTE AMOUNTS:	1,700
	GARDEN CLUB FLOWERS	
	ACCOUNT '882.000' TOTAL	11,900
	DEPT '101' TOTAL	104,900

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 173 - CITY ADMINISTRATION						
101-173-702.000	SALARY/WAGES	118,534	135,000	129,389	135,000	145,000
101-173-720.000	FRINGE BENEFITS	32,948	56,000	50,918	55,000	59,300
101-173-727.000	OFFICE SUPPLIES	1,140	1,800	812	1,500	1,800
101-173-801.000	CONTRACTUAL SERVICES	26,835	13,500	7,369	13,500	17,500
101-173-802.000	AUDIT	10,475	12,000	11,900	11,900	12,500
101-173-803.000	LEGAL FEES	58,164	60,000	15,210	35,000	50,000
101-173-850.000	TELEPHONES	1,700	2,200	1,793	1,711	2,000
101-173-860.000	EDUCATIONAL TRAINING	2,852	3,500	2,601	3,428	3,600
101-173-900.000	PRINTING & PUBLISHING	373	700	552	652	700
101-173-910.000	INSURANCE	2,760	3,264	3,264	3,264	3,600
101-173-970.000	CAPITAL OUTLAY		5,000	1,650	4,000	2,500
Totals for dept 173 - CITY ADMINISTRATION		255,781	292,964	225,458	264,955	298,500

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 215 - CITY CLERK						
101-215-702.000	SALARY/WAGES	130,406	140,000	123,517	140,000	142,000
101-215-720.000	FRINGE BENEFITS	61,988	68,000	64,385	68,000	80,800
101-215-727.000	OFFICE SUPPLIES	2,864	2,500	2,504	2,500	2,000
101-215-801.000 *	CONTRACTUAL SERVICES	1,845	41,000	12,946	20,000	50,000
101-215-803.000	LEGAL FEES	8,957	9,000	8,133	9,000	7,500
101-215-820.000	ELECTIONS	22,049				
101-215-850.000	TELEPHONES	1,395	3,600	3,348	3,181	3,500
101-215-860.000	EDUCATIONAL TRAINING	3,286	3,000	2,551	2,866	3,000
101-215-900.000	PRINTING & PUBLISHING	231	500	11	211	500
101-215-913.000	INSURANCE					3,000
101-215-970.000	CAPITAL OUTLAY	1,450	2,000			2,000
Totals for dept 215 - CITY CLERK		234,471	269,600	217,395	245,758	294,300

* NOTES TO BUDGET: DEPARTMENT 215 CITY CLERK

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	5,000
	RECORDS SCANNING	
	FOOTNOTE AMOUNTS:	40,000
	WEBSITE REDESIGN	
	ACCOUNT '801.000' TOTAL	45,000
	DEPT '215' TOTAL	45,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 253 - CITY TREASURER						
101-253-702.000	SALARY/WAGES	74,623	86,500	77,911	86,500	90,000
101-253-720.000	FRINGE BENEFITS	42,606	44,000	41,987	44,000	53,300
101-253-727.000	OFFICE SUPPLIES	4,190	5,600	6,665	6,586	5,600
101-253-801.000	CONTRACTUAL SERVICES	33,557	12,200	9,671	9,905	12,200
101-253-803.000	LEGAL FEES	537	1,000			1,000
101-253-850.000	TELEPHONE	985	1,600	1,796	1,711	1,900
101-253-860.000	EDUCATIONAL TRAINING	3,766	3,000	1,528	2,901	3,000
101-253-900.000	PRINTING & PUBLISHING	319	500	11	161	500
101-253-913.000	INSURANCE	1,296	2,090	2,090	2,090	2,300
101-253-970.000	CAPITAL OUTLAY		2,000	1,149	1,300	2,000
Totals for dept 253 - CITY TREASURER		161,879	158,490	142,808	155,154	171,800

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 257 - ASSESSING						
101-257-702.000	SALARY	2,000	1,800	1,950	1,950	2,000
101-257-720.000	FRINGE BENEFITS	153	180	149	150	160
101-257-727.000	OFFICE SUPPLIES	1,396	1,300	11	11	1,300
101-257-801.000	CONTRACTUAL SERVICES	37,949	41,000	35,648	41,000	41,000
101-257-804.000	BOARD OF REVIEW	252	300	503	300	300
101-257-807.000	TRIBUNAL CHARGEBACKS	2,297	1,500	(1,879)	(1,838)	2,000
101-257-850.000	TELEPHONES	902	900	721	639	900
101-257-860.000	EDUCATIONAL TRAINING		1,500			1,500
101-257-900.000	PRINTING & PUBLISHING	105	750	1,291	1,291	1,500
101-257-970.000	CAPITAL OUTLAY		2,000	1,660	2,000	2,000
Totals for dept 257 - ASSESSING		45,054	51,230	40,054	45,503	52,660

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 262 - ELECTIONS						
101-262-702.000	SALARY		4,000	4,044	4,000	4,000
101-262-720.000	FRINGE BENEFITS		400	355	400	400
101-262-730.000	SUPPLIES		3,000	1,720	3,000	3,000
101-262-801.000	CONTRACTUAL SERVICES		3,500	2,791	3,500	2,000
101-262-803.000	LEGAL FEES		1,000	456	500	500
101-262-900.000	PRINTING & PUBLISHING		3,000	1,598	3,000	2,000
101-262-970.000 *	CAPITAL OUTLAY					15,000
Totals for dept 262 - ELECTIONS			14,900	10,964	14,400	26,900

* NOTES TO BUDGET: DEPARTMENT 262 ELECTIONS

970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	15,000
	NEW ELECTION EQUIPMENT	
	DEPT '262' TOTAL	15,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 265 - CITY HALL						
101-265-702.000	SALARY/WAGES	8,524	10,500	10,124	10,500	11,000
101-265-720.000	FRINGE BENEFITS	5,727	5,000	4,519	5,000	5,250
101-265-730.000	SUPPLIES	2,160	2,000	1,331	2,000	2,000
101-265-801.000	CONTRACTUAL SERVICES	3,977	11,500	4,361	10,000	6,000
101-265-850.000	TELEPHONE	326	500	530	500	1,000
101-265-900.000	PRINTING & PUBLISHING	8	150			150
101-265-913.000	INSURANCE	1,812	1,208	1,238	1,238	1,400
101-265-920.000	UTILITIES	6,025	5,200	5,213	6,000	6,000
101-265-930.000	REPAIRS & MAINTENANCE	8,327	7,500	2,151	6,500	7,500
101-265-946.000	EQUIPMENT RENTAL	3,309	3,500	1,408	3,000	3,500
101-265-970.000 *	CAPITAL OUTLAY	9,578	88,000	53,764	65,000	45,000
Totals for dept 265 - CITY HALL		49,773	135,058	84,639	109,738	88,800

* NOTES TO BUDGET: DEPARTMENT 265 CITY HALL

970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	35,000
	CITY HALL INTERIOR RENOVATION - DESIGN/ENGINEERING	
	DEPT '265' TOTAL	35,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 301 - SHERIFF						
101-301-702.000	WAGES DEPUTIES	337,262	440,000	363,945	440,000	464,000
101-301-702.001	OVERTIME		2,500			2,500
101-301-702.002	RESERVE OFFICERS	8,820	12,000	8,832	12,000	13,000
101-301-748.000	FUEL & OILS	13,636				
101-301-803.000	LEGAL FEES	528	2,500			2,500
101-301-882.000	EVENTS/SERVICES		1,000	13	13	1,000
101-301-946.000	EQUIPMENT RENTAL	36,000				
Totals for dept 301 - SHERIFF		396,246	458,000	372,790	452,013	483,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
101-441-702.000	SALARY/WAGES	171,175	226,000	219,582	226,000	236,000
101-441-720.000	FRINGE BENEFITS	133,532	170,000	139,092	170,000	165,300
101-441-730.000	SUPPLIES	11,195	11,000	7,597	11,000	11,000
101-441-740.000	UNIFORMS	3,455	3,600	3,681	3,600	4,500
101-441-755.000	TOOLS	794	3,000	1,319	2,500	3,000
101-441-799.000	PARKWAY TREES	3,261	6,000	758	6,000	6,000
101-441-801.000 *	CONTRACTUAL SERVICES	495,455	365,000	164,600	335,732	200,000
101-441-805.000 *	HOLIDAY LIGHTING	31,324	43,000	42,014	42,014	43,000
101-441-850.000	TELEPHONE			297		3,600
101-441-860.000	EDUCATIONAL TRAINING	3,305	7,500	6,851	7,000	7,500
101-441-882.000	EVENTS/SERVICES		500			500
101-441-900.000	PRINTING & PUBLISHING	497	500	498	500	500
101-441-913.000	INSURANCE	6,624	8,562	8,562	8,562	9,400
101-441-920.000	UTILITIES	6,455	7,000	6,749	8,588	7,000
101-441-926.000	STREET LIGHTS	29,938	27,000	19,747	27,000	27,000
101-441-930.000	REPAIRS & MAINTENANCE	2,952	3,000	4,216	3,087	3,000
101-441-932.000	SIDEWALK REPAIRS	6,975	20,000	11,167	18,000	20,000
101-441-945.000	CAPITAL OUTLAY	1,765	125,000	21,224	121,116	
101-441-946.000	EQUIPMENT RENTAL	120,900	107,000	116,265	126,299	115,000
101-441-960.000 *	SIGNS	11,260	35,000	10,966	7,500	100,000
101-441-970.000 *	CAPITAL OUTLAY					2,110,000
Totals for dept 441 - PUBLIC WORKS		1,040,862	1,168,662	785,185	1,124,498	3,072,300

* NOTES TO BUDGET: DEPARTMENT 441 PUBLIC WORKS

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	12,000
	CATCH BASIN CLEANING	
	FOOTNOTE AMOUNTS:	5,000
	DEBT CREW	
	FOOTNOTE AMOUNTS:	30,000
	GENERAL ENGINEERING SERVICES	
	FOOTNOTE AMOUNTS:	100,000
	INVASIVE SPECIES	
	FOOTNOTE AMOUNTS:	4,000
	MISS DIG MEMBERSHIP	
	FOOTNOTE AMOUNTS:	3,500
	RAINBOW CROSSWALKS	
	FOOTNOTE AMOUNTS:	10,000
	STREET SWEEPING DISPOSAL	
	FOOTNOTE AMOUNTS:	18,000
	TREE MAINTENANCE	
	ACCOUNT '801.000' TOTAL	182,500
805.000	HOLIDAY LIGHTING	
	FOOTNOTE AMOUNTS:	38,850
	CHIPS GROUNDCOVER CONTRACT	
960.000	SIGNS	
	FOOTNOTE AMOUNTS:	100,000
	WAYFINDING AND UPDATED SIGNAGE	

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					1,600,000
	BLUE STAR TRAIL CONSTRUCTION					
	FOOTNOTE AMOUNTS:					155,000
	DPW LOT RESURFACING					
	FOOTNOTE AMOUNTS:					240,000
	LAKE / BLUE STAR TRAFFIC SIGNAL					
	FOOTNOTE AMOUNTS:					100,000
	BLUE STAR TRAIL ENGINEERING AND ASSESSMENTS					
	FOOTNOTE AMOUNTS:					15,000
	REPLACE FURNACE					
	ACCOUNT '970.000' TOTAL					2,110,000
	DEPT '441' TOTAL					2,431,350

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 721 - PLANNING/ZONING						
101-721-702.000	SALARY/WAGES	40,647	48,000	45,058	48,000	51,000
101-721-720.000	FRINGE BENEFITS	22,925	30,000	20,395	25,000	25,200
101-721-727.000	OFFICE SUPPLIES	5,621	4,200	6,014	5,202	4,000
101-721-801.000 *	CONTRACTUAL SERVICES	90,176	156,500	107,834	125,000	186,500
101-721-803.000	LEGAL FEES	51,513	65,000	55,622	65,000	67,000
101-721-850.000	TELEPHONES	942	1,400	1,231	1,400	1,200
101-721-860.000	EDUCATIONAL TRAINING	837	3,200	4,013	3,200	3,300
101-721-900.000	PRINTING & PUBLISHING	2,278	3,000	2,796	3,000	3,500
101-721-908.000	DUES, FEES & PUBLICATIONS	63	1,200	700	730	700
101-721-913.000	INSURANCE	2,531	1,866	1,866	1,866	2,100
101-721-970.000	CAPITAL OUTLAY	699	2,500	930	930	2,500
Totals for dept 721 - PLANNING/ZONING		218,232	316,866	246,459	279,328	347,000

* NOTES TO BUDGET: DEPARTMENT 721 PLANNING/ZONING

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	6,000
	ENGINEERING REVIEWS	
	FOOTNOTE AMOUNTS:	65,000
	FIRE DEPARTMENT INSPECTIONS FOR STRS	
	FOOTNOTE AMOUNTS:	21,500
	GRANICUS STR ADDRESS ID AND 1-800 HOTLINE	
	FOOTNOTE AMOUNTS:	31,000
	HORIZON - CODE ENFORCEMENT	
	FOOTNOTE AMOUNTS:	31,000
	HORIZON - PLANNING AND ZONING	
	FOOTNOTE AMOUNTS:	30,000
	MASTER PLAN / ZONING UPDATES	
	ACCOUNT '801.000' TOTAL	184,500
	DEPT '721' TOTAL	184,500

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND
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GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 723 - HISTORIC DISTRICT COMMISSION						
101-723-702.000	SALARY	27,068	31,500	27,779	31,500	34,000
101-723-720.000	FRINGE BENEFITS	7,273	13,000	7,135	11,000	9,000
101-723-727.000	OFFICE SUPPLIES	37	1,500	1,331	1,684	1,050
101-723-801.000	CONTRACTUAL SERVICES	3,451	5,700	4,967	5,889	6,000
101-723-803.000	LEGAL FEES		1,500	133	178	1,500
101-723-850.000	TELEPHONES	926	850	728	694	700
101-723-860.000	EDUCATIONAL TRAINING		1,200			1,200
101-723-900.000	PRINTING & PUBLISHING		300	12	12	300
101-723-908.000	DUES & PUBLICATIONS	155	250		155	400
Totals for dept 723 - HISTORIC DISTRICT COMMISSION		38,910	55,800	42,085	51,112	54,150

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 730 - HARBOR						
101-730-801.000 *	CONTRACTUAL SERVICES	12,068	12,600	4,222	12,600	20,000
101-730-931.000	WATERWAYS REPAIR		200,000	33,725	200,000	5,000
Totals for dept 730 - HARBOR		12,068	212,600	37,947	212,600	25,000

* NOTES TO BUDGET: DEPARTMENT 730 HARBOR

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	17,500
	STUDIES AND ASSESSMENTS FOR ADDRESSING LOW WATER ISSUES	
	FOOTNOTE AMOUNTS:	2,500
	ANNUAL BUOY INSTALL AND REMOVAL	
	ACCOUNT '801.000' TOTAL	20,000
	DEPT '730' TOTAL	20,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 751 - PARKS & RECREATION						
101-751-702.000	SALARY/WAGES	67,497	117,500	72,775	110,000	123,000
101-751-720.000	FRINGE BENEFITS	33,354	63,000	33,727	60,000	66,100
101-751-730.000	SUPPLIES	28,012	27,000	3,145	27,000	33,000
101-751-801.000 *	CONTRACTUAL SERVICES	20,218	105,000	16,504	100,000	25,000
101-751-819.000	CHAIN FERRY REPAIRS	2,058	20,000	21,466	21,187	1,000
101-751-850.000	TELEPHONES					300
101-751-900.000	PRINTING & PUBLISHING		500	16	16	500
101-751-913.000	INSURANCE	3,553	3,701	3,701	3,701	4,100
101-751-920.000	UTILITIES	31,021	30,500	32,132	36,316	35,000
101-751-928.000	TRASH	14,889	20,000	5,779	15,000	17,500
101-751-930.000	REPAIRS & MAINTENANCE	20,102	50,000	11,079	30,000	40,000
101-751-946.000	EQUIPMENT RENTAL	46,699	60,000	38,436	52,000	52,000
101-751-960.000 *	SIGNS		30,000	101	5,000	30,000
101-751-970.000 *	CAPITAL OUTLAY	40,577	110,000	5,960	70,000	450,000
Totals for dept 751 - PARKS & RECREATION		307,980	637,201	244,821	530,220	877,500

* NOTES TO BUDGET: DEPARTMENT 751 PARKS & RECREATION

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	12,500
	ROSE GARDEN MAINTENANCE	
	FOOTNOTE AMOUNTS:	5,000
	KALAMAZOO RIVER GREENWAY	
	ACCOUNT '801.000' TOTAL	17,500
960.000	SIGNS	
	FOOTNOTE AMOUNTS:	30,000
	WAYFINDING AND UPDATED SIGNAGE	
970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	25,000
	VILLAGE SQUARE RESTROOM BUILDING SIDING	
	FOOTNOTE AMOUNTS:	240,000
	VILLAGE SQUARE COURT IMPROVEMENTS	
	FOOTNOTE AMOUNTS:	160,000
	VILLAGE SQUARE AND WICKS PARK RESTROOM INTERIOR RENOVATION	
	ACCOUNT '970.000' TOTAL	425,000
	DEPT '751' TOTAL	472,500

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 756 - OVAL BEACH						
101-756-702.000	SALARY/WAGES	142,056	152,000	106,222	152,000	159,000
101-756-720.000	FRINGE BENEFITS	32,112	40,000	27,184	40,000	42,400
101-756-730.000	SUPPLIES	28,439	22,000	19,641	27,990	22,000
101-756-801.000 *	CONTRACTUAL SERVICES	20,147	91,000	20,421	91,855	30,000
101-756-850.000	TELEPHONE	3,738	4,700	4,001	4,331	4,600
101-756-860.000	EDUCATIONAL TRAINING	521	1,200		550	1,200
101-756-900.000	PRINTING & PUBLISHING	2,453	2,000	2,425	2,500	2,000
101-756-913.000	INSURANCE	3,336	5,801	5,801	5,801	6,400
101-756-920.000	UTILITIES	9,496	14,000	10,841	11,613	14,000
101-756-930.000 *	REPAIRS & MAINTENANCE	14,464	10,000	6,846	17,226	15,000
101-756-946.000	EQUIPMENT RENTAL	45,810	37,000	33,519	46,639	37,000
101-756-960.000	SIGNS	430	2,500	2,124	2,452	2,500
101-756-970.000 *	CAPITAL OUTLAY	22,802	328,000	324,170	328,000	370,000
Totals for dept 756 - OVAL BEACH		325,804	710,201	563,195	730,957	706,100

* NOTES TO BUDGET: DEPARTMENT 756 OVAL BEACH

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	20,000
	SAUGATUCK HARBOR NATURAL AREA - INVASIVE SPECIES	
930.000	REPAIRS & MAINTENANCE	
	FOOTNOTE AMOUNTS:	10,000
	MT. BALDHEAD PARKING LOT MAINTENANCE AND IMPROVEMENTS	
970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	20,000
	MT. BALDHEAD - PLATFORM DESIGN ENGINEERING	
	FOOTNOTE AMOUNTS:	300,000
	MT. BALDHEAD - OBSERVATION PLATFORM REPLACEMENT	
	FOOTNOTE AMOUNTS:	50,000
	MT. BALDHEAD - STAIRS AND RIVER DECK IMPROVEMENTS ENGINEERING	
	ACCOUNT '970.000' TOTAL	370,000
	DEPT '756' TOTAL	400,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND

Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 758 - OVAL CONCESSION						
101-758-702.000	SALARY	36,351	45,000	21,812	21,812	
101-758-720.000	FRINGE BENEFITS	2,783	5,000	2,060	2,361	
101-758-730.000	SUPPLIES	44,756	50,000	26,015	24,449	
101-758-801.000	CONTRACTUAL SERVICES	3,562	5,000	1,339	2,702	
101-758-850.000	TELEPHONES		500			
101-758-860.000	EDUCATIONAL TRAINING	235	500	239	239	
101-758-920.000	UTILITIES		850			
101-758-930.000	REPAIRS & MAINTENANCE	358	500			
101-758-960.000	SIGNS		500			
101-758-970.000	CAPITAL OUTLAY		1,500			
Totals for dept 758 - OVAL CONCESSION		88,045	109,350	51,465	51,563	

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 760 - SPEAR BOAT LAUNCH						
101-760-801.000	CONTRACTUAL SERVICES		2,000	1,468	2,000	2,000
101-760-900.000	PRINTING & PUBLISHING	310	250			250
Totals for dept 760 - SPEAR BOAT LAUNCH		310	2,250	1,468	2,000	2,250

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 101 GENERAL FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
101-965-998.202	TRANSFER TO MAJOR STREETS		30,000		10,000	
101-965-998.203 *	TRANSFER TO LOCAL STREETS		275,000		60,000	630,000
Totals for dept 965 - TRANSFERS			305,000		70,000	630,000
* NOTES TO BUDGET: DEPARTMENT 965 TRANSFERS						
998.203	TRANSFER TO LOCAL STREETS					
	FOOTNOTE AMOUNTS:					630,000
	MAPLE STREET SIDEWALK					
	DEPT '965' TOTAL					630,000
TOTAL APPROPRIATIONS		3,347,724	5,330,213	3,273,153	4,664,640	7,492,510
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,186,194	(11,600)	979,659		

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 202 MAJOR STREETS
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
202-000-538.000	COUNTY ROAD MILLAGE	117,695	95,000	133,451	105,000	110,000
202-000-546.000	ACT 51 FEES	122,898	120,000	99,106	110,000	164,000
202-000-665.000	INTEREST	18,028	17,000	26,978	29,013	18,000
202-000-697.000	TRANSFER FROM FUND BALANCE		9,500			297,350
202-000-699.000	DUE FROM LS & GF		30,000		10,000	
Totals for dept 000 -		258,621	271,500	259,535	254,013	589,350
TOTAL ESTIMATED REVENUES		258,621	271,500	259,535	254,013	589,350

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 202 MAJOR STREETS
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	SALARY/WAGES	20,834	23,000	12,796	23,000	24,000
202-463-720.000	FRINGE BENEFITS	9,795	13,000	7,533	13,000	16,250
202-463-727.000	SUPPLIES	1,939	4,500	1,479	4,000	4,500
202-463-801.000 *	CONTRACTUAL SERVICES	16,871	150,000	46,106	105,202	35,000
202-463-930.000 *	REPAIRS & MAINTENANCE	317	3,500		3,000	15,000
202-463-946.000	EQUIPMENT RENTAL	30,825	28,000	6,426	15,000	28,000
202-463-970.000 *	CAPITAL OUTLAY					415,000
Totals for dept 463 - ROUTINE MAINTENANCE		80,581	222,000	74,340	163,202	537,750

* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE

801.000 CONTRACTUAL SERVICES

FOOTNOTE AMOUNTS: 5,000
BLUE STAR BRIDGE MAINTENANCE
FOOTNOTE AMOUNTS: 19,000
PAVEMENT MARKINGS
FOOTNOTE AMOUNTS: 4,000
PASER RATINGS / STUDY
ACCOUNT '801.000' TOTAL 28,000

930.000 REPAIRS & MAINTENANCE

FOOTNOTE AMOUNTS: 10,000
BLUE STAR - WEST SIDE VALLEY GUTTER AND SHOULDER REPAIRS

970.000 CAPITAL OUTLAY

FOOTNOTE AMOUNTS: 400,000
ELIZABETH STREET IMPROVEMENTS - ALLEGAN ST TO FRANCIS ST
FOOTNOTE AMOUNTS: 10,000
AS-NEEDED ASPHALT REPAIRS/IMPROVEMENTS
ACCOUNT '970.000' TOTAL 410,000
DEPT '463' TOTAL 448,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 202 MAJOR STREETS
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GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
202-464-702.000	SALARY/WAGES	14,868	14,000	9,722	9,950	15,000
202-464-720.000	FRINGE BENEFITS	5,466	6,000	4,282	4,474	7,100
202-464-727.000	SUPPLIES	12,039	15,500	15,113	15,500	15,500
202-464-946.000	EQUIPMENTAL RENTAL	14,037	14,000	12,091	13,000	14,000
Totals for dept 464 - WINTER MAINTENANCE		46,410	49,500	41,208	42,924	51,600
TOTAL APPROPRIATIONS		126,991	271,500	115,548	206,126	589,350
NET OF REVENUES/APPROPRIATIONS - FUND 202		131,630		143,987	47,887	

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 203 LOCAL STREETS
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
203-000-402.000	LOCAL ROAD MILLAGE	394,660	415,000	417,803	417,896	425,000
203-000-432.000	PILOT REVENUE	442			442	450
203-000-445.000	PENALTIES & INT ON TAXES	810	500	880	400	500
203-000-538.000	COUNTY ROAD MILLAGE	117,695	95,000	133,451	95,000	100,000
203-000-539.000 *	STATE GRANTS			350		15,000
203-000-539.001	STATE GRANT - MAPLE ST		250,000	250,000	250,000	
203-000-546.000	ACT 51 FEES	69,575	70,000	61,319	61,247	92,000
203-000-581.000 *	CONTRIBUTIONS FROM LOCAL UNITS	6,411	152,000	16,973	98,500	241,000
203-000-665.000	INTEREST	112,095	70,000	98,763	98,842	35,000
203-000-672.000	SPECIAL ASSESSMENTS	183				
203-000-697.000	FUND BALANCE		63,000			838,900
203-000-699.000	DUE FROM OTHER FUNDS		275,000			630,000
Totals for dept 000 -		701,871	1,390,500	979,539	1,022,327	2,377,850

* NOTES TO BUDGET: DEPARTMENT 000

539.000	STATE GRANTS	
	FOOTNOTE AMOUNTS:	15,000
	EGLE MCMP GRANT - PARK ST	
581.000	CONTRIBUTIONS FROM LOCAL UNITS	
	FOOTNOTE AMOUNTS:	241,000
	MAPLE STREET - ROAD RESTORATION - TOWNSHIP PORTION	
	DEPT '000' TOTAL	256,000

TOTAL ESTIMATED REVENUES		701,871	1,390,500	979,539	1,022,327	2,377,850

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 203 LOCAL STREETS
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	SALARY/WAGES	25,011	21,000	21,138	21,927	22,000
203-463-720.000	FRINGE BENEFITS	9,327	9,000	10,505	11,617	12,250
203-463-727.000	SUPPLIES	2,674	4,000	1,178	4,000	4,000
203-463-801.000 *	CONTRACTUAL SERVICES	227,567	185,000	70,041	185,000	65,000
203-463-930.000 *	REPAIRS & MAINTENANCE	602	1,500		1,000	15,000
203-463-946.000	EQUIPMENT RENTAL	37,278	29,000	22,232	28,498	29,000
203-463-970.000 *	CAPITAL OUTLAY	39,136	1,086,000	96,001	593,806	2,170,000
Totals for dept 463 - ROUTINE MAINTENANCE		341,595	1,335,500	221,095	845,848	2,317,250

* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE

801.000	CONTRACTUAL SERVICES	
	FOOTNOTE AMOUNTS:	19,000
	PAVEMENT MARKINGS	
	FOOTNOTE AMOUNTS:	4,000
	PASER RATINGS / STUDY	
	FOOTNOTE AMOUNTS:	5,000
	CULVERT AND STORM SEWER OUTFALL INSPECTIONS	
	FOOTNOTE AMOUNTS:	30,000
	PARK ST PLANNING, CAMPBELL RD TO MT. BALDHEAD PARK	
	ACCOUNT '801.000' TOTAL	58,000
930.000	REPAIRS & MAINTENANCE	
	FOOTNOTE AMOUNTS:	10,000
	GRAVEL ROAD MAINTENANCE	
970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	1,045,000
	MAPLE ST PROJECT - ROAD RESTORATION	
	FOOTNOTE AMOUNTS:	65,000
	MAPLE ST PROJECT - DRAINAGE IMPROVEMENTS	
	FOOTNOTE AMOUNTS:	900,000
	MAPLE ST PROJECT - SIDEWALK	
	FOOTNOTE AMOUNTS:	50,000
	GRANT ST (HOLLAND TO ELIZABETH) AND ELIZABETH ST (GRANT TO NORTH) - ENGINEERING	
	FOOTNOTE AMOUNTS:	70,000
	PARK ST DESIGN ENGINEERING, CAMPBELL RD TO MT. BALDHEAD PARK	
	FOOTNOTE AMOUNTS:	40,000
	ASPHALT REPAIRS/IMPROVEMENTS	
	ACCOUNT '970.000' TOTAL	2,170,000
	DEPT '463' TOTAL	2,238,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 203 LOCAL STREETS
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GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
203-464-702.000	SALARY/WAGES	15,684	17,000	17,516	17,357	18,000
203-464-720.000	FRINGE BENEFITS	7,158	8,500	6,584	6,497	7,100
203-464-727.000	SUPPLIES	8,054	11,000	10,081	11,000	11,000
203-464-946.000	EQUIPMENT RENTAL	14,751	24,500	23,814	24,000	24,500
Totals for dept 464 - WINTER MAINTENANCE		45,647	61,000	57,995	58,854	60,600
TOTAL APPROPRIATIONS		387,242	1,396,500	279,090	904,702	2,377,850
NET OF REVENUES/APPROPRIATIONS - FUND 203		314,629	(6,000)	700,449	117,625	

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 301 DEBT SERVICE
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
301-000-402.000	DEBT MILLAGE	317,196	349,000	350,304	350,359	342,000
301-000-432.000	PILOT REVENUE	964			964	990
301-000-445.000	PENALTIES & INT ON TAXES	651	200	736	1,585	500
301-000-548.000	STATE GRANTS			293		
301-000-665.000	INTEREST	215		255	266	400
Totals for dept 000 -		319,026	349,200	351,588	353,174	343,890
TOTAL ESTIMATED REVENUES		319,026	349,200	351,588	353,174	343,890

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 301 DEBT SERVICE
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 592 - ROAD BOND 2009						
301-592-804.000	AGENT FEE		500			500
301-592-991.000	DEBT PRINCIPAL	286,000	307,000	307,000	307,000	307,000
301-592-995.000	DEBT INTEREST	30,629	25,210	25,210	26,063	25,210
Totals for dept 592 - ROAD BOND 2009		316,629	332,710	332,210	333,063	332,710
TOTAL APPROPRIATIONS		316,629	332,710	332,210	333,063	332,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		2,397	16,490	19,378	20,111	11,180

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 496 SEWER CAPITAL PROJECTS FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
496-000-581.000	CONTRIBUTIONS FROM LOCAL UNITS	951	3,000	2,517	2,500	
496-000-611.000	SEWER FEES		2,000	3,101	3,100	2,000
496-000-665.000	INTEREST EARNED		5,500	7,079	7,895	5,500
496-000-697.000	TRANSFER FROM FUND BALANCE		50,500		7,505	147,500
Totals for dept 000 -		951	61,000	12,697	21,000	155,000
TOTAL ESTIMATED REVENUES		951	61,000	12,697	21,000	155,000

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 496 SEWER CAPITAL PROJECTS FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
496-536-801.000 *	CONTRACTUAL SERVICES		14,000	1,387	5,000	15,000
496-536-970.000 *	CAPITAL OUTLAY		47,000	6,122	16,000	140,000
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS			61,000	7,509	21,000	155,000
* NOTES TO BUDGET: DEPARTMENT 536 WATER AND/OR SEWER SYSTEMS						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					14,000
	SEWER AGREEMENT AND RATE STUDY					
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					95,000
	MAPLE ST - SANITARY SEWER IMPROVEMENTS					
	FOOTNOTE AMOUNTS:					45,000
	ELIZABETH ST - SANITARY SEWER IMPROVEMENTS					
	ACCOUNT '970.000' TOTAL					140,000
	DEPT '536' TOTAL					154,000
TOTAL APPROPRIATIONS			61,000	7,509	21,000	155,000
NET OF REVENUES/APPROPRIATIONS - FUND 496		951		5,188		

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 497 WATER CAPITAL PROJECTS FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
497-000-581.000 *	CONTRIBUTIONS FROM LOCAL UNITS	13,218	501,000	34,996	470,000	435,000
497-000-610.000	WATER FEES		4,400	4,825	4,550	4,500
497-000-610.005	WATER INFRASTRUCTURE FEE		275,000	260,838	340,000	340,000
497-000-665.000	INTEREST EARNED		10,000	15,401	14,000	4,000
497-000-697.000	TRANSFER FROM FUND BALANCE		360,600		209,980	330,000
Totals for dept 000 -		13,218	1,151,000	316,060	1,038,530	1,113,500

* NOTES TO BUDGET: DEPARTMENT 000

581.000	CONTRIBUTIONS FROM LOCAL UNITS	
	FOOTNOTE AMOUNTS:	435,000
	MAPLE ST - WATERMAIN REPLACEMENT - TOWNSHIP PORTION	
	DEPT '000' TOTAL	435,000

TOTAL ESTIMATED REVENUES		13,218	1,151,000	316,060	1,038,530	1,113,500

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 497 WATER CAPITAL PROJECTS FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
497-536-801.000 *	CONTRACTUAL SERVICES		14,000	5,929	13,530	15,000
497-536-970.000 *	CAPITAL OUTLAY		1,137,000	91,836	1,025,000	1,098,500
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS			1,151,000	97,765	1,038,530	1,113,500
* NOTES TO BUDGET: DEPARTMENT 536 WATER AND/OR SEWER SYSTEMS						
801.000	CONTRACTUAL SERVICES					
	FOOTNOTE AMOUNTS:					14,000
	WATER AGREEMENT AND RATE STUDY					
970.000	CAPITAL OUTLAY					
	FOOTNOTE AMOUNTS:					100,000
	LEAD SERVICE LINE REPLACEMENTS					
	FOOTNOTE AMOUNTS:					848,500
	MAPLE ST - WATERMAIN REPLACEMENT					
	FOOTNOTE AMOUNTS:					150,000
	ELIZABETH ST - WATERMAIN REPLACEMENT					
	ACCOUNT '970.000' TOTAL					1,098,500
	DEPT '536' TOTAL					1,112,500
TOTAL APPROPRIATIONS			1,151,000	97,765	1,038,530	1,113,500
NET OF REVENUES/APPROPRIATIONS - FUND 497		13,218		218,295		

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 592 WATER AND SEWER
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
592-000-610.000	WATER TAP FEES	3,150				
592-000-610.005	WATER INFRASTRUCTURE	229,443				
592-000-611.000	SEWER TAP FEES	4,450				
592-000-665.000	INTEREST	25,893				
Totals for dept 000 -		262,936				
TOTAL ESTIMATED REVENUES		262,936				

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 592 WATER AND SEWER
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
592-536-801.000	CONTRACTUAL SERVICES	6,750				
592-536-970.000	CAPITAL OUTLAY	36,444				
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS		43,194				
TOTAL APPROPRIATIONS		43,194				
NET OF REVENUES/APPROPRIATIONS - FUND 592		219,742				

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 661 MOTOR POOL FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
661-000-664.000	MOTOR POOL REVENUE	313,462	240,000	254,851	291,762	260,000
661-000-665.000	INTEREST	34,731	18,000	22,123	26,593	20,000
661-000-673.000	SALE OF FIXED ASSETS		5,000	42,544		5,000
661-000-674.000	MISC DONATIONS & INCOME			3,574		
661-000-697.000	TRANSFER FROM FUND BALANCE		10,000			23,800
Totals for dept 000 -		348,193	273,000	323,092	318,355	308,800
TOTAL ESTIMATED REVENUES		348,193	273,000	323,092	318,355	308,800

BUDGET REPORT FOR CITY OF SAUGATUCK
Fund: 661 MOTOR POOL FUND
Calculations as of 06/30/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 443 - MOTOR POOL						
661-443-702.000	SALARY/WAGES	21,839	41,000	20,798	25,000	43,000
661-443-720.000	FRINGE BENEFITS	10,891	17,000	11,104	14,000	24,400
661-443-727.000	SUPPLIES	8,863	8,500	3,227	8,000	8,500
661-443-748.000	FUEL & OILS	28,026	35,000	25,373	23,000	35,000
661-443-750.000	TIRES & BATTERIES	5,661	10,000	7,012	9,000	10,000
661-443-755.000	SMALL TOOLS	1,515	2,500	602	1,000	2,500
661-443-801.000	CONTRACTUAL SERVICES	2,414	5,000	2,020	2,020	5,000
661-443-850.000	TELEPHONES	6,366	6,000	4,320	4,395	5,400
661-443-913.000	INSURANCE	9,742	10,012	10,012	10,012	12,000
661-443-920.000	UTILITIES	8,478	9,000	8,274	8,837	10,000
661-443-930.000	REPAIRS & MAINTENANCE	55,484	46,000	33,482	45,317	48,000
661-443-968.000	DEPRECIATION	76,185			75,000	
661-443-970.000 *	CAPITAL OUTLAY		75,000	64,600	81,207	105,000
Totals for dept 443 - MOTOR POOL		235,464	265,012	190,824	306,788	308,800

* NOTES TO BUDGET: DEPARTMENT 443 MOTOR POOL

970.000	CAPITAL OUTLAY	
	FOOTNOTE AMOUNTS:	15,000
	REPLACE JD X500 (MOWER)	
	FOOTNOTE AMOUNTS:	5,000
	AUGER ATTACHMENT FOR SKID STEER	
	FOOTNOTE AMOUNTS:	65,000
	REPLACE #5 - 2018 GMC 3500	
	FOOTNOTE AMOUNTS:	13,000
	REPLACE SNOWPLOW ATTACHMENT	
	FOOTNOTE AMOUNTS:	4,000
	VARIOUS SMALL ENGINE ITEMS	
	ACCOUNT '970.000' TOTAL	102,000
	DEPT '443' TOTAL	102,000

TOTAL APPROPRIATIONS		235,464	265,012	190,824	306,788	308,800
NET OF REVENUES/APPROPRIATIONS - FUND 661		112,729	7,988	132,268	11,567	
ESTIMATED REVENUES - ALL FUNDS		6,438,734	8,814,813	6,495,323	7,672,039	12,380,900
APPROPRIATIONS - ALL FUNDS		4,457,244	8,807,935	4,296,099	7,474,849	12,369,720
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,981,490	6,878	2,199,224	197,190	11,180

To:	City of Saugatuck, City Council
From:	Grayson Moore, Director of Planning & Zoning
Meeting Date:	June 8, 2026
RE:	510 Butler, Special Land Use & Liquor License Request

City Commissioners,

McKenna has submitted a Special Land Use application on behalf of the Wickwood Inn requesting approval to allow the service of alcoholic beverages at 510 Butler Street (Parcel No. 57-300-055-00), located within the R-4 City Center Transitional Residential District (CER). Pursuant to Section 154.092(P) of the Zoning Ordinance, establishments seeking approval to sell or serve alcoholic beverages outside of a commercial zoning district require Special Land Use approval in addition to obtaining the appropriate license from the Michigan Liquor Control Commission and local governmental approval from the City.

During its May 21, 2026 meeting, the Planning Commission recommended approval of the special land use to serve alcoholic beverages at 510 Butler with conditions unanimously.

Motion by LaChey, supported by Baldwin to recommend approval of the special land use to allow the service of alcoholic beverages at the Wickwood Inn bed and breakfast establishment. This motion is based on compliance with Section 14.092 P and on the positive findings related to the special land use standards of approval in Section 154.082, as documented in the staff memo dated May 15, 2026. The following conditions apply to this approval:

1. *The applicant shall secure the appropriate license form the State of Michigan Liquor Control Commission.*
2. *Alcoholic beverages shall only be served to overnight guests of the Wickwood Inn at the stated capacity maximum of 28 persons as part of their regular meal service.*
3. *Alcoholic beverages shall not be sold by the glass or offered for purchase outside of the standard room charge.*
4. *Alcohol service shall remain incidental and accessory to the bed and breakfast use.*
5. *Outdoor service of alcohol shall not be permitted after 10pm.*

During deliberation, the applicant requested removal of Condition No. 3, which prohibited alcoholic beverages from being sold by the glass or offered for purchase outside of the standard room charge. Following discussion, the Planning Commission agreed to amend the motion and proceed with the revised conditions listed below.

Motion by LaChey, supported by Baldwin to approve the amended motion for approval of the special land use to allow the service of alcoholic beverages at the Wickwood Inn bed and breakfast establishment. This motion is based on compliance with Section 14.092 P and on the positive findings related to the special land use standards of approval in Section 154.082, as documented in the staff memo dated May 15, 2026. The following conditions apply to this approval:

1. *The applicant shall secure the appropriate license from the State of Michigan Liquor Control Commission.*
2. *Alcoholic beverages shall only be served to overnight guests of the Wickwood Inn at the stated capacity maximum of 28 persons as part of their regular meal service.*
3. *Alcohol service shall remain incidental and accessory to the bed and breakfast use.*
4. *Outdoor service of alcohol shall not be permitted after 10pm.*

The applicant has submitted the attached presentation addressing their intended compliance with Chapter 90: Alcoholic Beverages and Section 154.082: Standards for Special Land Use Approval. In the submitted statement, the applicant agrees to service of alcoholic beverages being exclusively permitted to overnight guests.

Section 154.092 outlines design standards for select special land uses including for the service of alcoholic beverages shown below. Each standard was evaluated by the Planning Commission in their evaluation and should be considered during the final decision made by Council.

(P) *Service of alcoholic beverages standards*.

(1) Any new establishment seeking a license for the sale and consumption of beer, wine, or alcoholic beverages on-premises shall require special land use approval and site plan review in accordance with this division.

(2) The applicant shall provide a copy of any licensing materials submitted to the Michigan Liquor Control Commission.

(3) The applicant shall provide a site plan illustrating the proposed location where the alcohol sales would occur, as well as all other locations where on-premises sales presently exist within a one thousand-foot radius of the closest lot lines of the subject site.

(4) The proposed establishment must promote the city's economic development goals and objectives, and must be consistent with the city's master plan and zoning ordinance.

(5) Given the character, location, development trends and other aspects of the area in which the proposed use or change in use is requested, the applicant shall demonstrate that the use will: rejuvenate an underutilized property or an identifiable area within the city; provide a unique business model, service, product, or function; add to the diversity to the city or to an identifiable area within the city; or, that the addition of the use or proposed change in use will be otherwise a benefit or asset to the city or identifiable area.

(6) The applicant must demonstrate that the use or change in use as constructed and operated is compatible with the area in which it will be located, and will not have appreciable negative secondary effects on the area, such as:

(a) Vehicular and pedestrian traffic, particularly during late night or early morning hours that might disturb area residents;
(b) Noise, odors, or lights that emanate beyond the site's boundaries onto property in the area on which there are residential dwellings;
(c) Excessive numbers of persons gathering outside the establishment; or
(d) Peak hours of use that add to congestion or other negative effects in the neighborhood.

Section 90.47 outlines the following reasons that a request for a license shall be denied:

(1) For any reason which would prohibit the applicant from obtaining a license from the Michigan Liquor Control Commission.

(2) For a person who does not own or have an option to purchase the location for which a license is sought or does not have a lease therefore for the full period for which the license is issued.

(3) For a location where there exists an uncorrected violation of the applicable construction, building, electrical, mechanical, plumbing or fire codes, applicable zoning requirements, applicable public health regulations or any violation of any ordinance or other applicable law, rule, regulation, order or directive.

(4) For a location where it is determined by the City Council that the premises does not or will not reasonably soon after commencement of operations have adequate off-street parking, lighting, refuse disposal facilities, screening, fire safety, or noise or nuisance control.

(5) Where the City Council determines that the proposed location is inappropriate considering the zoning of the location; the desirability of establishing a location in developed,

commercial areas, in preference to isolated, undeveloped areas; the attitude of adjacent residents and property owners; traffic safety; accessibility to the site from abutting roads; capability of abutting roads to accommodate the commercial activity; distance from public or private schools for minors; proximity of an inconsistent zoning classification; accessibility from primary roads or state highways; or based on a recommendation from the Planning Commission to deny the request.

(6) For any person, partnership or corporation in default of any financial or contractual obligation to the city, including, but not limited to, the payment of any administrative fee, civil or criminal fine, real or personal property tax, special assessment or any city administered utility fee or the breach of any contract, pledge or similar binding commitment to which the city is a party.

Staff has not identified any apparent grounds for denial under Section 90.47 based upon the information submitted by the applicant and the City's review of the request to date. The decision of whether a license should be issued shall be determined in the sole discretion of the City Council. A sample motion has been provided to encompass the special land use request and resolution for the related liquor license.

Motion to approve Resolution 260608-C, granting local governmental approval for a liquor license to be located at 510 Butler Street, the Wickwood Inn Bed & Breakfast Establishment, and to approve the associated Special Land Use request for the service of alcoholic beverages. This motion is based on compliance with Section 154.092(P) and the positive findings related to the Special Land Use standards contained in Section 154.082, as documented in the staff memorandum dated May 15, 2026. The following conditions apply:

1. *The applicant shall secure the appropriate license from the State of Michigan Liquor Control Commission.*
2. *Alcoholic beverages shall only be served to overnight guests of the Wickwood Inn at the approved maximum occupancy.*
3. *Alcohol service shall remain incidental and accessory to the bed and breakfast use.*
4. *Outdoor service of alcohol shall not be permitted after 10:00 PM.*
5. _____
6. _____
7. _____

Respectfully submitted,

Grayson Moore

Director of Planning & Zoning

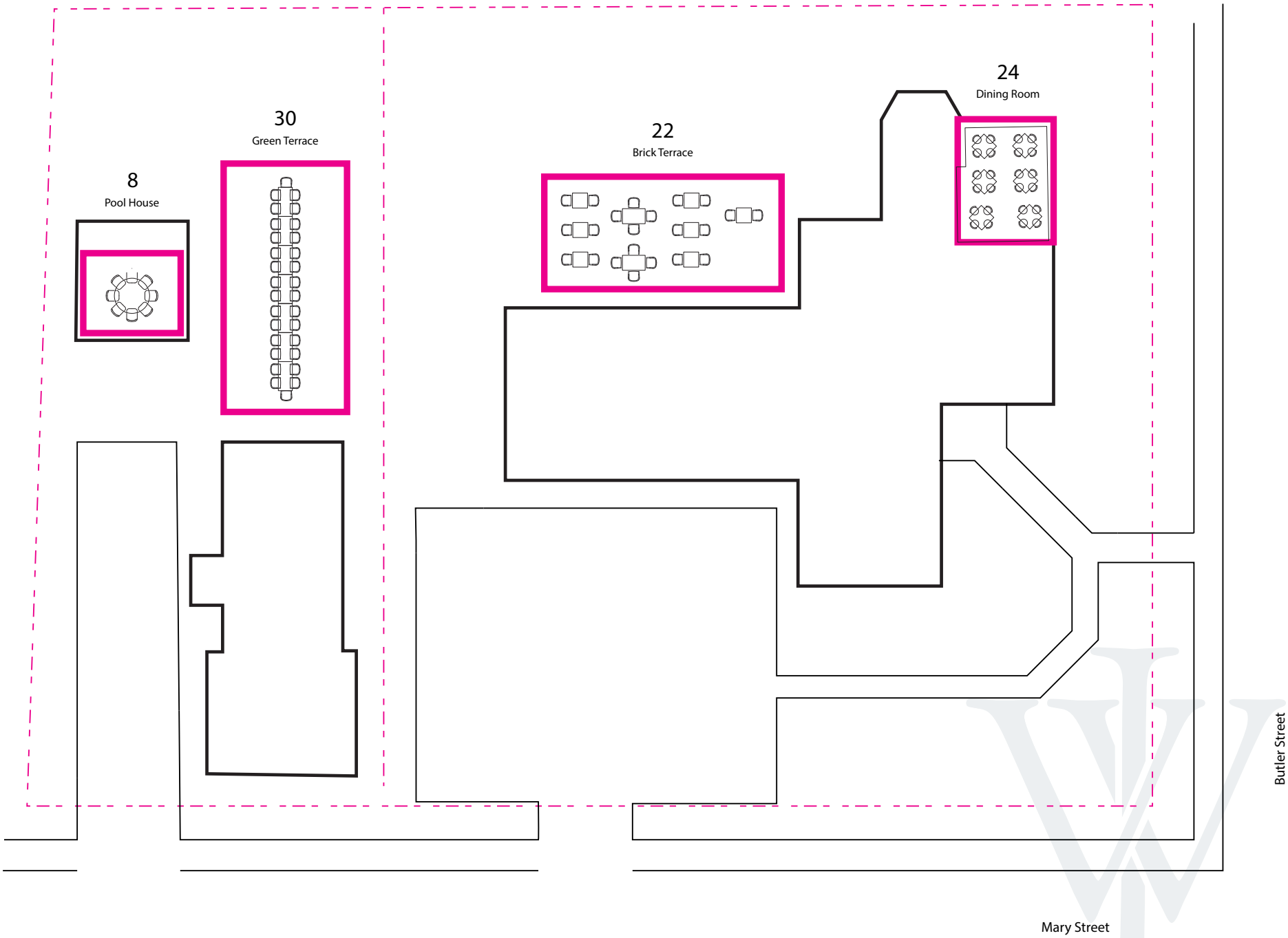

LUCY STREET
SPEAR STREET
FRANCIS STREET
WATER STREET
BUTLER STREET
GRIFFITH STREET
ST JOSEPH STREET
MARY STREET
MAIN STREET
HOFFMAN STREET
MASON STREET
CULVER STREET
NORTH

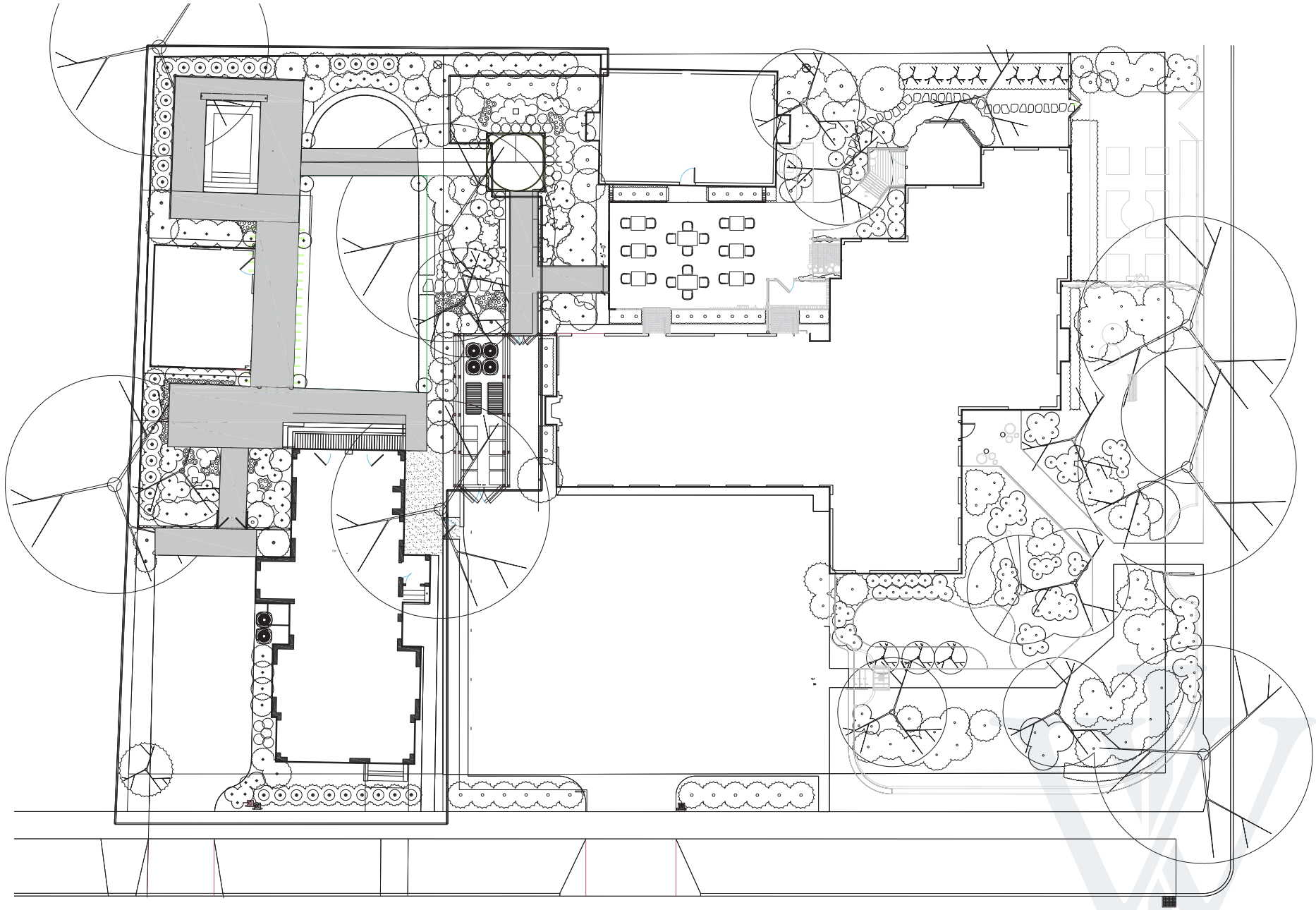
Liquor-Licensed Properties within ~1000 ft of 510 Butler St (Saugatuck, MI)

Working list; verify MLCC license numbers and types with MLCC database.

1. The Butler — 40 Butler St
2. Sand Bar Saloon — 141 Butler St
3. Phil’s Bar and Grill — 215 Butler St
4. Pumpernickels — 202 Butler St
5. Noble Twist Taphouse — 248 Butler St
6. Marro’s Restaurant — 147 Water St
7. Wicks Park Bar & Grill — 449 Water St
8. Coral Gables (Il Forno / Crow Bar / Rathskeller / Oyster Bar) — 220 Water St
9. Bowdie’s (Chophouse) — 230 Culver St
10. Scooters Café & Pizzeria — 322 Culver St
11. Loco Burrito — 322 Culver St
12. New Holland Brewing — 201 Culver St, Unit 3
13. Isabel’s Market (Pietsch/McWebb Hospitality Group) — 236 Culver St
14. Duck Alley (Weidman Outdoors) — 220 Culver St
15. Fenn Valley Vineyards — 310 Butler St
16. Mitten Brewing Company — 329 Water St
17. Retro Boat Rentals — 730 Water St
18. The Barge (528 Water Street, LLC & Ship ’N Shore LLC) — 528 Water St
19. Marker 14, LLC — 360 Water St, Units 1–6 & 12
20. Coppercraft Distillery LLC — 360 Water St, Units 9–11


THE
WICKWOOD
INN


8
Pool House
30
Green Terrace
22
Brick Terrace
24
Dining Room
Butler Street
Mary Street





















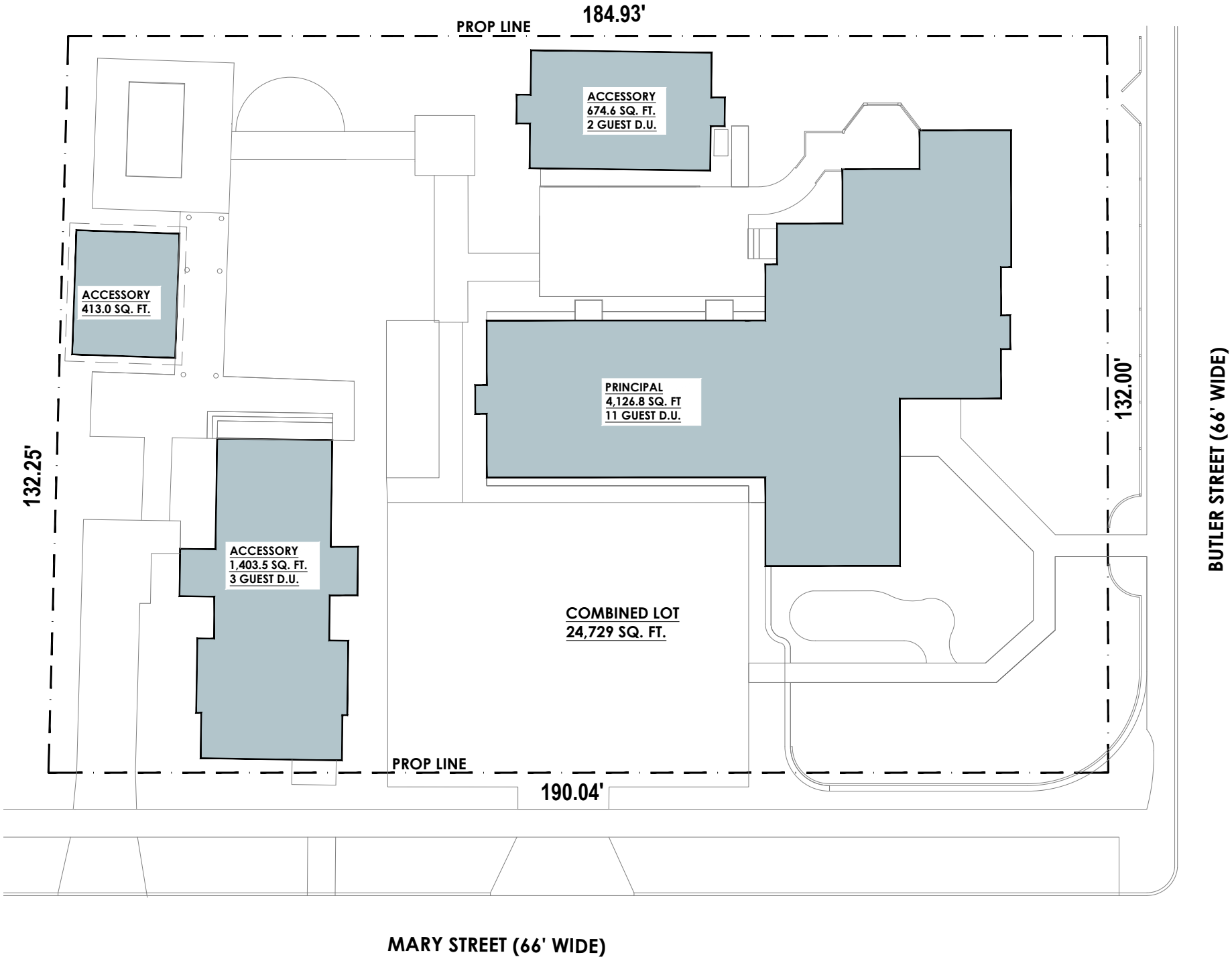


510 BUTLER STREET
SAUGATUCK, MI

THE
WICKWOOD INN

(269) 857-1465
WICKWOODINN.COM

OWNED & OPERATED BY SOUCIE HORNER DESIGN COLLECTIVE


PROP LINE
184.93'
ACCESSORY
674.6 SQ. FT.
2 GUEST D.U.
ACCESSORY
413.0 SQ. FT.
PRINCIPAL
4,126.8 SQ. FT
11 GUEST D.U.
132.00'
132.25'
ACCESSORY
1,403.5 SQ. FT.
3 GUEST D.U.
COMBINED LOT
24,729 SQ. FT.
PROP LINE
190.04'
BUTLER STREET (66' WIDE)
MARY STREET (66' WIDE)

Application Fee: $1,000
Escrow Deposit: $2,000

Special Land Use Application

City of Saugatuck Zoning Code: https://codelibrary.amlegal.com/codes/saugatuck/latest/saugatuck_mi/0-0-0-4355

LOCATION INFORMATION

Address 510 Butler / 120 Mary Parcel Number 57-300-055-00 ; 57-300-053-50

APPLICANTS INFORMATION

Name Christopher Khorey, AICP (McKenna) Address / PO Bo [redacted]

City Grand Rapids State MI Zi [redacted] Phone [redacted]

Interest In Project Consulting Planner E-Mail [redacted]

I agree the statements made in this application and submitted plans are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. I understand that this application will not be processed until it is deemed complete and the required fees and escrow deposit (if applicable) are paid. Further, I agree the permit that may be issued is with the understanding all applicable sections of the City of Saugatuck Zoning Ordinance and all other applicable laws, ordinances and regulations will be complied with. Finally, I understand this is a zoning permit application (not a permit) and that a zoning permit, if issued, does not include any representation or conveyance of rights in any other statute, building code, fire code, deed restriction or other property rights.

Signature _____ Date 4-17-26

OWNERS INFORMATION (IF DIFFERENT FROM APPLICANTS)

Name Wickwood Inn Address / PO Box 510 Butler Street

City Saugatuck State MI Zip 49453 Phone [redacted]

E-Mail _____

I hereby authorize the applicant listed above to make this application for proposed work as my agent. I agree the statements made in this application and submitted plans are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the City of Saugatuck Zoning Ordinance and all other applicable laws, ordinances and regulations will be complied with. I additionally grant City of Saugatuck staff or authorized representatives thereof access to the property to inspect conditions, before, during, and after the proposed work is completed. Finally, I understand this is a zoning permit application (not a permit) and that a zoning permit, if issued, does not include any representation or conveyance of rights in any other statute, building code, fire code, deed restriction or other property rights.

Signature _____ Date _____

CONTRACTORS/ DEVELOPERS INFORMATION (UNLESS PROPOSED WORK IS TO BE DONE BY THE PROPERTY OWNER)

Name _____ Contact Name _____

Address / PO Box _____ City _____

State _____ Zip _____ Phone _____ Fax _____

E-Mail _____

License Number _____ Expiration Date _____

PROPERTY INFORMATION

Depth 192 Width 100Q132 Size ~25,000SF Zoning District _____ Current Use _____

Check all that apply:

Waterfront _____ Historic District ✓ Dunes _____ Vacant _____

PROJECT DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Special Land Use Application

SITE PLAN REQUIREMENTS (SECTION 154.061)

A) Applications for preliminary site plan approval shall consist of the following information unless waived by the Zoning Administrator.

Y	N	NA	
☑	☐	☐	Property dimensions
☑	☐	☐	Significant vegetation
☐	☐	☑	Water courses and water bodies, including human-made surface drainage ways
☐	☐	☑	Existing public right-of-way, pavements and/or private easements
☑	☐	☐	Existing and proposed uses, buildings, structures and parking areas
☑	☐	☐	Zoning classification of abutting properties
☑	☐	☐	The name, address and telephone number of the person and firm who prepared the site plan, and the date on which it was prepared
☑	☐	☐	A north arrow

B) Applications for final site plan approval shall consist of the following information unless waived by the Zoning Administrator. One (1) paper copy of a final site plan (no greater than 11" x 17") and one (1) digital copy, at a scale of not less than one inch equals ten feet, shall include:

Y	N	NA	
☑	☐	☐	Dimensions of property of the total site area,
☐	☐	☑	Contours at 2-foot intervals
☑	☐	☐	Locations of all buildings
☐	☑	☐	Other structures on adjacent properties within 100 feet of the property, including those located across the street from the property
☑	☐	☐	Parking areas
☑	☐	☐	Driveways
☑	☐	☐	Required and proposed building setbacks
☑	☐	☐	Location of abutting streets and proposed alignment of streets, drives and easements serving the development, including existing rights-of-way and pavement widths;
☑	☐	☐	Location, screening, dimensions and heights of proposed buildings and structures, such as trash receptacles, utility pads and the like, including accessory buildings and uses, and the intended uses thereof. Rooftop or outdoor appurtenances should also be indicated, including proposed methods of screening the equipment, where appropriate;
☑	☐	☐	Location and dimensions of parking areas, including computations of parking requirements, typical parking space dimensions, including handicapped spaces, and aisle widths;
☑	☐	☑	Proposed water supply and wastewater systems locations and sizes; – No Change
☑	☐	☑	Proposed finished grades and site drainage patterns, including necessary drainage structure. Where applicable, indicate the location and elevation of the 100-year floodplain;
☐	☐	☑	Proposed common open spaces and recreational facilities, if applicable;
☑	☐	☐	Proposed landscaping, including quantity, size at planting and botanical and common names of plant materials;
☐	☐	☑	Signs, including type, locations and sizes; – No Change

Special Land Use Application

- ☑ ☐ ☐ Location and dimensions of all access drives, including driveway dimensions, pavement markings, traffic-control signs or devices, and service drives;
- ☐ ☐ ☐ Exterior lighting showing area of illumination and indicating the type of fixture to be used. → No change
- ☐ ☐ ☑ Elevations of proposed buildings drawn to an appropriate scale shall include:
  1. Front, side and rear views; No Change
  2. Heights at street level, basement floor level, top of main floor, top of building, and if applicable, height above water level; and
  3. Exterior materials and colors to be used.
- ☐ ☑ ☑ Location, if any, of any views from public places to public places across the property;
- ☑ ☐ ☐ Location, height and type of fencing; and
- ☑ ☐ ☐ The name and address of the person and firm who drafted the plan, the seal of the professional responsible for the accuracy of the plan (licensed in the state) and the date on which the plan was prepared.

STANDARDS FOR SPECIAL LAND USE APPROVAL (SECTION 154.082)

Please respond to how the request will meet each of the following standards for special land use:

(1) How will the location, size, height and intensity of the principal and/or accessory operations, compatible with the size, type and kind of buildings, uses and structures in the vicinity and on adjacent property?

See Attached

(2) How will the proposed request consistent with, and will promote the intent and purpose of this chapter?

See Attached

(3) How will the proposed request compatible with the natural environment and will it conserve natural resources and energy?

See Attached

(4) How will the proposed request consistent with existing and future capabilities of public services and facilities?

See Attached

(5) How will the proposed request protect the public health, safety and welfare as well as the social and economic well-being of those who will use the land use or activity, residents, businesses and landowners immediately adjacent and the city as a whole?

See Attached

(6) How will the proposed request create any hazards arising from storage and use of inflammable fluids?

See Attached

(7) How will the proposed request not be in conflict with convenient, safe and normal vehicular and pedestrian traffic routes, flows, intersections and general character and intensity of development? In particular:

(a) Will the property be easily accessible to fire and police?

See Attached

(b) Will measures be taken as to not create or add to any hazardous traffic condition?

See Attached

(8) How will the proposed request be of such a design and impact that the location and height of buildings, the location, nature and height of walls, fences and the nature and extent of landscaping on the site not hinder or discourage the appropriate development and use of adjacent land and buildings or impair the value thereof?

See Attached

(9) How will the nature, location, size and site layout of proposed request be a harmonious part of the district in which it is situated taking into account, among other things, prevailing shopping habits, convenience of access by prospective patrons, the physical and economic relationship of one type of use to another and characteristic groupings of uses of the district?

See Attached

(10) How will the location, size, intensity and site layout be such that operations will not be objectionable to nearby dwellings, by reason of noise, fumes, pollution, vibration, litter, refuse, glare or flash of lights to an extent which is greater than would be operations of any use permitted by right for that district within which the special land use is proposed to be located?

See Attached

Special Land Use Application

STANDARDS FOR SITE PLAN APPROVAL (SECTION 154.063)

Please respond to each of the following questions by explaining how the proposed development will meet the standards for site plan approval:
*Note: Not all questions will apply for all requests.

(1) How will the elements of the site plan be harmoniously and efficiently organized in relation to topography, the size and type of lot, the character of adjoining property and the type and size of the buildings? Will the site be so developed as not to impede the normal and orderly development or improvement of surrounding property for uses permitted in this chapter?
See Attached

(2) How will the landscape be preserved in its natural state, insofar as practical, by removing only those areas of vegetation or making those alterations to the topography which are reasonably necessary to develop the site in accordance with the requirements of this chapter?
See Attached

(3) How will the site plan provide reasonable visual and sound privacy for all dwelling units located therein? How will fences, walks, barriers and landscaping shall be used, as appropriate, be used to accomplish these purposes?
See Attached

(4) How will all buildings or groups of buildings be arranged so as to permit necessary emergency vehicle access as required by the Fire Department?
See Attached

(5) How will there be provided a pedestrian circulation system which is separated from the vehicular circulation system. In order to ensure public safety, special pedestrian measures, such as crosswalks, crossing signals and other such facilities may be required in the vicinity of schools, playgrounds, local shopping areas and other uses which generate a considerable amount of pedestrian traffic? (All federal, state and local barrier free requirements shall be met.) See Attached

(6) How will the arrangement of public or common ways for vehicular and pedestrian circulation be connected to existing or planned streets and pedestrian or bicycle pathways in the area? Will streets and drives which are part of an existing or planned street pattern serving adjacent development be of a width appropriate to the traffic volume they will carry and shall have a dedicated right-of-way equal to that specified in the City's land use plan?
See Attached

(7) How will all streets be developed in accordance with city specifications, unless developed as a private road?
See Attached

(8) How will appropriate measures be taken to ensure that removal of surface waters will not adversely affect neighboring properties or the public storm drainage system? Will provisions be made to accommodate storm water, prevent erosion and the formation of dust? The use of detention/retention ponds may be required. Surface water on all paved areas shall be collected at intervals so that it will not obstruct the flow of vehicular or pedestrian traffic, create puddles in paved areas or create erosion problems. See Attached

(9) How will all loading and unloading areas and outside storage areas, including areas for the storage of trash, which face or are visible from residential districts or public thoroughfares, shall be screened by an opaque wall or landscaped screen not less than six feet in height? (See §§ 154.142 through 154.144).

See Attached

(10) How will exterior lighting be arranged so that it is deflected away from adjacent properties and so that it does not impede the vision of traffic along adjacent streets? Flashing or intermittent lights shall not be permitted.

See Attached

Wickwood Inn - Special Land Use Alcohol Sales in R-4 District

Saugatuck Planning Commission
May 21, 2026

MCKENNA

Special Use Application

- This application is **only** for the service of alcohol.
- **Separate** from the Conditional Rezoning process, and can be approved **without rezoning**.
- Necessary because Wickwood is Zoned **R-4/CER**.
- Wickwood would remain classified as a **Bed and Breakfast Establishment.**

Special Use Application

Approval would **not** authorize Wickwood to alter their operations **other than serving alcohol** within their allowable food and beverage service operation:

1. Wickwood is permitted to serve food to **overnight guests only.**
2. Wickwood is not permitted to charge a fee beyond the room rate for **breakfast**, but can **offer other food service** for an additional charge.
3. Wickwood can serve food and drink at **meetings, parties, weddings,** and other gatherings on property, but these activities are currently **limited to overnight guests**.

Special Use Application

- Approval would **not** authorize Wickwood to alter their operations **other than serving alcohol** within their allowable food and beverage service operation:
- Planning and Zoning Director Grayson Moore confirmed via email on April 17 that Wickwood is permitted to hold “activities” for overnight guests, which could include meetings, parties, weddings, and other gatherings that are sometimes described as “events.” Importantly, these activities are currently **limited to overnight guests**, per Director Moore. Food and drink can be served at these activities. This approval would allow alcoholic beverages to be served.

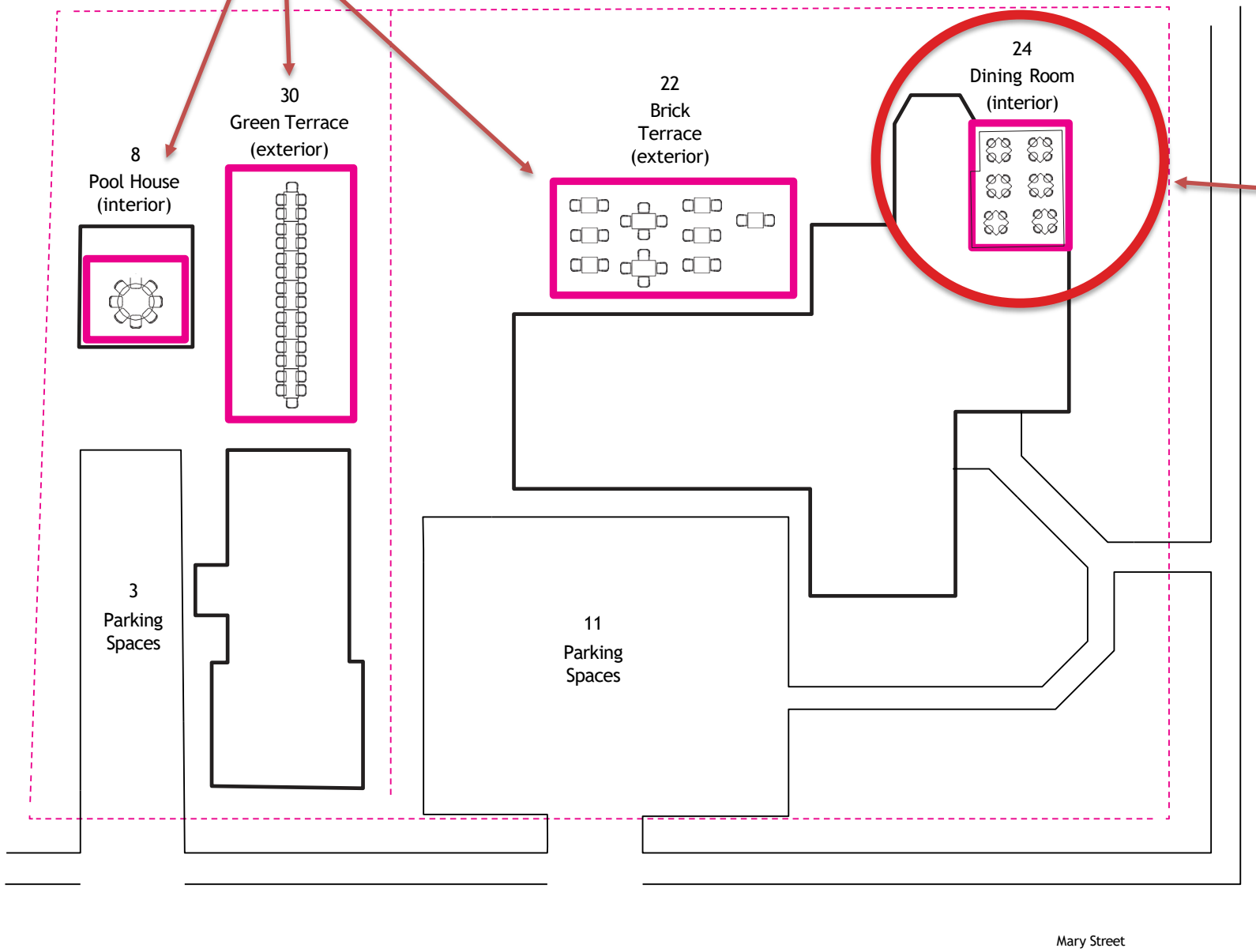
Confirming the Process

- The Zoning Ordinance contains **conflicting provisions.**
  - ✓ Generally, the Planning Commission is the **final approving body for Special Uses.**
  - ✓ But alcohol sales must go to **Council?**
  - ✓ **When can Wickwood apply for the liquor license?**
  - ✓ **Can Site Plan Approval take place tonight?**

Special Use Standards

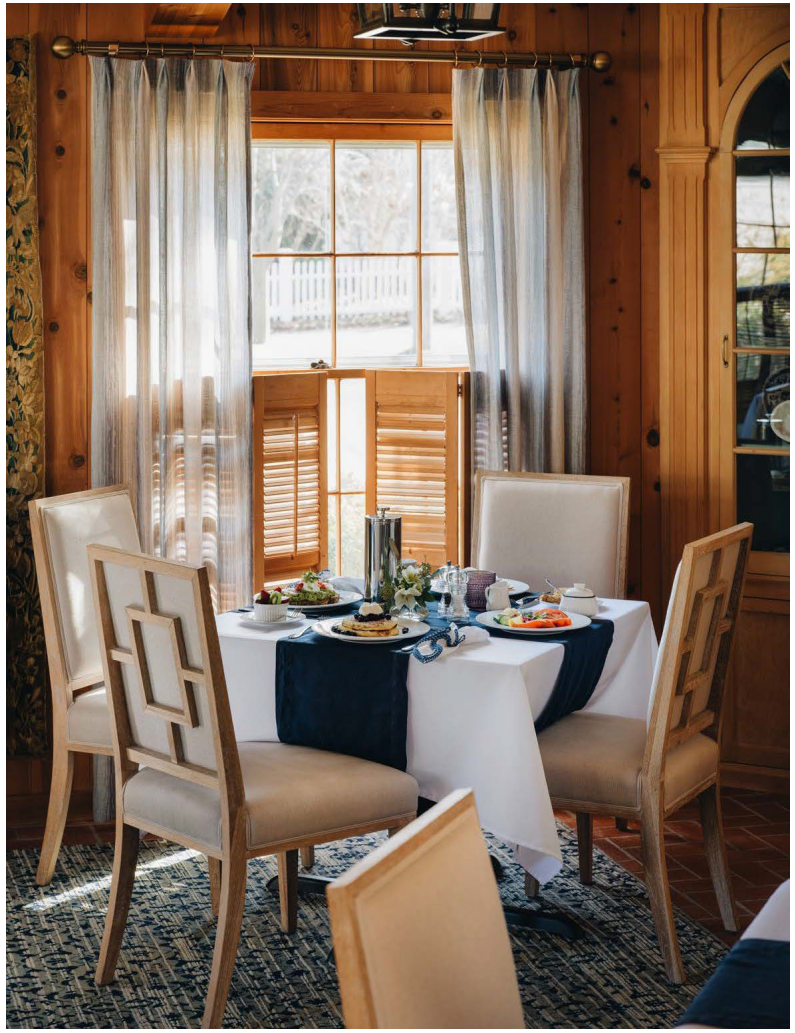
- ✓ **No** New Construction
- ✓ **No** External Alterations
- ✓ **No** Changes to Automobile or Pedestrian Circulation.
- ✓ **No** Operational Changes
  - Alcoholic beverages will be added to the **existing** food/drink offerings.

By Request, for Groups of Guests



Regular Meal Service







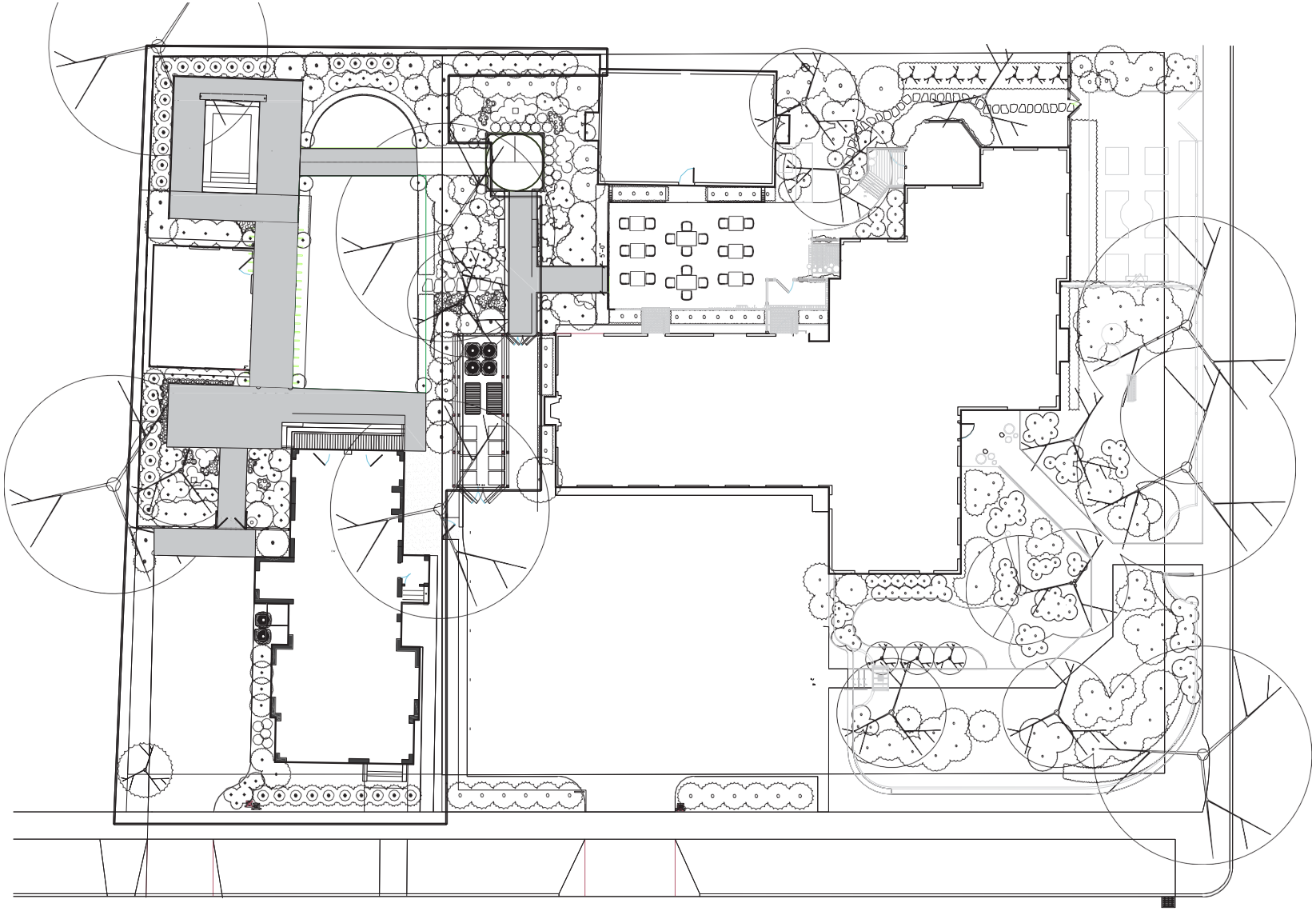


Special Use Standards

- The proposed request allows Wickwood to provide a more **well-rounded service** to its guests, within the current bounds of its approval as **Bed and Breakfast** Establishment.
- The request enhances the use of **existing structures**, preserving their life, and reducing the demand for new development to **sprawl** into the countryside surrounding Saugatuck.
- The impact on public services and facilities will be **minimal**.
- Could reduce **public intoxication** and **drunk driving.**
- Alcohol sales and storage regulated by **Michigan Liquor Control.**

Site Plan

- ✓ **No** New Construction
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Thank You for Considering our Request

MCKENNA

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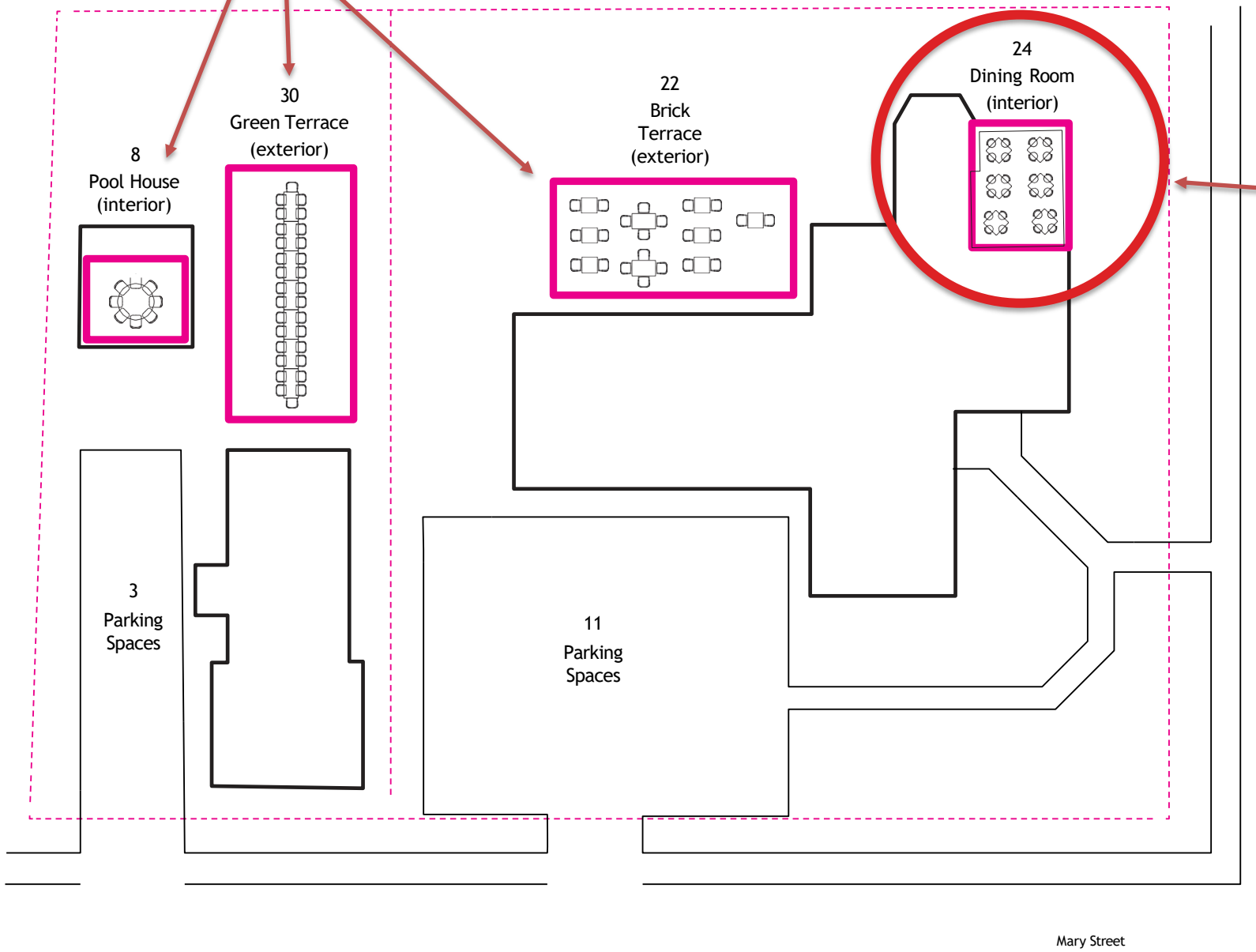
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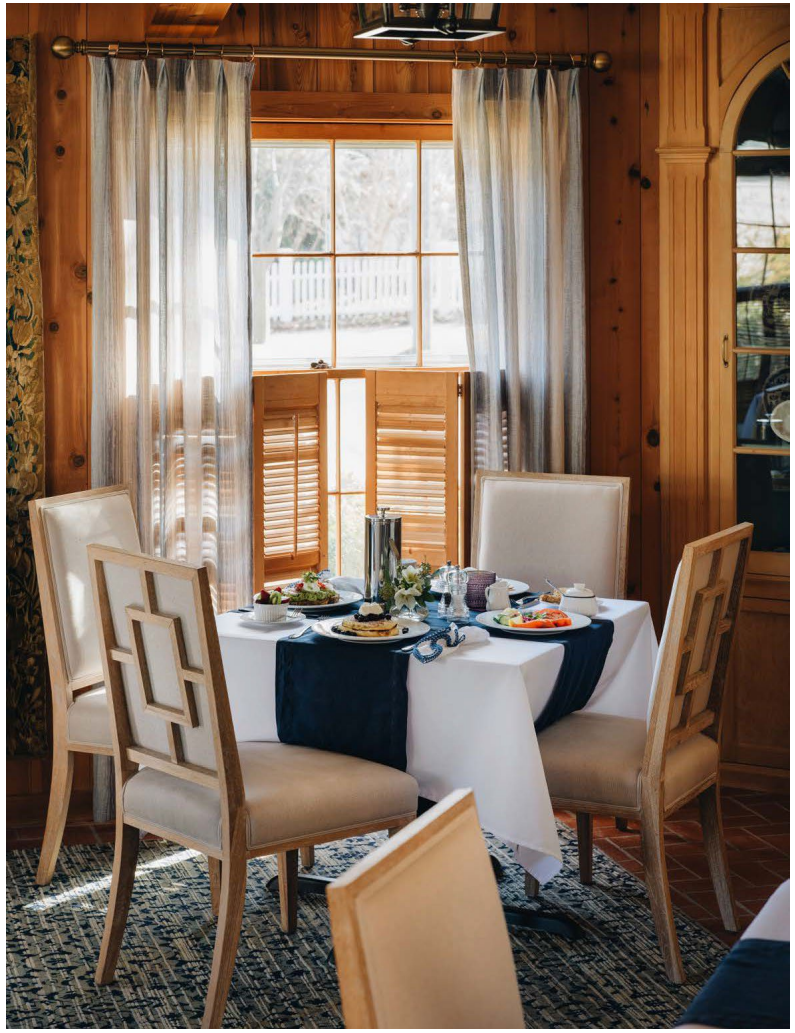
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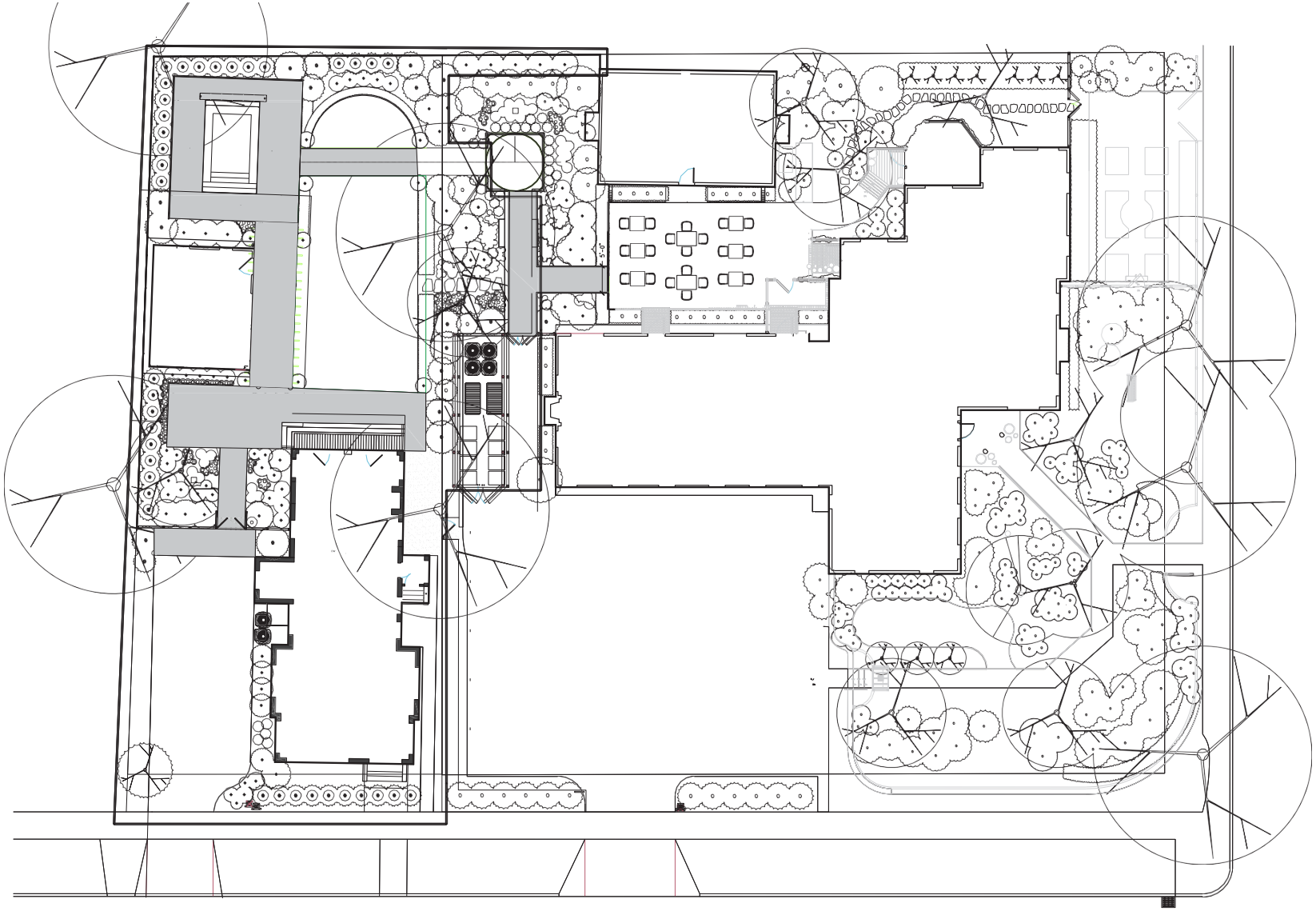


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Thank You for Considering our Request

MCKENNA

City Manager Report

June 8, 2026

Construction Update

- Remaining touches on the downtown work occurred this week.
- Work continues on Maple Street.
    - Our second progress meeting was on Tuesday and will continue every two weeks.
    - Michelle is continuing to provide updates to those who signed up.
    - The new water main from Blue Star Highway to Allegan Street was installed this week, with testing and chlorination of that section beginning shortly afterward. Watermain installation how continued north of Allegan Street.
    - Beginning the week of June 8 (tentative and subject to change), crews are expected to start connecting individual water services for properties south of Allegan Street. Temporary water shutoffs will be necessary during service connections and tie-ins. Property owners will be contacted directly regarding scheduling, access requirements, and any temporary interruptions.
    - Water main installation will continue in phases (three) moving north through the project area over the coming weeks, with water service connections following each completed section. Throughout construction, local traffic will continue to have access to homes and businesses along Maple Street.
    - Additional project work, including sidewalk construction, storm sewer installation, and roadway reconstruction, is anticipated to continue throughout the summer and fall. Current projections call for final paving of Maple Street in October, followed by restoration work.
    - Please note that construction schedules are weather-dependent and may change as work progresses.
- A reminder that if your constituents have questions, please have them contact the following:
    - Public Works - Michelle Gibson, Project Coordinator - (269) 224-9504
    - Fleis & VandenBrink Engineering
        - Jon Moxey, P.E., Project Manager – (616) 588-1925
        - Peter Tierney, P.E., Project Manager – (616) 914-8621

Recycling Estimates

- Allegan County is currently working on a Materials Management Plan. As part of their data gathering efforts, they asked how much recycling volume each community has. Republic provided me with the following estimates:
    - 38.43 Tons (1x/month service)

    - 82.29 tons (Every other week service)
- These are amazing results from our work to increase the frequency of recycling pickup.

Oval Beach

- On a national level, Oval Beach just landed at #2 as the best lake beach! https://10best.usatoday.com/awards/best-lake-beach/
- For the third year in a row, Oval Beach made USA Today's top 10 best beaches in Michigan. We came in at #6, which is higher than 2025 (#8) and 2024 (#7). See the full list here: https://tinyurl.com/2s4j3s6y

Milfoil Treatment

- Weather permitting, the first milfoil treatment for this season is scheduled for June 9.

Safe Routes to School - Walking Audit

- I previously reported that Saugatuck Public Schools is working on preparing materials for a safe routes to school federal grant, and I, along with several other stakeholders, have been meeting to support their efforts.
- The school has expressed their support and gratitude for the sidewalk installation on Maple Street as well as the planning efforts for Elizabeth Street that also include options for missing sidewalk connections. The intersection of Allegan/Elizabeth is a key area that the school is encouraging us to make pedestrian improvements.
- Last week, staff and our engineers joined a walking audit to look at various routes to the school and identify areas that can be improved. We also observed lunch time dismissal to better understand ways to improve the area. This information will be helpful for both the school and City as we make future improvements.

Miscellaneous

- Held meetings with Director of Public Works.
- Held one on one with Director of Planning and Zoning.
- Held department head team meeting.
- Prepared for and attended meetings on new water/sewer agreement.
- Attended Maple Street construction meeting.

Treasurer Report
June 08, 2026

Tax Administration

- Received and reviewed the L-4022 from the County.
- Processed tax record maintenance and coordinated assessing record updates.

Accounts Payable

- Processed regular payables for Council review.
- Continued review of vendor sales tax exemption handling and purchasing account setup.

Payroll & Benefits

- Processed two payrolls and related disbursements.
- Completed payroll and pension handling related to the DPW staffing transition.
- Completed onboarding and payroll setup for new employees, including benefit and retirement enrollment coordination.
- Continued review of health insurance renewal information and Act 152 exemption support, including verification of neighboring public entities' health insurance premium contribution practices for comparison.

Financial Management

- Completed the April bank reconciliation.
- Continued deposit processing and reconciliation work.
- Continued review of automatic withdrawals, EFT activity, and supporting documentation.
- Continued budget review and updated budget/millage presentation materials.

Investments and Banking

- Reinvested a CD into CDARS.

Projects, Assets, and Insurance

- Continued review of Maple Street project expense allocations and reimbursement coding.
- Updated capital asset records for newly acquired City equipment.
- Continued work on the annual Liability and Property Pool renewal.
- Reviewed automobile and equipment schedules.

Miscellaneous / Administrative

- Continued seasonal Oval Beach and Culver Street cash-handling and revenue support.
- Prepared Oval Beach opening cash/change setup.
- Processed Memorial Day weekend Oval Beach deposits.
- Completed Culver Street lot deposit and related daily banking work.
- Continued follow-up on Beach payment processing, credit card processing, and reconciliation process improvements.
- Addressed Beach pass sticker material issues with the vendor.
- Reviewed and updated internal employee departure procedures for future use.

City Clerk Monthly Report

Elections

- August 4,
- 2026 – Primary
    - Ballot Proposals for August 4, 2026: View Here
        - **Allegan County:** *SENIOR CITIZEN SERVICES MILLAGE RENEWAL PROPOSAL*
        - **Interurban Transit Authority:** *INTERURBAN TRANSIT AUTHORITY PUBLIC TRANSPORTATION MILLAGE PROPOSAL*
        - **Saugatuck-Douglas District Library:** *LIBRARY MILLAGE PROPOSAL*
- November 3, 2026 – General
- 9-Days of Early Voting agreement executed with the City of Village of the Douglas and Saugatuck Township to hold Tri-Community early voting site at the City of the Village of Douglas City Hall.
- Residents can register to vote here: https://www.michigan.gov/sos/elections/voting/register-to-vote#HowToRegister

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Training

- Clerk Wolters & Clerk Williams attended 2026 Election Cycle Preparation training.

Meetings

- Prepared agendas, packets, and minutes for the following bodies:
    - Two City Council Workshops
    - Two City Council Regular
    - Special City Council Meeting
    - Historic District Commission
    - Zoning Board of Appeals
    - Planning Commission

    - Parks and Public Works Committee
- Participated in:
    - Maple Street Construction Update
    - Parking Improvements Task Force

Special Events

- *Special event applications received for processing*:
    - Sidewalk Sales event date: 8-13-26.
    - Movie in the Park event date: 8-14-26.
    - Mt. Baldhead Challenge event date: 9-12-26.
    - Chili Cook-off event date: 10-11-26.
    - Art Coast Food & Wine Festival event dates: 11-5-26 through 11-7-26.
- *Special events process completed*:
    - Town Crier event date: 6-20-26.
    - Music in the Park event dates: Wednesdays between 6-17-26 – 9-2-26.
    - SDAC Art Fairs event dates: July 4 and July 25 & 26.
    - Fourth of July event dates: July 3 & 4.
    - Venetian Festival event dates: 7-24-26 and 7-25-26.
    - Saugatuck Farmers Market – The Market at SCA event date: 7-31-26.
    - Art in the Park event date: 9-12-26.

Administrative & General

- Distributed 79 zoning-related mailers.
- Processed 23 zoning permit payments.
- Issued 135 business license this year.
- 4 FOIA requests.
- Wicks Park boat slips - We have 3 open slips, first come, first serve. Application can be found here.
- Distributed all street end license agreements, and 9 are fully executed.
- Created and distributed 30 community E-News blasts.
- City Staff handled a total of 814 incoming phone calls.
- City Hall Remodel: Second round of renderings have been received.
- Managed front counter operations as the primary point of contact for walk-ins and phone inquiries.

May 2026 Department of Planning & Zoning Report

Monthly Update Overview

- Ongoing development review and interdepartmental coordination.
- Master Plan mobility analysis presented to the Planning Commission.
- Pedestrian mobility and sidewalk mapping.
- Attended Lakeshore Advantage Local Government Coffee Hour.

Action & Progress

- Organized Planning Commission & Zoning Board of Appeals interviews for interested candidates.
- Prepared materials and second notice of available STR licenses in R-1 Districts to be posted halfway through the year.
- Continued STR administration, including resident meetings, application guidance, compliance checks related to property transfers, and coordination with Granicus..
- Several site visits to address property maintenance concerns.
- Coordinated multiple zoning and policy matters with legal counsel, including STR enforcement cases, site sewer connection, and enforcement strategy.
- Maintained ongoing coordination with the City Engineer and planning consultant on active and proposed development projects.
- Communicated with the planning consultant regarding Master Plan progress.
- Prepared maps and compiled demographic data for the Master Plan.
- Coordinated with CVB & local residents regarding potential data for the Master Plan.

Boards, Casework, & Operations

- Prepared agendas, packets, and materials for Planning Commission, Zoning Board of Appeals, Historic District Commission, and City Council meetings; issued meeting cancellations where applicable.
- Issued permits, processed planning and zoning applications, short term rental applications, conducted field inspections, and continued enforcement follow-ups on active violations.
- Maintained escrow and invoice tracking and participated in internal staff coordination meetings.

Ongoing & Upcoming

- Code enforcement strategy and process.
- Continued STR compliance monitoring and enforcement.
- Ongoing Master Plan coordination.
- Gradually updating & creating new permit applications where applicable.

Permits Issued 2026

Permit Type	Number Issued in May	Year to Date Issued
Zoning	7	26
Historic	8	16
Right of Way	3	16
Special Land Use	0	3
Total	**18**	**61**

Short Term Rental License's 2026

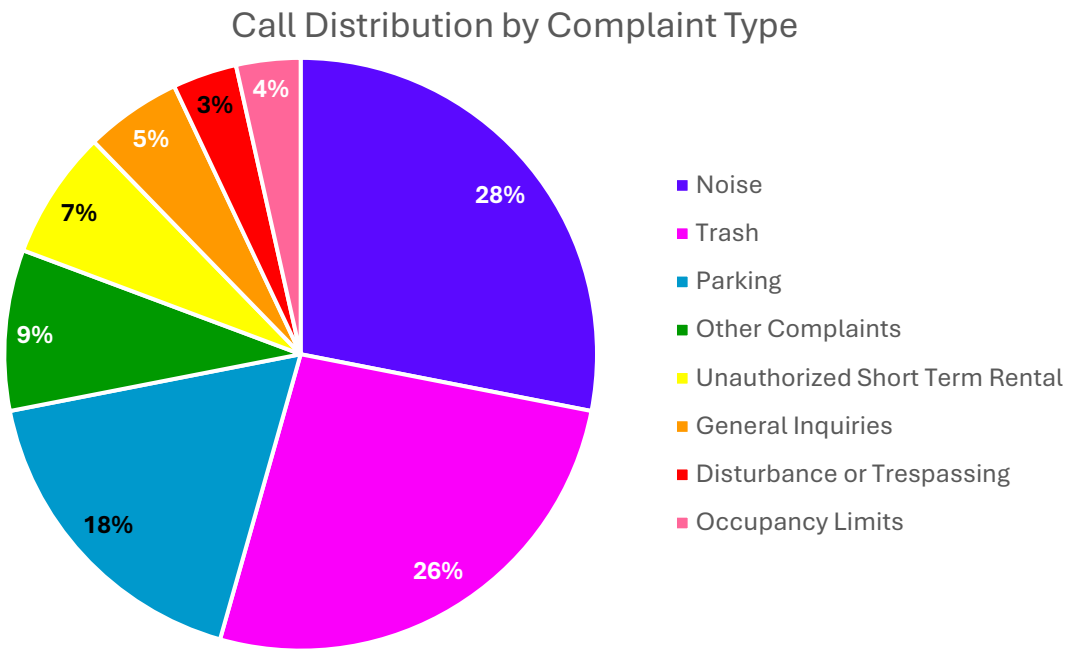
Zoning District	# Issued in May	Year to Date Issued	Cap
Blue Star (LI-1)	-	-	-
City Center (C-1)	-	7	-
City Center Transitional Residential (R-4)	1	8	-
Community Residential (R-1)	12	66	67
Conservation Recreation & Camp (CRC)	-	-	-
Cultural/Community	-	-	-
Lake Street (R-2)	-	9	-
Maple Street (R-1)	-	7	7
Neighborhood Marine (NHM)	-	-	-
Peninsula North (Duneside – R-1)	1	2	3
Peninsula North (Riverside – R-1)	-	-	2
Peninsula South (R-1)	1	7	11
Peninsula West (R-1)	-	11	10
Resort (C-4)	-	8	-
Downtown Waterfront Preservation (C-2)	-	-	-
Water Street East (C-2)	7	16	-
Water Street North (C-1)	-	1	-
Water Street South (C-2)	-	-	-
Multi-Family Residential (R-3)	-	2	-
Total	**22**	**144**	

Planning Department Calls in May

Total Calls	Incoming	Outgoing
309	223	86

Granicus Hotline Calls – May 2026

Type	Number of Calls
Trash	2
Parking	0
Total Calls All Time	**57**



Open Casework

Type	Number of Open Cases
Short Term Rental	12
Enforcement	7
Zoning	7
Right of Way	1
Historic	4
Water/Sewer	1
Special Land Use / PUD	2
Total	34

Closed Casework

Type	Number of Closed Cases
Short Term Rental	22
Enforcement	4
Zoning	4
Right of Way	3
Historic	6
Water/Sewer	1
Special Land Use / PUD	1
Total Cases Closed in May	39

Respectfully submitted,

Grayson Moore

Grayson Moore - Director of Planning & Zoning

Department of Public Works

Below is a summary of notable activities carried out by the Department of Public Works since the last summary provided to City Council at the April 6th regular meeting.

Staff Update:

- We welcomed Albert Kammenzind back to the Public Works Seasonal Maintenance Team. Having previously worked with the department two years ago, he returns with valuable experience. With his return, the Public Works team is now fully staffed.

- Angela is continuing interviews for Oval Beach Ticket Booth Attendant and Beach Patroller positions. The most immediate hiring need is to fill several Beach Patrol roles.

Oval Beach:

- The season has begun at Oval Beach. The credit card machine is back in service after phone line issues were resolved. Staff have been busy with daily trash collection and sand cleanup, and SaugaTaco, the new concessionaire this year, is now fully operational.

General DPW:

- There has been a total of 318 service requests to date this year with 258 of them being Miss Dig requests.
- Safe Routes to School meeting and walkthrough at Saugatuck Public Schools took place on May 26.
- Brush & Leaf collection in May resulted in 18 dump truck loads, up 6 from May of last year.

Tree Work:

- A tree on Park Street, near the route to the Ox-Bow School of Art, fell during recent winds and became lodged in nearby trees. Staff removed it and determined that a rotted stump likely caused the fall.
- Consumers Energy has been trimming trees in the area around the power lines. They will chip small branches, and wood will be cut into manageable sections and left on the property.

Parks:

- Mowing and weed whipping happens each week in the parks. The Team has been busy fixing some irrigation issues to take care of areas that were turning brown. Flower box irrigation has also been repaired making it, so the team isn't required to hand water anymore.

Streets:

- DPW staff used 3 tons of asphalt to repair some potholes around the city.
- The crosswalks and other street line paintings were completed by contractors.

Project Updates:

- The Chain Ferry passed its inspection by the Coast Guard. The landing updates were completed before Memorial Day making it completely operational.
- Maple Street Reconstruction continues to move along. Schippers Excavating hopes to start pressure testing this week. We will work with Kalamazoo Lake Sewer & Water Authority to notify residents of upcoming water shut offs.
- Mt Baldhead Restrooms are open and final punch list items have been completed by the contractor.
- The final inspection of the City Hall Elevator will be completed on June 10 at 9:00am.

City of Saugatuck
Status Report of Engineering Activities
June 4, 2026

General Consultation

- Developed a proposal for inspection of larger culvert crossings and storm sewer outfalls. This work could be completed in phases and areas of concern could be prioritized.
- Pavement Markings: 2026 work is complete. Current contract is 2025-2027.
- Assisting with review of water and sewer agreements as needed.

EGLE Technical, Managerial and Financial (TMF) Project

- The project is complete, final documents have been submitted to EGLE and notices have been sent to customers. Assisting staff with answering customer questions.
- Will be working with City staff on a plan to eliminate remaining unknowns and replace lead/galvanized services by the federal and state deadlines (11/1/2037 and 1/1/2041, respectively). Water services are being evaluated with all ongoing projects to help make progress.
- Resubmitted the EGLE DWSRF Project Plan for service line replacement to try to take advantage of additional funding available. Scoring is underway at EGLE.

Mt. Baldhead Projects

- Restroom Building Replacement
  - Punch list items are complete.
  - Processed final pay application.
- Observation Platform Replacement
  - Preliminary design work is underway.
  - Construction is targeted for fall 2026 or spring 2027, depending on the timeframe for design, stakeholder engagement and permitting.

Maple Street Improvements

- Construction is underway in the downtown areas (Coghlin Park, Wicks Park, Francis St road end, Spear Street launch area and Mary Street between Water and Butler) was completed ahead of the May 22 deadline. There are a few punch list items ongoing.
- Water main installation on Maple Street between Blue Star Highway and Allegan Street is ongoing.
- Installation of valves on Water Street is tentatively being rescheduled for mid-October. A change order to adjust the milestone dates is pending approval.
- Construction is anticipated to be completed November 2026.

Parking Study

- Off-peak parking counts were obtained on Saturday, May 2.
- On-peak counts are tentatively scheduled for July.

Park Street Improvements – Study Phase

- The City received funding from EGLE's Michigan Coastal Management Program, which will fund up to 50% of the planning cost.
- Survey field work is complete. A kickoff meeting will be scheduled soon to review the data and re-engage with the Parks & Public Works Committee, Park Street Study Group and other stakeholders.

City Hall Interior Renovations

- Prepared a concept for building expansion. Two others are in process.

Elizabeth Street Improvements

- Public open house was held on April 28 and feedback is being incorporated.
- Attended the Safe Routes to School walkthrough on May 27 to get input on school coordination.
- The report will be issued and presented soon.
- Projected schedule is planning work in early 2026, design in mid-2026, bidding in late 2026 and construction in 2027.

Village Square Court Renovation

- Survey work and soil borings are complete. Design is underway.
- We anticipate construction will take place in fall 2026 or spring 2027, depending on the timeframe for design, stakeholder engagement, etc.

Wicks Park and Village Square Restroom Interior Renovations

- Met with City staff April 21 to review scope/needs.
- Developing a proposal based on staff input on scope.

Saugatuck City May 2026

Total calls for service – 111

Total traffic stops – 61

Total school contacts – 20

Average response time – 7 min

Deputy Marklevitz will be off for 6 weeks as they welcome a new baby home. Deputy Rigas will be filling in for him for those 6 weeks.

Call Date/Time	Incident Type
05/31/2026 22:07:30	General Assist
05/31/2026 13:51:12	Lock-Out
05/30/2026 22:07:46	General Assist
05/30/2026 09:54:21	On Foot
05/29/2026 22:23:39	General Assist
05/29/2026 22:08:08	General Assist
05/29/2026 19:48:43	Misc
05/29/2026 16:39:02	Fraud
05/29/2026 12:03:03	Boat-Marine Patrol
05/29/2026 11:31:01	General Assist
05/29/2026 10:56:59	Boat-Marine Patrol
05/29/2026 10:27:01	Boat-Marine Patrol
05/29/2026 10:02:36	General Assist
05/29/2026 09:32:48	Alarm
05/28/2026 23:47:36	General Assist
05/28/2026 23:20:26	General Assist
05/28/2026 12:22:51	Conservation
05/28/2026 01:33:02	General Assist
05/28/2026 01:10:28	General Assist
05/27/2026 22:50:36	Larceny
05/27/2026 17:28:54	General Assist
05/27/2026 16:18:09	Suspicious Situation
05/27/2026 09:19:29	Mental Subject
05/26/2026 22:25:48	General Assist
05/26/2026 18:45:20	Assist Other Agencies
05/25/2026 23:02:27	General Assist
05/25/2026 15:45:15	Assault
05/25/2026 11:57:25	Parking Violation
05/25/2026 09:01:34	Parade Traffic Control
05/25/2026 07:47:58	Parking Violation
05/25/2026 02:48:58	Suspicious Situation
05/24/2026 23:18:38	General Assist
05/24/2026 22:53:02	General Assist
05/24/2026 14:45:35	Alarm
05/24/2026 02:10:12	Misc
05/23/2026 22:42:40	General Assist
05/23/2026 22:08:52	General Assist
05/23/2026 14:45:19	Animal-Dog Running
05/23/2026 13:15:53	General Assist
05/23/2026 00:50:59	Disorderly Conduct
05/22/2026 22:50:41	General Assist
05/22/2026 22:25:00	General Assist
05/22/2026 17:55:36	General Assist
05/22/2026 15:58:54	Shoplifter

05/22/2026 14:28:08	General Assist	05/13/2026 10:13:31	Harassment/Threats
05/22/2026 13:15:20	Parking Violation	05/12/2026 18:18:13	Civil
05/22/2026 10:41:17	No Ops	05/12/2026 13:21:35	Boat-Marine Patrol
05/21/2026 22:24:42	General Assist	05/12/2026 06:03:26	Alarm
05/21/2026 13:33:39	Larceny	05/11/2026 23:35:28	Check Welfare
05/20/2026 23:18:16	General Assist	05/11/2026 17:31:11	A911
05/20/2026 10:38:15	Misc	05/11/2026 09:21:46	PRIV PROP IMPOUND
05/20/2026 05:07:07	Road Hazard	05/11/2026 07:58:17	General Assist
05/19/2026 23:10:11	General Assist	05/11/2026 01:31:44	General Assist
05/19/2026 22:45:16	General Assist	05/11/2026 01:13:13	General Assist
05/19/2026 14:23:18	Fraud	05/10/2026 13:16:59	Animal-Welfare
05/18/2026 22:11:18	General Assist	05/10/2026 00:44:33	General Assist
05/18/2026 19:10:43	General Assist	05/10/2026 00:34:46	General Assist
05/17/2026 22:15:41	General Assist	05/10/2026 00:08:07	Alarm
05/16/2026 23:27:58	General Assist	05/09/2026 09:42:06	General Assist
05/16/2026 22:18:00	General Assist	05/09/2026 09:02:18	Boat-Marine Patrol
05/16/2026 18:53:47	Check Welfare	05/08/2026 22:30:30	General Assist
05/16/2026 18:10:35	Disorderly Conduct	05/08/2026 22:08:16	General Assist
05/16/2026 17:15:49	General Assist	05/08/2026 18:26:00	General Assist
05/16/2026 13:42:27	Parking Violation	05/08/2026 17:51:21	General Assist
05/15/2026 22:52:00	General Assist	05/08/2026 15:15:09	General Assist
05/15/2026 21:51:58	Civil	05/07/2026 22:16:06	911 Welfare - Misdials
05/15/2026 20:24:19	UNKNOWN PROBELM	05/07/2026 08:09:34	Alarm
05/15/2026 14:41:17	Traffic Offense	05/05/2026 23:11:41	Suspicious Situation
05/14/2026 22:37:24	General Assist	05/05/2026 22:25:51	General Assist
05/14/2026 22:17:19	General Assist	05/05/2026 22:06:58	General Assist
05/14/2026 19:20:34	General Assist	05/05/2026 19:02:50	Animal-Dog Running
05/13/2026 22:25:43	General Assist	05/05/2026 15:23:20	Found Property
05/13/2026 22:05:22	General Assist	05/05/2026 13:10:17	Fraud

05/05/2026 10:16:10	Alarm
05/05/2026 01:38:55	General Assist
05/05/2026 00:30:38	General Assist
05/04/2026 22:01:51	Assist Other Agencies
05/04/2026 15:17:38	Misc
05/03/2026 12:08:48	Parking Violation
05/02/2026 08:58:00	Alarm
05/02/2026 00:50:50	Assault
05/01/2026 11:40:46	PDA

Jamie Wolters

From: MARILYN MIGLIORE
Sent: Tuesday, June 2, 2026 12:33 PM
To: Jamie Wolters
Subject: Please add to Wednesday's 6/3 City Council agenda ‼

Caution: External (mforeverblue@aol.com)

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I noticed that remnants of the black permanent markings still remain on the city sidewalk corners outside Pumpernickel's and Kilwins. And colored chalking remnants remain outside the Visitors Booth, and on the corners of Butler and Culver Street, despite the attempts made by Saugatuck residents to clean our city walkways on Sunday.

I understand that future sidewalk chalkings are scheduled to occur on a weekly basis.

Please add this issue to Wednesday's agenda.

It is my understanding that Douglas has an ordinance that prevents markings of their city streets and walkways. Hopefully the Saugatuck City Council can follow their lead and maintain the cleanliness and beautification of OUR city walkways...

Thank you!
Marilyn Migliore
Saugatuck City resident

Jamie Wolters

From: Jane Ann [redacted]
Sent: Wednesday, June 3, 2026 9:58 AM
To: Jamie Wolters
Cc: Holly Anderson
Subject: Sidewalk chalking

Caution: External (nancyonadams@outlook.com)

First-Time Sender Details

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I am unable to make the meeting today, but want my voice heard regarding, what I determine to be, defacing of the sidewalks in Saugatuck. I was part of the group that went down this past Sunday to try and remove the permanent markings of a one sided political group. This was not chalk and after almost an hour of scrubbing by many townspeople, using everything from an organic cleaner to a more abrasive cleaner, it took a power washer with a scrubber attached to remove the political rhetoric from our towns sidewalks. We were met by many tourists who applauded our efforts and agreed that they come to our town to vacation and get away from the everyday political divide that is happening in our country.
This group, The Good Trouble Indivisibles meet every Friday to "chalk the walk" and their mission statement is, "the chalk washes away, but our message remains", but what we were scrubbing was not washing away and was not chalk and in my opinion is pure and simple vandalism. If these were teenagers marking the sidewalks with graffiti I'm more than certain they would be shut down, but since the mayor, Holly Anderson is a member of this group, it is being allowed to move forward and the citizens, tourists and businesses are angered by this.
I am hoping that this topic is allowed back on the agenda and the council members who are voting to allow this to continue will take a hard look and listen to what the townspeople are saying.....you work for them.
My background: my name is Jane Hungerford, I was born and raised in this town..born in the Kirby house. My GrGrandparents, Grandparents and parents all lived here. As long as I can remember, there have always been gays, straights, democrats and republicans, but what I remember the most is the sense of community, the feeling that we all lived as one in this town and there was no division. It was a town of unity and acceptance. It's not anymore.
What this group is doing is taking this community and dividing it in half..all one has to do is turn on the news to hear their message, the tourists did not come to Saugatuck to have signs pushed in their faces and see sidewalks with political, one sided messages.

Please consider this and stop this from future occurrences and bring Saugatuck back to the welcoming town it used to be. Thank you.
Please read my letter at the next possible meeting.