



City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: November 24, 2025

SUBJECT: Resolution 251124-A - City Council Schedule of Meetings for the year 2026

DESCRIPTION:

Michigan's Open Meetings Act (Public Act No. 267 of 1976, as amended) states that within 10 days of the first meeting of the public body in each calendar or fiscal year, the body must publicly post a list stating the dates, times, and places of all its regular meetings at its principal office.

Section 4.13 of the City Charter- Regular meetings of the council shall be held at least twice in each calendar month at the usual place of holding meetings of the Council. If any time set by resolution of the Council for the holding of a regular meeting of the council shall be a holiday, then such regular meeting shall be held on the next following secular day which is not a holiday or on such other day as may be set by the Council.

Regular City Council meetings will be held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 6:30 p.m. on the second and fourth Monday of each month.

Attachment A reflects the proposed 2026 schedule of meetings.

Two dates fall on holidays and need to be adjusted:

May 25th (*Memorial Day*) next secular day - Tuesday, May 26th.

October 12th (*Indigenous People's Day*) next secular day - Tuesday October 13th.

Attachment B (Resolution) incorporates these secular date adjustments for May 26th and October 13th, and Motion #1 corresponds to these changes.

If you choose to modify these dates to something other than the next secular day, please reference Motion #2, and I will revise the Resolution accordingly.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Move to approve Resolution 251124-A establishing the City Council meeting schedule for the year 2026, including the secular date adjustments of May 26th and October 13th.

Move to approve Resolution 251124-A listing the City Council schedule of meetings for the year 2026, including the date adjustments of May ____ and October ____.



SAUGATUCK CITY COUNCIL SCHEDULE OF MEETINGS

Saugatuck City Council meetings are held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 6:30 p.m. on the 2nd and 4th Mondays of each month unless otherwise noted.

January 12, 2026
January 26, 2026

July 13, 2026
July 27, 2026

February 9, 2026
February 23, 2026

August 10, 2026
August 24, 2026

March 9, 2026
March 23, 2026

September 14, 2026
September 28, 2026

April 13, 2026
April 27, 2026

October 32, 2026
October 26, 2026

May 11, 2026 May
26, 2026

November 9, 2026
November 23, 2026

June 8, 2026
June 22, 2026

December 14, 2026
December 28, 2026

Saugatuck City Council workshop meetings are held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 4:00 p.m. on the Wednesday preceding the regularly scheduled Monday meetings.

January 7, 2026
January 21, 2026

July 8, 2026
July 22, 2026

February 4, 2026
February 18, 2026

August 5, 2026
August 19, 2026

March 4, 2026
March 18, 2026

September 9, 2026
September 23, 2026

April 8, 2026
April 22, 2026

October 7, 2026
October 21, 2026

May 6, 2026
May 20, 2026

November 4, 2026
November 18, 2026

June 3, 2026
June 17, 2026

December 9, 2026
December 23, 2026

**City of Saugatuck
County of Allegan
State of Michigan**

RESOLUTION NO. 251124-A

A RESOLUTION ADOPTING CITY COUNCIL SCHEDULE OF MEETINGS FOR 2026

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, Section 4.13 for the City Charter requires that regular meetings of the City Council shall be held at least twice in each calendar month and;

WHEREAS, Michigan's Open Meetings Act (Public Act No. 267 of 1976, as amended) states that within 10 days of the first meeting of the public body in each calendar or fiscal year, the body must publicly post a list stating the dates, times and places of all its regular meetings at its principal office.

NOW, THEREFORE, IT IS RESOVED THAT:

1. Regular City Council meetings will be held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 6:30 p.m. on the second and fourth Monday of each month.
2. Special and Irregular meetings of the City Council require a notice posted indication the date, time, and place at least 18 hours before the meetings.
3. The City Council adopts the following meeting schedule for the regular City Council meetings for 2026.

January 12, 2026	July 13, 2026
January 26, 2026	July 27, 2026
February 9, 2026	August 10, 2026
February 23, 2026	August 24, 2026
March 9, 2026	September 14, 2026
March 23, 2026	September 28, 2026
April 13, 2026	October 13, 2026
April 27, 2026	October 26, 2026
May 11, 2026	November 9, 2026
May 26, 2026	November 23, 2026
June 8, 2026	December 14, 2026
June 22, 2026	December 28, 2026

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABESTN: _____

ADOPTED this 24th day of November 2025

Signed: _____
Holly Anderson, Mayor

Jamie Wolters, City Clerk

Certification:

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is true and complete copy of resolution adopted by the Saugatuck City Council at a regular meeting held on November 24, 2025 in compliance with the Open Meetings Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Jamie Wolters, City Clerk