City of Saugatuck
Historic District Commission

Meeting Minutes October 6th, 2022, 6:00 PM

Saugatuck City Hall.
102 Butler Street

Call to Order/Roll Call: Chair Straker called the meeting to order at 6:00 p.m.

Present: Cannarsa, Leo, Stanton, Paterson & Straker.

Absent: Pannozzo.

Others Present: Director of Planning, Zoning and Project Management Cummins and City Manager Heise.

Agenda Changes/Additions/Deletions: None.

Approval of Minutes

Motion by Patterson, second by Cannarsa, to approve the September 1st, 2022, meeting minutes. Upon voice vote the motion carried 5-0.

Public Comments: None.

Unfinished Business: None.

New Business:

329-337 Culver Street:

The applicant proposes a comprehensive exterior renovation to the condominium building, including replacement siding, decks, railings, and exterior painting. It appears that improvements are also proposed for the detached garages.

Commission member Patterson noted he is the owner for 335 Culver St. in the Windjammer of Saugatuck Condominium Association. He is also the President of the Association. He has a personal and financial interest in this agenda item for the changes that they are proposing for the condos.

Commission member Cannarsa noted he has an ownership interest in 337 Culver St. and a pending offer on 333 Culver St. He has a financial interest in both 337 and 333 Culver and a personal interest in making sure that this property is all it can be and will do so in an unbiased manner.

Chairman Straker noted he has a financial interest and ownership of 337 Culver St. and a pending off on 333 Culver St. He said he would act in an unbiased way in the decision on the application.

A motion was made by Leo, 2nd by Stanton in accordance with the plans and details submitted within the application materials with no additional conditions. Upon voice vote the motion carried 5-0.

Administrative Approvals & Updates:

447 Butler Street – Roof replacement of roof with same materials.

Communication: None

Public Comment: None

Commission Comment:
Chair Straker- Mr. Plum reached out to Chair Straker requesting staff approval on putting a shed in his backyard. Chair Straker reviewed the correct process with Mr. Plum and he will attend the November meeting with his proposal.
Commissioner Leo- welcomed Ryan Cummins to the Historic District Commission.
Commissioner Stanton- noted that the Saugatuck/Douglas Historic Society is proposing two new locations for historic markers, one being in the historic district.

Adjourn: Motion by Cannarsa, second by Stanton to adjourn. Chair Straker adjourned the meeting adjourned at 7:25 p.m.

Respectfully Submitted by
Jamie Wolters,

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City Clerk