



**Parks and Public Works Committee
Regular Meeting**

March 24, 2026 – 10:00 am

*This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.
The meeting will also be available live, virtually on Zoom.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes:**
 - A. Regular Meeting – February 24, 2026
- 5. Public Comment on Agenda Items Only (Limit 3 minutes)**
- 6. Discussion:**
 - A. DPW Administrative Update
 - B. Invasive Species Management
 - C. Review of Council Priorities and Project Considerations
 1. Park Bench and Picnic Table Locations
 2. Wayfinding Signage
 3. Restroom Interior Improvements at Village Square and Wicks Park
- 7. Public Comment (Limit 3 Minutes)**
- 8. Correspondence**
 - A. Kam Morris
- 9. Committee Member Closing Comments**
- 10. Adjourn (Voice Vote)**

NOTICE:

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 -or-
(646) 518-9805**

Then enter "Meeting ID":

2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:

scott@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or sara@saugatuckcity.com for further information.



Parks and Public Works Committee

Meeting Minutes Draft – Subject to Approval

February 24, 2026, at 10:00 A.M.

Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453

1. Call to Order

The meeting was called to order at 10:00 by Chair Kimble.

2. Roll Call

Members Present: Charak, Kimble, Roche, Stanton, Thiel (arrived at 10:08 am, left at 10:48 am)

Members Absent: Hoffman

Staff Present: DPW Administrative Assistant/Project Coordinator Gibson, Deputy Clerk Williams

Others Present: None

3. Approval of Agenda

Motion by Roche, supported by Charak, to modify the agenda by switching the order of Item C and D, and remove discussion Item E, due to lack of time. Via voice vote, motion carried 3-0.

4. Approval of Minutes

Motion by Charak, supported by Roche, to approve the December 23, 2025, regular minutes as presented. Motion carried 3-0.

5. Public Comment on Agenda Items

Brittany Obetts

6. Discussion

A. Annual Selection of Officers

Motion by Charak, supported by Roche to nominate Nancy Kimble as Chair of the Parks & Public Works Committee. Via voice vote, motion carried 3-0.

Motion by Charak, supported by Kimble to nominate Kelly Roche as Vice-Chair of the Parks & Public Works Committee. Via voice vote, motion carried 3-0.

B. DPW Administrative Updates

DPW Administrative Assistant/Project Manager Gibson reports that holiday lights will be taken down next week, noting that staff have worked hard to keep them operating and had an electrician quickly repair a few failed outlets mid-season. She explains that the pre-construction meeting for the 2026 Street and Utility Improvements (including the Maple Street project) was postponed due to scheduling conflicts, but that delay is not expected to affect the project schedule. She adds that DPW crews spend most of January snow plowing and the recent warm spell let them catch up on needed truck maintenance and get a break after several seven-day workweeks. Gibson says they are seeking quotes to redo the Village Square restroom siding, aiming to complete it this fiscal year if contractor availability allows, with Village Square courts to be done at the same time. She also reports they are pursuing quotes for maintenance on the chain ferry landings; Diversified Welding has completed the arbors, and once weather is consistently warmer, staff hope to finish the arbors and landings this spring ahead of the operating season. Finally, Gibson notes that AJ will be taking his CDL class next week, adding another CDL driver to the team, and Angela is working on her test at the Secretary of State.

Motion by Kimble, seconded by Thiel, to switch the order of items C and D again to make sure that they have voting in accordance. Upon voice vote, motion carried 4-0.

C. Mount Baldhead Revegetation

The committee reviewed two proposals for the Mount Baldhead revegetation project – one from the Outdoor Discovery Center (ODC) and one from Kalamazoo Nature Center – and confirmed that staff had made extensive but unsuccessful attempts to obtain a third quote. Noting that the two proposals were comparably priced, the committee favored ODC's revised plan, which increased plantings and added deer and pedestrian protection. Committee member Roche recused herself from voting on this topic due to her affiliation with ODC Network.

Motion by Thiel, supported by Charak to approve the Outdoor Discovery Center proposal for the Revegetation Project at Mount Baldhead. Via roll call vote, motion carried 3-0.

D. Village Square Courts

The committee, with input from Jon Moxey (Fleis & VandenBrink), discussed design options for the Village Square courts, balancing tennis, pickleball, shuffleboard, overall park character, noise, and grant timing. Members note strong demand for downtown pickleball, uncertainty about the future of the high school tennis courts, concerns about tennis-pickleball conflicts (noise, ball crossover, fencing), and a desire not to over-pave the park.

Motion by Roche, supported by Charak to recommend to City Council, option four on the renderings which offer two pickleball courts plus enhanced surrounding amenities. They recommend multiple refinements:

- Consulting the school district about long-term tennis plans
- Incorporating native/pollinator and green stormwater plantings with educational signage
- Flipping the pickleball courts to a north-south orientation
- Adding paddle racks
- More benches
- Adding multi-use game tables (e.g. chess/checkers) instead of shuffleboard
- Using standard-height pickleball fencing
- Protecting mature trees on the eastern slope
- Exploring a subdued donor approved artistic treatment or mural in neutral colors on the basketball court.

Upon roll call vote, motion carried 3-0.

7. Public Comments

Brittany Obetts

8. Correspondence

Julie Sowa Email

9. Member Closing Comments

Charak: He thought it was an excellent meeting and expressed his support for Concept/Option 4 for the Village Square courts, saying he likes both the option selected and the modifications the committee made to it.

Stanton: She didn't have anything further to add except that she appreciates everyone serving on the committee, noting that after attending a Kalamazoo River Greenway meeting with many regional stakeholders, she's reminded how few people are involved at the Saugatuck level. She expressed gratitude for "the so few of us who get involved" and encouraged members to urge their neighbors to participate so more community voices can be heard in the board's work.

Roche: She thanked the group for their hard work and says she excited about the “glow up” of Village Square, believing it will be a significant community asset that encourages more people to use and engage with the space. She also noted that she and Stanton attended the recent Kalamazoo River Greenway stakeholder meeting and says she would like to share more information with the committee at a future date as related projects develop.

Kimble: Kimble says she is pleased with the committee’s progress, noting they finally moved the long-pending Mount Baldhead revegetation program forward and made solid recommendations on the Village Square Courts under a tight timeline. Looking ahead, she suggests two small but important future projects for the committee:

1. Using the recent city survey results to inventory parks and recommend locations for additional benches and picnic tables
2. Reviewing the existing public restrooms (beyond the planned new siding at Village Square Park) to identify interior improvements, since restrooms were another major concern in the survey.

She thanked members for their input and contributions.

10. Adjournment

Motion by Stanton, supported by Roche, to adjourn at 11:02 am. Via voice vote, motion carried 3-0.

Submitted by:
Sara Williams
Deputy Clerk
City of Saugatuck



Parks & Public Works Committee Agenda Item Report

FROM: Scott Herbert – Public Works Superintendent

MEETING DATE: March 24, 2026

SUBJECT: City-Wide Invasive Species Survey & Management Plan

DESCRIPTION:

City staff reached out to multiple organizations to solicit proposals to develop a comprehensive, city-wide approach to identify and manage invasive species within the City of Saugatuck. The intent of this effort is to establish a data-driven foundation for future invasive species control, habitat restoration, and long-term ecological stewardship.

Staff received four proposals:

- **Kalamazoo Nature Center (KNC)** proposes a right-of-way focused survey identifying six high-risk invasive species. Their work includes GPS mapping through the MISIN database, photographic documentation, and a final report. The survey would be conducted over a one-week period in August, with a total project cost not to exceed \$48,000.
- **Outdoor Discovery Center (ODC)** proposed a more comprehensive, multi-season survey (May -September) covering right-of-ways, parks, and natural areas. Their proposal includes a detailed report with mapping, key findings, and ranked priorities. The total project cost is \$22,000.
- **PlantWise** submitted a proposal to survey approximately 150 acres of City parks, natural areas, and right-of-ways. In addition to inventorying invasive species, PlantWise would provide a management recommendation report and a native species planting list. The total project cost is \$14,450.
- **Allegan Conservation District** provided an estimate recommending approximately \$15,000 for first-year invasive species treatment based on MISIN data and known conditions within the City. There would be no cost to the City for surveying urban properties and City right of ways. For larger properties such as Oval Beach and Saugatuck Wilds, there would be a fee associated for time spent surveying and mileage.

While each proposal varies in scope, methodology, and cost, all emphasize the importance of establishing a baseline inventory and prioritization framework before implementing treatment strategies.

After reviewing all proposals, staff recommends awarding the City-wide invasive species survey and management recommendations project to **BLANK**.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to approve the proposal from _____ to complete a City-wide invasive species survey and management recommendations.

PROPOSAL FOR CONSERVATION SERVICES



This proposal was created for:

City of Saugatuck
102 Butler St, Saugatuck, MI 49453

General Background and Scope of Work:

This proposal outlines a plan to conduct a comprehensive survey of invasive species and ecological threats within the City of Saugatuck. The purpose of this survey is to identify current and emerging ecological risks, enabling city staff and partners to prioritize management actions effectively and maintain the ecological quality of the city's natural areas and right-of-ways. We recommend the following work plan in 2026:

1. Invasive Species Survey

- Conduct a comprehensive survey within the City of Saugatuck (see *Appendix A* for map) to identify existing and emerging invasive species and other potential ecological threats.
 - Surveys will include both road-side monitoring of public right-of-ways, as well as walking surveys within parks, natural areas, and other greenspaces.
 - Field surveys will take place during multiple periods of the growing season to capture seasonal variation and ensure a holistic assessment of the plant communities:
 - Spring-early summer 2026
 - Late summer-early fall 2026
- Following completion of the field surveys, we will provide a detailed written report accompanied by key findings, maps, and ranked priorities of invasive species threats within the City.
 - Target date for report submission: **October 15, 2026**

Project Timeline:

- Field surveys will be conducted between **May-September of 2026**.
- Completed report will be submitted by **October 15, 2026**.

Project Budget:

- Invasive Species Survey & Report - **\$22,000** (50% billed in June, 50% billed upon submission of report)

Exclusions:

The following items are excluded from this proposal:

- Creation of long-term stewardship or management plan.
- Treatment of any identified invasive species.
- Assessment of privately owned parcels (unless written permission is granted beforehand).
- Detailed assessments of natural communities beyond general invasive species observations.
- Permitting, regulatory approvals, or coordination with other agencies required for management actions.

While not covered under this proposal, we are happy to provide proposals for any of the above items upon request.

Note: This proposal accounts for pricing of all labor, materials, and equipment necessary to execute the outlined work plan. If additional work is required beyond the scope of this proposal, we will provide written notification and pricing will be determined on a time and materials basis.

INITIAL _____

Qualifications:

ODC Conservation Services staff is staffed by highly qualified conservation professionals with extensive experience in invasive species management, habitat assessment, and ecological restoration.

- ODC Network, and its subsidiaries, is a fully insured 501c3 and carries an extensive liability policy to conduct habitat improvement services in Michigan.
- State licensed herbicide applicators with certifications in Forest Pest, Right-of-Way, and Aquatic pesticide application.
- Manage 2,500+ acres of natural area across Michigan.
- Combined 25+ years' experience in invasive species management.
- Successfully restored over 250 acres of native prairie habitat.
- Experienced consultants in invasive species management, habitat assessment, and ecological restoration.
- Experience designing, installing, and maintaining native gardens/landscape beds.
- Proficient in identification of native and non-native Michigan flora and fauna.
- Advanced wetland delineation certification.
- Experienced GIS professionals.

We appreciate the opportunity to submit this proposal. We look forward to discussing the opportunity further with you. Please do not hesitate to ask questions or clarifications. If you choose to accept this proposal, please sign and return a copy.



Tanner Bricker, Conservation Services Director
ODC Network

If you wish to accept this proposal, please initial each page, as well as sign and date below:

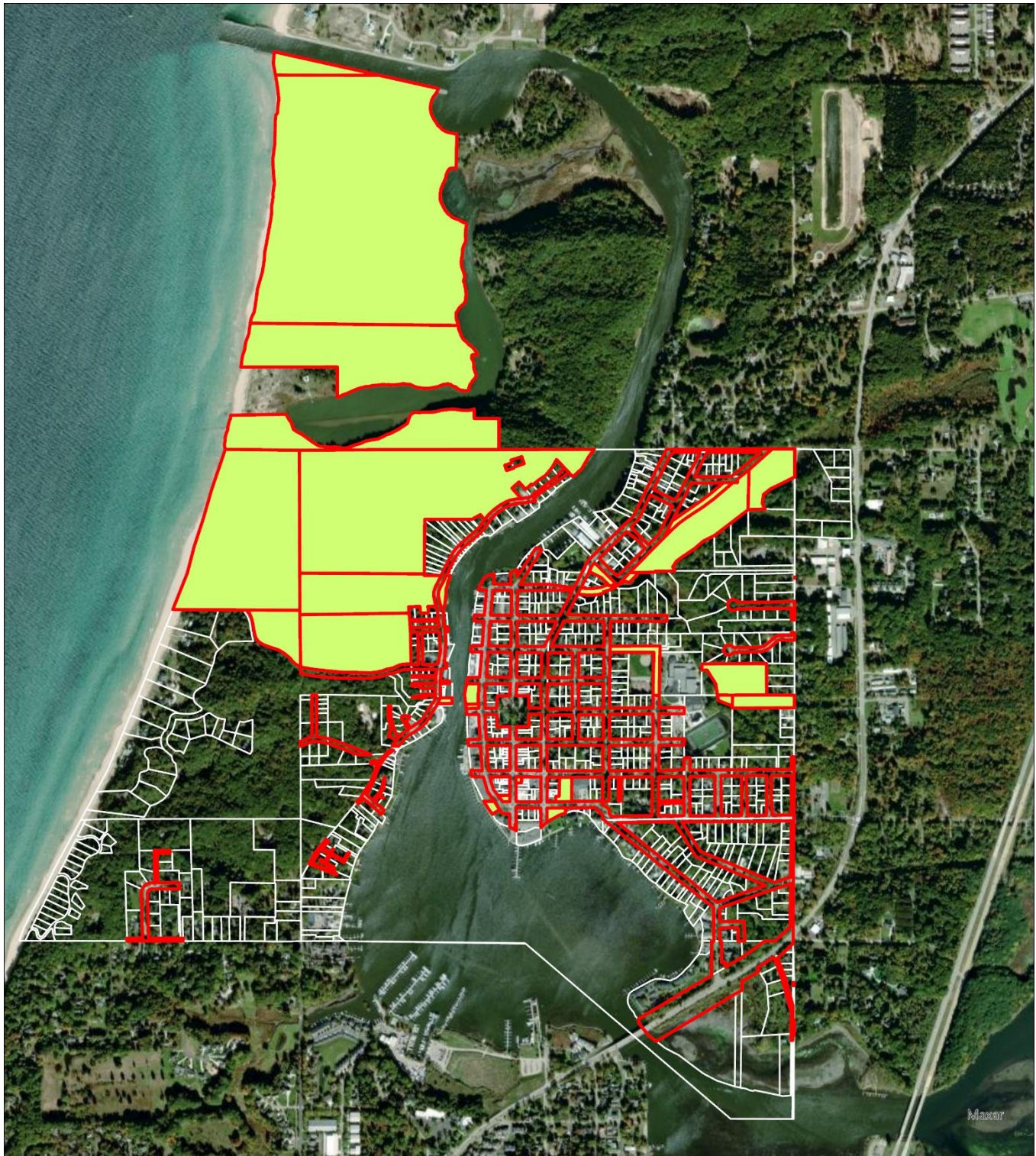
Signature of Authorized Property Owner/Manager

Date



INITIAL _____

Appendix A: Map of Survey Area



CITY OF SAUGATUCK - CITY MANAGED LANDS INVASIVE SPECIES SURVEYING

DATA FROM ODC CONSERVATION SERVICES FIELD
OBSERVATIONS AND DESKTOP ANALYSIS
RIGHT-OF-WAY: 92 ACRES
NATURAL AREA: 330 ACRES

CLIENT: CITY OF
SAUGATUCK
PROJECT: INVASIVE
SPECIES SURVEYING
ISSUED: 9/19/2025
DRAWN BY: BH

INITIAL _____



Contractor Bid Proposal for City of Saugatuck:

Invasive species surveying, mapping, and reporting of right of way areas within city limits

CONTRACTOR INFORMATION

Company: Kalamazoo Nature Center, Ecological Services

Address: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Project Manager: Luke Allison

Title: Ecological Services Director

Phone: [REDACTED]

Email: [REDACTED]

SUMMARY

The Kalamazoo Nature Center (KNC) Ecological Services Team offers this proposal to support the City of Saugatuck's objectives for decreasing non-native invasive species within the city limits. The final product of this survey effort will locate and quantify populations of six invasive species. This information will serve as a crucial tool for future development and implementation of successful control strategies. The KNC team has significant capacity and relevant experience in successfully planning and implementing biological surveys and providing high levels of customer satisfaction in sustainable habitat stewardship.

The Kalamazoo Nature Center is a not-for-profit organization located in Kalamazoo, Michigan whose mission is to create relationships and experiences that welcome and inspire people to discover, enjoy, value, and care for nature.

PROJECT PLAN

KNC Ecological Services team will visually survey all public right-of-way from sidewalk and roadside within the City of Saugatuck and the section of Interurban Trail bisecting the Peterson Preserve. The city limits of Saugatuck are best described as north of Campbell Rd, south of North St, and west of Maple St to the Lake Michigan shoreline. The focus of the survey will be to accurately map, photograph, and quantify the 6 highest-risk invasive species in Saugatuck.

1. Phragmites, *Phragmites australis*
2. Japanese Knotweed, *Fallopia japonica*
3. Tree of Heaven, *Allianthus altissima*
4. Asiatic Bittersweet, *Celastrus orbiculatus*
5. Autumn Olive, *Elaeagnus umbellata*
6. Purple Loosestrife, *Lythrum salicaria*

These species have been selected based upon their likeliness to be prevalent within the right-of-way and their threat to infrastructure and habitat integrity within the areas where they occur.

All data will be collected via the Michigan Invasive Species Information Network (MISIN) mapping tool. MISIN maintains a database of invasive species within the state with the map viewing feature anyone can view the GPS information. GIS/GPS data can easily be extracted from MISIN by request to be used for use on other platforms.

PROJECT TIMELINE

1. June/July - Pre-survey scouting, planning of survey routes, secure lodging.
2. Early August - KNC's Ecological Services team will complete a week-long survey and mapping effort.
3. October – Final report of findings will be completed and shared with Saugatuck Staff.

PROJECT BUDGET

Category	Description	Est hours	Rate	Total Cost
LABOR				
Planning & coordination	Survey route planning, pre-survey scouting via vehicle	10	\$80	\$800.00
Surveying	Visual survey by foot of all public right-of-ways and data inputs	320	\$100	\$32,000.00
Project management	Planning, organizing, scheduling, and communications	17	\$80	\$1,360.00
Data mgmt. & reporting	GIS setup & tracking, field log management, reporting to Sagatuck	16	\$80	\$1,280.00
		363	LABOR	\$35,440.00
MATERIALS				
		Units	Rate	Total Cost
Technology	Usage of Ipads and other cellular devices for mobile data input	5 days	\$200	\$1,000.00
Lodging	5 days 4 nights lodging in hotel for staff in town			\$8,120.00
Mileage/Usage	3 Crew vehicles travel and survey mileage + usage	5 days	\$680	\$3,400.00
				\$12,560.00

Please note: Labor hours and mileage are estimated due to uncertainty of the density of invasive species surveyed and actual mileage walked surveying. The project's billed costs may vary across line items, but they will not exceed the total cost indicated without written approval from the City of Sagatuck.



Kalamazoo Nature Center



PROJECT WORK PLAN AND ESTIMATE FOR

City of Saugatuck

Invoice Date

3/17/2026

Contact Name:

Billing Address:

Phone:

Email:

ESTIMATE

\$47,960.00

Client Name	Service Description:	PROJ #	Estimate good for
City of Saugatuck	Invasives Survey	26126	90 days

Date	Description	Quantity	Unit	Line Total
SUM 2026	Surveying Labor	320	hours	\$ 32,000.00
	Mileage/Transportation/Parking	5	days	\$ 3,400.00
	Technology	5	days	\$ 1,000.00
	Overnight Lodging	4	nights	\$ 8,120.00
	Project Management and Reporting	43	hours	\$ 3,440.00

PROJ# 26126	
KNC Billing Code: 408-01-330-359	
Site Lead: Luke Allison	
Site Address: City of Saugatuck right of ways	
# Work Days: 5	Crew Hours: 363
Service Description: Visual surveying, mapping, and reporting of select non-native invasive species within the public right-of-ways in the City of Saugatuck. Species of focus; Phragmites, Japanese Knotweed, Tree of Heaven, Asiatic Bittersweet, Autumn Olive, Purple Loosestrife.	

LABOR	\$ 35,440.00
MILEAGE	\$ 3,400.00
EQUIPMENT	\$ 1,000.00
Overnight	\$ 8,120.00
SUBTOTAL	\$ 47,960.00

*Mark up includes any incidentals and additional expenses or expense variances needed to complete the project

TOTAL	\$ 47,960.00
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This is an estimate, actual invoices will be based on specific costs and quantities of materials purchased and actual labor time spent on the project.

View Full Terms and Conditions in the Client Agreement. The Project must be accepted by signing the Client Agreement before work can begin.

For questions regarding this estimate or to set a work schedule, please contact

Thank You!

Thank you for trusting us with your habitat. By choosing KNC's Ecological Services, you support the broader conservation work of the Kalamazoo Nature Center. Proceeds from our client services ensure the sustainability of KNC's longstanding bird observatory, programs that engage the community in wildlife research, and the stewardship of over 1,500 acres of natural areas. To learn more, please visit naturecenter.org/conservation.

March 17, 2026

Michelle Gibson
102 Butler St.
PO Box 86
Saugatuck, MI 49453



Dear Michelle,

Please accept this letter as a proposal to complete an invasive species inventory, a management recommendation report, and a native species planting list regarding City of Saugatuck land in 2026. Specific elements of the proposal are as follows:

Invasive Species Inventory:

- Beginning in June 2026, PlantWise staff will survey approximately 150 acres of City of Saugatuck natural areas, city parks (see list below) and roadside right-of-ways for pernicious invasive species. This inventory work will be done by systematically walking transects through City natural and park areas and by driving or biking along roadside right-of-ways.
- Invasive species populations encountered during these surveys will be documented using handheld GPS units, with staff recording the species encountered, the location, and the density and size of the population. The GPS data will be compiled into a master database showing all invasive species populations identified.

Management Report:

- The invasive species database will be utilized to complete a management recommendation report which will include prioritization metrics for specific species and populations. The prioritization metrics will be based on the species, its size and density, the ecological health of the surrounding area, and city needs as determined prior to project initiation.
- In addition to management prioritization, the report will also offer recommendations on techniques and timing in management of the different invasive species encountered.

Native Species Planting Recommendation:

- PlantWise will also complete a report offering recommendations on native plant species to include in plantings in the City of Saugatuck based on the planting size and site conditions.

Cost: \$14,450



If you have questions regarding this proposal feel free to contact me by phone or e-mail. We look forward to working with you on your wonderful property.

Sincerely,



David Mindell

List of City of Saugatuck natural areas and parks to be included in inventory:

Coghlin Park - 0.5 Acres

Cook Park - 1 Acre

Jones Park - 0.5 Acres

Peterson Nature Preserve - 16 Acres

Village Square Park - 2.5 Acres

Willow Park - 132 Feet of Frontage on the Kalamazoo River

Wicks Park - 0.5 Acres

Park east of public school - 7 acres

Oval Beach Natural Area - 94 acres

Mount Baldhead Natural Area - flat area and parking area - approx 30 acres





Parks & Public Works Committee Agenda Item Report

FROM: Scott Herbert -Public Works Superintendent

MEETING DATE: March 24, 2026

SUBJECT: PPW Project Considerations

DESCRIPTION:

The PPW committee will review City Council's priorities and project considerations for the 2026-2027 fiscal year. This review is intended to assist Council in planning and prioritizing upcoming projects.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

N/A

Fiscal Year 26/27

Vision

Saugatuck is an inclusive waterfront community that welcomes all. City residents enjoy a **great quality of life** living in one of the country's highest-rated tourist destinations.

Saugatuck is a **vibrant, inviting community** with a talented and dedicated staff, great schools, an active tourist-based economy, stable property values, and sense of **history** as the community moves into the future.

Residents and visitors enjoy a **unique, small-town** atmosphere, exceptional parks, and access to **beautiful natural resources**.



Operations, Public Health & Safety

Goal: We will maintain a culture of fiscal responsibility and friendly, honest, and transparent government. We will partner with the Fire District and Sheriff's office to ensure we take the right measures to keep our community safe.

Priorities

- Evaluate Parking Improvements Task Force recommendations and implement solutions (*essential*)
- Update website, including the addition of online payments. (*essential, regulatory*)
- Finish update to Land Use Master Plan, including non-motorized (pathways, biking) plan (reg.)
- Roll out new logo and branding
- Finish new water-sewer agreement and as necessary, update water-sewer infrastructure fees (*regulatory*)
- Manage Dune Ridge litigation
- Implement deer cull
- Begin full zoning code update
- Install outdoor AED stations
- Conduct Town Halls: One with businesses and another on taxes



Infrastructure

Goal: We will focus on maintaining and improving current infrastructure while planning and saving for future needs

Priorities

- Complete Maple Street construction (*essential*)
- Complete Elizabeth Street design; begin construction (*essential*)
- Complete feasibility and plan for Park Street improvements; begin design (*essential*)
- Renovate City Hall interior
- Make further sidewalk repairs
- Maintain and resurface roads
- Finalize plan for lead service line replacement (*regulatory*)
- Update signage and wayfinding
- Evaluate long-term funding options for CIP/AMP
- Encourage AT&T cellular antenna installation and other telecommunication improvements from private sector



Parks & Recreation

Goal: We understand that our natural resources are the foundation of residents' quality of life and our tourism economy and will invest to sustain and enhance them.

Priorities

- Monitor and mitigate low water level impacts (*essential*)
- Complete Mt. Baldhead platform and retaining wall design; begin construction
- Refresh Village Square Courts
- Continue to advance Blue Star Trail
- Restore Mt. Baldhead vegetation
- Continue invasive species treatment
- Begin planning for replacement of Mt. Baldhead stairs and river deck
- Upgrade restroom interiors at Village Square and Wicks Park

Project Charter - Picnic Tables and Benches in Saugatuck Parks

Goal: Ensure Saugatuck's parks have optimal number of picnic tables and benches to support the needs of the community and visitors.

Objectives

- Evaluate the need for additional tables and benches
- Determine optimal locations for tables and benches
- Minimize impact on PPW staff workload and minimize equipment maintenance requirements

Participants

PPW Co-Chairs –
Community Volunteer(s) –
Saugatuck Staff –

Background

Saugatuck has historically maintained a minimal amount of picnic tables and benches. More information is needed to understand the basis for the number currently available. There were a significant number of 2025 Master Survey respondents that requested additional picnic tables and benches. Specifically, there were 6 requests for additional tables and 7 requests for additional benches.

Approach

- Inventory the current number of tables and benches by park
- Assess the condition of current tables and benches – do these need maintenance or replacement?
- Identify potential uses for tables (dining, game playing, etc.)
- Is there space/desire to add leisure type swings in lieu of benches in some locations?
- Confirm City Council supports this project and if there is an applicable budget
- Determine if additional tables and/or benches can be placed in Cook Park; need to determine the boundaries of the park that are available to the city as portions have been leased to Singapore Yacht Club.
- Recommend locations for benches and tables
- Consider ADA considerations
- Research options for tables and benches; determine maintenance requirements
- Determine project cost
- Prepare proposal for City Council review that indicates

Project Risks and Mitigation:

- Picnic tables encourage dining in the parks. This can result in additional trash what may not always be deposited in the appropriate receptacles
- More trash receptacles may be required. This can impact city staff as these may need to be emptied frequently.
- Our parks have limited space, and the lawn area of some parks is utilized for ground seating during fireworks displays twice during the summer. Tables and benches will reduce the amount of open lawn available.

Target End Date: 12/31/2026

Charter Date: _____

Charter Prepared by: _____

TO: Saugatuck City Hall Clerk and Saugatuck Parks and Public Works

FROM: Kam Morris [REDACTED]

RE: Village Square plans for revamping tennis court

DATE: February 28th 2026

Dear City Hall Personnel and Parks and Public Works Committee

I have watched with interest all of the changes to the town square over the years.

Restrooms in the middle of Main Street, more recently the removal of all the rhododendrons and most all of the other plantings from the south west quadrant, quite barren now in comparison to the past, but probably a lot less costly to maintain. Then the remodeled playground structure, all very nice, except possibly for the banging musical devices that can often be heard at the house even above the joyous carefree laughing of the children having fun.

Probably 20 or so years back, we started being woken up early in the am by the steady thwack, thwack, thwack, of pickle ball matches. It took awhile to figure out it wasn't Ron doing some project down at the Hardware store, but some new sport! It gets to the point where you have to shut windows and turn on the AC, which seems to defeat the whole purpose of trying to keep a historic tree shaded house as eco-friendly as possible. Possibly instead of going with Councils thoughts of Concept 5 and covering up more green space with a larger expanse of two concrete surfaces, and with the eventuality of the tennis court turning into a second pickle ball court, it only takes some stripes on the ground, consider me biased but the thought of doubling the incessant thwack, thwack, thwack of pickle ball is not something to look forward to, my recommendation would be for Concept 1.

Back when I was in High School, Saugatuck supported a tennis team, we had a few weeks of tennis in the spring during gym class also. I might be mistaken but I think they may now teach pickle ball in gym class but no longer tennis? If council is looking for more pickle ball courts, maybe transition a few of the tennis courts, as possibly they are not getting as much use as in the past? The park is in the Historic District and as we are a Tree City in long standing, minimizing concrete surfaces always seems to be a plus, I would even go so far as to suggest not adding the proposed aprons around either the tennis/pickle ball court or the basketball court. Additionally, in one of the earlier proposals it included a materials list, one of the items being 400 plus feet of chain link fence to surround the courts, I have heard the fencing option has been removed and hope that is the case.

Sincerely,

Kam Morris