



Historic District Commission – Special Meeting

Meeting Minutes

June 9, 2026, at 1:00 P.M.

Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453

1. Call to Order

The meeting was called to order at 1:00 p.m. by Chair Straker.

2. Roll Call

Members Present: Baldwin, Dean, Lampen, Root, & Straker

Members Absent: Cannarsa, Paterson

Staff Present: Deputy Clerk Williams

Others Present: David Jirousek (Horizon Community Planning)

3. Agenda Changes/Additions/Deletions

None

4. Approval of Minutes

None

5. Public Comment

None

6. Unfinished Business

None

7. New Business

A. 340 Water – Exterior Renovation

The commission's discussion on 340 Water Street exterior renovation focused on whether adding a new overhead garage door on the north (park-facing) façade would be compatible with historic district guidelines and the building's already non-contributing status. Commissioner Lampen raised concerns that replacing an existing window with a large door would disrupt the elevation's balance and violate the "like-for-like" replacement principle, potentially making the building more non-contributing. Others, including

Commissioners Dean and Baldwin, felt the overhead door was appropriate because the structure is already non-contributing, similar doors have been approved on the more prominent waterfront side, and the industrial style opening reflects the area's maritime and commercial history. The applicant explained the need for more natural light and an open feel in a dark basement-like space and indicated broader plans for exterior cleanup and future stone/brick changes.

Motion by Baldwin, supported by Root, to approve the applicant's request for a Historic District Permit for exterior improvements at 340/360 Water Street, consisting of the replacement of an existing window opening on the north façade with a Cholpay Architectural Series Aluminum Full View 906U overhead door with black anodized framing and clear glazing, as proposed, based on the application meeting the applicable Historic District Guidelines set forth in 152.07. Approval is contingent upon:

- 1. Removing the trim from the man door on the right of the building.*

Upon voice vote, motion carried 5-0.

8. Administrative Approvals & Updates

None.

9. Communication

None.

10. Public Comments

None.

11. Commission Comments

None.

12. Adjournment

Motion Dean, supported by Baldwin, to adjourn at 1:25 p.m. Via voice vote, motion carried 5-0.

Submitted by:
Sara Williams
Deputy Clerk
City of Saugatuck